



CITY OF IMPERIAL

DEPARTMENT OF PARKS AND RECREATION
101 E. 4TH STREET, IMPERIAL, CA 92251
PHONE: (760) 355-3316
EMAIL: PARKS@IMPERIAL.CA.GOV

PARK RESERVATION APPLICATION

APPLICANT INFORMATION

LAST NAME: _____ FIRST NAME: _____
ORGANIZATION NAME (IF APPLICABLE): _____
PHYSICAL ADDRESS: _____ CITY: _____ ZIP CODE: _____
HOME PHONE: _____ CELL PHONE: _____ WORK PHONE: _____
EMAIL ADDRESS: _____

RESERVATION INFORMATION

TYPE OF ACTIVITY: BIRTHDAY PARTY COMPANY PICNIC REUNION OTHER _____
DATE OF THE EVENT: _____
DAY OF THE WEEK: MON TUES WED THURS FRI SAT SUN
TIME OF THE EVENT: 9:00 AM - 12:00 PM 12:30 PM - 3:30 PM 4:00 PM - 7:00 PM OTHER: _____ TO _____
SET UP AND TAKE DOWN MUST BE COMPLETED IN THE RESERVATION TIME PERIOD (NOT TO EXCEED RESERVED TIME LIMIT)
SPLASH PAD HOURS ARE 10:00AM-8:00PM - PLEASE KEEP THAT IN MIND WHEN MAKING A RESERVATION
ESTIMATED TOTAL ATTENDANCE (INCLUDING ADULTS AND CHILDREN): _____ AGE RANGE OF CHILDREN: _____ TO _____

RESERVATION LOCATION

LISTED PARKS MARKED WITH "*" DO NOT HAVE PUBLIC RESTROOMS AVAILABLE ON SITE

- AVIATION PARK (BOLEY FIELD & SKY HARBOR) CA IRVING SPORTS COMPLEX (14TH & D ST.) CAMBRIA PARK (116 MITZI KIM CIR.)
 EVANS PARK (5TH & M) FREDDIE WHITE PARK (4TH & F ST.) HORIZON PARK* (HORIZONTE & MONTERREY PARK)
 JOSHUA TREE PARK (JOSHUA & MORNING GLORY) PAPA A. EAGER PARK (10TH & G ST.)
 PASEO DEL SOL PARK (SAN FELIPE DR. & CABO SAN LUCAS) SAVANNA RANCH PARK* (SAGUARO & JADE TREE)
 DEP. ANTHONY REDONDO MEMORIAL PARK (SANDALWOOD GLEN & BOLEY FIELD) SUNSET PARK (CHISOLM TRAIL & RODEO DR.)
 SPRINGFIELD* (SHOSHONEAN & CANON DR.) VICTORIA PARK* (SAMPSON & CEDRO AVE.) WOOF TOWN DOG PARK

REQUESTED PARK AMENITIES:

- GAZEBO BY PLAYGROUND GAZEBO BY SPLASH PAD BASEBALL FIELD BASKETBALL COURT

ACCEPTANCE OF RESPONSIBILITY, RELEASE, AND LIABILITY

I (WE) ASSUME FULL RESPONSIBILITY FOR ANY DAMAGES TO THE CITY OF IMPERIAL EQUIPMENT AND/OR PROPERTY THAT OCCUR AS A RESULT OF THE REQUESTED USE. FURTHERMORE, I (WE) UNDERSTAND THAT THE CITY OF IMPERIAL, ITS STAFF, AND MEMBERS OF THE PARKS AND RECREATION COMMITTEE, WILL NOT BE HELD LIABLE FOR ANY INJURY OR DAMAGE WHICH MAY OCCUR TO ME, MY GUEST, AND/OR MEMBERS OF THE ABOVE -NAMED ORGANIZATION AND OUR PROPERTY DURING OUR REQUESTED USE OF THE FACILITY. ALL APPLICANTS MUST PROVIDE A CERTIFICATE OF INSURANCE, NAMING THE CITY OF IMPERIAL, ITS AGENTS, SERVANTS AND EMPLOYEES AS ADDITIONAL INSURED, EVIDENCING THE FOLLOWING:

INDIVIDUALS: PERSONAL LIABILITY/HOME OWNERS INSURANCE WITH PER OCCURRENCE AND AGGREGATE LIMITS OF NOT LESS THAN \$300,000.00.

GROUPS: COMMERCIAL GENERAL LIABILITY INSURANCE WITH PER OCCURRENCE AND AGGREGATE LIMITS OF NOT LESS THAN \$1,000,000.00

NOTE: THE PARKS ARE NOW UNDER VIDEO SURVEILLANCE.

SIGNATURE OF APPLICANT

DATE

FOR ASSISTANCE REGARDING ISSUES ON THE DAY OF YOUR RESERVATION, PLEASE CONTACT THE CITY OF IMPERIAL POLICE DEPARTMENT DIRECT LINE AT (760) 355-1158. EMERGENCIES CALL 911.

FOR OFFICE USE ONLY

PAYMENT: CASH \$ _____ CHECK \$ _____ CREDIT/DEBIT \$ _____ MONEY ORDER \$ _____
 RESIDENT NON-RESIDENT # _____ MONEY ORDER \$ _____
DEPOSIT: MONEY ORDER CHECK # _____ DEPOSIT PICK-UP DATE: _____
GIVEN TO: _____ BY: _____

COMMENTS: _____



PARK RESERVATION INFORMATION AND RULES

PARK RESERVATIONS INCLUDE ALL PICNIC, PARTIES, OUTINGS OR GATHERINGS SPONSORED BY AN ORGANIZATION OR AN INDIVIDUAL

RENTAL FEES

RESERVATION FEES ARE NON-REFUNDABLE

RESIDENTS \$20.00 PER 3 HOUR BLOCK OF TIME

NON-RESIDENTS \$40.00 PER 3 HOUR BLOCK OF TIME

CLEANING DEPOSIT

\$100 - MUST BE IN THE FORM OF A CHECK OR MONEY ORDER

REFUNDABLE IF PARK FACILITIES ARE CLEANED TO THE SATISFACTION OF THE PARKS SUPERVISOR

CLEANING DEPOSIT MAY BE HELD, BUT IS NOT LIMITED, FOR THE FOLLOWING:

- ALL TRASH NOT LEFT SECURELY IN TRASH RECEPTACLES
- ALL TAPE AND DECORATIONS NOT REMOVED
- VEHICLES IN PARK
- ALCOHOL, CIGARETTES IN PARK
- UNAUTHORIZED USE OF WATER
- UNAUTHORIZED USE OF POWER
- DAMAGED EQUIPMENT

RULES

USE OF ELECTRICAL OUTLETS IS NOT PERMITTED

WATERSLIDES ARE NOT PERMITTED

NO GLASS, ALCOHOL, SMOKING OR VAPING

SPLASH-PAD AND PLAYGROUND EQUIPMENT MAY NOT BE RESERVED

PARK FACILITIES AND AMENITIES

AVIATION PARK

BOLEY FIELD AND SKY HARBOR
PLAYGROUND • GAZEBOS • RESTROOMS

CA IRVING SPORTS COMPLEX

14TH AND D STREET
BASEBALL FIELD • RESTROOMS

CAMBRIA PARK

2311 ALEJANDRO STREET
PLAYGROUND • RESTROOMS

PAPA A. EAGER PARK

10TH AND G STREET
PLAYGROUND • GAZEBOS • RESTROOMS
SPLASH PAD: APRIL-OCTOBER • 10AM-8 PM

EVANS PARK

5TH AND M STREET
PLAYGROUND • GAZEBOS • RESTROOMS
BASKETBALL COURT | BASEBALL FIELD

FREDDIE WHITE PARK

4TH AND F STREET
PLAYGROUND • GAZEBOS • RESTROOMS
BASEBALL FIELD

HORIZON PARK

MONTEREY PARK LANE AND LAS DUNAS
PLAYGROUND • WALKING PATH

JOSHUA PARK

JOSHUA TREE AND MORNING GLORY
PLAYGROUND • GAZEBOS • RESTROOMS
BASKETBALL COURT • BASEBALL FIELD

PASEO DEL SOL PARK

SAN FELIPE DRIVE AND CABO SAN LUCAS
PLAYGROUND • GAZEBOS • RESTROOMS
BASKETBALL COURT • SAND VOLLEYBALL

SAVANNA PARK

JADE TREE AND SAGUARO STREET
PLAYGROUND • GAZEBOS • BASKETBALL COURT

DEP. ANTHONY REDONDO MEMORIAL PARK

SANDALWOOD GLENN AND BOLEY FIELD
PLAYGROUND • GAZEBOS
BASKETBALL COURT • WALKING TRAIL

SPRINGFIELD PARK

SHOSHONEAN AND CANON DRIVE
PLAYGROUND • GAZEBOS

SUNSET PARK

CHISOLM TRAIL AND RODEO DRIVE
PLAYGROUND • GAZEBOS • RESTROOMS
BASKETBALL COURT • SOFTBALL FIELDS

VICTORIA PARK

CEDRO AVENUE AND SAMPSON STREET
PLAYGROUND • GAZEBOS