



Imperial City Council

*James Tucker – Mayor
Ida Obeso-Martinez – Mayor Pro-Tem
Stacy Mendoza – Council Member
Katherine Burnworth – Council Member
Robert Amparano – Council Member*

AGENDA

Regular Meeting of the Imperial City Council

City Council Chambers
220 West 9th Street
Imperial, CA 92251-1637

November 19, 2025
Closed Session at 06:00 pm
Open Session at 07:00 pm

The City Council meetings are live-streamed on the City's Facebook page at www.facebook.com/cityofimperial. By remaining in the room, you are giving permission to be recorded.

Public Comments: Members of the public who wish to speak are encouraged to fill out a Speaker Slip and submit it to the City Clerk before the start of the meeting. Public comments are limited to 3 minutes. Comments may also be submitted by email to CityClerk@imperial.ca.gov no later than 5:00 p.m., the day of the meeting.

Americans with Disabilities Act: Requests for special assistance to participate in the meeting, please contact the City Clerk's Office by calling (760) 355-5303 or emailing CityClerk@imperial.ca.gov. Notification of 48 hours before the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA title II].

All documents with executive summaries and staff recommendations for open session action items are available on the City's website 72 hours before the meeting [www.https://cityofimperial.org/cc-agenda-archive](https://cityofimperial.org/cc-agenda-archive). Supplemental writings distributed to the City Council within 72 hours of the meeting will also be posted online. Written materials shared during the meeting will be available there if prepared by the city or afterward if prepared by others. These materials can be obtained from the City Clerk's Office.

6:00 P.M. CLOSED SESSION

ROLL CALL

PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY: At this time, members of the public may address the City Council on Closed Session items. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CITY COUNCIL ADJOURNS INTO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL: The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION G.C §54956.9 (d)(1)

Number of Cases: 2

- i. Novalk, LLC v. City of Imperial et. al, United States District Court for the Southern District of California, 25CV2307 BAS DDL
- ii. Arreola et al vs. City of Imperial, Imperial County Superior Court Case No. ECU002355

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of Litigation pursuant to California Government Code section 54956.9(c)

Potential Cases: 1item.

7:00 P.M. REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA: The City Council may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items, and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar before that portion of the agenda. The City Council may address these issues by entertaining a formal motion.

CITY ATTORNEY REPORT ON CLOSED SESSION

PUBLIC COMMENT: If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the mayor. At that time, state your name and address for the record. The mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation.

A. PRESENTATIONS:

A-1. Q4 (2025) Budget Report presentation by Administrative Services Director Victor Manriquez.

B. CONSENT AGENDA: All items appearing under the “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the mayor.

- B-1.** Approval of Warrants Report.
- B-2.** Approve City Council Minutes for the November 5, 2025 meeting.
- B-3.** Approval to waive the 2nd reading in full and adopt ORDINANCE NO. 831, REENACTING CHAPTER 6 RELATING TO BUILDING REGULATIONS, amending the Imperial Municipal Code Chapter 6 to adopt the 2025 California Building Codes.
- B-4.** Authorization to reject claim CW File Number CJP-3055279 as recommended by Carl Warren.
- B-5.** Approve and adopt the Personal Protective Equipment Guidelines Policy.
- B-6.** Approve a contract for Professional Services with Senior Labor Relations Consultant Peter Q. Nguyen.
- B-7.** Approve Resolution No. 2025-54, adopting the updated records retention schedule.

C. PUBLIC HEARING (DISCUSSION/ACTION):

- C-1.** Public hearing for the purpose of vacating a public right-of-way portion of O Street between 1st Street and 2nd Street and adopting Resolution No. 2025-53. Continued public hearing from November 5, 2025 regular meeting of the Imperial City Council.

Presenter: Othon Mora, Community Development Director

Recommendation: Adopt Resolution No. 2025-53, RESOLUTION OF INTENTION TO VACATE A PUBLIC RIGHT-OF-WAY.

D. ACTION ITEMS (DISCUSSION/ACTION):

- D-1.** Approve the Special Event Application for 40th Annual Carne Asada Run, submitted by the Sunrunners Car Club of Imperial Valley.

Presenter: Tony Lopez, Parks & Recreation Director

Recommendation: Approve special event application submitted by Sunrunners Car Club.

- D-2.** Approve the Special Event Application for the 2nd annual Festival of Lights, submitted by the Imperial Irrigation District.

Presenter: Tony Lopez, Parks & Recreation Director

Recommendation: Approve special event application submitted by Imperial Irrigation District.

E. REPORTS:

- E-1.** Department Reports
- E-2.** City Manager Report
- E-3.** Mayor and Councilmember Reports

ADJOURNMENT: The next regular meeting of the Imperial City Council will be held on Wednesday, December 3, 2025.