

**Agenda Item
No.**

C-4

DATE SUBMITTED 4/8/2025
 SUBMITTED BY Parks & Recreation
 DATE ACTION REQUIRED 4/16/2024

COUNCIL ACTION ()
 PUBLIC HEARING ()
 REQUIRED RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION:

1. APPROVE THE EVENT APPLICATION SUBMITTED BY DEPARTMENT OF HOMELAND SECURITY FOR THEIR LAW ENFORCEMENT RELAY RUN EVENT

DEPARTMENT INVOLVED: PARKS AND RECREATION

BACKGROUND/SUMMARY:

The Imperial Valley Law Enforcement Relay Run has been an event that has utilized our Paseo park site location for several years. On March 27, 2025, the Department of Homeland Security's Border Patrol division submitted an event application requesting the use of the City of Imperial's Paseo Del Sol park site as a gathering location for the end of their Law enforcement relay run taking place on May 17, 2025. They are also requesting as part of their application for the City Council to allow them to provide a private alcoholic beverage cart service for the private event. They will be handling their own traffic control and will not require any additional City resources or staff help.

Please see special event application attached.

FISCAL IMPACT: None

FINANCE
INITIALS

VMS

STAFF RECOMMENDATION: It is the department's recommendation for City Council to approve the event application submitted by the Department of Homeland Security for their Law Enforcement Relay Run

DEPT. INITIALS



MANAGER'S RECOMMENDATION:

Approve

CITY
MANAGER'S
INITIALS

OTM

MOTION:

SECONDED:
 AYES:
 NAYES:
 ABSENT:

APPROVED ()
 DISAPPROVED ()

REJECTED ()
 DEFERRED ()

REFERRED TO:



City of Imperial SPECIAL EVENT APPLICATION

\$ _____ Application Fee

PROPOSED SITE PLAN MUST BE INCLUDED WITH APPLICATION

Event Location: <u>Paseo Del Sol Park</u>		
Event Name: <u>I.V. Law Enforcement Relay Run</u>	Date(s) of Event (Days/Dates): <u>5/17/25</u>	
Set-Up Time: <u>8:00AM to 9:00AM</u>	Program Time: <u>6:00AM to 11:00 AM</u>	Clean-Up Time: <u>11:00AM to 12:00PM</u>

Group/Organization: <u>U.S. BORDER PATROL</u>	
Contact Person: <u>Angela Hernandez - Lencsak</u>	Alternate Contact Person: <u>Fabian Garcia</u>
Address: <u>211 W. Aten Rd.</u>	Address: <u>221 W. Aten Rd.</u>
City & Zip Code: <u>Imperial 92251</u>	City & Zip Code: <u>Imperial 92251</u>
Phone: _____	Cell Phone: _____
Phone: _____	Cell Phone: _____
Email Address: _____	Email address: _____

Anticipated Total Event Attendance: 250

Event Description (Please describe purpose of event and activities): SEE ATTACHED

What Assistance is requested from the City? Approval to allow alcohol in a City Park

Is this event open to the public?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, please describe accessible toilets & hand wash stations:	
Will admission fees be charged?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, please provide fee amount:	_____
Will food/beverages be sold?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, will a temporary food facility permit be obtained?	Yes <input type="radio"/> No <input checked="" type="radio"/>
Will alcohol be served?	<input checked="" type="radio"/> Yes <input type="radio"/> No	If yes, will an ABC permit be obtained?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Will other items be sold?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, how many vendors? _____	(Please attach vendor list)
Will security be provided?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Will there be sound amplifications?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Describe the parking/traffic plan:	<u>vehicles will be parked around park + BP station</u>		

EVENT AGREEMENT

I/We hereby certify that we shall be personally responsible, on behalf of our group/organization, for any damage or abuse of buildings, grounds, fields, equipment, or other facilities through the use of said premises by our group/organization. I/We agree to indemnify, hold harmless, defend and reimburse the City, its officers, employees, volunteers and agents from any liability, damage, penalty, expense or loss of any nature, including but not limited to, liability for injury to or death of persons, or damage to property arising out of or in connection with the event or approximately caused by the negligent or intentional act or omission of the applicant, or any person who is under the applicant's control. I/We agree to abide by and enforce the rules and regulations of the City of Imperial.

Signature of Applicant: [Signature] Date: 5/27/25

FOR OFFICE USE ONLY

Date Received/Initials:	Applicant Contacted:	SPECIAL EVENTS COMMITTEE
DOCUMENT CHECKLIST	ADDITIONAL REQUIREMENTS	Emailed to Committee:
Site Map <input type="checkbox"/> Rec'd _____ <input type="checkbox"/> N/A	Business License <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	COMMITTEE REVIEW DATE:
Insurance <input type="checkbox"/> Rec'd _____ <input type="checkbox"/> N/A	Vendor List <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	Police
Property Approval <input type="checkbox"/> Rec'd _____ <input type="checkbox"/> N/A	Health Permit <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	Fire
Fees Due <input type="checkbox"/> Rec'd _____	ABC License <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	Public Works
Receipt # _____	Security <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	Community Development
Notes:		Administrative Services
		Event Approved

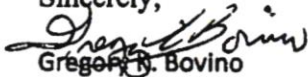
United States Border Patrol
El Centro Sector
211 W. Aten Rd.
Imperial CA. 92251
760-335-5700

John Gay, PE
Deputy Director of Public Works-Engineering
Imperial County Department of Public Works,

RE: Liability Insurance Coverage

The United States Border Patrol is part of Customs and Border Protection within The Department of Homeland Security. The USBP is self-insured and does not maintain general liability insurance. The USBP accepts liability for the negligence of its employees while performing their duties. The USBP will intervene in negligence claims brought against its employees and defend, settle or pay them as appropriate. The USBP also recognizes its responsibility for its employees who are injured on the job therefore relieving the Imperial County of all responsibilities of all employees of the USBP.

Sincerely,



Gregory N. Bovino
Chief Patrol Agent

El Centro Sector Border Patrol