

DATE SUBMITTED 01/08/2025
 SUBMITTED BY Human Resources
 DATE ACTION REQUIRED 01/15/2025

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION: 1. Adopt the proposed resolution # 2025-01 to provide a 5% stipend to the staff designated as the Cross-Connection Control Program Coordinator.
DEPARTMENT INVOLVED: Human Resources	
BACKGROUND/SUMMARY: The City of Imperial is requesting the Council's consideration for approval to provide a 5% stipend for the staff designated as the Cross-Connection Control Program Coordinator. The coordinator will be responsible for the reporting, tracking and other administration duties of the Cross-Connection Control Program. The recommendation for a 5% stipend is due to the additional duties that will be required of the coordinator beyond their regular position. Please see attached resolution for more detail.	
FISCAL IMPACT: NOT TO EXCEED The fiscal impact is 5% of the base salary of the designated Cross-Connection Control Program Coordinator.	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: Recommendation to approve and adopt resolution # 2025-01	DEPT. INITIALS <u>KWS</u>
MANAGER'S RECOMMENDATION: Approve Staff Recommendation	CITY MANAGER'S INITIALS <u>OTM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () REJECTED () DISAPPROVED () DEFERRED () REFERRED TO:

RESOLUTION NO. 2025-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA, PROVIDING A 5% STIPEND FOR THE CROSS-
CONNECTION CONTROL PROGRAM COORDINATOR**

WHEREAS, the State Water Resources Control Board adopted a Cross-Connection Control Policy Handbook on 12/19/2023 which became effective 07/01/2024, to protect public health by establishing standards to ensure a public water system's drinking water distribution system is not subject to the backflow of liquids, gases or other substances. This handbook contains standards for backflow protection and cross-connection control; and

WHEREAS, the Cross-Connection Control Program requires a Cross-Connection Control Program Coordinator to be designated that is responsible for reporting, tracking, and other administration duties of the Cross-Connection Control Program; and

WHEREAS, the City of Imperial, California (hereinafter referred to as the "City"), is seeking to appoint a Cross-Connection Control Program Coordinator for the City's Cross-Connection Control Program; and

WHEREAS, the Cross-Connection Control Program Coordinator will be appointed by the Public Services Director or designee of the City Manager; and

WHEREAS, the designated Cross-Connection Program Coordinator possesses the following qualifications, demonstrating their exceptional ability to contribute significantly to the City:

- Is certified as a Cross-Connection Control Program Specialist in good standing;
- Knowledgeable about cross-connection control, and ability to identify actual and potential hazards;
- Ability to apply principles of backflow protection and prevention, and implement cross-connection control policies and procedures; and

WHEREAS, the appointed Cross-Connection Control Program Coordinator will be entrusted with additional duties beyond their required regular position, requiring them to utilize their knowledge and expertise in cross-connection control; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial, California, as follows:

1. **Findings.** Council hereby finds that all recitals are true and correct. The Council also finds the need for additional duties that the staff designated as the Cross-Connection Control Program Coordinator shall perform in addition to their regular duties.
2. **Stipend Authorization.** The City Council hereby authorizes a 5% stipend to be added to the base salary of the designated Cross-Connection Control Program Coordinator, in recognition

of the additional duties in which they are qualified and shall perform, and anticipated contributions to the City.

3. **Effective Date.** This Resolution shall take effect immediately upon its passage and adoption.

APPROVED, PASSED, AND ADOPTED at a regular meeting of the Imperial City Council this 15th day of January 2025.

JAMES TUCKER,
Mayor

ATTEST:

KRISTINA SHIELDS,
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-01 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 15th day of January, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on January 15, 2025.

KRISTINA SHIELDS,
City Clerk