



Imperial City Council

*Robert Amparano – Mayor*  
*James Tucker – Mayor Pro-Tem*  
*Ida Obeso-Martinez – Council Member*  
*Stacy Mendoza – Council Member*  
*Katherine Burnworth – Council Member*

## AGENDA

### Regular Meeting of the Imperial City Council

City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**June 5, 2024**

**Closed Session at 06:00 pm**

**Open Session at 07:00 pm**

*The Imperial City Council meetings, including public comments, are being livestreamed on the city's social media pages. By remaining in the room, you are giving your permission to be recorded.*

You are encouraged to observe the City Council meetings via Livestream at the City of Imperial Facebook page.

All documents containing an executive summary and staff recommendation associated with open session action items are made available for public inspection on the City's website, [www.cityofimperial.org](http://www.cityofimperial.org) seventy-two (72) hours prior to the posted meeting time. Government Code section 54957.5(b)(2)(B)

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact (760) 355-4373. A notification of 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28CFR 35.102-35.104 ADA title II].*

### **6:00 P.M. CLOSED SESSION**

#### **CALL TO ORDER**

**PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:** The City Council welcomes public input. Members of the public may address the City Council on Closed Session items by contacting the City Clerk's Office at 760-355-3334. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

**CONFERENCE WITH LEGAL COUNSEL:** The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9  
Number of Potential Cases: 1

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.1  
Number of Potential Cases: 1

**2. CONFERENCE WITH LEGAL COUNSEL – G.C § 54956.9(d)(2)**

City of Imperial vs. PCG Mayfield, LP, Imperial County Superior Court Case No. ECU 000568

**CITY COUNCIL CONVENES TO REGULAR MEETING**

**7:00 P.M. REGULAR MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADJUSTMENTS TO THE AGENDA:** The City Council will discuss the order of the agenda, may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar prior to that portion of the agenda. For purposes of the official city record, the City Council may take care of these issues by entertaining a formal motion.

**CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS**

**PUBLIC COMMENT:** There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

**Matters not appearing on the agenda:** If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation. It is requested that longer presentations be submitted to the City Clerk’s Office in writing 48 hours before the meeting.

**A. PRESENTATIONS:**

**A-1.** Certificates of Recognition to the Imperial High School Girls Varsity Softball team

**A-2.** Presentation regarding Imperial County Lithium Updates by Los Amigos de la Comunidad

**B. CONSENT AGENDA:** All items appearing under “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- B-1.** Approval of Claims and Warrants Report
- B-2.** Approval of the City Council meeting minutes of May 1, 2024 and May 15, 2024.
- B-3.** 2024 Conflict of Interest Code Biennial Notice
- B-4.** Ratify Letter of Opposition regarding proposed 50% budget cut to Small Business Technical Assistance Program and Capital Infusion Program at GO-Biz.
- B-5.** Authorization to reject claim CW File No. CJP-3051590 CBV, Maria E. Gomez, as recommended by Carl Warren & Co.
- B-6.** Authorization to reject claim CW File No. CJP-3051542 WRV, Andrew Baelos, as recommended by Carl Warren & Co.
- B-7.** Approval of three (3) Resolutions for Imperial *Lighting* Maintenance District No. 1 (Paseo del Sol and Wildflower Subdivisions)
  - 1. Adopt Resolution No. 2024-25, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY
  - 2. Adopt Resolution No. 2024-26, PRELIMINARY APPROVAL OF THE ENGINEER’S REPORT
  - 3. Adopt Resolution No. 2024-27, INTENTION TO CONDUCT A PUBLIC HEARING AND ORDER THE LEVY OF ASSESSMENTS
- B-8.** Approval of three (3) Resolutions for Imperial *Landscape* Maintenance District No. 1 (Paseo del Sol and Wildflower Subdivisions)
  - 1. Adopt Resolution No. 2024-28, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY
  - 2. Adopt Resolution No. 2024-29, PRELIMINARY APPROVAL OF THE ENGINEER’S REPORT
  - 3. Adopt Resolution No. 2024-30, INTENTION TO CONDUCT A PUBLIC HEARING AND ORDER THE LEVY OF ASSESSMENTS
- B-9.** Approval of three (3) Resolutions for Imperial *Landscape* Maintenance District No. 2 (Sky Ranch Subdivisions, Zone 2005-03)
  - 1. Adopt Resolution No. 2024-31, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY
  - 2. Adopt Resolution No. 2024-32, PRELIMINARY APPROVAL OF THE ENGINEER’S REPORT

3. Adopt Resolution No. 2024-33, INTENTION TO CONDUCT A PUBLIC HEARING AND ORDER THE LEVY OF ASSESSMENTS

**C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):**

**C-1.** City enrollment in the Access Perks employee discount program.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommended Action:** Authorize the City of Imperial to enroll in the Access Perks employee discount program for a one-year term for Fiscal Year 2024-2025.

**C-2.** Discussion of funding and implementation for an Enterprise Resource Planning (ERP) software as a service (SaaS) with Tyler Technologies.

**Presenter:** Alejandro Estrada, Director of Information Technology

**Recommended Action:** Item is for discussion only.

**C-3.** Purchase of a new 55' Reach Haulotte Tow Behind Lift.

**Presenter:** Tony Lopez, Director of Parks and Recreation

**Recommended Action:** Approve the purchase of a new 55' Reach Haulotte Tow Behind Lift in the amount of \$57,297.50 for the Parks Maintenance division.

**C-4.** Rule 310 Grant Funding Agreement with the Imperial County Air Pollution Control District (ICAPCD) for the Irving Park Paving Project.

**Presenter:** Tony Lopez, Director of Parks and Recreation

**Recommended Action:**

1. Approve the ICAPCD Rule 310 funding agreement and accept the grant award of \$149,625.00 for the Irving Park Paving Project.
2. Authorize staff to solicit bids for the project.

**C-5.** Purchase of two (2) tank mixers for the Aten Tank and Shop Tank.

**Presenter:** David Dale, Director of Public Services

**Recommended Action:** Approve the purchase two (2) tank mixers in the amount not to exceed \$40,542.76 for the Aten Tank and Shop Tank.

**C-6.** Purchase of one (1) HUBER perforated plate screen for the Wastewater Treatment Plant headworks.

**Presenter:** David Dale, Director of Public Services

**Recommended Action:** Approve the purchase of one (1) HUBER perforated plate screen for the Water Treatment Plant headworks in the budgeted amount not to exceed \$217,623.

**C-7.** MOU between the City of Imperial, County of Imperial and the 45<sup>th</sup> District Agricultural Association regarding the City's improvements of the fairground fence along SR86.

**Presenter:** Othon Mora, Community Development Director

**Recommended Action:** Approve and authorize staff to execute an MOU between the City, County and the 45<sup>th</sup> District Agricultural Association regarding the maintenance and ownership of the fence improvements.

**C-8.** Bid Solicitation for the Highway 86 Beautification Phase 1 Project.

**Presenter:** Othon Mora, Community Development Director

**Recommended Action:** Authorize staff to solicit bids for construction of the Highway 86 Beautification Phase 1 project.

#### **D. REPORTS:**

**D-1.** Department Reports

**D-2.** City Manager Report

**D-3.** Mayor and Councilmember Reports

**ADJOURNMENT:** The next regular scheduled meeting of the Imperial City Council is Wednesday, June 19, 2024.

## AFFIDAVIT OF POSTING

I, KRISTINA SHIELDS, City Clerk for the City of Imperial, California, DO HEREBY CERTIFY under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the City of Imperial City Hall bulletin board at 420 S. Imperial Avenue, Imperial, CA and on the City of Imperial's website not less than 72 hours prior to the meeting, per Government Code 54954.2.

Dated: May 31, 2024

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KRISTINA SHIELDS  
City Clerk