



## Imperial City Council

*James Tucker – Mayor*  
*Ida Obeso-Martinez – Mayor Pro-Tem*  
*Stacy Mendoza – Council Member*  
*Katherine Burnworth – Council Member*  
*Robert Amparano – Council Member*

# AGENDA

## Regular Meeting of the Imperial City Council

City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**August 6, 2025**

**Closed Session at 06:00 pm**

**Open Session at 07:00 pm**

*The City Council meetings are live-streamed on the City's Facebook page at [www.facebook.com/cityofimperial](http://www.facebook.com/cityofimperial). By remaining in the room, you are giving permission to be recorded.*

**Public Comments:** Members of the public who wish to speak are encouraged to fill out a Speaker Slip and submit it to the City Clerk before the start of the meeting. Public comments are limited to 3 minutes. Comments may also be submitted by email to [CityClerk@imperial.ca.gov](mailto:CityClerk@imperial.ca.gov) no later than 5:00 p.m., the day of the meeting.

**Americans with Disabilities Act:** Requests for special assistance to participate in the meeting, please contact the City Clerk's Office by calling (760) 355-5303 or emailing [CityClerk@imperial.ca.gov](mailto:CityClerk@imperial.ca.gov). Notification of 48 hours before the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA title II].

All documents with executive summaries and staff recommendations for open session action items are available on the City's website 72 hours before the meeting [www.https://cityofimperial.org/cc-agenda-archive](http://www.https://cityofimperial.org/cc-agenda-archive). Supplemental writings distributed to the City Council within 72 hours of the meeting will also be posted online. Written materials shared during the meeting will be available there if prepared by the City or afterward if prepared by others. These materials can be obtained from the City Clerk's Office.

### **6:00 P.M. CLOSED SESSION**

#### **ROLL CALL**

**PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:** At this time, members of the public may address the City Council on Closed Session items. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

**CITY COUNCIL ADJOURNS INTO CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL:** The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation - G.C §54956.9 (d)(2)

Number of Cases: 2

**CONFERENCE WITH LABOR NEGOTIATORS – G.C. 54957.6**

Agency Representatives: City Manager

Employee Organization: Imperial Police Officers Association, Teamsters Local 542  
& Employee Organization Management Supervisory,  
Professional, Confidential, and Police Captain/Unrepresented

**7:00 P.M. REGULAR MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADJUSTMENTS TO THE AGENDA:** The City Council may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items, and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar before that portion of the agenda. The City Council may address these issues by entertaining a formal motion.

**CITY ATTORNEY REPORT ON CLOSED SESSION**

**PUBLIC COMMENT:** If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation.

**A. PRESENTATION:**

- A-1. Recognition for outgoing Planning Commission board member Rebecca Terrazas-Baxter.
- A-2. Imperial Police Department Cadet Program presentation by Officer Carmen Fierro.
- A-3. Imperial Valley Transit Ride Modifications presentation by ICTC Executive Director David Aguirre.

**B. INFORMATIONAL (NO ACTION)**

**B-1.** Planning Commission Appointment by Mayor Pro-Tem Obeso-Martinez.

**C. CONSENT AGENDA:** All items appearing under the “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- C-1.** Approval of Warrants Report.
- C-2.** Approval of City Council Regular Meeting minutes for July 16, 2025.
- C-3.** Award RFP 2025-11 to Southstar Engineering & Consulting Inc. for labor compliance services for the Aten Blvd Sidewalk Installation project between Progress Trail and Old SR-86.
- C-4.** Approve a professional services agreement with 2K Tower Services, LLC for an additional one-year term.
- C-5.** Approve a professional services agreement with Code Exxperts for an additional one-year term.
- C-6.** Approve Community Facilities District partial fund disbursement Request No. 1-2018 from Bratton CFD 2004-3.
- C-7.** Approve Community Facilities District partial fund disbursement Request No. 1-2018 from Monterrey Park CFD 2006-1.
- C-8.** Authorization to reject claim CW File No. CJP-3054536 J. Velazco as recommended by Carl Warren.

**D. ACTION ITEMS (DISCUSSION/ACTION):**

**D-1.** Adopt Resolution No. 2025-46, approving the purchase of a 2024 Pierce Enforcer Fire Engine.

**Presenter:** Victor Manriquez, Administrative Services Director

**Recommendation:** Approve the purchase of a fire engine and adopt Resolution No. 2025-46, A RESOLUTION APPROVING THE FINANCING FOR A NEW FIRE ENGINE DURING FISCAL YEAR ENDING JUNE 30, 2026.

**D-2.** Approve expenditure plan and resolutions accepting the 2023-2024 State Citizen’s Option for Public Safety (COPS) allocation funding.

**Presenter:** Aaron Reel, Police Chief

**Recommendation:**

1. Adopt Resolution No. 2025-43, APPROVING THE ACCEPTANCE OF STATE CITIZENS OPTIONS FOR PUBLIC SAFETY (COPS) PROGRAM FUNDING FOR FISCAL YEAR 2023-2024.
2. Adopt Resolution No. 2025-44, APPROVING THE ACCEPTANCE OF STATE CITIZENS OPTIONS FOR PUBLIC SAFETY (COPS) PROGRAM FUNDING FISCAL YEAR 2023-2024 (GROWTH)

**D-3.** Approve and adopt the revised job description for Building and Code Enforcement Supervisor and replace the current job description.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommendation:** Approve and adopt the revised job description for Building and Code Enforcement Supervisor and replace the current job description.

- D-4.** Approve and adopt the revised job description for Fleet and Facilities Supervisor and replace the current job description.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommendation:** Approve and adopt the revised job description for Fleet and Facilities Supervisor and replace the current job description.

- D-5.** Authorization to delete one (1) vacant full-time allocation and job classification for Project Manager and approve a budget amendment to add and fund one (1) full-time Community Development Project Manager.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommendation:**

1. Authorization to delete one (1) vacant full-time allocation and job classification for Project Manager
2. Approve and adopt the job description for Community Development Project Manager.
3. Approve a budget amendment to add and fund one (1) full-time allocation for Community Development Project Manager.

- D-6.** Authorization to delete one (1) vacant full-time allocation for Police Services Officer I and approve a budget amendment to add and fund one (1) full-time allocation of Animal Control Officer.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommendation:**

1. Authorization to delete one (1) vacant full-time allocation for Police Services Officer I.
2. Approve and adopt the job description for Animal Control Coordinator.
3. Approve a budget amendment to add and fund one (1) full-time allocation for Animal Control Officer.

## **E. REPORTS:**

**E-1.** Department Reports

**E-2.** City Manager Report

**E-3.** Mayor and Councilmember Reports

**ADJOURNMENT:** The next regular meeting of the Imperial City Council will be held on Wednesday, August 20, 2025.