

**AGENDA
REGULAR MEETING OF THE
CITY COUNCIL
CITY OF IMPERIAL
200 WEST 9TH STREET
IMPERIAL, CA 92251-1637
MARCH 21, 2018
6:00 P.M. CLOSED SESSION
7:00 PM OPEN SESSION**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BUILDING & SAFETY DIRECTOR, (760) 355-1152. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CITY COUNCIL CONVENES TO CLOSED SESSION AT 6:00 P.M

This is a **CLOSED SESSION** in which the **COUNCIL** discusses matters in closed as opposed to open session. Only those matters authorized by the Brown Act as permissible **CLOSED SESSION** subjects will be discussed. They are as follows:

A-1. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (One potential case)

A-2. SUBJECT: PUBLIC EMPLOYEE APPOINTMENT (54957)

Title: Director of Information Technology

A-3. SUBJECT: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (54956.8)

Property: 612 North “N” Street

Agency negotiator: Stefan Chatwin, City Manager

Negotiating parties: Coldwell Banker – The Wilkinson Team

Under negotiation: Instruction to negotiator concerning price, terms of payment, or both

B. CITY COUNCIL CONVENES TO OPEN SESSION AT 7:00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THIS AGENDA

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

C. PUBLIC APPEARANCES:

C-1. Matters not appearing on the agenda. If you wish to address the **COUNCIL** concerning any item within the **COUNCIL’S** jurisdiction, please raise your hand and be acknowledged by the **MAYOR**, and at that time state your name and address for the record. The **MAYOR** reserves the right to place a time limit on each person’s presentation of three (3) minutes. It is requested that longer presentations be submitted to the Council in writing.

C-2. Matters appearing on the agenda. If you wish to address the COUNCIL concerning any item appearing on the agenda, please raise your hand and be acknowledged by the MAYOR, and at that time state your name and address for the record. The MAYOR reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. CONSENT AGENDA:

All items appearing under "Consent Agenda" will be acted upon by the City Council by one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the MAYOR.

- D-1. Approval of claims/warrants report.
- D-2. Approval of Treasurers' Report for the Month of February, 2018.
- D-3. Approval of Minutes for Regular Meetings of January 17, 2018 and February 7. 2018.

E. PUBLIC HEARING:

E-1. **SUBJECT: PUBLIC HEARING/DISCUSSION/ACTION: VICTORIA RANCH UNIT 6A – ZONE CHANGE, GENERAL PLAN AMENDMENT FROM RA (RESIDENTIAL APARTMENTS) TO A PLANNED UNIT DEVELOPMENT (PUD) FOR 113 SINGLE FAMILY HOMES, TENTATIVE TRACT MAP AND NEGATIVE DECLARATION.**

- 1. INTRODUCTION/IST READING BY TITLE ONLY OF ORDINANCE NO. 798, APPROVING THE ZONE CHANGE FROM RA (RESIDENTIAL APARTMENT) TO P.U.D. (PLANNED UNIT DEVELOPMENT).
- 2. ADOPT RESOLUTION NO. 2018-05, CERTIFYING A NEGATIVE DECLARATION AND APPROVING THE VICTORIA RANCH SUBDIVISION UNIT 6A PLANNED UNIT DEVELOPMENT TENTATIVE TRACT MAP AND SPECIFIC PLAN AMENDMENT

E-2. **SUBJECT: PUBLIC HEARING/DISCUSSION/ACTION: ZONE CHANGE FOR PARCEL LOCATED WEST OF HWY 86, EAST OF NORTH IMPERIAL AVENUE, NORTH OF 15TH STREET – FORMERLY OWNED BY STATE OF CALIFORNIA DEPARATMENT OF TRANSPORTATION.**

- 1. INTRODUCTION/FIRST READING BY TITLE ONLY OF ORDINANCE NO. 797 APPROVING THE ZONE CHANGE FROM R-1 RESIDENTIAL SINGLE FAMILY TO C-2 COMMERCIAL GENERAL

F. NEW BUSINESS: (DISCUSSION/ACTION – APPROVE-DISAPPROVE)

F-1. **SUBJECT: DISCUSSION/ACTION: RESOLUTION TO APPROVE AUTHORIZATION AND ACCESS TO STATE AND FEDERAL CRIMINAL HISTORY INFORMATION**

- 1. APPROVE RESOLUTION NO. 2018-06, AUTHORIZING AN APPLICATION FOR ACCESS TO STATE AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY INFORMATION FOR MEDICAL CANNABIS RELATED EMPLOYMENT, VOLUNTEERS, CONTRACTORS, LICENSING OR CERTIFICATION PURPOSES.

F-2. **SUBJECT: DISCUSSION/ACTION: AMENDMENT TO POLICY AND PROCEDURES FOR MEDICAL CANNABIS APPLICATIONS**

1. APPROVE RESOLUTION NO. 2018-07, TO AMEND EXHIBIT "A" OF RESOLUTION 2018-01 DEFINING APPLICATION PROCESS AND PROCEDURES FOR MEDICAL CANNABIS FACILITY APPLICATIONS.

F-3. SUBJECT: DISCUSSION/ACTION: IMPERIAL POLICE DEPARTMENT - POLICE SERVICE OFFICER I/II/III.

1. APPROVAL OF POLICE SERVICE OFFICER I/II/III JOB DESCRIPTION.
2. APPROVE POLICE SERVICE OFFICER II POSITION AT SALARY RANGE 62.

F-4. SUBJECT: DISCUSSION/ACTION: ORDINANCE RELATED TO THE SALES AND DISCHARGE OF FIREWORKS IN THE CITY OF IMPERIAL

1. INTRODUCTION/1ST READING BY TITLE ONLY OF ORDINANCE NO. 799, AMENDING CHAPTERS 8 AND 12 OF THE IMPERIAL MUNICIPAL CODE TO ALLOW FOR SALES AND DISCHARGE OF SAFE AND SANE FIREWORKS DURING SPECIFIED PERIODS OF TIME.
2. DIRECT STAFF TO PREPARE A SUMMARY OF ORDINANCE FOR PUBLICATION PURPOSES.

F-5. SUBJECT: HARRIS COMPUTER MAINTENANCE ANNUAL SERVICE

1. APPROVE DISBURSEMENT OF FUNDS FOR UTILITY BILLING SOFTWARE SERVICE WITH HARRIS COMPUTER IN THE AMOUNT OF \$15,232.53

F-6. SUBJECT: DISCUSSION: TRANSITION PLAN FOR CITY CLERK APPOINTMENT PROCESS

1. DISCUSS AND PROVIDE DIRECTION TO CITY MANAGER REGARDING TRANSITION PLAN AND APPOINTMENT OF CITY CLERK TO A FULL TIME EMPLOYEE (OR FTE) POSITION.

F-7. SUBJECT: DISCUSSION/ACTION: RESOLUTIONS REGARDING COMMUNITY FACILITIES DISTRICT NO. 2004-3 (BRATTON) AND NO. 2004-2 (MAYFIELD)

1. APPROVE RESOLUTION NO. 2018-08, TO AUTHORIZE THE COMMENCEMENT OF JUDICIAL FORECLOSURE ACTIONS, COLLECTION OF DELINQUENT SPECIAL TAX INSTALLMENTS AND REMOVAL OF DELINQUENT SPECIAL TAX INSTALLMENTS FROM THE COUNTY TAX ROLL FOR COMMUNITY FACILITIES DISTRICT NO. 2004-3 (BRATTON)
2. APPROVE RESOLUTION NO. 2018-09, TO AUTHORIZE THE COMMENCEMENT OF JUDICIAL FORECLOSURE ACTIONS, COLLECTION OF DELINQUENT SPECIAL TAX INSTALLMENTS, AND REMOVAL OF DELINQUENT SPECIAL TAX INSTALLMENTS FOR THE COUNTY THE COUNTY TAX ROLL FOR COMMUNITY FACILITIES DISTRICT NO. 2004-2 (MAYFIELD)

G. REPORTS:

G-1. SUBJECT: MAYOR AND COUNCIL MEMBER REPORTS.

G-2. SUBJECT: DEPARTMENT HEAD AND STAFF REPORTS

G-3. SUBJECT: CITY MANAGER REPORT.

ADJOURN CITY COUNCIL MEETING UNTIL THE NEXT REGULARLY SCHEDULED MEETING, WEDNESDAY, APRIL 4, 2018 AT 7:00 P.M.

NOTE: Any documents produced by the City and distributed to a majority of the City Council/Agency Board regarding any item on this agenda will be made available at the front counter at City Hall, located at 420 S. Imperial Avenue, during normal business hours.