



Community Development Department Land Use Fee Schedule

- Applicant is responsible for any fees associated with the City of Imperials' City Clerk office and any department required for processing the said application from the Imperial County.
- Fire Department Fees are paid and processed separately from the Community Development Department.

California Environmental Quality Act (CEQA) Fees:

Permit Type:	Fee:	Deposit: (Time & Materials)	Comments:
County Clerk Processing Fee	\$62.00	\$100.00	
Dept. of Fish & Game Fee for Notice of Determination - Negative Dec.	\$2,274.25		To be paid within 3 days of Project Approval.
Dept. of Fish & Game Fee for Notice of Determination - EIR	\$3,159.75		To be paid within 3 days of Project Approval.
Environmental Document Pursuant to a Certified Regulatory Program (CRP) Environmental Impact Report	\$1,074.25 \$923.00	\$1000.00	Requires Consultant. Applicant will pay all Consultant fees.
Initial Study & Mitigated/Negative Declarations	\$923.00		May Require Consultant. Applicant will pay all consultant fees.
Notice of Exemption	\$187.00	\$500.00	Applicant will pay all consultant fees

Fees that are paid at the Imperial County Recorder's Office are subject to change- All fees listed above.

Planning Applications:

Permit Type:	Fee:	Deposit: (Time & Materials)	May Require CEQA:
Certificate of Compliance	\$247.00		X
Home Occupation	\$235.00		X
Lot Line Adjustment	\$335.00	\$500.00	X
Lot Merger	\$335.00	\$500.00	X
Lot Split	\$335.00	\$500.00	X

Permit to preform work (Structures, signs, fences, etc.)	\$97.50		
Pre-Application Meeting	\$643.00		X
Time Extensions	\$335.00	\$500.00	X
Zoning Information Letter (per parcel)	\$235.00		X

Planning Commission Action Applications:

Appeals to Planning Commission	\$530.00		N/A
Conditional Use Permit	\$1,173.00	\$500.00	X
Variance Permit	\$1,173.00	\$500.00	X

Maps:

Reversion to Acreage	\$1,173.00	Consultant Fees if needed.	X
			X
Parcel Map Waiver	\$335.00		
Minor Subdivision (up to 4 parcels)	\$933.50	\$5,000.00	X
Tentative Parcel Map Final Parcel Map	\$335.00	\$5,000.00 + Consultant Fees if necessary	X
Major Subdivision (more than 4 parcels) Tentative Tract Map	\$978.00		X
Final Parcel Map Waiver	\$335.00	\$1,000.00	X
Final Tract Map	\$978.00	\$5,000.00	Exempt from CEQA
Final Subdivision Map	\$978.00		X
Revisions to map within 6 months of disapproval	50% of original fees		

Planning Commission & City Council Action Applications:

Annexation	\$1,228.00 + LAFCO Fee	\$5,000.00	X
Alley/ Street Vacation	\$1,103.00	\$5,000.00	X
General Plan Amendment	\$1,048.00	\$5,000.00	X
Site Plan Review	\$643.00		
Specific Plan Amendment	\$1,048.00	\$5,000.00	X
Specific Plan Review	\$1,048.00	\$5,000.00	X
Zone Change & General Plan Amendment	\$2,221.00	\$5,000.00	X
Zone Change	\$1,048.00	\$5,000.00	X

Miscellaneous Fees:

Community Development "request for application preparation/ participation".	\$327.00		X
Community Facilities District	Actual Consultant Cost + 5% Contract Admin. Fee	\$2,000.00	X
Development Agreement Review	\$1,228.00	\$2,000.00	X
Generator Review	\$290.00		X
Similar Land Use Determination	\$530.00	\$500.00	X
Temporary Use Permit	\$431.00	\$1,000.00	X
Other Items not specified	\$235.00	\$1,000.00	X

Community Development Department-Engineering Fees:

PERMIT TYPE:	FEE:	DEPOSIT: (TIME & MATERIALS)
Engineering Inspection (For every inspection request)	\$208.00	
Encroachment Permit-Commercial	\$208.00	\$1,000.00
Encroachment Permit-Residential	\$208.00	\$300.00
Engineering Pre-Application Review	\$257.50	\$1,000.00
Engineering Plan Review/Permit	\$257.50	\$5,000.00
Engineering Permit Renewal		
Engineering Plan Review- Revisions to Approved Plans	\$257.50	\$500.00
Engineering Report (Any documents Requested)	\$257.50	\$500.00
Engineering Report Review-Residential Project	\$257.50	\$500.00
Engineering Report Review-Commercial Project	\$257.50	\$1,000.00
Engineering Report Review-Industrial Project	\$257.00	\$2,000.00

The deposit amount will be maintained in a City Trust Fund account and used to pay for staff and consultant services on a time-and-materials basis. If the consultant’s services amount exceeds the deposit, the applicant will be billed for the difference; likewise, any remaining funds shall be refunded to the applicant. The deposit must be maintained in the full amount as directed by the Community Development Director.

In some instances, developers request, or their projects require, special Planning services for which no established fee category exists. For example, some projects may require amendments to interagency agreements which can be either routine or very complex, depending upon circumstances involved. In accordance with City policy to ensure cost recovery, Staff time spent on these projects will be tracked, and developers will be billed based on actual labor, material, equipment, and the indirect cost rate.