


DATE SUBMITTED 1/6/2025  
 SUBMITTED BY Parks & Recreation  
 DATE ACTION REQUIRED 1/15/2025

COUNCIL ACTION ( )  
 PUBLIC HEARING ( )  
 REQUIRED  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION:  1. AUTHORIZATION FOR SUNRUNNERS CAR CLUB OF IMPERIAL VALLEY TO HOST THEIR 39TH ANNUAL CARNE ASADA RUN CAR SHOW AT PAPA A. EAGER PARK ON SATURDAY, MARCH 22, 2025, FROM 10 AM - 3 PM 2. APPROVAL OF PARTIAL STREET CLOSURES AT THE INTERSECTIONS OF "G" STREET AND 10TH STREET, "H" STREET AND 10TH STREET, "G" STREET AND 9TH STREET, AND "H" STREET AND 9TH STREET
DEPARTMENT INVOLVED:	PARKS AND RECREATION
BACKGROUND/SUMMARY:	<p>Sunrunners Car Club has requested permission to host their 39th Annual Carne Asada Run Car Show at Papa A. Eager Park on Saturday, March 22, 2025, from 10 AM - 3 PM.</p> <p>In addition, Sunrunners Car Club is requesting the approval of partial street closures at the intersections of "G" Street and 10th Street, "H" Street and 10th Street, "G" Street and 9th Street, and "H" Street and 9th Street, for safety precautions. The requested closure time for the street intersections is from 6 AM to 5 PM. City of Imperial will provide barricades and cones for Sunrunners Car Club to conduct street closure.</p> <p>Sunrunners Car Club has provided a Certificate of Insurance, naming the City of Imperial as additionally insured, and has also provided an Emergency Operational Plan for the event. For more information, or to review the 39<sup>th</sup> Annual Carne Asada Run Car map of the event layout, please see the attached documents.</p>
FISCAL IMPACT:	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: It is the department's recommendation for City Council to approve	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>OTM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( )      REJECTED ( ) DISAPPROVED ( )      DEFERRED ( )  REFERRED TO:



# City of Imperial SPECIAL EVENT APPLICATION

\$ \_\_\_\_\_ Application Fee

**PROPOSED SITE PLAN MUST BE INCLUDED WITH APPLICATION**

Event Location: <u>EAGLER PARK ROAD</u>		
Event Name: <u>39<sup>TH</sup> ANNUAL CARVE ASHOK</u>		Date(s) of Event (Days/Dates): <u>MARCH 22, 2025</u>
Set-Up Time: <u>6:00AM to 10:00AM</u>	Program Time: <u>10:00AM to 3:00PM</u>	Clean-Up Time: <u>3<sup>PM</sup> to 5<sup>PM</sup></u>

Group/Organization: <u>SUNRUNNERS CAR CLUB OF IMPERIAL VALLEY</u>	
Contact Person: <u>MICHAEL TAYLOR</u>	Alternate Contact Person: <u>CHERYL TAYLOR</u>
Address: _____	Address: _____
City & Zip Code: <u>HOLTVILLE 92250</u>	City & Zip Code: <u>HOLTVILLE 92250</u>
Phone: _____ Cell Phone: _____	Phone: _____ Cell Phone: _____
Email Address: <u>MIKELT5289@GMAIL.COM</u>	Email address: <u>CTAYLOR1284@HOTMAIL</u>

Anticipated Total Event Attendance: 500

Event Description (Please describe purpose of event and activities): CAR SHOW

What Assistance is requested from the City? STREET CLOSURES, RESTROOM SERVICE, ELECTRONIC SIGNS IF AVAILABLE

Is this event open to the public?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please describe accessible toilets & hand wash stations:	
Will admission fees be charged?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, please provide fee amount: _____	
Will food/beverages be sold?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, will a temporary food facility permit be obtained?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will alcohol be served?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, will an ABC permit be obtained?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will other items be sold?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how many vendors? <u>5</u>	(Please attach vendor list) <u>TBD</u>
Will security be provided?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will there be sound amplifications?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Describe the parking/traffic plan: <u>SEE ATTACHED SITE MAP</u>			

### EVENT AGREEMENT

I/We hereby certify that we shall be personally responsible, on behalf of our group/organization, for any damage or abuse of buildings, grounds, fields, equipment, or other facilities through the use of said premises by our group/organization. I/We agree to indemnify, hold harmless, defend and reimburse the City, its officers, employees, volunteers and agents from any liability, damage, penalty, expense or loss of any nature, including but not limited to, liability for injury to or death of persons, or damage to property arising out of or in connection with the event or approximately caused by the negligent or intentional act or omission of the applicant, or any person who is under the applicant's control. I/We agree to abide by and enforce the rules and regulations of the City of Imperial.

Signature of Applicant: Michael J. Taylor Date: 11-20-2024

FOR OFFICE USE ONLY		
Date Received/Initials:	Applicant Contacted:	SPECIAL EVENTS COMMITTEE
<b>DOCUMENT CHECKLIST</b> Site Map <input type="checkbox"/> Rec'd _____ N/A Insurance <input type="checkbox"/> Rec'd _____ N/A Property Approval <input type="checkbox"/> Rec'd _____ N/A Fees Due <input type="checkbox"/> Rec'd _____ Receipt # _____	<b>ADDITIONAL REQUIREMENTS</b> Business License <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd Vendor List <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd Health Permit <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd ABC License <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd Security <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	Emailed to Committee: <b>COMMITTEE REVIEW DATE:</b> Police _____ Fire _____ Public Works _____ Community Development _____ Administrative Services _____ Event Approved <u>[Signature]</u>
Notes: _____		





Requested Street Closures

W 10th St

W 10th St

NG St

NG St

NH St

NH St VENDORS

Eager Park

W 9th St

Requested Street Closures

Registration

Imperial Public Library

Sunrunners Car Club 39th Annual Carne Asada Run  
Event Map

Event Date: 3/22/2025

Location: Eager Park, Imperial CA

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	<b>HARDING INSURANCE AGENCY, INC.</b> PO BOX 131360 Carlsbad, CA 92013-1360 License #: 0F09658	CONTACT NAME: <b>Carmelita Mata</b>
		PHONE (A/C, No, Ext): <b>(760)603-1100</b> FAX (A/C, No): <b>(760)603-1102</b> E-MAIL ADDRESS: <b>csr@hardinginsuranceonline.com</b>
INSURED	<b>SAN DIEGO ASSOCIATION OF CAR CLUBS</b> PO BOX 601384 San Diego, CA 92160	INSURER(S) AFFORDING COVERAGE
		INSURER A: <b>United States Liability Insurance Co.</b> NAIC # <b>25895</b>
		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:

COVERAGES      CERTIFICATE NUMBER: 00006488-1469834      REVISION NUMBER: 36

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		NBP1563718B	04/20/2024	04/20/2025	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COM/OP AGG \$ <b>2,000,000</b>
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		NBP1563718B	04/20/2024	04/20/2025	COMBINED SINGLE LIMIT (Ea accident) \$ <b>2,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED    RETENTION \$ <b>0</b>	Y		XL 1626501A	04/20/2024	04/20/2025	EACH OCCURRENCE \$ <b>2,000,000</b> AGGREGATE \$ <b>2,000,000</b>
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Sunrunners Car Club of Imperial Valley**

Type of Event: Car Show

Event Dates: March 22, 2025

Location of Event: 10th and G Streets, Imperial, Ca 92251, United States

City of Imperial and Los Vigilantes is additional insured(s) as it pertains to general liability and excess liability insurance.

## CERTIFICATE HOLDER

City of Imperial  
101 E. 4th Street  
Imperial, CA 92251

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Vince Harding*

(CMM)

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