

DATE SUBMITTED 04/27/2023
 SUBMITTED BY Imperial Police Dept.
 DATE ACTION REQUIRED 04/27/2023

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS AB

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT: DISCUSSION/ACTION; RENOVATION / RE-ALLOCATED WORKSPACE (CITY STORAGE AREA. <ul style="list-style-type: none"> • ACCEPTANCE OF PROJECT PROPOSAL FOR THE IMPERIAL POLICE DEPARTMENT. 	
DEPARTMENT INVOLVED: POLICE DEPARTMENT	
BACKGROUND/SUMMARY: (SEE ATTACHMENT)	
FISCAL IMPACT: Projected Cost: \$0.00 Labor to be performed by City Staff \$11,470.00 Construction of interior walls & standard finish work (installation, drywall, pre-wiring, flooring and paint) \$2,100.00 HVAC – 1 ½ ton Mini split unit w/ wiring harness \$1,650.00 Replace (1) Commercial Grade exterior door & hardware + 15% Built-in Cost Contingency: Not to exceed: \$17,480.00 Funding Allocation: (City Developmental Impact Funds – Police Dept.) Fund 65 (\$17,480.00)	FINANCE INITIALS <u>DP</u>
STAFF RECOMMENDATION:	DEPT. INITIALS <u>DP</u>
MANAGER'S RECOMMENDATION: <i>approve. no impact to general fund</i>	CITY MANAGER'S INITIALS <u>OTM</u>
MOTION:	
SECONDED: APPROVED () REJECTED () AYES: DISAPPROVED () DEFERRED () NAYES: ABSENT: REFERRED TO:	

IMPERIAL POLICE DEPARTMENT

PROJECT LIST

FY 23 / 24

Project #2 – Remodeling newly acquired storage room (City records archives)

Narrative: Based on the population growth rate over the past 5 years, the city has had to expand the department's personnel and equipment by approximately 30%. With the projected growth rate of an additional, 8,000 residents in the next (7) seven years, we will need to continue to increase the amount of police officers, as well as, professional staff to the department.

The current police station layout does not provide sufficient room for a variety of critical areas, including but not limited to; Armory, Safety Equipment room, Evidence storage and processing area, Women's lockers room, and Report Writing room. This project will allow us to re-locate the Investigation Division and Interview Room to the newly re-novated office area (outlined below), thus creating the area re-designation project #3 that will improve our operational work space and efficiency.

Due to the lack of building square footage, we explored other solutions. It was discovered that approximately 430 sq.' of office space was available, where the city stored its old records. With the approval from the city manager's office, it was agreed to move the records out into the empty Conex container – located just south of the room and allow the necessary renovation.

Scope of Work:

- Cut out cinder block and install 1.5-ton HVAC system (mini-split unit)
- Remove and install new commercial grade metal exterior door (south entrance)
- Build new 2x6 full wall along west side of room
- Build new L-Shape interior wall (78" tall) separate work space
- Replace existing closet door – on newly framed west wall
- Install new installation and extend electrical outlets / CAT -5 computer lines
- Install 5/8" sheetrock – all newly constructed walls (hang / tape / texture)
- Scrape and paint ceiling
- Paint all walls (sheetrock & cinder block)
- Install new commercial grade flooring

Projected Cost:

\$15,200.00 (cost breakdown is based on the city performing the labor portion of this project)

15% Built-in Cost Contingency

\$17,480.00

Funding: City Developmental Impact Funds

Fund 65 (\$17,480.00)

Concepting
Co-Drawings

Existing
3x3

Existing Block wall

New wall
2x6 wall

