



Imperial City Council

*Robert Amparano – Mayor
James Tucker – Mayor Pro-Tem
Ida Obeso-Martinez – Council Member
Stacy Mendoza – Council Member
Katherine Burnworth – Council Member*

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

June 19, 2024

6:00 P.M. CLOSED SESSION

CALL TO ORDER: Mayor Amparano called the meeting to order at 6:00 p.m.

ROLL CALL: Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker, Mayor Amparano, City Attorney Turner and City Manager Morita.

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:

None

CONFERENCE WITH LEGAL COUNSEL:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – 54956.7

Title of Position: City Manager

CONFERENCE WITH LEGAL COUNSEL:

EXISTING LITIGATION G.C §54959.9(d)(1)

Name of Case: Arreola et al vs. City of Imperial
Imperial County Superior Court Case No. ECU002355

Name of Case: City of Imperial vs. PCG Mayfield, LP,
Imperial County Superior Court Case No. ECU000568

ANTICIPATED LITIGATION Significant exposure to litigation pursuant to G.C

§54956.9(d)(2)

Number of Potential Cases: 1

CITY COUNCIL CONVENES TO OPEN SESSION

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Amparano called the meeting to order at 7:13 p.m.

ROLL CALL: Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker and Mayor Amparano

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by George Taylor.

ADJUSTMENTS TO THE AGENDA:

None

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS

City Attorney Turner stated that direction was given to council on all topics.

PUBLIC COMMENT:

None

A. PRESENTATIONS:

- A-1. The Mayor presented a proclamation to George Taylor for Waste & Recycling Worker's Week.
- A-2. The Mayor presented a certificate of recognition to George Taylor, Republic Services.

B. CONSENT AGENDA:

- B-1. Approval of Claims and Warrants Report
- B-2. Ratification of Letter of Support for the Imperial County Free Library "Play for All" LSTA Grant.
- B-3. Adopt Resolution No. 2024-34, COMMUNITY FACILITIES DISTRICT NO. 2004-1 (VICTORIA RANCH), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025
- B-4. Adopt Resolution No. 2024-35, COMMUNITY FACILITIES DISTRICT NO. 2004-2 (MAYFIELD), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL 2024-25
- B-5. Adopt Resolution No. 2024-36, COMMUNITY FACILITIES DISTRICT NO. 2004-3 (BRATTON DEVELOPMENT), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025
- B-6. Adopt Resolution No. 2024-37, COMMUNITY FACILITIES DISTRICT NO. 2005-1 (SPRINGFIELD), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025.

B-7. Adopt Resolution No. 2024-38, COMMUNITY FACILITIES DISTRICT NO. 2006-1 (MONTERREY PARK), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025.

B-8. Adopt Resolution No. 2024-39, COMMUNITY FACILITIES DISTRICT NO. 2006-2 (SAVANNA RANCH), DETERMINING AND LEVYING THE SPECIAL TAXES FOR FISCAL YEAR 2024-2025

Moved by Tucker, seconded by Mendoza to approve the consent agenda.

AYES: Burnworth, Mendoza, Obeso-Martinez and Tucker

NOES: None

ABSTAIN: Amparano

ABSENT: None

MOTION CARRIES: 4-0-1

C. PUBLIC HEARINGS (DISCUSSION/ACTION- APPROVE-DISAPPROVE)

C. 1 Public hearing for the purpose of approving the Engineer's Report regarding the Imperial Lighting Maintenance District No. 1 (Wildflower and Paseo del Sol); and authorize the levy and collection of assessments commencing in Fiscal Year 2024-2025.

The public hearing was opened at 7:23 p.m.

The staff report was presented by Victor Manriquez, Administrative Services Director.

The public hearing was closed at 7:24 p.m.

Recommended Action:

1. Adopt Resolution No. 2024-40, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED TO IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 24-25
2. Adopt Resolution No. 2024-41, AMENDING AND / OR APPROVING THE ENGINEER'S REPORT FOR THE IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2024/2025

Moved by Mendoza, seconded by Tucker to approve and adopt Resolution No. 2024-40 and Resolution No. 2024-41.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C-2. Public hearing for the purpose of approving the Engineer's Report regarding the Imperial Landscape Maintenance District No. 1 (Wildflower and Paseo del Sol) and authorize the levy and collection of assessments commencing in Fiscal Year 2024-2025.

The public hearing was opened at 7:26 p.m.
The staff report was presented by Victor Manriquez, Administrative Services Director.
The public hearing was closed at 7:27 p.m.

Recommended Action:

1. Adopt Resolution No. 2024-42, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED TO THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2024/2025
2. Adopt Resolution No. 2024-43, AMENDING AND / OR APPROVING THE ENGINEER'S REPORT FOR THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2024/2025

Moved by Tucker, seconded by Obeso-Martinez to approve and adopt Resolution No. 2024-42 and Resolution No. 2024-43.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

- C-3.** Public hearing for the purpose of approving the Engineer's Report regarding the Imperial Landscape Maintenance District No. 2 (Sky Ranch), and authorize the levy and collection of assessments commencing in Fiscal Year 2024-2025.

The public hearing was opened at 7:28 p.m.

The staff report was presented by Victor Manriquez, Administrative Services Director. Public comment was received by Rick Breland, Gonzalo Gerardo and David Salgado to address complaints about landscaping at Sky Ranch. The Mayor Amparano met with Mr. Salgado, Council Member Obeso-Martinez, Parks and Recreation, Finance and City Manager Dennis H. Morita to come up with a plan to address the issues.

The public hearing was closed at 7:42 p.m.

Recommended Action:

1. Adopt Resolution No. 2024-44, ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED TO THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, FOR FISCAL YEAR 2024/2025
2. Adopt Resolution No. 2024-45, AMENDING AND / OR APPROVING THE ENGINEER'S REPORT FOR THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, FOR FISCAL YEAR 2024/2025

Moved by Tucker, seconded by Mendoza to approve and adopt Resolution No. 2024-44 and Resolution No. 2024-45.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

D-1. Appointment of one (1) scheduled vacancy to the Library Board of Trustees.

Presenter: Dennis H. Morita, City Manager

Recommended Action: Appoint one (1) board member to the Library Board of Trustees to fill the scheduled vacancy.

Moved by Mendoza, seconded by Burnworth to approve the re-appointment of Magdalena Altamirano to the Library Board of Trustees vacancy.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D-2. Declaring certain damaged and obsolete Library items as surplus.

Presenter: Ember Haller, Library Administrator

Recommended Action: Approve library items as surplus and authorize staff to sell and dispose.

Moved by Burnworth, seconded by Tucker to approve library items as surplus and authorize staff to sell and dispose.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D-3. Agreement between the City of Imperial and Tyler Technologies for implementation an Enterprise Resource Planning (ERP) software as a service (SaaS).

Presenter: R. Alejandro Estrada, Director of Information Technology

Recommended Action: Approve the agreement between the City of Imperial and Tyler Technologies for an Enterprise Resource Planning (ERP) software as a service (SaaS) in the amount of \$300,000.00.

Moved by Obeso-Martinez, seconded by Burnworth to approve the agreement between the City of Imperial and Tyler Technologies for an Enterprise Resource Planning (ERP) software as a service (SaaS) in the amount of \$300,000.00.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D-4. Establishing classifications, salary ranges and job descriptions for the positions of Accountant, Building Official, Cybersecurity Administrator, Fleet and Facilities Supervisor and adopting revisions to the Public Services Manager job description.

Presenter: Dennis H. Morita, City Manager

Recommended Action:

1. Approve the classifications, salary ranges and job descriptions for the positions of Accountant, Building Official, Cybersecurity Administrator and Fleet and Facilities Supervisor.
2. Approve and adopt revisions to the existing job description for Public Services Manager.

Moved by Obeso-Martinez, seconded by Tucker to table item number one for a later date and move forward to approve item number 2.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D-5. Fiscal Year 2022 Operation Stonegarden Grant Program Memorandum of Understanding (MOU).

Presenter: Aaron Reel, Chief of Police

Recommended Action: Approve the Fiscal Year 2022 Operation Stonegarden Grant Program MOU.

Moved by Tucker, seconded by Burnworth to approve the Fiscal Year 2022 Operation Stonegarden Grant Program MOU.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D-6. Replacement of the Granulated Activated Carbon (GAC) Filter Media.

Presenter: David Dale, Public Services Director

Recommended Action: Authorize the purchase of the GAC filter media change out in the amount of \$96,000 (plus tax and fees) for the Carbon Columns.

Moved by Tucker, seconded by Mendoza to approve and authorize the purchase of the GAC filter media change out in the amount of \$96,000 (plus tax and fees) for the Carbon Columns.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

D-7. Review of the Fiscal Year 2025 City Budget and adopt Resolution No. 2024-46, continuing appropriations that provide spending authority for FY24-25.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action: Adopt Resolution No. 2024-46, A RESOLUTION OF THE CITY OF IMPERIAL, CALIFORNIA APPROVING CONTINUING APPROPRIATIONS THAT PROVIDES SPENDING AUTHORITY FOR THE FISCAL YEAR THAT BEGINS ON JULY 1, 2024 AND ENDS ON JUNE 30, 2025, AT THE SAME LEVEL AND AMOUNTS FOR ALL FUNDS AS APPROVED IN THE ADOPTED FISCAL YEAR 2023-2024 CITY BUDGET.

Discussion was held regarding the Fiscal Year 2025 City Budget. City Council requested to have a Budget Workshop prior to final adoption.

Moved by Mendoza, seconded by Burnworth to approve Resolution No. 2024-46.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

E. REPORTS:

E-1. Departments reported on their activities since the last city council meeting.

E-2. City Manager Reports: None

E-3. Mayor and Councilmembers reported on their activities since the last city council meeting and upcoming events.

ADJOURNMENT:

Seeing no further business before the Council, Mayor Amparano ended this meeting at 9:03 p.m. and adjourned the until the next special meeting on June 27, 2024 at 5:00 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the city of Imperial, California, this 3rd day of July, 2024.



KRISTINA SHIELDS
City Clerk