



DATE SUBMITTED April 13, 2022  
 SUBMITTED BY R. Alejandro Estrada  
 DATE ACTION REQUIRED April 20, 2022

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS AB

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: AUTHORIZATION TO ADD PRINTING DEVICES TO THE CONTRACT APPROVED BY THE CITY COUNCIL ON MARCH 16, 2022, BETWEEN THE CITY OF IMPERIAL AND CANON AMERICA.	
DEPARTMENT INVOLVED: DEPARTMENT OF INFORMATION TECHNOLOGY	
BACKGROUND/SUMMARY:  On March 16, 2022, the City Council approved a lease agreement between the City of Imperial and Canon America. As more printers will be required, we request authorization to add more printers to the same contract with City Manager's approval. The estimated cost to add a new printer is \$28.00 per month plus the cost per copy on a 60-month \$1.00 buyout lease.	
FISCAL IMPACT: NOT TO EXCEED  General Fund impact for FY 2021-2022: NA Enterprise Fund impact for FY 2021-2022: NA	FINANCE INITIALS  
STAFF RECOMMENDATION: After the review and consideration by the Department of Information Technology, it is recommended the City Council approve additional devices as needed.	DEPT. INITIALS  
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS  <u>DNM</u>
MOTION:  SECONDED: APPROVED ( ) REJECTED ( ) AYES: DISAPPROVED ( ) DEFERRED ( ) NAYES: ABSENT: REFERRED TO:	