




DATE SUBMITTED 4/28/2021  
 SUBMITTED BY Ember Haller  
 DATE ACTION REQUIRED 05/05/2021

COUNCIL ACTION   
 PUBLIC HEARING REQUIRED   
 RESOLUTION   
 ORDINANCE 1<sup>ST</sup> READING   
 ORDINANCE 2<sup>ND</sup> READING   
 CITY CLERK'S INITIALS

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: PARTNERSHIP AGREEMENT WITH IMPERIAL COUNTY OFFICE OF EDUCATION  1. AUTHORIZE PARTNERSHIP AGREEMENT BETWEEN IMPERIAL COUNTY OFFICE OF EDUCATION EARLY CARE AND EDUCATION PROGRAM AND CITY OF IMPERIAL PUBLIC LIBRARY	
DEPARTMENT INVOLVED: COMMUNITY SERVICES DEPARTMENT	
BACKGROUND/SUMMARY:  The California State Library awarded \$75,520 to the City of Imperial Public Library in the Shared Vision Early Learning grant opportunity. The State Library requires the funded project, SPROUT – Sing Play Read Observe Uniquely Together, to obtain an official partnership agreement identifying the partner’s role in the project and in-kind contributions the partner will provide. Imperial County Office of Education (ICOE) Early Care and Education Program has agreed to serve as a partner for the SPROUT program. The agreement outlines the collaborative partnership between the City of Imperial Public Library and ICOE Care and Education Program to improve the quality of literacy and early learning services for children ages 0-5. Additional collaboration includes innovative training opportunities for families, caregivers and staff, distribution of educational materials, coordination of workshops and resource fairs, and outreach efforts to identify eligible children for early education services. Neither party has financial responsibility for costs or expenditures incurred by the other. The agreement period is from May 6, 2021 through June 3, 2023.	
FISCAL IMPACT:  No Fiscal Impact	FINANCE INITIALS  
STAFF RECOMMENDATION:  The department requests Council to authorize the partnership agreement between the City and Imperial Public Library and Imperial County Office of Education Early Care and Education Program.	DEPT. INITIALS  
MANAGER’S RECOMMENDATION: <i>approve</i>	CITY MANAGER’S INITIALS  
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( )      REJECTED ( ) DISAPPROVED ( )      DEFERRED ( )  REFERRED TO:

# **Partnership Agreement**

## **Imperial County Office of Education Early Care and Education Program and City of Imperial Public Library**

This agreement is between the Imperial County Office of Education (ICOE) Early Care and Education Program and City of Imperial Public Library for the period of May 6, 2021 to June 30, 2023.

The purpose of this agreement is to document the relationship, services, and collaborative partnership between the ICOE Early Care and Education Program and the City of Imperial Public Library in providing early education and literacy services for children under five years of age, families, caregivers, staff, and the community. The Imperial County Office of Education serves as the local education agency and entity responsible for managing the publicly funded Quality Counts Imperial, Early Head Start, Head Start, and state preschool programs in Imperial County. The City of Imperial Public Library serves as local entity responsible for managing the California State Library: Shared Vision/Brining the Library to You Grant.

### **Responsibilities**

The City of Imperial Public Library and the Imperial County Office of Education agree to the following:

- 1) Collaborate and coordinate to improve the quality of literacy and early education services to children and families.
  - a) Collaborate on the SPROUT Program and early education initiatives to support literacy and early education for children ages 0-5, broaden family engagement and create innovative training opportunities for children, families, staff, and caregivers.
  - b) Disseminate educational materials and collaborate on literacy activities to promote school readiness, resources, and early education programs for children.
  - c) Collaborate to enhance the efficiency of services and increase program participation.
  - d) Coordinate, advertise, and provide meeting space for workshops, resource fairs and events.
  - e) Exchange information on the provision of non-educational services to such children.
  - f) Outreach efforts to identify eligible children for early education services (Head Start, Early Head Start, State Preschool).
  - g) Collaborate to improve the social, economic and employment opportunities for families and residents in the community.
  - h) Provide technical assistance.
  - i) Collaborate to reduce duplication of services.

j) Other elements mutually agreed to by the parties.

**Duration**

This agreement shall cover the period from May 6, 2021 through June 3, 2023.

**Funding and Financial Responsibility**

It is specifically agreed that neither party shall be responsible for costs or expenditures incurred by the other, other than those expenses defined in any separate agreements in writing that may be between the parties cooperating in this program.

**Modification of the Agreement**

Modification of the agreement shall be made by mutual consent of all parties. Written notification of changes to this document must be presented to all parties 30 days prior to any changes, and all parties must agree to the modification. Termination of the agreement may occur by any party upon a 60-day written notification.

It is agreed that City of Imperial Public Library (IPL) and the Imperial County Office of Education (ICOE) understand and intend to abide by the provisions outlined in this agreement. This agreement shall become effective when signed.

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Michael Castillo  
Senior Director, Early Childhood Education Programs  
Imperial County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Imperial

\_\_\_\_\_  
Date