



*Robert Amparano – Mayor
James Tucker – Mayor Pro-Tem
Ida Obeso-Martinez – Council Member
Stacy Mendoza – Council Member
Katherine Burnworth – Council Member*

MINUTES

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

July 3, 2024

6:00 P.M. CLOSED SESSION

CALL TO ORDER: Mayor Amparano called the meeting to order at 6:00 p.m.

ROLL CALL: Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker, Mayor Amparano, City Attorney Turner and City Manager Morita.

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: None

CONFERENCE WITH LEGAL COUNSEL:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C. 54956.7
Title of Position: City Manager

CONFERENCE WITH LABOR NEGOTIATORS – G.C.5957.6
Agency Designated Representatives: City Manager

Employee Organization: Imperial Police Officers Association, Teamsters Local No. 542 and Employee Organization Management, Supervisory, Professional, Confidential, and Police Captain/Unrepresented

ANTICIPATED LITIGATION Significant exposure to litigation pursuant to G.C. §54956.9(d)(2)
Number of Potential Cases: 1

CITY COUNCIL CONVENES TO OPEN SESSION

7:00 P.M. REGULAR MEETING

CALL TO ORDER: Mayor Amparano called the meeting to order at 7:16 p.m.

ROLL CALL: Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker and Mayor Amparano

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mr. Quinones.

ADJUSTMENTS TO THE AGENDA:

The City Manager Dennis H. Morita tabled item C-2 until a future meeting.

CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:

City Attorney Turner stated that direction was given to council on all topics.

PUBLIC COMMENT:

None

A. PRESENTATIONS:

- A-1. The Mayor presented a Certificate of Recognition to Carina Beltran.
- A-2. The Mayor presented a Proclamation for National Parks and Recreation Month.
- A-3. Presentation by Carlos Pitones, member of the 9/11 Imperial Valley Stair Climb committee.

B. CONSENT AGENDA:

- B-1. Approval of Claims and Warrants Report
- B-2. Approval of Minutes for the Regular City Council Meeting of June 5, 2024, Special City Council Meeting of June 19, 2024, Regular City Council Meeting of June 19, 2024 and Special City Council Meeting of June 27, 2024.
- B-3. Authorization to reject claim CW File No. CJP-3051647, Anthony Vargas and Elaina Gutierrez, as recommended by Carl Warren & Co.

Moved by Burnworth, seconded by Tucker to approve the consent agenda.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):

- C-1. Removal of crosswalk on South Imperial Avenue between 4th Street and 5th Street.

Presenter: Othon Mora, Community Development Director

Recommended Action: Approve the removal of the crosswalk on South Imperial Avenue between 4th Street and 5th Street.

Moved by Tucker, seconded by Mendoza to approve the removal of the crosswalk on South Imperial Avenue between 4th Street and 5th Street.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

- C-2.** Award construction contract for the 7th Street Rehabilitation Pedestrian Improvements from South D Street to South E Street, Bid No. 2024-04.

Presenter: Othon Mora, Community Development Director

Recommended Action: Award construction contract to Rove Engineering, Inc. in the amount of \$275,100.86 and authorize a twenty-five percent contingency.

Item was tabled to a future meeting.

- C-3.** Award agreement for Labor Compliance Consulting Services for the 7th, 10th & 14th Streets Rehabilitation project, RFP No. P2024-02

Presenter: Othon Mora, Community Development Director

Recommended Action: Award agreement to Labor Compliance Consultants of Southern California in the amount of \$7,200.00.

Moved by Tucker, seconded by Obeso-Martinez to approve and award agreement to Labor Compliance Consultants of Southern California in the amount of \$7,200.00.

AYES: Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: Burnworth and Mendoza

ABSENT: None

MOTION CARRIES: 3-0-2

- C-4.** Change order for the 7th, 10th & 14th Streets Rehabilitation Project, Bid No. 2024-01.

Presenter: Othon Mora, Community Development Director

Recommended Action: Authorize a change order to install 3,072' of new 12" PVC water pipeline along 14th Street.

Moved by Obeso-Martinez, seconded by Tucker to approve and authorize a change order to install 3,072' of new 12" PVC water pipeline along 14th Street.

AYES: Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: Burnworth and Mendoza

ABSENT: None

MOTION CARRIES: 3-0-2

- C-5.** Establishment of four (4) classifications, salary ranges and job descriptions for Accountant, Building Official, Cybersecurity Administrator, and Fleet and Facilities Supervisor.

Presenter: Kristen Smith, Human Resources Manager

Recommended Action: Approve the establishment of four (4) new classifications, salary ranges and job descriptions.

Presentation was made by Kristen Smith, Human Resources Manager. Ms. Smith requested to pull the Building Official job description from this item and bring back a revised description at a later date.

Moved by Tucker, seconded by Mendoza to approve the classifications, salary ranges and job descriptions for the Accountant, Cybersecurity Administrator and Fleet and Facilities Supervisor.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

- C-6.** Receive and file the independent City audit for Fiscal Year ending June 30, 2022.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action: Receive and file City Audit Report for Fiscal Year ending June 30, 2022.

Moved by Mendoza, seconded by Tucker to approve, receive and file City Audit Report for Fiscal Year ending June 30, 2022.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

- C-7.** Approve Resolution No. 2024-48 establishing the GANN Spending Limit for FY 2025.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action: Adopt Resolution No. 2024-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR ENDING JUNE 30, 2025

Moved by Tucker, seconded by Burnworth to approve Resolution No. 2024-48.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

C-8. Approve Resolution No. 2024-47 adopting the Municipal Budget for Fiscal Year 2025.

Presenter: Victor Manriquez, Administrative Services Director

Recommended Action: Adopt Resolution No. 2024-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA APPROVING THE ANNUAL BUDGET FOR THE FISCAL YEAR THAT BEGINS ON JULY 1, 2024 AND ENDS ON JUNE 30, 2025

Moved by Tucker, seconded by Burnworth to approve Resolution No. 2024-47 adopting the Municipal Budget for Fiscal Year 2025.

AYES: Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIES: 5-0

E. REPORTS:

E-1. Departments reported on their activities since last city council meeting.

E-2. City Manager Report: None

E-3. Mayor and Councilmembers reported on their activities since the last city council meeting and upcoming events.

ADJOURNMENT:

Seeing no further business before the Council, Mayor Amparano ended the meeting at 8:17 p.m. The next regular scheduled City Council meeting will be held on July 17, 2024 at 7:00 p.m.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the city of Imperial, California, this 7th day of August, 2024.


KRISTINA SHIELDS
City Clerk