



DEPARTMENT OF PARKS & RECREATION

POOL RESERVATION APPLICATION

APPLICANT INFORMATION

LAST NAME: _____ FIRST NAME: _____

PHYSICAL ADDRESS: _____ CITY: _____ ZIP CODE: _____

MAILING ADDRESS: _____ CITY: _____ ZIP CODE: _____

HOME PHONE: _____ CELL PHONE: _____ WORK PHONE: _____

EMAIL ADDRESS: _____

ORGANIZATION NAME (IF APPLICABLE): _____

ORGANIZATION ADDRESS: _____ CITY: _____ ZIP CODE: _____

RESERVATION INFORMATION

DATE OF THE EVENT: _____

DAY OF THE WEEK: SAT SUN

TIME OF THE EVENT: 1:00 PM - 3:00 PM 4:00 PM - 6:00 PM 7:00 PM - 9:00 PM OTHER: _____ TO _____

SET UP AND TAKE DOWN MUST BE COMPLETED IN THE RESERVATION TIME PERIOD (NOT TO EXCEED RESERVED TIME LIMIT)

TYPE OF ACTIVITY: BIRTHDAY PARTY COMPANY PARTY REUNION TEAM PARTY OTHER: _____

ESTIMATED TOTAL ATTENDANCE (INCLUDING ADULTS AND CHILDREN): _____ AGE RANGE OF CHILDREN: _____ TO _____

1-40 PEOPLE: \$150 41-75 PEOPLE: \$175 76-100 PEOPLE: \$200 101-150 PEOPLE: \$250

ADDITIONAL HOUR: \$75 _____

NAME(S) OF REPRESENTATIVES WHO WILL BE PRESENT AT THE EVENT AND RESPONSIBLE FOR ALL EVENT ACTIVITIES:

NAME: _____ CELL PHONE: _____

NAME: _____ CELL PHONE: _____

ACCEPTANCE OF RESPONSIBILITY, RELEASE, AND LIABILITY

I (WE) ASSUME FULL RESPONSIBILITY FOR ANY DAMAGES TO THE CITY OF IMPERIAL AND IMPERIAL UNIFIED SCHOOL DISTRICT EQUIPMENT AND/OR PROPERTY THAT OCCUR AS A RESULT OF THE REQUESTED USE. FURTHERMORE, I (WE) UNDERSTAND THAT THE CITY OF IMPERIAL, IMPERIAL UNIFIED SCHOOL DISTRICT, ITS STAFF, WILL NOT BE HELD LIABLE FOR ANY INJURY OR DAMAGE WHICH MAY OCCUR TO ME, MY GUESTS, AND/OR MEMBERS OF THE ABOVE-NAMED ORGANIZATION AND OUR PROPERTY DURING OUR REQUESTED USE OF THE FACILITY. ALL APPLICANTS MUST PROVIDE A CERTIFICATE OF INSURANCE, NAMING THE CITY OF IMPERIAL, ITS AGENTS, SERVANTS AND EMPLOYEES AS ADDITIONAL INSURED, EVIDENCING THE FOLLOWING:

INDIVIDUALS: PERSONAL LIABILITY/HOMEOWNERS INSURANCE WITH PER OCCURRENCE AND AGGREGATE LIMITS OF NOT LESS THAN \$300,000.00.

GROUPS: COMMERCIAL GENERAL LIABILITY INSURANCE WITH PER OCCURRENCE AND AGGREGATE LIMITS OF NOT LESS THAN \$1,000,000.00

APPLICANT SIGNATURE

DATE

POOL RULES & REGULATIONS

**POOL LOCATION: 618 W. BARIONI BLVD., IMPERIAL, CA 92251 (ACROSS THE STREET FROM THE HIGH SCHOOL FOOTBALL FIELD)
PLEASE READ EACH STATEMENT THOROUGHLY. INITIAL NEXT TO EACH STATEMENT TO INDICATE YOUR UNDERSTANDING AND AGREEMENT TO ALL OF THE STATEMENTS.**

_____ POOL RENTAL FEE AND CLEANING DEPOSIT MUST BE PAID IN FULL AT TIME OF RESERVATION. RESERVATIONS CANNOT BE "HELD" WITHOUT COMPLETED RESERVATION FORM AND PAYMENT.

_____ A \$100 CLEANING DEPOSIT IN THE FORM OF A CHECK OR MONEY ORDER WILL BE HELD TO ENSURE THE POOL AREA AND RESTROOMS ARE LEFT CLEAN AND IN GOOD CONDITION. UPON INSPECTION BY POOL STAFF, YOUR DEPOSIT MAY BE RETURNED TO YOU ON THE NEXT BUSINESS DAY AFTER YOUR RESERVATION. YOU WILL RECEIVE NOTICE IF YOUR CLEANING DEPOSIT WILL BE USED. DAMAGE TO THE FACILITIES INCURRED DURING A RENTAL IS THE FINANCIAL RESPONSIBILITY OF THE RENTING GROUP.

_____ CITY LIFEGUARD STAFF WILL BE PROVIDED.

_____ POOL RESERVATIONS MAY BE SCHEDULED ON SATURDAYS AND SUNDAYS DURING THE SUMMER SEASON. RESERVATIONS ARE REQUIRED AT LEAST 2 WEEKS PRIOR TO THE EVENT TO ALLOW SCHEDULING OF LIFEGUARDS.

_____ CANCELLATIONS MUST BE GIVEN AT LEAST 3 WEEKS IN ADVANCE OR A CANCELLATION FEE OF \$50 WILL BE PROCESSED.

_____ NO GLASS OR ALCOHOLIC BEVERAGES ARE ALLOWED ON SITE. FOOD IS ALLOWED IN THE DESIGNATED PICNIC AREA.

_____ LIFEGUARDS MAY PROHIBIT ANY ACTIVITIES THEY DEEM AS UNSAFE; ALL GUESTS MUST ABIDE BY THE RULES. CONFLICT OF RULES OR NON-COOPERATION WITH LIFEGUARDS MAY RESULT IN CANCELLATION OF POOL RESERVATION WITH NO REFUND.

_____ PARTIES EXCEEDING THE MAXIMUM ATTENDANCE OF THE RESERVATION WILL RESULT IN A RATE INCREASE ADJUSTMENT IN ADDITION TO A \$25 PROCESSING FEE IF AN ADDITIONAL LIFEGUARD CAN BE CONTACTED. OTHERWISE, THE POOL RESERVATION IS SUBJECT TO BE CANCELLED WITH NO REFUND.

_____ GUESTS ARE ALLOWED IN THE POOL DURING THE TIME SPECIFIED ON THE APPLICATION. SET UP AND TAKE DOWN MUST BE COMPLETED IN THE RESERVATION TIME PERIOD, NOT TO EXCEED RESERVED TIME LIMIT. A FEE WILL BE WITHHELD FROM DEPOSIT AT A RATE OF \$20 PER FIFTEEN (15) MINUTES PAST THE RESERVATION AGREEMENT.

_____ POWER/ELECTRICITY IS NOT PROVIDED. ANY RESERVATIONS HAVING SPECIAL EQUIPMENT MUST PROVIDE THEIR OWN POWER/ELECTRICITY.

FOR ASSISTANCE REGARDING ISSUES ON THE DAY OF YOUR RESERVATION, PLEASE CONTACT THE CITY OF IMPERIAL POLICE DEPARTMENT DIRECT LINE AT 355-1158. EMERGENCIES CALL 911.

FOR OFFICE STAFF USE ONLY

POOL RENTAL FEE: _____	CLEANING DEPOSIT: \$100	CLEANING DEPOSIT PICK-UP DATE: _____
<input type="checkbox"/> RESIDENT DISCOUNT: - \$20.00	<input type="checkbox"/> CHECK # _____	PICKED UP BY: _____
TOTAL RENTAL FEE PAID: _____	<input type="checkbox"/> MONEY ORDER # _____	CLEANING DEPOSIT SHRED DATE: _____
RECEIPT #: _____	COMMENTS: _____	