



Imperial City Council

*Katherine Burnworth- Mayor
Robert Amparano-Mayor Pro Tem
Ida Obeso-Martinez-Council Member
Stacy Mendoza- Council Member
James Tucker-Council Member*

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

September 20, 2023
Closed Session at 06:30 pm
Open Session at 07:00 pm

6:30 P.M. CLOSED SESSION

CALL TO ORDER:

PRESENT: Council Members Mendoza, Tucker & Mayor Burnworth

ABSENT: Council Member Obeso-Martinez & Mayor Pro Tem Amparano

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:

None

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C § 54956.7 (b)(1)
Title of Position: City Manager

CITY COUNCIL CONVENES TO REGULAR MEETING

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Burnworth Called the Meeting to Order at 7:03 p.m.

ROLL CALL: Council Members Mendoza, Tucker & Mayor Burnworth

ABSENT: Council Member Obeso-Martinez & Mayor Pro Tem Amparano

PLEDGE OF ALLEGIANCE: The Pledge was led by Mayor Burnworth.

ADJUSTMENTS TO THE AGENDA: City Manager, Dennis Morita requested action item C-1 be tabled to a future meeting.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

City Attorney, Katherine Turner reported one discussion item with regard to the City Manager Performance Evaluation with no reportable action.

PUBLIC COMMENT:

None

A. SPECIAL PRESENTATIONS:

- A-1.** Proclamation Declaring the Month of September as Suicide Prevention Awareness Month in the City of Imperial.

Mayor Burnworth read and presented a proclamation to Scott Dudley, Imperial County Behavioral Health Representative, declaring the month of September as Suicide Prevention Awareness Month. Additionally, Brendon Brown, CEO of Reps 4 Vets, briefly spoke about their program and ways to help and bring awareness to this topic.

- A-2.** Proclamation Declaring the Month of September as Childhood Cancer Awareness Month in the City of Imperial.

Mayor Burnworth read and presented a proclamation to Ursula and Nefty Trevino, declaring the month of September as Childhood Awareness Month in the City of Imperial.

B. CONSENT AGENDA:

- B-1.** Approval of Claims and Warrants Report.
- B-2.** Continue Emergency Action as Declared by Resolution No. 2023-21 for Repairs to Aten Road & Highway 86 Intersection.
- B-3.** Continue Emergency Actions as Declared by Resolution No. 2023-51 for Manhole in Area of 13th Street and C Street.
- B-4.** Continue Emergency Actions as Declared by Resolution No. 2023-53 at Aten & Cross Lift Station.

Council Member Mendoza Moved to Approve the consent agenda as presented. **Motion Seconded by Council Member Tucker.**

- AYES:** Mendoza, Tucker & Mayor Burnworth
- NOES:** NONE
- ABSTAIN:** NONE
- ABSENT:** Obeso-Martinez & Mayor Pro Tem Amparano

MOTION CARRIES 3-0

C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- C-1.** Approve and Adopt the Job Description for the Geographic Information Systems (GIS) Project Manager, and Authorize to Reclassify the Full-Time Allocation of GIS Coordinator, Salary Range 75 to GIS Project Manager, Salary Range 92.

Recommended Action: Staff Recommends Approval of the GIS Project Manager Job Description and to Re-Classify the Full-Time Allocation of GIS Coordinator to GIS Project Manager.

Dennis Morita, City Manager, requested action item C-1 be tabled to a future meeting.

- C-2.** Approval of Agreement Between the City of Imperial and 2K Tower Services, LLC., for Professional Services for the Term of One (1) Year in an Amount Not to Exceed the Annual Amount of \$20,000.00.

Recommended Action: Staff Recommends Approval of the Attached Professional Services Agreement.

Director of Information Technology, Alejandro Estrada presented the staff report and addressed Council's questions.

Council Member Mendoza Moved to Approve as presented. Motion Seconded by Council Member Tucker.

AYES: Mendoza, Tucker, & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Obeso-Martinez & Mayor Pro Tem Amparano

MOTION CARRIES 3-0

- C-3.** Discuss, Approve/Disapprove Purchase of Budgeted Pipe Puller.

Recommended Action: Staff Recommends Approval of Purchase.

Public Services Director, Jackie Loper presented the staff report and addressed questions from Council Member Tucker.

Council Member Tucker Moved to Approve Purchase of Budgeted Pipe Puller. Motion Seconded by Council Member Mendoza.

AYES: Mendoza, Tucker & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Obeso-Martinez & Mayor Pro Tem Amparano

MOTION CARRIES 3-0

- C-4.** Authorization of Agreement with Artic Glacier, USA, Inc. to Provide a “Snow Scene” for Christmas in a Small Town in the Amount of \$16,422.17.

Recommendation: Staff Recommends City Council Authorization of the Agreement with Artic Glacier, USA, Inc., to Provide a Snow Scene for the December 9th Christmas in a Small-Town Event, in an Amount Not to Exceed \$16,422.18.

Special Events Coordinator, Nancy Amparano presented the staff and addressed questions in regard to the minimal increase in cost.

Council Member Mendoza Moved to Approve Agreement with Artic Glacier, USA, Inc. **Motion Seconded by Council Member Tucker.**

AYES: Mendoza, Tucker & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Obeso-Martinez & Mayor Pro Tem Amparano

MOTION CARRIES 3-0

- C-5.** Approval of Memorandum of Understanding (MOU) with Imperial Irrigation District Regarding the Undergrounding of the Dahlia Drain.

Recommendation: Staff Recommends Approval of MOU with Imperial Irrigation District and Authorize the City Manager to Execute a Security Agreement and Documents.

City Manager, Dennis Morita presented the staff report for this item. Mr. Morita stated that a separate maintenance agreement will be drafted by the City Attorney between the City of Imperial and Imperial Hotel Acquisitions and any successor to that entity.

Council Member Tucker Moved to Approve a Memorandum of Understanding (MOU) with Imperial Irrigation District Regarding the Undergrounding of the Dahlia Drain. **Motion Seconded by Council Member Mendoza.**

AYES: Mendoza, Tucker & Mayor Burnworth
NOES: NONE
ABSTAIN: NONE
ABSENT: Obeso-Martinez & Mayor Pro Tem Amparano

MOTION CARRIES 3-0

D. REPORTS:

D-1. Department Reports:

Director of Human Resources, Kristen Smith provided a slideshow of five new hires

David Lantzer, Imperial County Fire Chief, gave an update regarding the Governor's Emergency Declaration on Hurricane Hilary. Chief Lantzer commented that Imperial County suffered a combined total of 9.3 million in damages with Imperial County being the second highest County with property loss.

Interim Chief of Police, Michael Crankshaw provided an update on the successful attendance of the 9/11 Stair Climb Event.

Director of Parks and Recreation, Tony Lopez commended Reps 4 Vets for all the work they do and invites the Council and Public to show their support. Additionally, he gave an update on upcoming October events.

D-2. City Manager Report:

City Manager, Dennis Morita reported that he was participating remotely due to his attendance to the Annual Cal Cities Conference in Sacramento along with two other Council Members. Mr. Morita addressed and welcomed the new hires.

D-3. Mayor and Councilmember Reports:

Councilmember Mendoza welcomed the new hires and requested IT to post the suicide awareness hotline information on the City's webpage. Mr. Morita agreed and approved to have the information posted.

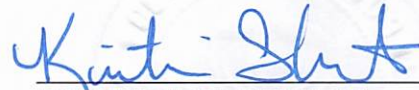
Councilmember Tucker asked about the slurry seal work around the City. Jesus Villegas, Project Manager, stated the gas company is doing underground improvements to certain sections of the City and part of their requirements is to apply slurry seal after the work is complete.

ADJOURNMENT:

Seeing no further business before the Council, Mayor Burnworth Adjourned the Meeting to the next Regular Scheduled City Council Meeting to be held on Wednesday, October 4, 2023, at 7:00 p.m.

Mayor Burnworth Adjourned the Regular Meeting of the City Council at 8:02 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 18th day of October, 2023.



KRISTINA M. SHIELDS,
City Clerk