



# AGENDA

## Special Meeting of the Imperial City Council

City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**September 6, 2023**  
**Open Session at 7:00 p.m.**

*The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.*

1. You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.
2. All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, [www.cityofimperial.org](http://www.cityofimperial.org) seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].*

### **7:00 P.M. SPECIAL MEETING**

#### **CALL TO ORDER:**

#### **ROLL CALL:**

#### **PLEDGE OF ALLEGIANCE:**

**ADJUSTMENTS TO THE AGENDA:** The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or "no" votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

**PUBLIC COMMENT:** There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

**Matters not appearing on the agenda:** If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

**F. PUBLIC HEARING ITEM (DISCUSSION/ACTION- APPROVE-DISAPPROVE):**

**F-1. Public Hearing for CDBG-CV Funded Eager Park Improvements**

**Staff Report:** Tony Lopez, Director of Parks & Recreation

**Recommended Action (1):** Approval to Conclude Public Hearing Period; and

**Recommended Action (2):** Authorization to Submit Final Statements to Close Grant for Reimbursement.

**ADJOURNMENT:**

**Adjournment of this Regular Meeting of the City Council Until the Next Regularly Scheduled Meeting to be held on Wednesday, September 20, 2023, at 7:00 p.m.**

**AFFIDAVIT OF POSTING**

I, KRISTINA M. SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing revised notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial’s website not less than 24 hours prior to the meeting, per Government Code 54954.2.


**Dated:** September 5, 2023

\_\_\_\_\_  
KRISTINA M. SHIELDS  
City Clerk

DATE SUBMITTED 08/29/2023  
 SUBMITTED BY PARKS/REC  
 DATE ACTION REQUIRED 09/06/2023

COUNCIL ACTION ( )  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: <b>DISCUSSION/ACTION: PUBLIC HEARING FOR CDBG-CV FUNDED EAGER PARK IMPROVEMENTS</b>	
1. APPROVAL TO CONCLUDE PUBLIC HEARING NOTICE PERIOD 2. AUTHORIZATION TO SUBMIT FINAL FINANCIAL STATEMENTS TO CLOSE GRANT FOR REIMBURSEMENT	
DEPARTMENT INVOLVED: <u>PARKS AND RECREATION</u>	
BACKGROUND/SUMMARY: In 2020, the City of Imperial was awarded \$76,525.00 in CDBG-CV funding and completed four successful rounds of utility assistance to qualified applicants totaling in \$43,033.78. Having a balance remaining, the City requested to amend the scope to include \$33,491.22 in Eager Park improvements. Cornhole boards and buddy benches were added to Eager Park. A shade structure and a table have been purchased and will be added next. The grant period has now ended and we are accepting public comment to close out the Eager Park improvements portion of the grant.  Please see attached Public Hearing Notice	
FISCAL IMPACT: CDBG-CV Grant funds	FINANCE INITIALS _____
STAFF RECOMMENDATION: Staff is seeking City Council approval to conclude public hearing portion required and to authorize the submission of final financial report for reimbursement.	DEPT. INITIALS 
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS _____
MOTION:	
SECONDED:	APPROVED ( )                      REJECTED ( )
AYES:	DISAPPROVED ( )                      DEFERRED ( )
NAYES:	REFERRED TO:
ABSENT:	



## **Notice of Public Hearing** **City of Imperial City Council**

**NOTICE IS HEREBY GIVEN** that a public hearing will be conducted by the City Council on **Wednesday, September 6, 2023 at 7:00 P.M** at the City of Imperial Council Chambers located at 200 W. 9<sup>th</sup> Street, Imperial, CA 92251.

The City of Imperial City Council will receive comment on the final close out of the CDBG-CV grant under the California Department of Housing and Community Development, Community Development Block Grant Program.

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act in response to the impacts of the COVID-19 pandemic. The State Department of Housing and Community Development (HCD) published a Notice of Funding Availability (NOFA) for Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CDBG-CV2 and CV3) funds.

Eligible activities paid for with State CDBG funds must meet one of the three National Objectives listed in CDBG Federal Statutes as follows: benefit to low-income households or persons (also called Low/Mod Benefit) blight and blight (addressing physical problems in specific neighborhoods) or meeting urgent community development need (a need resulting from a state or federal declared disaster or posing unforeseen risks to health and safety). In addition, eligible activities must be used directly to prevent, prepare for or respond to COVID-19 and meet CDBG requirements as provided and directed by HCD in the published NOFA and outlined in their plan as follows:

- Public services to respond to COVID-19 impacts
- Public facility improvements to increase capacity for healthcare facilities and improve public facility safety
- Housing facilities for persons experiencing homelessness, including acquisition and rehabilitation
- Economic development to support needs of local businesses to retain and bring back jobs impacted by COVID-19

The City of Imperial applied for and was rewarded funding in the amount of \$76,525.00. The City completed four successful rounds of utility assistance to qualified applicants totaling in the amount of \$43,033.78. Having a remaining balance of \$33,491.22, the City requested to amend the scope to include Eager Park improvements which was granted. The City used those funds to purchase and install two sets of cornhole boards and two buddy benches. The City has also purchased and received a table and a shade structure. In the coming weeks, the Parks and Recreation department

will be breaking concrete to pour a new foundation to install the shade and table by the close of summer.

Interested persons wishing to express their views regarding the CDBG-CV grant may attend the public hearing at **200 W. 9<sup>th</sup> Street, Imperial, CA 92251**. If you require special accommodations to participate in the public hearing, please contact the City Manager's Office at least 48 hours in advance of the meeting by calling **760-355- 4373**.

If you are unable to attend, any person desiring to comment on the CDBG-CV grant may do so in writing. Written comments should be directed to Kristina Shields, City Clerk, City of Imperial, 420 South Imperial Avenue; Imperial, CA 92251. Please reference the project name in all written correspondence.

If you have any questions or would like more information regarding the item described in this notice, please call the Parks and Recreation Office at 760-355-3316.