



## Imperial City Council

*James Tucker – Mayor*  
*Ida Obeso-Martinez – Mayor Pro-Tem*  
*Stacy Mendoza – Council Member*  
*Katherine Burnworth – Council Member*  
*Robert Amparano – Council Member*

# AGENDA

## Regular Meeting of the Imperial City Council

City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**June 4, 2025**

**Closed Session at 06:00 pm**

**Open Session at 07:00 pm**

*The City Council meetings are live-streamed on the City's Facebook page at [www.facebook.com/cityofimperial](http://www.facebook.com/cityofimperial). By remaining in the room, you are giving permission to be recorded.*

**Public Comments:** Members of the public who wish to speak are encouraged to fill out a Speaker Slip and submit it to the City Clerk before the start of the meeting. Public comments are limited to 3 minutes. Comments may also be submitted by email to [CityClerk@imperial.ca.gov](mailto:CityClerk@imperial.ca.gov) no later than 4:00 p.m. the day of the meeting.

**Americans with Disabilities Act:** Requests for special assistance to participate in the meeting, please contact the City Clerk's Office by calling (760) 355-5303 or emailing [CityClerk@imperial.ca.gov](mailto:CityClerk@imperial.ca.gov). Notification of 48 hours before the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA title II].

All documents with executive summaries and staff recommendations for open session action items are available on the City's website 72 hours before the meeting [www.https://cityofimperial.org/cc-agenda-archive](http://www.https://cityofimperial.org/cc-agenda-archive). Supplemental writings distributed to the City Council within 72 hours of the meeting will also be posted online. Written materials shared during the meeting will be available there if prepared by the City or afterward if prepared by others. These materials can be obtained from the City Clerk's Office.

### **6:00 P.M. CLOSED SESSION**

#### **ROLL CALL**

**PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:** At this time, members of the public may address the City Council on Closed Session items. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2). If you are compensated to communicate with City officials, you may be required to register and/or make certain disclosures as a lobbyist. Please see the City Clerk for additional information. There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

**CITY COUNCIL ADJOURNS INTO CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL:** The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matter(s) will prejudice the position of the City in existing and anticipated litigation.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS (SECTION 54956.8)**

Property: APN 063-010-083; 063-010-084; 063-010-085; 063-010-086; 063-010-087;  
063-010-088

Agency Negotiator: Dennis H. Morita, City Manager

Under Negotiation: Instructions to Negotiator Concerning Price and Terms

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation - G.C §54956.9 (d)(2)

Number of Cases: 1

**CONFERENCE WITH LABOR NEGOTIATORS – G.C. 54957.6**

Agency Representatives: City Manager

Employee Organization: Imperial Police Officers Association, Teamsters Local 542  
& Employee Organization Management Supervisory,  
Professional, Confidential, and Police Captain/Unrepresented

**7:00 P.M. REGULAR MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADJUSTMENTS TO THE AGENDA:** The City Council may amend the order, add urgency items, note abstentions or “no” votes on consent calendar items, and request consent calendar items be removed from the consent calendar for discussion. The City Council may also remove items from the consent calendar before that portion of the agenda. The City Council may address these issues by entertaining a formal motion.

**CITY ATTORNEY REPORT ON CLOSED SESSION**

**PUBLIC COMMENT: Matters not appearing on the agenda:** If you wish to address the City Council concerning any item within the City Council’s jurisdiction, please raise your hand and be acknowledged by the Mayor. At that time, state your name and address for the record. The Mayor reserves the right to place a time limit of three (3) minutes on each person’s presentation.

**A. PRESENTATIONS:**

**A-1.** Finance and Accounting Week Appreciation Proclamation.

**A-2.** Budget presentation by Victor Manriquez, Administrative Services Director.

**B. CONSENT AGENDA:** All items appearing under the “Consent Agenda” will be acted upon by the City Council with one motion without discussion. Should any Council member or other person request that any item be considered separately, that item will then be taken up at the time as determined by the Mayor.

- B-1.** Approval of Warrants Report.
- B-2.** Award a Labor Compliance Contract RFP 2025-09 to Labor Compliance Consultants of Southern CA for the CA Irving Parking Lot Project.
- B-3.** Declare five (5) Public Services vehicles as surplus and authorize the sale of the vehicles.
- B-4.** Authorize the rejection of all bids for the Shop Tank & Aten Tank Modifications and New Ventilation System Installation Project Bid 2025-03 and authorize re-bidding.
- B-5.** Approve Resolution No. 2025-15, authorizing the extension of Domestic Water Service for 604 W. Murphy Rd (APN 063-020-010)
- B-6.** Approve three (3) resolutions for the Imperial Landscape Maintenance District No. 1 (Paseo del Sol and Wildflower Subdivision)
  - 1. Resolution No. 2025-19, Initiating proceedings for the Annual Levy;
  - 2. Resolution No. 2025-18, Preliminary Approval of the Engineer’s Report; and,
  - 3. Resolution No. 2025-17, Intention to Conduct a Public Hearing and Order Levy of Assessments
- B-7.** Approve three (3) resolutions for the Imperial Landscape Maintenance District No. 2 (Sky Ranch Subdivisions, Zone 2005-03)
  - 1. Resolution No. 2025-22, Initiating Proceeding for the Annual Levy;
  - 2. Resolution No. 2025-21, Preliminary Approval of the Engineer’s Report; and
  - 3. Resolution No. 2025-20, Intention to Conduct a Public Hearing and Order Levy of Assessments.
- B-8.** Approve three (3) resolutions for the Imperial Lighting Maintenance District No. 1 (Paseo del Sol and Wildflower Subdivision)
  - 1. Resolution No. 2025-25, Initiating Proceedings for the Annual Levy;
  - 2. Resolution No. 2025-24, Preliminary Approval of the Engineer’s Report; and,
  - 3. Resolution No. 2025-23, Intention to Conduct a Public Hearing and Order the Levy of Assessments.

**C. PUBLIC HEARING (PRESENTATION/DISCUSSION):**

- C-1.** Public hearing and presentation regarding local public employee vacancy levels, recruitment and retention efforts, pursuant to AB 2561.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommendation:** Conduct a public hearing regarding the status of staff vacancies, recruitment, and retention efforts, pursuant to AB 2561. Receive and file the report.

**D. ACTION ITEMS (DISCUSSION/ACTION):**

- D-1.** Award construction contract for the CA Irving Parking Lot Project (Bid 2025-04, CIP 864).

**Presenter:** Tony Lopez, Parks and Recreation Director

**Recommendation:** Award construction contract to Pyramid Construction for the CA Irving

Parking Lot Project in the amount of \$106,969.17 and authorize a 20% contingency.

- D-2.** Approve a sidewalk survey proposal from Precision Concrete Cutting through a Master Services Agreement with JPIA.

**Presenter:** David Dale, Public Services Director

**Recommendation:** Approve the sidewalk survey proposal from Precision Concrete Cutting through a Master Services Agreement with JPIA.

- D-3.** Adopt the plans and specifications and authorize public bidding for the 2025 City of Imperial Manhole and Gravity Sewer Collection System CCTV Video Inspection and Inventory project (Bid 2025-08, CIP 853).

**Presenter:** David Dale, Public Services Director

**Recommendation:** Adopt the plans and specifications and authorize public bidding for the 2025 City of Imperial Manhole and Gravity Sewer Collection System CCTV Video Inspection and Inventory project (Bid 2025-08, CIP 853).

- D-4.** Award a construction contract for the Aten Road Sewer Line Replacement Project Phase II (Bid 2025-06, CIP 848).

**Presenter:** David Dale, Public Services Director

**Recommendation:** Award a construction contract for the Aten Road Sewer Line Replacement Project Phase II (Bid 2025-06, CIP 848) and authorize a 10% contingency.

- D-5.** Approve the purchase and installation of two screen retrofit sets from Huber Technology for the Wastewater Treatment Plant Headworks.

**Presenter:** David Dale, Public Works Director

**Recommendation:** Approve the purchase and installation of two screen retrofit sets from Huber Technology for the Wastewater Treatment Plant Headworks.

- D-6.** Approval of Resolution No. 2025-16, Adopting the project list for fiscal year 2025-2026 funded by SB 1.

**Presenter:** Othon Mora, Community Development Director

**Recommendation:** Adopt Resolution No. 2025-16, A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

#### **E. REPORTS:**

**E-1.** Department Reports

**E-2.** City Manager Report

**E-3.** Mayor and Councilmember Reports

**ADJOURNMENT:** The next regular meeting of the Imperial City Council will be held on Wednesday, June 18, 2025.

Check Register Report

B-1

Date: 05/29/2025  
 Time: 1:28 pm  
 Page: 1

CITY OF IMPERIAL

BANK: UNION BANK

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125039	05/22/25	Printed			1154	COMPUTERSHARE TRUST COMPANY	2441749 RDA TTARB 82744	4,500.00
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125042	05/22/25	Printed			663	CONTROL SYSTEMS ENGINEERING	2025-0322 83462	255.06
125043	05/22/25	Printed			514	CORE & MAIN LP	W976197 83474	1,086.03
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125045	05/22/25	Printed			132	COSTCO WHOLESALE	46851 83410	445.83
125046	05/22/25	Printed			3135	COUNTY OF SAN DIEGO, RCS	25IMPDPDN10 83115	1,475.00
125047	05/22/25	Printed			8698	DANIEL CASILLAS	9625-0010/642 W BREWER#146	115.40
125048	05/22/25	Printed			8697	DARIO SUAREZ	REIMB-GRADING/IMPROV PLANS 82945	2,200.00
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125051	05/22/25	Printed			8695	DAVIS DEWAYNE	BUILDING PERMIT-REIMB 82946	169.98
125052	05/22/25	Printed			1056	DELL MARKETING L.P.	10813851553 83213	159.47
125053	05/22/25	Printed			1573	DEPARTMENT OF JUSTICE	815915 83309	704.00
125054	05/22/25	Printed			569	DESERT VETERINARY GROUP	316753 83113	50.00
125055	05/22/25	Printed			7094	DOOLEY ENTERPRISES, INC	69879 REISSUED 83117	854.76
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125061	05/22/25	Printed			8552	FUN EXPRESS, LLC	73695809603 83078	3,494.84
125062	05/22/25	Printed			6327	GALLS, LLC	031075766 83114	464.27
125063	05/22/25	Printed			4456	GRAFFIK SCREEN PRINTING	3782 83099	350.19
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125065	05/22/25	Printed			7720	GREEN RUBBER-KENNEDY AG	I-107506 83496	31.04
125066	05/22/25	Printed			8399	HERRERA & ASSOCIATES	1308 MAR 2025 82743	64,015.00
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## Check Register Report

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Time: 1:28 pm

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125072	05/22/25	Printed			4264	IMPERIAL IRRIGATION DISTRICT	3139598 5/13/25	5,880.00
125073	05/22/25	Printed			1336	IMPERIAL LANDFILL- 4136	4136-000022333 83297	2,340.81
125074	05/22/25	Printed			102	IMPERIAL POLICE OFFICERS ASSN.	5/16/25	1,367.50
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125084	05/22/25	Printed			8700	KAYLA HENDERSON	8617-0152/241 GAEBRIAL	65.86
125085	05/22/25	Printed			2901	KIMBALL MIDWEST	103245916 83491	3,515.37
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125090	05/22/25	Printed			101	LINCOLN LIFE	5/16/25	1,309.00
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125092	05/22/25	Printed			8701	LORNE JONES	9614-1469/275 ROSARITO	47.24
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125104	05/22/25	Printed			8693	PRESTON SOTO	9122-0005/700 SUNRISE	170.46
125105	05/22/25	Printed			3748	PUBLIC AGENCY RISK MANAGEMENT	4511 83305	300.00
125106	05/22/25	Printed			8516	QUICK QUACK CAR WASH	ARB221197 83109	303.84
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125121	05/22/25	Printed			3262	SIMNSA HEALTH PLAN	139475 JUNE 2025 82745	11,918.54
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125123	05/22/25	Printed			135	SOCALGAS	675 W ATEN 4/10-5/9/25 83490	72.09
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# Check Register Report

Date: 05/29/2025  
Time: 1:28 pm  
Page: 3

CITY OF IMPERIAL

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125128	05/22/25	Printed			104	TEAMSTERS, LOCAL 542	5/16/25	2,098.50
125129	05/22/25	Printed			7443	TEXAS LIFE INSURANCE COMPANY	5/16/25	1,147.12
125130	05/22/25	Printed			7708	TUCKER MINI STORAGE	JUNE 2025-UNIT 358 83392	125.00
125132	05/22/25	Printed			944	UNITED WAY OF IMPERIAL COUNTY	5/16/25	6.00
125133	05/22/25	Printed			8675	USIQ, INC.	28889954-1 82695	14,473.00
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125136	05/22/25	Printed			8626	VISION TRAFFIC CONTROL INC.	872 83468	884.67
125137	05/22/25	Printed			1715	WAXIE SANITARY SUPPLY	83231345 83464	603.83
125138	05/22/25	Printed			1568	WEBB AND ASSOCIATES	ARIV0008299 83478	53,021.70
125139	05/22/25	Printed			8558	WECK LABORATORIES, INC	W5E0831 83457	1,705.00
125140	05/22/25	Printed			487	XPRESS LUBE	215448 82950	92.68
125141	05/27/25	Printed			023	AIRWAVE COMMUNICATIONS	450747 80211	26,284.47
<b>Total Checks: 106</b>							<b>Checks Total (excluding void checks):</b>	<b>1,056,822.59</b>
<b>Total Payments: 106</b>							<b>Bank Total (excluding void checks):</b>	<b>1,056,822.59</b>
<b>Total Payments: 106</b>							<b>Grand Total (excluding void checks):</b>	<b>1,056,822.59</b>

DATE SUBMITTED 5/27/25  
 SUBMITTED BY Parks and Recreation  
 DATE ACTION REQUIRED 6/4/25

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION:  1. AWARD OF CONTRACT FOR LABOR COMPLIANCE SERVICES IN THE AMOUNT OF \$5,000.00 TO LABOR COMPLIANCE CONSULTANTS OF SOUTHERN CALIFORNIA. LLC.
DEPARTMENT INVOLVED: PARKS AND RECREATION	
BACKGROUND/SUMMARY:	In May 2025 a competitive RFP process was conducted by the Parks and Recreation Department. Staff released RFP #2025-09 for labor compliance services for the CA Irving parking Lot Project. On May 27, 2025 we received 2 proposals.  1. Labor Compliance Consultants of Southern California, LLC. In the amount of \$5,000. 2. MVN and Associates, LLC. in the amount of \$9,510.00  After careful review of submitted proposals staff is requesting City Council award the contract to Labor Compliance Consultants of Southern California, LLC.
FISCAL IMPACT: \$5,000.00 RULE 310 GRANT FUNDS	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: It is the department's recommendation for City Council to award the contract to Labor Compliance Consultants of Southern California, LLC.	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>JHM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( ) DISAPPROVED ( ) REJECTED ( ) DEFERRED ( ) REFERRED TO:

DATE SUBMITTED 5/28/25  
 SUBMITTED BY PUBLIC SERVICES  
 DATE ACTION REQUIRED 06/04/25

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: **Vehicle Surplus**

1. Approval to declare vehicles as surplus
2. Authorize sale of vehicles declared surplus

DEPARTMENT INVOLVED: PUBLIC SERVICES

BACKGROUND/SUMMARY:

The Public Services Department is requesting the Imperial City Council's approval to declare the following vehicles as surplus:

Year	Make/Model	Type
2003	Ford F150	Passenger
2006	Pontiac G6	Passenger
2014	Dodge Ram 3500	Utility Truck
2014	Dodge Ram 3500	Utility Truck
2014	Dodge Ram 2500	Flatbed

Although the vehicles remain technically operational, their recurring malfunctions present significant challenges that impact both financial efficiency and operational reliability. These issues result in increased maintenance costs, frequent disruptions to service, and a reduced level of dependability, even when repairs temporarily restore functionality.

The decision to surplus these vehicles, despite their operability, is a proactive measure aimed at prioritizing long-term cost savings, safety, and uninterrupted operations.

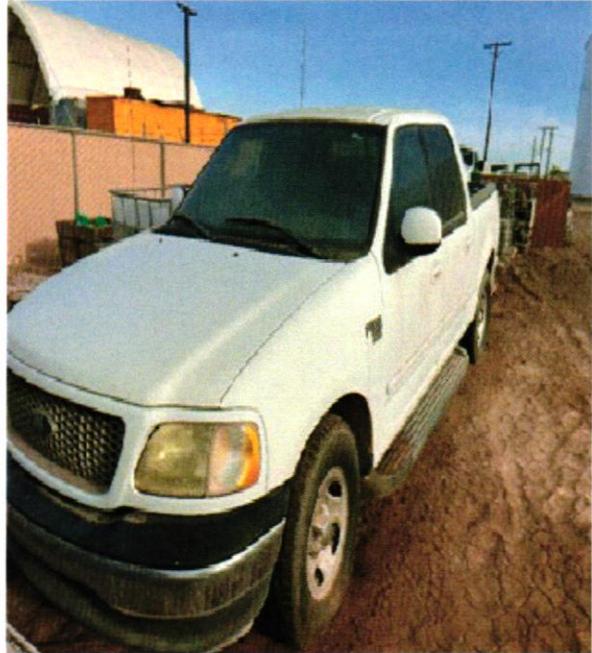
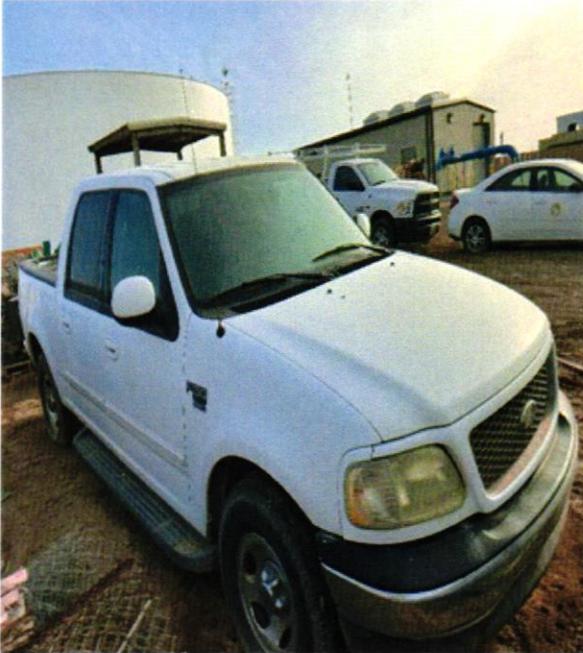
Surplusing these vehicles from the fleet will allow us to reinvest in newer vehicles that better align with the organization's operational standards.

FISCAL IMPACT: None	FINANCE INITIALS <u>JMS</u>
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STAFF RECOMMENDATION: It is the department's recommendation to approve the vehicles as surplus and authorize sale of the vehicles.	DEPT. INITIALS <u>JMS</u>
---	------------------------------

MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>DTM</u>
---	---------------------------------------

MOTION:  
 SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO:

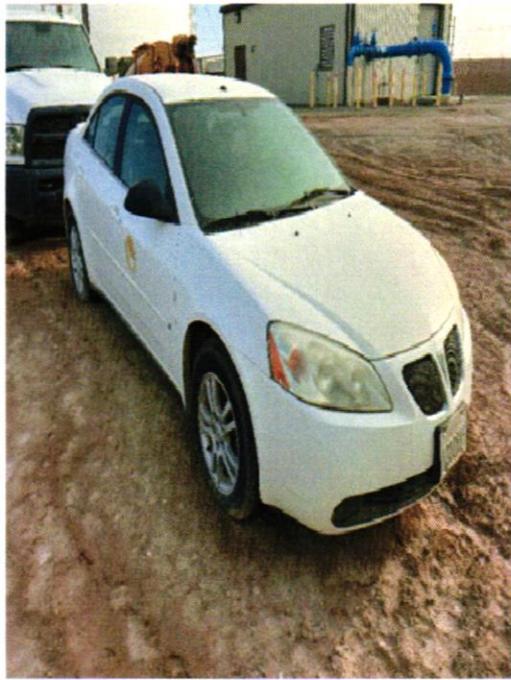
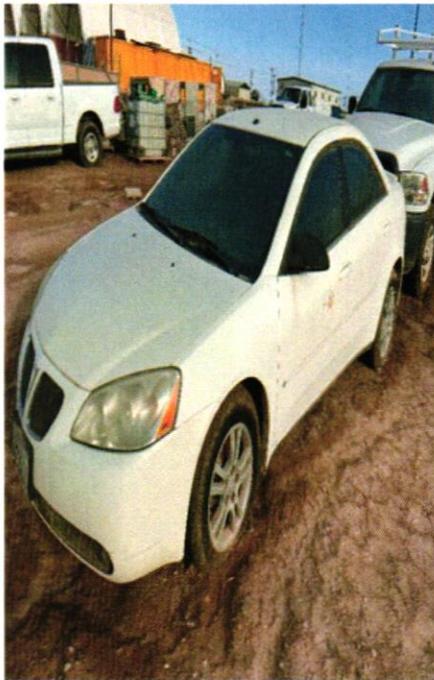
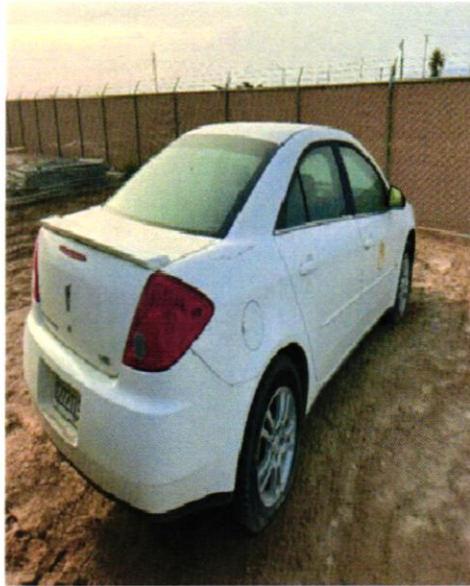
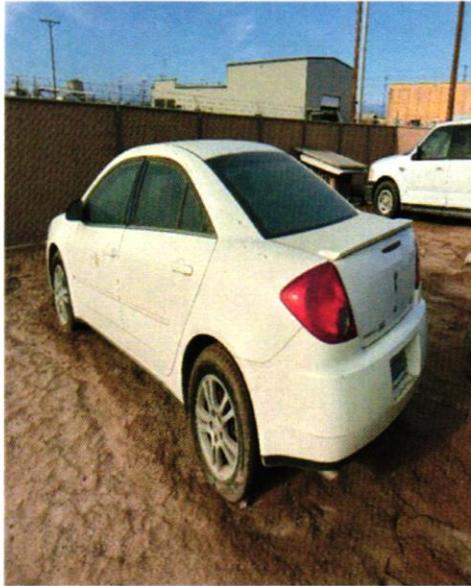


**2003 FORD F-150 1**

**BODY TYPE: CREW CAB PICKUP**

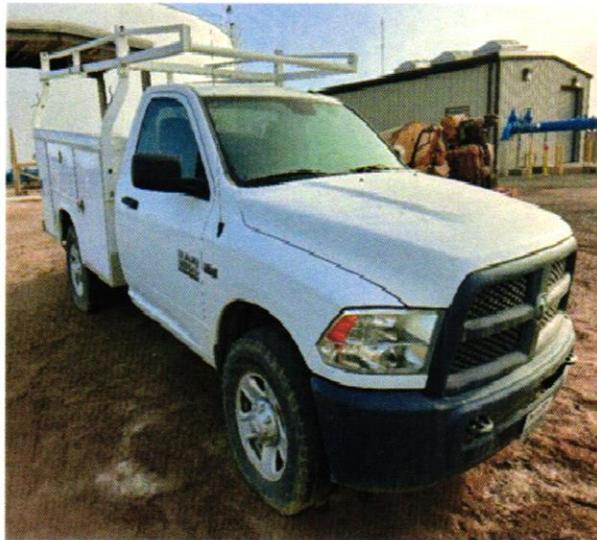
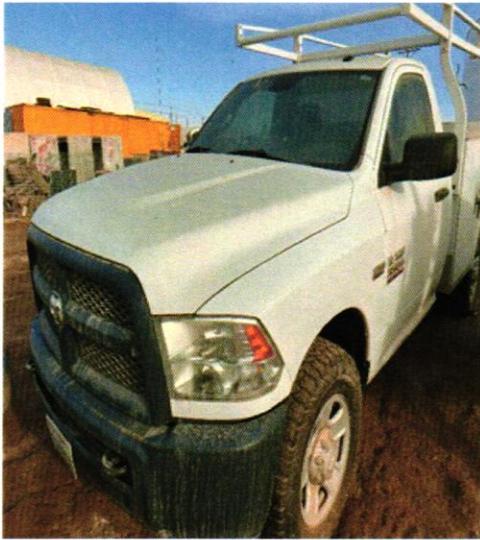
**MILES: 164455**

**Vehicle runs and drives. A/C is malfunctioning and motor leaks oil.**



**2006 PONTIAC G6**  
**BODY TYPE: SEDAN**  
**MILES: 50524**

**Vehicle runs and drives. Vehicle's exterior paint is deteriorated.**



**2014 RAM 3500**  
**BODY TYPE: CAB & CHASSIS**  
**MILES: 80337**  
**Vehicle runs and drives. Has motor issues.**

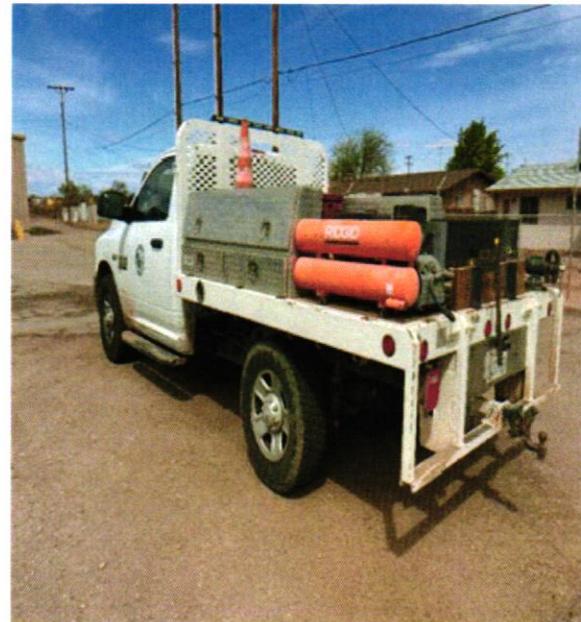
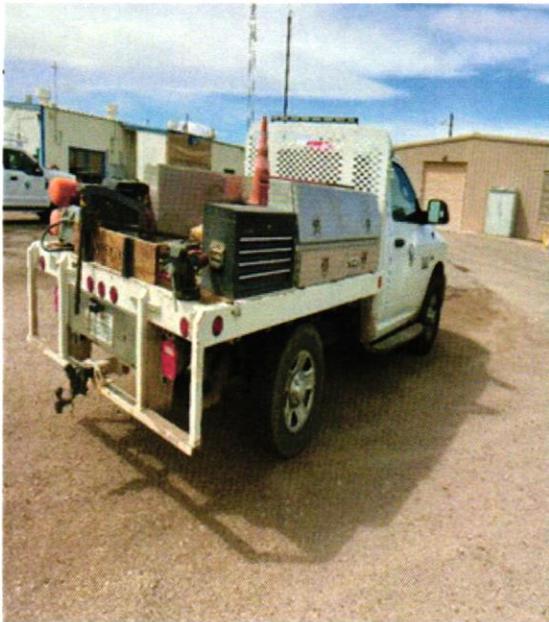
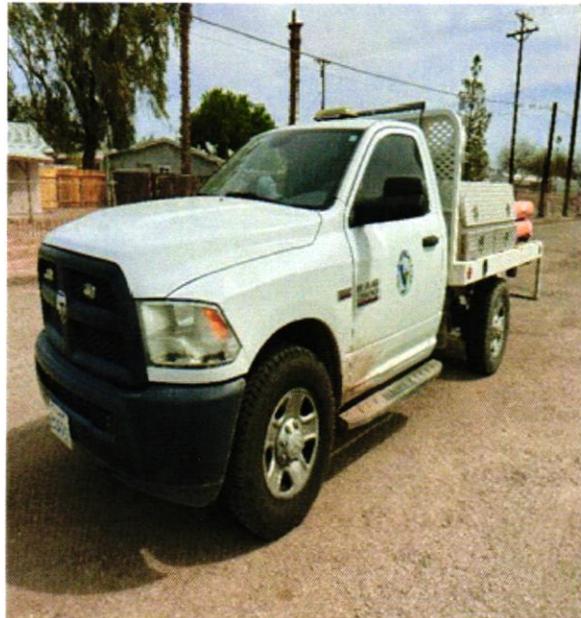


**2014 RAM 3500**

**BODY TYPE: CAB & CHASSIS**

**MILES: 65832**

**Vehicle runs and drives. It has problems while starting and overheats.**



**2014 RAM 2500 (FLATBED)**  
**BODY TYPE: STANDARD CAB PICKUP**  
**MILES: 63294.8**  
**Vehicle runs and drives. It has problems while starting**

DATE SUBMITTED 5/28/25  
 SUBMITTED BY Public Services  
 DATE ACTION REQUIRED 6/4/25

COUNCIL ACTION   
 PUBLIC HEARING REQUIRED   
 RESOLUTION   
 ORDINANCE 1<sup>ST</sup> READING   
 ORDINANCE 2<sup>ND</sup> READING   
 CITY CLERK'S INITIALS

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION: 1. Reject all bids for the Shop Tank & Aten Tank Modifications and New Ventilation System Installation Project in the City of Imperial; Bid-2025-03 and Authorize Re-bidding of the Project
DEPARTMENT INVOLVED: Public Services	
BACKGROUND/SUMMARY: On April 2, 2025, the City Council authorized city staff to carry out a competitive public bid for the above described project. Staff released a Notice to Bidders published in the Holtville Tribune, the City website and plan rooms to solicit proposals from contractors to complete the project. Bids were opened on May 8, 2025.  The City received two (2) bids: See Exhibit "1" - "Bid Opening Act" for information.  1. Total Industries - \$1,315,639.00 2. Spiess Construction - \$1,380,645.00  After reviewing all bids, staff has determined that rejecting all submissions and re-bidding the project is in the city's best interest.  If approved for re-bidding, the project will bid in accordance with the Public Contract Code (PCC). The project plans and specifications will be on file with the City Clerk at City Hall located at 420 S. Imperial Ave, Imperial, CA 92251.	
FISCAL IMPACT: NOT TO EXCEED Funds to cover associated costs will be expended from enterprise funds. Project is in the FY 24-25 Capital Improvement Plan.  CIP Project No. 842, Aten Tank Rehab - \$1,200,000	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: approve request	DEPT. INITIALS <u>Jmg</u>
MANAGER'S RECOMMENDATION: <i>approve staff recommendation</i>	CITY MANAGER'S INITIALS <u>JTM</u>
MOTION:   SECONDED: _____ APPROVED <input type="checkbox"/> REJECTED <input type="checkbox"/> AYES: _____ DISAPPROVED <input type="checkbox"/> DEFERRED <input type="checkbox"/> NAYES: _____ ABSENT: _____ REFERRED TO: _____	

EXHIBIT "1"



# BID Opening Act

Shop Tank & Aten Tank Modifications and New Ventilations System  
Bid No. 2025-03

Bids received by: Aimee Osuna

Were opened at EOC 420 S. Imperial on 5/8/25

By: Aimee Osuna

Witnessed by:

Signature

Kristina Shields

Kristina Shields

Company	Total Bid Amount	Bid Bond
<u>SPRESS Const.</u>	<u>1,380,645.00</u>	<input checked="" type="checkbox"/>
<u>Total Industries</u>	<u>1,315,639.00</u>	<input checked="" type="checkbox"/>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bids were given to Jenell Guerrero for study and recommendation for City Council.

Jenell Guerrero

5/8/25  
Date

DATE SUBMITTED May 28, 2025  
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR  
 DATE ACTION REQUIRED June 4, 2025

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: DOMESTIC WATER SERVICE TO PROPERTIES OUTSIDE CITY BOUNDARIES. 1. APPROVE RESOLUTION 2025-15 FOR THE EXTENSION OF DOMESTIC WATER SERVICE FOR APN 063-020-010 2. APPROVE SERVICE AGREEMENT FOR DOMESTIC WATER SERVICE	
DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT	
BACKGROUND/SUMMARY: Property Owner, Joshua Quintero, is requesting water services at his property located at <b>604 W. Murphy Road (APN: 063-020-010)</b> . Mr. Joshua Quintero submitted an Encroachment Permit on April 24, 2025. For details, see the attached Exhibit "A" illustrating the location of the existing City's Domestic Water main in the vicinity of said parcel. The fully executed "Will Serve" letter is attached as Exhibit "B". Resolution No.2025-15 is attached as Exhibit "C". Service Agreement for Domestic Water Service is attached as Exhibit "D"	
FISCAL IMPACT: NO FISCAL IMPACT	ADMIN SERVICES SIGN INITIALS <u>UMS</u>
STAFF RECOMMENDATION: 1. Staff recommends approval of Domestic Water service outside of city boundaries for APN 063-020-010. 2. Staff recommends approval of Domestic Water Service Agreement	DEPT. INITIALS <u>DM</u>
MANAGER'S RECOMMENDATION: <p style="text-align: center;"><u>approve</u></p>	CITY MANAGER'S INITIALS <u>DM</u>
MOTION:  SECONDED: APPROVED ( ) REJECTED ( ) AYES: DISAPPROVED ( ) DEFERRED ( ) NAYES: ABSENT: REFERRED TO:	

# EXHIBIT A

# 604 W Murphy Road



1" = 234 ft	Sub Title	04/23/2025	
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This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.

# EXHIBIT B



CITY COUNCIL  
James Tucker - Mayor  
Ida Obeso-Martinez - Mayor Pro-Tem  
Robert Amparano - Council Member  
Katherine Burnworth - Council Member  
Stacy Mendoza - Council Member

CITY CLERK  
Kristina Shields

May 21, 2025

Joshua Quintero  
604 W. Murphy Road  
Imperial, CA 92251

**RE: Water "Will Serve" Letter  
For 604 W. Murphy Rd  
Imperial, CA 92251  
APN 063-020-010**

Dear Mr. Quintero,

The City of Imperial has the capacity to provide adequate domestic water supply service to the property at **604 W. Murphy Road, Imperial, CA 92251**, an unincorporated area within the County of Imperial.

Please consider this correspondence as a "Will-Serve" letter which warrants water capacity specifically for the above-referenced project up to May 21, 2026.

Should you have any questions, or need additional information, please do not hesitate to contact our office at your earliest convenience at any of the following numbers:

- a) (760) 355-3336 - Public Services
- b) (760) 355-1152 - Community Development

Sincerely,

David Dale  
Public Service Director

Othon Mora  
Community Development Director

# EXHIBIT C

**RESOLUTION NO. 2025-15**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL AUTHORIZING DOMESTIC WATER SERVICE CONNECTION FOR 604 W. MURPHY ROAD (APN 063-020-010), PROPERTY LOCATED OUTSIDE OF THE CITY OF IMPERIAL.**

**WHEREAS**, there is currently no domestic water servicing 604 W. Murphy Road (APN 063-020-010) a property located outside of the City of Imperial; and

**WHEREAS**, Mr. Joshua Quintero, owner of said property, filed an application to the Local Agency Formation Commission (LAFCO) requesting their approval to establish service with the City; and

**WHEREAS**, Mr. Joshua Quintero understands and accepts that the extension of domestic water service to the property at 604 W. Murphy Road is strictly for that property and will not extend to any other properties without LAFCO and City approvals; and

**WHEREAS**, a “Will Serve” letter was issued on May 21, 2025 stating that the City of Imperial has the capacity to provide adequate domestic water service for one (1) single family dwelling to the property at 604 W. Murphy Road after Public Services Department and Community Development Department reviewed the request.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Imperial hereby agrees:

- a. To authorize the City of Imperial to approve a water service connection for 604 W. Murphy Road, as outlined.
- b. The City Attorney is authorized to make minor typographical changes to this Resolution that does not change the substance of this Resolution;

**THE FOREGOING RESOLUTION** was passed and adopted by the City Council of the City of Imperial on the 4<sup>th</sup> day of June, 2025.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

Signed: \_\_\_\_\_  
James Tucker, Mayor

ATTEST:

Signed: \_\_\_\_\_  
Kristina Shields, City Clerk

# EXHIBIT D

RECORDING REQUESTED AND  
WHEN RECORDED MAIL TO:

CITY OF IMPERIAL  
ATTN:

This Space Reserved for Recorder Only Gov. Code 27361.6

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### **AGREEMENT FOR DOMESTIC WATER SERVICE**

This agreement, made and entered into between the City of Imperial, a municipal corporation, hereinafter referred to as “City” and Joshua Quintero for **604 W Murphy** (APN 063-020-010), hereinafter referred to as “Consumer” collectively referred to as “Parties.”

#### **RECITALS**

WHEREAS, Consumer is the owner of certain real property located outside the city limits of the City of Imperial (“Property”); and

WHEREAS, the Property is more particularly described in the attached **Exhibit A**; and

WHEREAS, Consumer is desirous of connecting to City’s existing domestic water service system for domestic use; and

WHEREAS, City is agreeable to providing domestic water service to Consumer’s real property, as more particularly described below, upon certain conditions.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and conditions herein, City and consumer agree as follows:

1. The recitals set forth above are true and correct and are incorporated herein by this reference.

2. City hereby grants to Consumer permission to connect to the Domestic Water Service System (“System”) to the property of Consumer, more particularly described in the attached Exhibit A which is incorporated by this reference.

3. Consumer agrees to be bound by all the ordinances, rules and regulations of the City pertaining to Domestic Water, and to pay such rates for said service as set forth herein and as the City Council of the City may fix by ordinance, resolution or motion duly adopted or amended from time to time.

4. Parties agree that City will not extend its System or pay to allow extension of the System to enable Consumer to connect to the System, and that Consumer will, at Consumer’s own expense, install such infrastructure as may be required to connect to the System. Consumer agrees that all material and labor for installing any such infrastructure shall be at the expense of

Consumer and that such infrastructure must be properly constructed to City specifications in a good and workmanlike manner and meet the reasonable satisfaction of the building inspector of the City. Plans for such installation shall be approved by City prior to installation. The design will be such that existing users will not be adversely impacted.

5. Consumer shall, at Consumer's sole expense, obtain all permits, including, but not limited to, any necessary encroachment permits. Additionally, Consumer shall, at Consumer's sole cost, obtain approval from the Imperial County Local Agency Formation Commission for obtaining the service described herein.

6. Upon application for a permit, Consumer shall pay to City a connection fee as set forth by the City Council in an amount as may be established from time to time and in effect at the time of payment. Additionally, Consumer shall pay any other applicable fees and charges, including, but not limited to, monthly fees and reimbursement for previously installed infrastructure as determined by City.

7. This agreement authorizes Domestic Water for the real Property described in Exhibit A. In the event any portion of said property is sold, transferred, conveyed or occupied by any party and/or parties other than Consumer, this Agreement shall terminate as to the portion transferred and, said party and/or parties must apply to the City for a permit, pay the permit fee required by the City, and enter into an agreement with the City for Domestic Water. It is agreed that non-compliance with this paragraph by Consumer, or any person holding under or through Consumer or a grantee of Consumer, will justify the City in immediately terminating Consumer's water service.

8. Parties agree that the Domestic Water service provided to Consumer under this agreement shall be for one single family dwelling only. In the event Consumer wishes to have City water to any additional residential dwelling, Consumer must make separate application and enter an agreement for Domestic Water service. City may grant or deny such application in its sole and unfettered discretion. Parties further agree that the water service provided to Consumer under this agreement shall be used for domestic personal use only for Consumer's residence and not commercial or industrial use

9. Consumer agrees, as a condition of receiving Domestic Water service from the City, to voluntarily participate in an assessment district, should one be formed, to construct infrastructure improvements. The infrastructure improvements anticipated to be constructed include water lines, storm drains, roadway improvement and street lighting improvement. Consumer is hereby put on notice that the assessment district improvement will be funded by an increase in property taxes for all parcels included within the boundary of the district. Further, by the execution of this agreement, Consumer hereby gives its irrevocable consent to the annexation of the real property described herein to the City of Imperial, when at such times as the City Council of the City determines it would be in the best interest of City to annex said property.

10. The parties agree that this agreement shall be recorded in the official records of the Imperial County Recorders office so that any successors in interest to Consumer of the real property described in Exhibit A shall have notice of the re-application provisions contained above.

IN WITNESS WHEREOF, the parties hereto set their hands this 4<sup>th</sup> day of June, 2025.

**CITY:**

**CONSUMER:**

CITY OF IMPERIAL

\_\_\_\_\_

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
City Clerk

EXHIBIT A  
604 W Murphy Road



OWNER OF THIS PARCEL IS REQUESTING WATER SERVICES

APN 063-020-010

Existing 6" Waterline

Murphy Road

1" = 234 ft	Sub Title	04/23/2025	
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This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.

DATE SUBMITTED 5/27/2025  
 SUBMITTED BY SPECIAL TAX ADMINISTRATOR  
 DATE ACTION REQUIRED 6/4/2025

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION (x)  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: **RESOLUTION OF INTENTION:  
 IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1 (Paseo del Sol and  
 Wildflower Subdivisions)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:

The City Council will adopt these three resolutions for intent to initiate, levy an assessment for Fiscal Year (“FY”) 2025/2026, order an engineer’s report, and set a public hearing. Following the intent meeting and Adoption of the resolutions, a public hearing will be held on June 18, 2025 to take testimony and adopt resolutions to accept the engineer’s report and approve a levy for FY 2025/2026.

The proposed FY 2025/2026 annual assessment is \$504.24 per Parcel for Wildflower and \$488.50 per Parcel for Paseo del Sol, which are equal to the maximum assessment rates allowed.

FISCAL IMPACT: NOT TO EXCEED

The funds generated are used for the purposes stated in the original formation of this district. Each year the assessments on individual parcels may be increased up to the Consumer Price Index.

ADMIN SERVICES SIGN INITIALS JMS

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the three resolutions initiating the 2025/2026 annual assessments.

DEPT. INITIALS JMS

MANAGER’S RECOMMENDATION:

Approve as presented.

CITY MANAGER’S INITIALS DTM

MOTION TO ADOPT:

- IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1
- (1) Res. No. 2025-19, Initiating Proceedings for the Annual Levy;
  - (2) Res. No. 2025-18, Preliminary Approval of the Engineer’s Report; and,
  - (3) Res. No. 2025-17, Intention to Conduct a Public Hearing and Order the Levy of Assessments.

SECONDED:	APPROVED ( )	REJECTED ( )
AYES:	DISAPPROVED ( )	DEFERRED ( )
NAYES:		
ABSENT:	REFERRED TO:	

## RESOLUTION NO. 2025-18

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, FOR PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1; AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2025/2026

**WHEREAS**, the City Council has, by previous Resolution, ordered the preparation of the Fiscal Year (“FY”) 2025/2026 Annual Engineer’s Report (the “Report”) in connection with the City of Imperial Landscape Maintenance District No. 1 (the “District”), and the levy and collection of assessments against lots and parcels of land within the territory for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026, to pay the maintenance, servicing, and operation of the improvements, pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the “Act”); and,

**WHEREAS**, the District Assessment Engineer has prepared and filed with the City Clerk and the City Clerk has now presented to the City Council the Engineer’s Report entitled “City of Imperial Landscape Maintenance District No. 1 (Paseo del Sol and Wildflower) Engineer’s Report Fiscal Year 2025/2026”; and,

**WHEREAS**, the City Council has carefully examined and reviewed the Report as presented, and is preliminarily satisfied with the District, the improvements described therein, each and all of the budget items and documents as set forth therein, and is satisfied that the proposed annual assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements, operation, administration, maintenance and services to be performed within the District, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, AS FOLLOWS:**

**Section 1:** The above recitals are all true and correct.

**Section 2:** The Report as presented, consists of the following:

- A Description of Improvements;
- The Annual Budget (Costs and Expenses of Services, Operations and Maintenance);
- The Method of Apportionment and the proposed amount to be levied and collected against each Assessor Parcel within the District for FY 2025/2026;
- The District Roll containing the Levy for each Assessor Parcel Number within the District; and

- An exhibit showing the boundaries of the District.

**Section 3:** The District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of California Constitution Article XIID.

**Section 4:** The Report is hereby approved on a preliminary basis, and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

**Section 5:** The City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

---

JAMES TUCKER,  
Mayor

ATTEST:

---

KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-18 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

---

KRISTINA SHIELDS,  
City Clerk

**RESOLUTION NO. 2025-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2025/2026; AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH**

**WHEREAS**, the City Council by previous Resolutions formed and approved maximum annual assessment rates for the City of Imperial Landscape Maintenance District No. 1 (the "District"), pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the "Act"); and,

**WHEREAS**, the Act provides the City Council the authority to annually levy and collect assessments for the District on the Imperial County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto, and,

**WHEREAS**, the City Council desires to initiate proceedings for the levy and collection of annual assessments against lots and parcels of land within the District for Fiscal Year ("FY") 2025/2026, pursuant to provisions of the Act, and,

**WHEREAS**, the City Council has retained Koppel & Gruber Public Finance ("K&G Public Finance") for the purpose of preparing and filing an Engineer's Report (the "Report") with the City Clerk in accordance with the Act.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, AS FOLLOWS:**

**Section 1:** The City Council hereby appoints K&G Public Finance as the District's Assessment Engineer, and orders K&G Public Finance to prepare the Report concerning the District and the levy of assessments for FY 2025/2026, in accordance with *Chapter 1, Article 4, beginning with Section 22565* of the Act.

Upon completion of the Report, said Report shall be filed with the City Clerk, who shall submit the same to the City Council for its consideration pursuant to *Section 22586* of the Act.

**Section 2:** The improvements include but are not limited to the operation, administration, maintenance and servicing of landscaping and appurtenant facilities and expenses associated with the District that were installed as part of the property development within the District and will be maintained by the City of Imperial or their designee through annual assessments. The Report describes in more detail the items to be maintained and serviced.

**Section 3:** The City Council hereby determines that to provide the improvements described in Section 2 of this Resolution, it is necessary to levy and collect assessments against lots and parcels within the District.

**Section 4:** The City Manager of the City of Imperial is hereby authorized and directed to take any and all action necessary and appropriate in connection with the annual levy and collection of assessments for the District.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
JAMES TUCKER,  
Mayor

ATTEST:

\_\_\_\_\_  
KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-19 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

\_\_\_\_\_  
KRISTINA SHIELDS,  
City Clerk

## RESOLUTION NO. 2025-17

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2025/2026

**WHEREAS**, the City Council has by previous Resolution, initiated proceedings for the levy and collection of assessments against lots and parcels of land within the City of Imperial Landscape Maintenance District No. 1 (the “District”) for Fiscal Year (“FY”) 2025/2026, pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the “Act”); and,

**WHEREAS**, the Act provides for the City Council to levy and collect the annual assessments for the District on the Imperial County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto; and,

**WHEREAS**, the City Council has retained Koppel & Gruber Public Finance as the District Assessment Engineer for the Annual Levy of the District, and to prepare and file an Engineer’s Report (the “Report”) with the City Clerk in accordance with the Act, and that said Report has been prepared and filed with the City Clerk and presented to the City Council.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, AS FOLLOWS:**

**Section 1:** The above recitals are all true and correct.

**Section 2:** The City Council hereby declares its intention to levy and collect assessments against lots and parcels of land within the District for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026, to pay the costs and expenses of the improvements which are described in the Report. The City Council finds that the public’s best interest requires such levy and collection.

**Section 3:** The territory of the District is within the boundaries and jurisdiction of the District, and the City of Imperial within the County of Imperial, State of California. The boundary map describing the District is on file with the City Clerk and is hereby incorporated by reference into this Resolution. The District is designated as the “City of Imperial Landscape District No. 1.”

The boundaries of the District are non-contiguous and consist of all parcels with the Zone 2001-01 (Wildflower) and Zone 2001-02 (Paseo del Sol). A general description of each Zone is as follows:

- Zone 2001-01 (Wildflower) is located in the west portion of the City of Imperial, generally South of Joshua Tree Street and West of La Brucherie Road. Zone 2001-01 (Wildflower) consists of all assessable parcels located in the Wildflower No. 8 subdivision in the City;
- Zone 2001-02 (Paseo del Sol) is located in the northeast portion of the City of Imperial, generally North of Aten Road, and East of Highway 86. Zone 2001-02 (Paseo del Sol) consists of all parcels located in the Paseo del Sol subdivision within the City.

**Section 4:** The improvements of the District are briefly described as the operation, administration, maintenance and servicing of all landscape improvements and appurtenant facilities and expenses associated with the District that were installed as part of the property development within the District and will be maintained by the City of Imperial or their designee through annual assessments namely:

- Landscaping improvements may include but are not limited to: turf, ground cover, shrubs and trees, sprinkler and irrigation systems, ornamental lighting, drainage systems, masonry walls, entryway monuments and associated appurtenances;
- Storm drain basins to be maintained are located at the south side of the Wildflower development and the east end of the Paseo del Sol development;
- The location of landscaped easements, including street trees, may include but are not limited to: Joshua Tree Street, La Brucherie Road and Cross Road.

**Section 5:** The District Assessment Engineer has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council a Report, in connection with the proposed improvements, a description of an annual inflationary adjustment that will be applied to the assessments in subsequent fiscal years and collection of assessments against lots and parcels of land within the District for FY 2025/2026 in accordance with *Chapter 1, Article 4* of the Act, and the City Council did by Resolution approve such Report. Reference is hereby made to said Report for a detailed description of improvements, the boundaries of the District, and the proposed assessments upon assessable lots and parcels of land within the District.

**Section 6:** The District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of California Constitution Article XIID.

**Section 7:** The City Council hereby declares its intention to conduct a Public Hearing concerning the improvements and the levy of assessments for the District in accordance with *Chapter 2, Article 1, Section 22590* of the Act. Notice is hereby given that on **Wednesday, June 18, 2025 at 7:00 p.m.** the City Council will hold a Public Hearing for the District for FY 2025/2026, or as soon thereafter as feasible. The Public Hearing will be held in the City Council's regular meeting chambers located at 220 9<sup>th</sup> Street, Imperial, California, at the time so fixed. At the hearing, all interested persons shall be afforded the opportunity to hear and be heard.

**Section 8:** The City Clerk shall cause notice to be given of the time and place of the Public Hearing by causing the publishing of this Resolution once in the local paper not less than ten (10) days

before the date of the hearing and by posting a copy of this Resolution on the official bulletin board customarily used by the City Council for the posting of notices.

**Section 9:** The Mayor, City Clerk, the City Manager, the City Council and such officers and employees of the City as are appropriate, are authorized and directed to execute such other documents and take such further action as shall be consistent with the intent and purpose of this Resolution.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
JAMES TUCKER,  
Mayor

ATTEST:

\_\_\_\_\_  
KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-17 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

\_\_\_\_\_  
KRISTINA SHIELDS,  
City Clerk



City of Imperial  
Landscape Maintenance District No. 1  
(Paseo Del Sol and Wildflower)

Engineer's Report  
Fiscal Year 2025/2026

Report Dated: May 27, 2025

**KOPPEL & GRUBER**  
PUBLIC FINANCE

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San Marcos, California 92078

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**EXHIBITS**

- EXHIBIT A: PRELIMINARY ASSESSMENT ROLL FOR FISCAL YEAR 2025/2026
- EXHIBIT B: DISTRICT BOUNDARY MAPS

## SECTION I. OVERVIEW

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### A. INTRODUCTION

The City of Imperial (“City”) annually levies and collects special assessments in order to continue the maintenance of the improvements within the Imperial Landscape Maintenance District No. 1 (“District”). The District was formed and annual assessments are levied, pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (“1972 Act”) and in compliance with the substantive and procedural requirements of the *California State Constitution* “Article XIID” (“Article XIID”).

This report constitutes the annual update of the Engineer’s Report (“Report”) which provides updated information regarding the budget and factors that affect the assessment. The annual budget for the maintenance and operation of the improvements is based on estimated expenses for the upcoming fiscal year. Parcels within the District are assessed proportionately for only those improvements and services that are a special benefit as determined in the original formation Engineer’s Report.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number by the Imperial County Assessor’s Office. The Imperial County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of all public comments and written protests at a noticed Public Hearing, the City Council will confirm the Report as submitted or amended and order the levy and collection of assessments for Fiscal Year (“FY”) 2025/2026 pursuant to the 1972 Act. The assessment information approved will be submitted to the County Auditor/Controller and included on the property tax roll for each benefiting parcel.

In November 2001, the District was formed comprising of one zone of improvement, Zone 2001-01 (Wildflower). The formation was pursuant to City Council resolution following a property owner protest ballot proceeding, conducted in compliance with the provisions of Article XIID Section 4, to approve and confirm the Maximum Assessments and an Assessment Range Formula (inflationary factor) for Zone 2001-01 (Wildflower) District. In February 2002, a second zone of improvement, Zone 2001-02 (Paseo del Sol), was annexed into the District following a similar property owner protest ballot proceeding, conducted in compliance with the provisions of Article XIID Section 4, to approve and confirm the Zone 2001-02 (Paseo del Sol) Maximum Assessments and an Assessment Range Formula (inflationary factor). Although the City Council must consider all property owner comments or protests prior to levying an annual assessment each year, the Council may approve any proposed assessment that is less than or equal to the adjusted maximum assessment rate previously approved for each zone.

The Constitutional provisions of Article XIID do not alter the non-conflicting provisions of the 1972 Act and this Report and the method of apportionment contained herein utilize commonly accepted assessment engineering practices consistent with the Act and the provisions of the Constitution. All new or increased assessments (including any annexations) will be subject to the substantive and procedural requirements of Article XIID Section 4. Changes in land use or parcel subdivisions resulting in an increase to a particular parcel or group of parcels are not considered an increased assessment.

## SECTION II. DESCRIPTION OF THE DISTRICT

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### A. BOUNDARIES OF THE DISTRICT

The boundaries of the District are non-contiguous and consist of all parcels with the Zone 2001-01 (Wildflower) and Zone 2001-02 (Paseo del Sol). A map showing the boundaries of the District has been previously filed with the City Clerk and by reference is made part of this Report.

#### 1. Zone 2001-01 (Wildflower)

Zone 2001-01 (Wildflower) is located in the west portion of the City, generally South of Joshua Tree Street and West of La Brucherie Road. Zone 2001-01 (Wildflower) consists of all assessable parcels located in the Wildflower No. 8 subdivision.

#### 2. Zone 2001-02 (Paseo Del Sol)

Zone 2001-02 (Paseo del Sol) is located in the northeast portion of the City, generally North of Aten Road, and East of Highway 86. Zone 2001-02 (Paseo del Sol) consists of all parcels located in the Paseo del Sol subdivision.

### B. DESCRIPTION OF THE DISTRICT IMPROVEMENTS AND SERVICES

Landscape improvements provided in the District may include but are not limited to: turf, ground cover, shrubs and trees, sprinkler and irrigation systems, ornamental lighting, drainage systems, masonry walls, entryway monument, and associated appurtenances. These improvements include all necessary service; operations; administration; and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory working condition. The City utilizes the services of landscape maintenance contractors and City crews for all regularly scheduled landscape maintenance. The specific locations of improvements within each zone of the District are described in the following section.

The District provides and ensures the continued maintenance, servicing, administration, and operation of various landscape improvements and associated appurtenances located within the District.

**Landscaped Easements** – The location of landscaped easements, including street trees, may include, but are not limited to: Joshua Tree Street, La Brucherie Road in Zone 2001-01 (Wildflower) and Cross Road in Zone 2001-02 (Paseo del Sol).

**Storm Drain Basin Maintenance** – The location of the storm drain basin to be maintained by the assessments is located at the south side of the Wildflower development in Zone 2001-01 (Wildflower) and the east end of the Paseo del Sol development in Zone 2001-02 (Paseo del Sol).

The assessable parcels receive special benefit from the ongoing maintenance of the landscaping, irrigation and drainage systems within the boundaries of the District. Specific improvements include all ground cover, turf, shrubs, trees, and associated appurtenances. The services provided include all necessary operations, administration, and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory condition.

The District through annual assessments budgeted and reviewed each fiscal year, funds the continued maintenance of these improvements. All assessable parcels identified as being within the District, share in both the cost and the benefits of the improvements. The costs associated with the improvements are equitably spread among all benefiting parcels within the District in proportion to the benefit received. The funds collected are dispersed and used for only the operation and servicing of the District improvements.

The detailed plans and specifications for the improvements are on file in the office of the City Clerk where they are available for public inspection. The plans and specifications for the improvements are voluminous and are not bound in this Engineer's Report but by this reference are incorporated herein and made a part of this Engineer's Report.

#### C. DISTRICT BOUNDARY MAP

Assessment District boundary maps have been prepared for the Landscape Maintenance Assessment District in the format required by the 1972 Act, and are on file with the City Clerk, and, by reference, are made part of this Report. A subdivision map showing each of the parcels included within the boundaries of the District is incorporated as Exhibit "B" to this Report.

## SECTION III. METHOD OF APPORTIONMENT

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### A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance and servicing of landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

*“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”*

The formula used for calculating assessments in this District therefore reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on benefit to each parcel.

In addition, pursuant to Article XIID Section 4 a parcel’s assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits may be assessed and the District must separate the general benefits from the special benefits. Therefore, the District assesses only for improvements that provide special benefit and any improvements considered general benefit have been eliminated from the District Assessments.

### B. BENEFIT ANALYSIS

#### 1. Special Benefits

The method of apportionment (method of assessment) is based on the premise that each assessed parcel receives benefit from the improvements maintained and funded by the assessments. Specifically, landscape improvements installed in connection with the development of these parcels. The desirability of properties within the District is enhanced by the presence of well-maintained landscaping and amenities in close proximity to those properties.

The improvements generally include landscaped parkways, entryways, and appurtenant facilities. The annual assessments outlined in this Report are based on the estimated costs to provide all necessary service, operation, administration, and maintenance required each year to keep these improvements in a healthy, vigorous, and satisfactory condition and benefit the properties. The special benefits associated with the local landscaping improvements are specifically:

- Enhanced desirability of properties through association with the improvements.
- Improved aesthetic appeal of properties within the District providing a positive representation of the area.
- Enhanced adaptation of the urban environment within the natural environment from adequate green space and landscaping.

- Environmental enhancement through improved erosion resistance, and dust and debris control.
- Increased sense of pride in ownership of property within the District resulting from well-maintained improvements associated with the properties.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities.
- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

All of the preceding special benefits contribute to a specific enhancement and desirability of each of the assessed parcels within the District and thereby provide a special enhancement to the property.

## 2. General Benefits

It has been determined that the lots or parcels within this District receive unique and special benefits from the maintenance of the improvements within the District. The improvements maintained by the District were installed and constructed in connection with the development of properties within the District and were neither required nor necessarily desired by properties outside the District boundaries. It has been determined that these improvements and the ongoing maintenance of those improvements provide special benefits to the parcels within the District and no parcels outside the District area benefit from the maintenance of the improvements within the District. Therefore, there are no benefits of a general nature to properties outside the District boundaries or the public at large.

## C. ASSESSMENT METHODOLOGY

Pursuant to the Act, the costs of the District may be apportioned by any formula or method, which fairly distributes the net amount to be assessed, among all assessable parcels in proportion to the estimated special benefits to be received by each such parcel from the improvements. The special benefit formula used within the District should reflect the composition of the parcels, and the improvements and services provided, to fairly proportion the costs based on estimated special benefit to each parcel.

This District utilizes an Equivalent Dwelling Unit (EDU) method of apportionment. The EDU method of apportionment uses the single-family residential parcel as the basic unit of assessment. The typical single-family residential parcel is assigned one (1.0) Equivalent Dwelling Unit. Every other land-use or property type is converted to EDU's based on an assessment formula that equates the property's specific development status, type of development (land-use), and size of the property, as compared to typical single-family residential parcel.

**Single Family Residential** – This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.0 EDU per lot or parcel. This is the base value that all other properties are compared and weighted against (i.e. Equivalent Dwelling Unit EDU).

**Multifamily Residential** – This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the property. This land use is assessed 1.0 EDU per unit.

**Planned-Residential Development** – This land use is defined as any property not fully subdivided with a specific number of proposed residential lots to be developed on the parcel. This land use type is assessed at 1.0 EDU per planned (proposed) residential lot.

**Vacant Multi-Residential** – This land use is defined as property currently zoned for residential development, but a tentative or final tract map has not been submitted and/or approved. This land use is assessed at 1.0 EDU per acre. Parcels less than 1 acre are assigned a minimum of 1.0 EDU. Parcels over 50 acres are assigned a maximum of 50 EDU.

**Exempt Parcels** – This land use identifies properties that are not assessed and are assigned 0.00 EDU. This land use classification may include but is not limited to lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, rights-of-way, public greenbelts and parkways; utility rights-of-ways; common areas, sliver parcels and bifurcated lots or any other property that cannot be developed, publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment.

The following table provides a listing of land use types, the Equivalent Dwelling Unit factor applied to that land use type, and the multiplying factor used to calculate each parcel’s individual EDU.

**TABLE 1  
Land Use Designation**

Property Type	EDU	Multiplier
Single Family Residential	1.000	per Unit/Lot/Parcel
Multi-family Residential	1.000	per Unit
Planned-Residential Development	1.000	per Planned Residential Lot
Vacant Multi-Residential	1.000	per Acre or portion of an Acre
Exempt	0.000	per Parcel

The EDU method of apportioning benefit is typically seen as the most appropriate and equitable assessment methodology for calculating benefit in Districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of land-use type, size and development. The following outlines the EDU applied to the various parcels and properties within this District:

- **Zone 2001-01 (Wildflower)** – One hundred nineteen (119) single-family residential parcels, each receiving full and equal special benefit from the improvements. These parcels are assigned an Equivalent Dwelling Unit of 1.0 EDU to reflect their special benefits.
- **Zone 2001-02 (Paseo del Sol)** – One hundred thirty (130) single-family residential parcels, each receiving full and equal special benefit from the improvements. These

parcels are assigned an Equivalent Dwelling Unit of 1.0 EDU to reflect their special benefits.

The Total Equivalent Dwelling Units (EDU) for Zone 2001-01 (Wildflower) in FY 2025/2026 is 119 EDU's.

The Total Equivalent Dwelling Units (EDU) for Zone 2001-02 (Paseo del Sol) in FY 2025/2026 is 130 EDU's.

The Levy per Equivalent Dwelling Unit, or Rate, applied to each parcel is the result of dividing the total Balance to Levy for each Zone, by the sum of the Zone EDU's, for the fiscal year. This Rate is multiplied by each parcel's individual EDU to determine the parcel's levy amount.

The following formulas are used to calculate the assessment for each parcel:

**Formula**

$$\begin{aligned} \text{Total Balance to Levy} / \text{Total EDU} &= \text{Levy per EDU} \\ \text{Parcel EDU} \times \text{Levy per EDU} &= \text{Parcel Levy Amount} \end{aligned}$$

**D. ASSESSMENT RANGE FORMULA**

Any new or increased assessment requires certain noticing and meeting requirements by law. Prior to the passage of Proposition 218 (*California Constitution Articles XIII C and XIII D*), legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The purpose of establishing an Assessment Range Formula is to provide for reasonable increases and an inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments. As part of the District formation, a property owner protest ballot proceeding was conducted pursuant to the California State Constitution Article XIII D Section 4. This property owner protest ballot proceeding includes the establishment of an initial Maximum Assessment as well as an Assessment Range Formula.

Generally, if the proposed annual assessment (levy per EDU) for the current fiscal year is less than or equal to the calculated Maximum Assessment, then the proposed annual assessment is not considered an increased assessment. The Maximum Assessment is equal to the initial Assessment (approved by property owners) increased each year, based upon the latest composite percentage change in the Consumer Price Index, All Urban Consumers, for the Riverside-San Bernardino-Ontario Area ("CPI"), as determined by the United States Department of Labor, Bureau of Labor Statistics, or its successor.

The Engineer shall compute the percentage difference between the percentage change each year in CPI for March and the CPI for the previous March. The Engineer shall then adjust the previous maximum assessment rate by an amount not to exceed the percentage change for the upcoming fiscal year. Should the Bureau of Labor Statistics revise such index or discontinue the preparation of such index, the Engineer shall use the revised index or a

comparable system as approved by the City Council for determining fluctuations in the cost of living.

Beginning in the second fiscal year (FY 2002/2003), for Zone 2001-01 (Wildflower) and beginning in the second fiscal year (FY 2003/2004), for Zone 2001-02 (Paseo del Sol) and each fiscal year thereafter, the Maximum Assessment will be recalculated and a new Maximum Assessment established. The Maximum Assessment is adjusted annually and is calculated independent of the District's annual budget and proposed annual assessment. Any proposed annual assessment (rate per EDU) less than or equal to this Maximum Assessment is not considered an increased assessment, even if the proposed assessment is much greater than the assessment applied in the prior fiscal year.

Although the Maximum Assessment will increase each year, the actual District assessments may remain virtually unchanged. The Maximum Assessment adjustment is designed to establish a reasonable limit on District assessments. The Maximum Assessment calculated each year does not require or facilitate an increase to the annual assessment and neither does it restrict assessments to the adjustment maximum amount. If the budget and assessments for the fiscal year do not require an increase, or the increase is less than the adjusted Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting. If the budget and assessments calculated require an increase greater than the adjusted Maximum Assessment then the assessment is considered an increased assessment. To impose an increased assessment the City must comply with the provisions of the Constitution Article XIIID Section 4(c) that requires a public hearing and certain protest procedures including mailed notice of the public hearing and property owner protest balloting. Property owners, through the balloting process, must approve the proposed assessment increase. If the proposed assessment is approved, then a new Maximum Assessment is established for the District. If the proposed assessment is not approved, the City may not levy an assessment greater than the adjusted Maximum Assessment previously established for the District.

## SECTION IV. DISTRICT BUDGET

**TABLE 2**  
**Proposed Budget**

Description	Zone 2001-01 Wildflower	Zone 2001-02 Paseo del Sol
<b>DIRECT COSTS</b>		
Maintenance Costs, Labor and Utilities	\$6,700	\$86,300
Capital Improvement Expenditures	46,305	0
<b>DIRECT COSTS SUBTOTAL</b>	<b>\$53,005</b>	<b>\$86,300</b>
<b>INCIDENTAL COSTS/EXPENSES</b>		
Engineering/District Administration	\$7,000	\$7,400
Special Administration Costs	0	0
<b>INCIDENTAL COSTS/EXPENSES</b>	<b>\$7,000</b>	<b>\$7,400</b>
<b>LESS: FUNDS ON HAND</b>	\$0	\$(30,195)
<b>TOTAL ASSESSMENT</b>	<b>\$60,005</b>	<b>\$63,505</b>
<b>DISTRICT STATISTICS</b>		
Total Parcels	119	130
Total Parcels Levied	119	130
Total Equivalent Dwelling Units	119	130
<b>Applied Rate per EDU</b>	<b>\$504.24</b>	<b>\$488.50</b>
Maximum Rate per EDU	\$504.25	\$488.51

The Maximum Assessment per EDU for Zone 2001-01 (Wildflower) and for Zone 2001-02 (Paseo del Sol) shown above is based on the Initial Maximum Assessment and the Assessment Range Formula approved by the property owners within the District at the time of formation.

Zone 2001-01 (Wildflower): The proposed FY 2025/2026 annual assessment is \$504.24 per EDU.

Zone 2001-02 (Paseo del Sol): The proposed FY 2025/2026 annual assessment is \$488.50 per EDU.

CITY OF IMPERIAL

LANDSCAPE MAINTENANCE DISTRICT NO. 1  
(PASEO DEL SOL AND WILDFLOWER)

ENGINEER'S REPORT  
FISCAL YEAR 2025/2026

Report Submitted by:



\_\_\_\_\_  
Scott Koppel  
Koppel & Gruber Public Finance

  
Registered Engineer

EXHIBIT A  
PRELIMINARY ASSESSMENT ROLL  
FOR FISCAL YEAR 2025/2026

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Parcel identification for each lot or parcel within the District, shall be the parcel as shown on the Imperial County Secured Roll for the year in which this Report is prepared and reflective of the Assessor's Parcel Maps.

The following pages contain a listing of parcels assessed within this District, along with the Zone designation and proposed assessment amounts.



CITY OF IMPERIAL  
 LANDSCAPE MAINTENANCE DISTRICT NO. 1  
 (PASEO DEL SOL AND WILDFLOWER)  
 FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-01	064-421-001-000	551 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-002-000	555 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-003-000	559 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-004-000	563 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-005-000	567 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-006-000	571 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-007-000	575 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-008-000	579 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-009-000	583 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-010-000	582 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-011-000	578 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-012-000	574 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-013-000	570 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-014-000	566 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-015-000	562 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-016-000	558 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-017-000	554 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-018-000	550 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-019-000	551 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-020-000	555 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-021-000	559 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-022-000	563 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-023-000	567 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-024-000	571 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-025-000	575 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-026-000	579 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-027-000	583 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-028-000	582 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-029-000	578 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-030-000	574 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-031-000	570 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-032-000	566 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-033-000	562 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-034-000	558 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-035-000	554 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-036-000	550 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-037-000	551 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-038-000	555 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-039-000	559 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-040-000	563 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-041-000	567 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-042-000	571 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-043-000	575 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-044-000	579 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-045-000	583 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-001-000	549 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-002-000	545 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-003-000	541 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-004-000	537 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-005-000	533 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-006-000	529 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-01	064-422-007-000	525 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-008-000	521 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-009-000	517 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-010-000	513 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-011-000	509 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-012-000	2342 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-013-000	2338 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-014-000	2334 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-015-000	2330 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-001-000	2328 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-002-000	2324 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-003-000	2320 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-004-000	508 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-005-000	512 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-006-000	516 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-007-000	520 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-008-000	524 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-009-000	528 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-010-000	532 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-011-000	536 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-012-000	540 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-013-000	544 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-014-000	548 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-015-000	550 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-016-000	554 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-017-000	558 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-018-000	562 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-019-000	566 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-020-000	570 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-001-000	521 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-002-000	525 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-003-000	529 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-004-000	533 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-005-000	537 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-006-000	541 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-007-000	545 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-008-000	549 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-009-000	548 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-010-000	544 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-011-000	540 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-012-000	536 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-013-000	532 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-014-000	528 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-015-000	524 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-016-000	520 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-017-000	2343 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-018-000	2339 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-019-000	2335 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-020-000	2331 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-021-000	2329 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-022-000	2325 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-01	064-424-023-000	2321 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-024-000	521 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-025-000	525 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-026-000	529 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-027-000	533 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-028-000	537 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-029-000	541 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-030-000	545 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-031-000	549 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-032-000	548 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-033-000	544 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-034-000	540 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-035-000	536 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-036-000	532 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-037-000	528 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-038-000	524 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-039-000	520 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-02	044-611-001-000	201 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-002-000	203 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-003-000	205 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-004-000	207 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-005-000	209 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-006-000	211 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-007-000	213 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-008-000	215 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-009-000	217 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-010-000	219 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-001-000	200 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-002-000	202 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-003-000	204 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-004-000	206 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-005-000	208 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-006-000	210 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-007-000	212 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-008-000	214 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-009-000	216 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-010-000	218 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-011-000	219 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-012-000	217 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-013-000	215 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-014-000	213 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-015-000	211 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-016-000	209 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-017-000	207 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-018-000	205 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-019-000	203 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-020-000	201 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-001-000	200 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-002-000	202 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-003-000	204 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-004-000	206 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50



CITY OF IMPERIAL  
 LANDSCAPE MAINTENANCE DISTRICT NO. 1  
 (PASEO DEL SOL AND WILDFLOWER)  
 FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-02	044-613-005-000	208 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-006-000	210 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-007-000	212 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-008-000	214 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-009-000	216 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-010-000	218 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-011-000	219 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-012-000	217 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-013-000	215 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-014-000	213 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-015-000	211 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-016-000	209 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-017-000	207 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-018-000	205 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-019-000	203 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-020-000	201 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-001-000	200 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-002-000	202 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-003-000	2442 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-004-000	2444 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-005-000	2446 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-006-000	2448 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-007-000	2447 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-008-000	2445 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-009-000	2443 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-010-000	206 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-011-000	208 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-001-000	220 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-002-000	222 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-003-000	224 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-004-000	226 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-005-000	228 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-006-000	230 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-007-000	232 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-008-000	233 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-009-000	231 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-010-000	229 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-011-000	227 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-012-000	225 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-013-000	223 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-014-000	221 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-001-000	221 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-002-000	223 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-003-000	225 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-004-000	227 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-005-000	229 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-006-000	231 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-007-000	233 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-008-000	235 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-009-000	2421 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-010-000	2423 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50



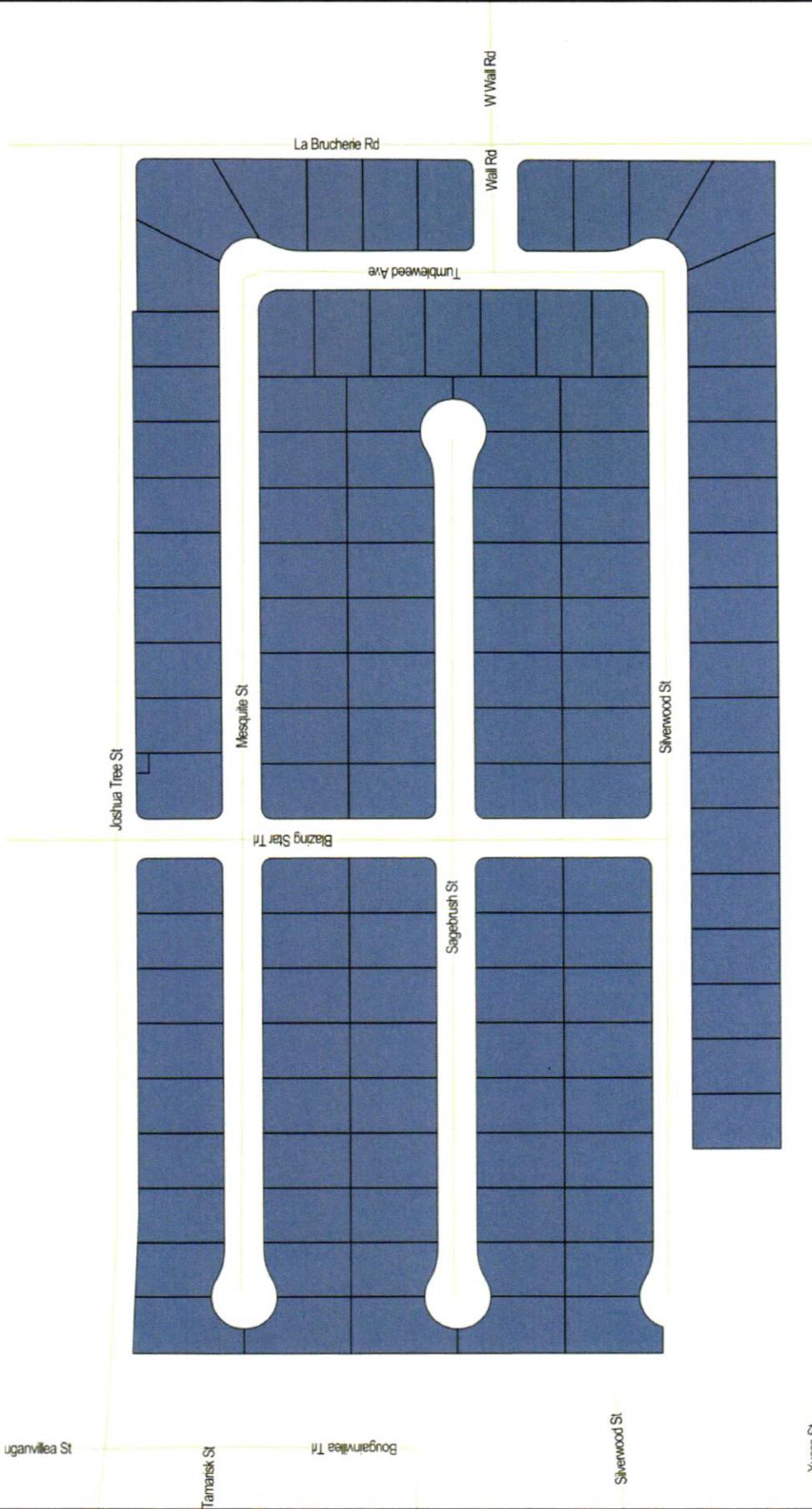
**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-02	044-616-011-000	2425 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-012-000	2427 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-013-000	2429 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-014-000	2431 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-015-000	2433 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-016-000	2435 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-017-000	2437 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-018-000	2439 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-019-000	2441 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-020-000	2443 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-021-000	2445 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-022-000	2447 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-023-000	2449 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-001-000	220 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-002-000	222 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-003-000	224 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-004-000	226 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-005-000	228 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-006-000	230 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-007-000	232 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-008-000	233 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-009-000	231 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-010-000	229 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-011-000	227 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-012-000	225 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-013-000	223 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-014-000	221 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-001-000	2447 CABO SAN LUCAS AVE	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-002-000	2445 CABO SAN LUCAS AVE	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-003-000	2443 CABO SAN LUCAS AVE	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-004-000	220 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-005-000	222 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-006-000	224 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-007-000	2444 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-008-000	2446 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-009-000	2448 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-010-000	2447 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-011-000	2445 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-012-000	2443 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-013-000	228 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-014-000	230 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-015-000	232 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-016-000	2444 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-017-000	2446 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-018-000	2448 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
<b>Total Levy</b>						<b>\$123,509.56</b>
<b>Total Parcel Count</b>						<b>249</b>

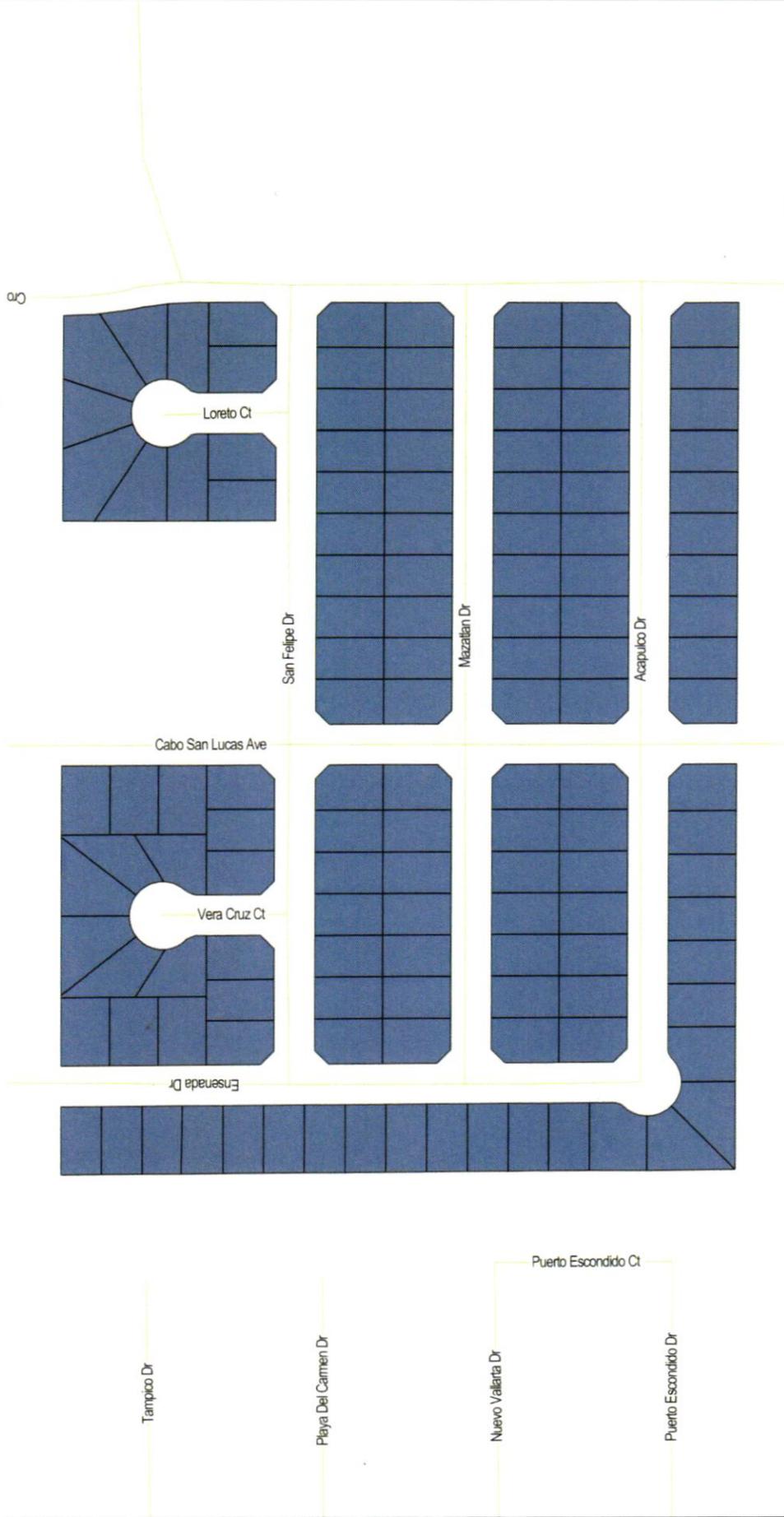
EXHIBIT B  
DISTRICT BOUNDARY MAPS

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**CITY OF IMPERIAL  
LANDSCAPE MAINTENANCE DISTRICT NO. 1  
ZONE 2001-01 (WILDFLOWER)**



# CITY OF IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1 ZONE 2001-02 (PASEO DEL SOL)



DATE SUBMITTED 5/27/2025  
 SUBMITTED BY SPECIAL TAX ADMINISTRATOR  
 DATE ACTION REQUIRED 6/4/2025

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION (x)  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: **RESOLUTION OF INTENTION:  
 IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2  
 (Sky Ranch Subdivisions, Zone 2005-03)**

DEPARTMENT INVOLVED: FINANCE

BACKGROUND/SUMMARY:  
 The City Council will adopt these three resolutions for intent to initiate, levy an assessment for Fiscal Year ("FY") 2025/2026, order an engineer's report, and set a public hearing. Following the intent meeting and Adoption of the resolutions, a public hearing will be held on June 18, 2025 to take testimony and adopt resolutions to accept the engineer's report and approve a levy for FY 2025/2026.  
 The proposed FY 2025/2026 annual assessment is \$547.70 per EDU, which is 56.10% of the maximum assessment rate allowed.

FISCAL IMPACT: NOT TO EXCEED  
 The funds generated are used for the purposes stated in the original formation of this district. Each year the assessments on individual parcels may be increased up to the Consumer Price Index.

ADMIN SERVICES SIGN INITIALS JMS

STAFF RECOMMENDATION:  
 Staff recommends that the City Council adopt the three resolutions initiating the FY 2025/2026 annual assessments.

DEPT. INITIALS JMS

MANAGER'S RECOMMENDATION:  
 Approve as presented.

CITY MANAGER'S INITIALS Ottm

MOTION TO ADOPT:  
 IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2  
 (1) Res. No. 2025-22, Initiating Proceedings for the Annual Levy;  
 (2) Res. No. 2025-21, Preliminary Approval of the Engineer's Report; and,  
 (3) Res. No. 2025-20, Intention to Conduct a Public Hearing and Order the Levy of Assessments.

SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO:

## RESOLUTION NO. 2025-20

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, ZONE 2005-03 (SKY RANCH), FOR FISCAL YEAR 2025/2026

**WHEREAS**, the City Council has by previous Resolution, initiated proceedings for the levy and collection of assessments against lots and parcels of land within the City of Imperial Landscape Maintenance District No. 2 (the “District”) for Fiscal Year (“FY”) 2025/2026, pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the “Act”); and,

**WHEREAS**, the Act provides for the City Council to levy and collect the annual assessments for the District on the Imperial County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto; and,

**WHEREAS**, the City Council has retained Koppel & Gruber Public Finance as the District Assessment Engineer for the Annual Levy of the District, and to prepare and file an Engineer’s Report (the “Report”) with the City Clerk in accordance with the Act, and that said Report has been prepared and filed with the City clerk and presented to the City Council.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, AS FOLLOWS:**

**Section 1:** The above recitals are all true and correct.

**Section 2:** The City Council hereby declares its intention to levy and collect assessments against lots and parcels of land within the District for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026, to pay the costs and expenses of the improvements which are described in the Report. The City Council finds that the public’s best interest requires such levy and collection.

**Section 3:** The territory of the District is within the boundaries and jurisdiction of the District, and the City of Imperial within the County of Imperial, State of California. The boundary map describing the District is on file with the City Clerk and is hereby incorporated by reference into this Resolution. The District is designated as the “City of Imperial Landscape District No. 2.”

The boundaries of the District consist of all parcels with the Zone 2005-03 (Sky Ranch). A general description of each Zone is as follows:

- Zone 2005-03 (Sky Ranch) is located in the west portion of the City of Imperial, generally South of Industrial Way, North of Aten Road, and East of Dandelion Canal (Austen Road).

Zone 2005-03 (Sky Ranch) consists of all parcels located in the Sky Ranch subdivision within the City.

**Section 4:** The improvements of the District are briefly described as the operation, administration, maintenance and servicing of all landscaping improvements and appurtenant facilities and expenses associated with the District that were installed as part of the property development within the District and will be maintained by the City of Imperial or their designee through annual assessments namely:

- Landscaping improvements may include but are not limited to: turf, ground cover, shrubs and trees, sprinkler and irrigation systems, ornamental lighting, drainage systems, masonry walls, entryway monuments and associated appurtenances;
- Side bars on interior street, easement along Aten Road and 9.5-acre park retention basin on the north side of Sky Ranch.

**Section 5:** The District Assessment Engineer has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council a Report, in connection with the proposed improvements, a description of an annual inflationary adjustment that will be applied to the assessments in subsequent fiscal years and levy and collection of assessments against lots and parcels of land within the District for FY 2025/2026 in accordance with *Chapter 1, Article 4* of the Act, and the City Council did by Resolution approve such Report. Reference is hereby made to said Report for a detailed description of improvements, the boundaries of the District, and the proposed assessments upon assessable lots and parcels of land within the District.

**Section 6:** The District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of California Constitution Article XIID.

**Section 7:** The City Council hereby declares its intention to conduct a Public Hearing concerning the improvements and the levy of assessments for the District in accordance with *Chapter 2, Article 1, Section 22590* of the Act. Notice is hereby given that on **Wednesday, June 18, 2025 at 7:00 p.m.** the City Council will hold a Public Hearing for the District for Fiscal Year 2025/2026, or as soon thereafter as feasible. The Public Hearing will be held in the City Council's regular meeting chambers located at 220 West 9<sup>th</sup> Street, Imperial, California 92251, at the time so fixed. At the hearing, all interested persons shall be afforded the opportunity to hear and be heard.

**Section 8:** The City Clerk shall cause notice to be given of the time and place of the Public Hearing by causing the publishing of this Resolution once in the local paper not less than ten (10) days before the date of the hearing and by posting a copy of this Resolution on the official bulletin board customarily used by the City Council for the posting of notices.

**Section 9:** The Mayor, City Clerk, the City Manager, the City Council and such officers and employees of the City as are appropriate, are authorized and directed to execute such other documents and take such further action as shall be consistent with the intent and purpose of this Resolution.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

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JAMES TUCKER,  
Mayor

ATTEST:

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KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-20 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

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KRISTINA SHIELDS,  
City Clerk

## RESOLUTION NO. 2025-21

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, FOR PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, ZONE 2005-03 (SKY RANCH); AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2025/2026

**WHEREAS**, the City Council has, by previous Resolution, ordered the preparation of the Fiscal Year 2025/2026 Annual Engineer's Report (the "Report") in connection with the City of Imperial Landscape Maintenance District No. 2 (the "District"), and the levy and collection of assessments against lots and parcels of land within the territory for the Fiscal Year ("FY") commencing July 1, 2025, and ending June 30, 2026, to pay the maintenance, servicing, and operation of the improvements, pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the "Act"); and,

**WHEREAS**, the District Assessment Engineer has prepared and filed with the City Clerk and the City Clerk has now presented to the City Council the Engineer's Report entitled "City of Imperial Landscape Maintenance District No. 2, Zone 2005-03 (Sky Ranch) Engineer's Report Fiscal Year 2025/2026"; and,

**WHEREAS**, the City Council has carefully examined and reviewed the Report as presented, and is preliminarily satisfied with the District, the improvements described therein, each and all of the budget items and documents as set forth therein, and is satisfied that the proposed annual assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements, operation, administration, maintenance and services to be performed within the District, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, AS FOLLOWS:**

**Section 1:** The above recitals are all true and correct.

**Section 2:** The Report as presented, consists of the following:

- A Description of Improvements;
- The Annual Budget (Costs and Expenses of Services, Operations and Maintenance);
- The Method of Apportionment and the proposed amount to be levied and collected against each Assessor Parcel within the District for FY 2025/2026;

- The District Roll containing the Levy for each Assessor Parcel Number within the District; and
- An exhibit showing the boundaries of the District.

**Section 3:** The District and the associated assessments as outlined in the Engineer’s Report are in compliance with the provisions of California Constitution Article XIID.

**Section 4:** The Report is hereby approved on a preliminary basis and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

**Section 5:** The City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

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JAMES TUCKER,  
Mayor

ATTEST:

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KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-21 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

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KRISTINA SHIELDS,  
City Clerk

**RESOLUTION NO. 2025-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2, ZONE 2005-3 (SKY RANCH) FOR FISCAL YEAR 2025/2026; AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH**

**WHEREAS**, the City Council by previous Resolutions formed and approved maximum annual assessment rates for the City of Imperial Landscape Maintenance District No. 2 (the "District"), pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the "Act"); and,

**WHEREAS**, the Act provides the City Council the authority to annually levy and collect assessments for the District on the Imperial County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto, and,

**WHEREAS**, the City Council desires to initiate proceedings for the levy and collection of annual assessments against lots and parcels of land within the District for Fiscal Year ("FY") 2025/2026 pursuant to provisions of the Act, and,

**WHEREAS**, the City Council has retained Koppel & Gruber Public Finance ("K&G Public Finance") for the purpose of preparing and filing an Engineer's Report (the "Report") with the City Clerk in accordance with the Act.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, AS FOLLOWS:**

**Section 1:** The City Council hereby appoints K&G Public Finance as the District Assessment Engineer, and orders K&G Public Finance to prepare the Report concerning the District and the levy of assessments for FY 2025/2026, in accordance with *Chapter 1, Article 4, beginning with Section 22565* of the Act.

Upon completion of the Report, said Report shall be filed with the City Clerk, who shall submit the same to the City Council for its consideration pursuant to *Section 22586* of the Act.

**Section 2:** The improvements include but are not limited to the operation, administration, maintenance and servicing of landscaping and appurtenant facilities and expenses associated with the District that were installed as part of the property development within the District and will be maintained by the City of Imperial or their designee through annual assessments. The Report describes in more detail the items to be maintained and serviced.

**Section 3:** The City Council hereby determines that to provide the improvements described in Section 2 of this Resolution, it is necessary to levy and collect assessments against lots and parcels within the District.

**Section 4:** The City Manager of the City of Imperial is hereby authorized and directed to take any and all action necessary and appropriate in connection with the annual levy and collection of assessments for the District.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
JAMES TUCKER,  
Mayor

ATTEST:

\_\_\_\_\_  
KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-22 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

\_\_\_\_\_  
KRISTINA SHIELDS,  
City Clerk



City of Imperial  
Landscape Maintenance District No. 2  
(Sky Ranch)

Engineer's Report  
Fiscal Year 2025/2026

Report Dated: May 27, 2025

**KOPPEL & GRUBER**  
PUBLIC FINANCE

334 Via Vera Cruz, Suite 256  
San Marcos, California 92078  
760-510-0290  
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## EXHIBITS

EXHIBIT A: PRELIMINARY ASSESSMENT ROLL FOR FISCAL YEAR 2025/2026

EXHIBIT B: DISTRICT BOUNDARY MAPS

## SECTION I. OVERVIEW

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### A. INTRODUCTION

The City of Imperial (“City”) annually levies and collects special assessments in order to continue the maintenance of the improvements within the Imperial Landscape Maintenance District No. 2 (“District”). The District was formed and annual assessments are levied, pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (“1972 Act”) and in compliance with the substantive and procedural requirements of the *California State Constitution* “Article XIID” (“Article XIID”).

This report constitutes the annual update of the Engineer’s Report (“Report”) which provides updated information regarding the budget and factors that affect the assessment. The annual budget for the maintenance and operation of the improvements is based on estimated expenses for the upcoming fiscal year. Parcels within the District are assessed proportionately for only those improvements and services that are a special benefit as determined in the original formation Engineer’s Report.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number by the Imperial County Assessor’s Office. The Imperial County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of all public comments and written protests at a noticed Public Hearing, the City Council will confirm the Report as submitted or amended and order the levy and collection of assessments for Fiscal Year (“FY”) 2025/2026 pursuant to the 1972 Act. The assessment information approved will be submitted to the County Auditor/Controller and included on the property tax roll for each benefiting parcel.

In September 2005, the District was formed comprising of one zone of improvement, Zone 2005-03 (Sky Ranch). The formation was pursuant to City Council resolution following a property owner protest ballot proceeding, conducted in compliance with the provisions of Article XIID Section 4, to approve and confirm the Maximum Assessments and an Assessment Range Formula (inflationary factor). Although the City Council must consider all property owner comments or protests prior to levying an annual assessment each year, the Council may approve any proposed assessment that is less than or equal to the adjusted maximum assessment rate previously approved for each zone.

The Constitutional provisions of Article XIID do not alter the non-conflicting provisions of the 1972 Act and this Report and the method of apportionment contained herein utilize commonly accepted assessment engineering practices consistent with the Act and the provisions of the Constitution. All new or increased assessments (including any annexations) will be subject to the substantive and procedural requirements of Article XIID Section 4. Changes in land use or parcel subdivisions resulting in an increase to a particular parcel or group of parcels are not considered an increased assessment.

## SECTION II. DESCRIPTION OF THE DISTRICT

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### A. BOUNDARIES OF THE DISTRICT

The boundaries of the District consist of all parcels with the Zone 2005-03 (Sky Ranch). A map showing the boundaries of the District has been previously filed with the City Clerk and by reference is made part of this Report.

**Zone 2005-03 (Sky Ranch):** Zone 2005-03 (Sky Ranch) is located in the west portion of the City, generally south of Industry Way, north of Aten Road, and east of the Dandelion Canal (Austin Road). Zone 2005-03 consists of all assessable parcels located in the Sky Ranch subdivision.

### B. DESCRIPTION OF THE DISTRICT IMPROVEMENTS AND SERVICES

Landscape improvements provided in the District may include but are not limited to: turf, ground cover, shrubs and trees, sprinkler and irrigation systems, ornamental lighting, drainage systems, masonry walls, entryway monument, and associated appurtenances. These improvements include all necessary service; operations; administration; and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory working condition. The City utilizes the services of landscape maintenance contractors and City crews for all regularly scheduled landscape maintenance. The specific locations of improvements within each zone of the District are described in the following section.

The District provides and ensures the continued maintenance, servicing, administration, and operation of various landscape improvements and associated appurtenances located within the District.

**Landscaped Easements** – The location of landscaped easements, including street trees, may include, but are not limited to: sidebars on interior streets, easements along Aten Road and a 9.5-acre park retention basin on the north side of the development.

The assessable parcels receive special benefit from the ongoing maintenance of the landscaping, irrigation and drainage systems within the boundaries of the District. Specific improvements include all ground cover, turf, shrubs, trees, and associated appurtenances. The services provided include all necessary operations, administration, and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory condition.

The District through annual assessments budgeted and reviewed each fiscal year, funds the continued maintenance of these improvements. All assessable parcels identified as being within the District, share in both the cost and the benefits of the improvements. The costs associated with the improvements are equitably spread among all benefiting parcels within the District in proportion to the benefit received. The funds collected are dispersed and used for only the operation and servicing of the District improvements.

The detailed plans and specifications for the improvements are on file in the office of the City Clerk where they are available for public inspection. The plans and specifications for the improvements are voluminous and are not bound in this Engineer's Report but by this reference are incorporated herein and made a part of this Engineer's Report.

### C. DISTRICT BOUNDARY MAP

Assessment District boundary maps have been prepared for the Landscape Maintenance Assessment District in the format required by the 1972 Act, and are on file with the City Clerk, and, by reference, are made part of this Report. A subdivision map showing each of the parcels included within the boundaries of the District and subject to the annual assessment charge is incorporated as Exhibit "B" to this Report.

## SECTION III. METHOD OF APPORTIONMENT

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### A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance and servicing of landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

*“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”*

The formula used for calculating assessments in this District therefore reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on benefit to each parcel.

In addition, pursuant to Article XIID Section 4 a parcel’s assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits may be assessed and the District must separate the general benefits from the special benefits. Therefore, the District assesses only for improvements that provide special benefit and any improvements considered general benefit have been eliminated from the District Assessments.

### B. BENEFIT ANALYSIS

#### 1. Special Benefits

The method of apportionment (method of assessment) is based on the premise that each assessed parcel receives benefit from the improvements maintained and funded by the assessments. Specifically, landscape improvements installed in connection with the development of these parcels. The desirability of properties within the District is enhanced by the presence of well-maintained landscaping and amenities in close proximity to those properties.

The improvements generally include landscaped parkways, entryways, and appurtenant facilities. The annual assessments outlined in this Report are based on the estimated costs to provide all necessary service, operation, administration, and maintenance required each year to keep these improvements in a healthy, vigorous, and satisfactory condition and benefit the properties. The special benefits associated with the local landscaping improvements are specifically:

- Enhanced desirability of properties through association with the improvements.
- Improved aesthetic appeal of properties within the District providing a positive representation of the area.
- Enhanced adaptation of the urban environment within the natural environment from adequate green space and landscaping.

- Environmental enhancement through improved erosion resistance, and dust and debris control.
- Increased sense of pride in ownership of property within the District resulting from well-maintained improvements associated with the properties.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities.
- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

All of the preceding special benefits contribute to a specific enhancement and desirability of each of the assessed parcels within the District and thereby provide a special enhancement to the property.

## 2. General Benefits

It has been determined that the lots or parcels within this District receive unique and special benefits from the maintenance of the improvements within the District. The improvements maintained by the District were installed and constructed in connection with the development of properties within the District and were neither required nor necessarily desired by properties outside the District boundaries. It has been determined that these improvements and the ongoing maintenance of those improvements provide special benefits to the parcels within the District and no parcels outside the District area benefit from the maintenance of the improvements within the District. Therefore, there are no benefits of a general nature to properties outside the District boundaries or the public at large.

## C. ASSESSMENT METHODOLOGY

Pursuant to the Act, the costs of the District may be apportioned by any formula or method, which fairly distributes the net amount to be assessed, among all assessable parcels in proportion to the estimated special benefits to be received by each such parcel from the improvements. The special benefit formula used within the District should reflect the composition of the parcels, and the improvements and services provided, to fairly proportion the costs based on estimated special benefit to each parcel.

This District utilizes an Equivalent Dwelling Unit (EDU) method of apportionment. The EDU method of apportionment uses the single-family residential parcel as the basic unit of assessment. The typical single-family residential parcel is assigned one (1.0) Equivalent Dwelling Unit. Every other land-use or property type is converted to EDU's based on an assessment formula that equates the property's specific development status, type of development (land-use), and size of the property, as compared to typical single-family residential parcel.

**Single Family Residential** – This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.0 EDU per lot or parcel. This is the base value that all other properties are compared and weighted against (i.e. Equivalent Dwelling Unit EDU).

**Multifamily Residential** – This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the property. This land use is assessed 1.0 EDU per unit.

**Planned-Residential Development** – This land use is defined as any property not fully subdivided with a specific number of proposed residential lots to be developed on the parcel. This land use type is assessed at 1.0 EDU per planned (proposed) residential lot.

**Vacant Multi-Residential** – This land use is defined as property currently zoned for residential development, but a tentative or final tract map has not been submitted and/or approved. This land use is assessed at 1.0 EDU per acre. Parcels less than 1 acre are assigned a minimum of 1.0 EDU. Parcels over 50 acres are assigned a maximum of 50 EDU.

**Exempt Parcels** – This land use identifies properties that are not assessed and are assigned 0.00 EDU. This land use classification may include but is not limited to lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, rights-of-way, public greenbelts and parkways; utility rights-of-ways; common areas, sliver parcels and bifurcated lots or any other property that cannot be developed, publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment.

The following table provides a listing of land use types, the Equivalent Dwelling Unit factor applied to that land use type, and the multiplying factor used to calculate each parcel’s individual EDU.

**TABLE 1**  
**Land Uses and Equivalent Dwelling Units (EDU)**

Property Type	EDU	Multiplier
Single Family Residential	1.000	per Unit/Lot/Parcel
Multi-Family Residential	1.000	per Unit
Planned-Residential Development	1.000	per Planned Residential Lot
Vacant Multi-Residential	1.000	per Acre or portion thereof
Exempt	0.000	per Parcel

The EDU method of apportioning benefit is typically seen as the most appropriate and equitable assessment methodology for calculating benefit in Districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of land-use type, size and development. The following outlines the EDU applied to the various parcels and properties within this District:

- **Zone 2005-03 (Sky Ranch)** – Four hundred forty-nine (449) single-family residential parcels, each receiving full and equal special benefit from the improvements. These parcels are assigned an Equivalent Dwelling Unit of 1.0 EDU to reflect their special benefits.

The Total Equivalent Dwelling Units (EDU) for Zone 2005-03 (Sky Ranch) in FY 2025/2026 is 449 EDU’s.

The Levy per Equivalent Dwelling Unit, or Rate, applied to each parcel is the result of dividing the total Balance to Levy for each Zone, by the sum of the Zone EDU's, for the fiscal year. This Rate is multiplied by each parcel's individual EDU to determine the parcel's levy amount.

The following formulas are used to calculate the assessment for each parcel:

**Formula**

$$\begin{aligned} \text{Total Balance to Levy} / \text{Total EDU} &= \text{Levy per EDU} \\ \text{Parcel EDU} \times \text{Levy per EDU} &= \text{Parcel Levy Amount} \end{aligned}$$

**D. ASSESSMENT RANGE FORMULA**

Any new or increased assessment requires certain noticing and meeting requirements by law. Prior to the passage of Proposition 218 (California Constitution Articles XIII C and XIII D), legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The purpose of establishing an Assessment Range Formula is to provide for reasonable increases and an inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments. As part of the District formation, a property owner protest ballot proceeding was conducted pursuant to the California State Constitution Article XIII D Section 4. This property owner protest ballot proceeding includes the establishment of an initial Maximum Assessment as well as an Assessment Range Formula.

Generally, if the proposed annual assessment (levy per EDU) for the current fiscal year is less than or equal to the calculated Maximum Assessment, then the proposed annual assessment is not considered an increased assessment. The Maximum Assessment is equal to the initial Assessment (approved by property owners) increased each year, based upon the latest composite percentage change in the Consumer Price Index, All Urban Consumers, for the Riverside-San Bernardino-Ontario Area ("CPI"), as determined by the United States Department of Labor, Bureau of Labor Statistics, or its successor.

The Engineer shall compute the percentage difference between the percentage change each year in CPI for March and the CPI for the previous March. The Engineer shall then adjust the previous maximum assessment rate by an amount not to exceed the percentage change for the upcoming fiscal year. Should the Bureau of Labor Statistics revise such index or discontinue the preparation of such index, the Engineer shall use the revised index or a comparable system as approved by the City Council for determining fluctuations in the cost of living.

Beginning in the second fiscal year (FY 2006/2007), for Zone 2005-03 (Sky Ranch) and each fiscal year thereafter, the Maximum Assessment will be recalculated and a new Maximum Assessment established. The Maximum Assessment is adjusted annually and is calculated independent of the District's annual budget and proposed annual assessment. Any proposed annual assessment (rate per EDU) less than or equal to this Maximum Assessment is not

considered an increased assessment, even if the proposed assessment is much greater than the assessment applied in the prior fiscal year.

Although the Maximum Assessment will increase each year, the actual District assessments may remain virtually unchanged. The Maximum Assessment adjustment is designed to establish a reasonable limit on District assessments. The Maximum Assessment calculated each year does not require or facilitate an increase to the annual assessment and neither does it restrict assessments to the adjustment maximum amount. If the budget and assessments for the fiscal year do not require an increase, or the increase is less than the adjusted Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting. If the budget and assessments calculated require an increase greater than the adjusted Maximum Assessment then the assessment is considered an increased assessment. To impose an increased assessment the City must comply with the provisions of the Constitution Article XIID Section 4(c) that requires a public hearing and certain protest procedures including mailed notice of the public hearing and property owner protest balloting. Property owners, through the balloting process, must approve the proposed assessment increase. If the proposed assessment is approved, then a new Maximum Assessment is established for the District. If the proposed assessment is not approved, the City may not levy an assessment greater than the adjusted Maximum Assessment previously established for the District.

## SECTION IV. DISTRICT BUDGET

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The following is a brief description of the costs associated with the improvements and services to be funded through the District.

### A. DIRECT COSTS

#### 1. Maintenance Costs/Labor

This includes all regular scheduled labor, contractors and general maintenance costs including wages, salaries, benefits and contract services required to properly maintain and ensure the satisfactory condition of all improvements and appurtenant facilities.

#### 2. Utilities

The furnishing of water and electricity required for the operation and maintenance of the improvements and facilities.

#### 3. Equipment and Supplies

This item includes all materials, supplies, and equipment required to operate, maintain, and ensure the satisfactory condition of all improvements and appurtenant facilities.

#### 4. Repair and Miscellaneous Expenses

Includes repairs to the improvements and facilities that are not included in the yearly maintenance costs. These costs may include repair of damaged amenities due to storms, vandalism, etc. Also included may be planned upgrades or replacement of improvements and equipment that provides a direct benefit to the District.

### B. ADMINISTRATION COSTS

#### 1. District Administration

This item may include all or a portion of the administration and professional service costs associated with the coordination of District services and operations including response to public concerns and education, and procedures associated with the levy and collection of assessments. This item also includes the costs associated with professionals to provide administrative, legal, or engineering services specific to the District.

#### 2. County Administration Fee

This is the cost to the District for the County to collect assessments on the annual property tax roll.

**TABLE 2  
Proposed Budget**

Description	Zone 2001-03 Sky Ranch
<b>DIRECT COSTS</b>	
Maintenance Costs and Labor	\$161,000
Capital Improvement Expenditures	60,117
<b>DIRECT COSTS SUBTOTAL</b>	<b>\$221,117</b>
<b>INCIDENTAL COSTS/EXPENSES</b>	
District Administration	\$24,800
Special Administration Costs	0
<b>INCIDENTAL COSTS/EXPENSES</b>	<b>\$24,800</b>
<b>LESS: FUNDS ON HAND</b>	<b>\$0</b>
<b>TOTAL ASSESSMENT</b>	<b>\$245,917</b>
<b>DISTRICT STATISTICS</b>	
Total Parcels	449
Total Parcels Levied	449
Total Equivalent Dwelling Units	449
<b>Applied Rate per EDU</b>	<b>\$547.70</b>
Maximum Rate per EDU	\$976.27

The proposed FY 2025/2026 annual assessment is \$547.70 per EDU.

CITY OF IMPERIAL

LANDSCAPE MAINTENANCE DISTRICT NO. 2  
(SKY RANCH)

ENGINEER'S REPORT  
FISCAL YEAR 2025/2026

Report Submitted by:



Scott Koppel  
Koppel & Gruber Public Finance



Registered Engineer



EXHIBIT A  
PRELIMINARY ASSESSMENT ROLL  
FOR FISCAL YEAR 2025/2026

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Parcel identification for each lot or parcel within the District, shall be the parcel as shown on the Imperial County Secured Roll for the year in which this Report is prepared and reflective of the Assessor's Parcel Maps.

The following pages contain a listing of parcels assessed within this District, along with the Zone designation and proposed assessment amounts.



CITY OF IMPERIAL  
 LANDSCAPE MAINTENANCE DISTRICT NO. 2  
 (SKY RANCH)  
 FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-311-001-000	668 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-002-000	670 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-003-000	672 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-004-000	674 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-005-000	676 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-006-000	678 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-007-000	680 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-008-000	682 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-009-000	683 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-010-000	681 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-011-000	679 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-012-000	677 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-013-000	675 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-014-000	673 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-015-000	671 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-016-000	669 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-017-000	667 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-018-000	668 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-019-000	670 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-020-000	672 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-021-000	674 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-022-000	676 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-023-000	678 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-024-000	680 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-025-000	682 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-026-000	683 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-027-000	681 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-028-000	679 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-029-000	677 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-030-000	675 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-031-000	673 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-032-000	671 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-033-000	669 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-034-000	667 MC CARRAN CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-035-000	668 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-036-000	670 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-037-000	672 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-038-000	674 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-039-000	676 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-040-000	678 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-041-000	680 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-042-000	682 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-311-043-000	684 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-001-000	2458 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-002-000	2456 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-003-000	2454 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-004-000	2452 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-005-000	2450 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-006-000	2448 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-007-000	2447 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 2**  
**(SKY RANCH)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-312-008-000	2449 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-009-000	2451 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-010-000	2453 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-011-000	2455 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-012-000	2457 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-013-000	2459 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-014-000	2458 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-015-000	2456 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-016-000	2454 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-017-000	2452 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-018-000	2450 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-019-000	2448 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-020-000	2447 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-021-000	2449 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-022-000	2451 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-023-000	2453 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-024-000	2455 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-025-000	2457 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-026-000	2459 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-027-000	2458 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-028-000	2456 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-029-000	2454 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-030-000	2452 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-031-000	2450 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-032-000	2448 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-033-000	2447 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-034-000	2449 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-035-000	2451 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-036-000	2453 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-037-000	2455 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-038-000	2457 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-039-000	2459 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-040-000	2458 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-041-000	2456 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-042-000	2454 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-043-000	2452 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-044-000	2450 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-045-000	2448 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-046-000	2447 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-047-000	2449 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-048-000	2451 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-049-000	2453 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-050-000	2455 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-051-000	2457 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-312-052-000	2459 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-001-000	2461 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-002-000	2463 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-003-000	2465 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-004-000	2467 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-005-000	2469 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70



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Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-314-006-000	2471 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-007-000	2473 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-008-000	2475 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-009-000	2476 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-010-000	2474 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-011-000	2472 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-012-000	2470 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-013-000	2468 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-014-000	2466 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-015-000	2464 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-016-000	2462 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-017-000	2460 STAPLETON AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-018-000	2461 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-019-000	2463 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-020-000	2465 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-021-000	2467 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-022-000	2469 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-023-000	2471 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-024-000	2473 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-025-000	2475 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-026-000	2476 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-027-000	2474 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-028-000	2472 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-029-000	2470 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-030-000	2468 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-031-000	2466 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-032-000	2464 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-033-000	2462 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-034-000	2460 O'HARE AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-035-000	2461 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-036-000	2463 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-037-000	2465 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-038-000	2467 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-039-000	2469 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-040-000	2471 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-041-000	2473 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-042-000	2475 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-043-000	2476 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-044-000	2474 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-045-000	2472 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-046-000	2470 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-047-000	2468 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-048-000	2466 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-049-000	2464 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-050-000	2462 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-051-000	2460 LA GUARDIA AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-052-000	2461 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-053-000	2463 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-054-000	2465 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-055-000	2467 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70



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2005-03	064-314-056-000	2469 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-057-000	2471 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-058-000	2473 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-059-000	2475 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-060-000	2476 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-062-000	2472 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-063-000	2470 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-064-000	2468 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-065-000	2466 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-066-000	2464 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-067-000	2462 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-068-000	2460 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-314-073-000	2474 EARHART AVE	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-014-000	625 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-015-000	623 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-016-000	621 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-017-000	619 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-018-000	617 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-019-000	615 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-020-000	613 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-021-000	611 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-022-000	609 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-023-000	607 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-033-000	2464 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-034-000	2462 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-035-000	2460 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-036-000	2458 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-037-000	2456 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-038-000	2454 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-039-000	2452 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-040-000	2450 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-041-000	2448 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-045-000	2440 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-046-000	2442 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-047-000	2444 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-315-048-000	2446 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-001-000	624 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-002-000	622 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-003-000	620 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-004-000	618 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-005-000	616 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-006-000	614 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-007-000	612 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-008-000	610 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-009-000	608 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-010-000	606 BOLEY FIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-011-000	607 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-012-000	609 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-013-000	611 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-014-000	613 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70



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**(SKY RANCH)**  
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Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-316-015-000	615 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-016-000	617 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-017-000	619 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-018-000	621 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-019-000	623 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-316-020-000	625 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-001-000	624 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-002-000	622 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-003-000	620 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-004-000	618 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-005-000	616 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-006-000	614 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-007-000	612 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-008-000	610 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-009-000	608 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-010-000	606 MC CARRAN DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-011-000	607 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-012-000	609 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-013-000	611 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-014-000	613 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-015-000	615 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-016-000	617 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-017-000	619 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-018-000	621 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-019-000	623 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-317-020-000	625 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-001-000	624 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-002-000	622 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-003-000	620 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-004-000	618 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-005-000	616 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-006-000	614 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-007-000	612 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-008-000	610 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-009-000	608 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-010-000	606 FLYING CLOUD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-011-000	607 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-012-000	609 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-013-000	611 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-014-000	613 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-015-000	615 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-016-000	617 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-017-000	619 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-018-000	621 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-019-000	623 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-318-020-000	625 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-001-000	624 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-002-000	622 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-003-000	620 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-004-000	618 DULLES DR	RESIDENTIAL	1	1	\$ 547.70



CITY OF IMPERIAL  
 LANDSCAPE MAINTENANCE DISTRICT NO. 2  
 (SKY RANCH)  
 FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-319-005-000	616 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-006-000	614 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-007-000	612 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-008-000	610 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-009-000	608 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-010-000	606 DULLES DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-011-000	607 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-012-000	609 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-013-000	611 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-014-000	613 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-015-000	615 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-016-000	617 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-017-000	619 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-018-000	621 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-019-000	623 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-319-020-000	625 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-001-000	668 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-002-000	670 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-003-000	672 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-004-000	674 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-005-000	676 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-006-000	678 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-007-000	680 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-009-000	683 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-010-000	681 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-011-000	679 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-012-000	677 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-013-000	675 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-014-000	673 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-015-000	671 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-016-000	669 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-017-000	667 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-018-000	668 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-019-000	670 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-020-000	672 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-021-000	674 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-022-000	676 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-023-000	678 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-024-000	680 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-025-000	682 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-026-000	683 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-027-000	681 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-028-000	679 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-029-000	677 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-030-000	675 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-031-000	673 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-032-000	671 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-033-000	669 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-034-000	667 KITTY HAWK CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-035-000	668 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 2**  
**(SKY RANCH)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-321-036-000	670 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-037-000	672 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-038-000	674 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-039-000	676 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-040-000	678 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-041-000	680 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-042-000	682 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-043-000	683 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-044-000	681 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-045-000	679 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-046-000	677 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-047-000	675 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-048-000	673 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-049-000	671 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-050-000	669 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-051-000	667 DULLES CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-321-054-000	682 SKY VIEW CT W	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-001-000	2438 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-002-000	2436 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-003-000	2434 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-004-000	2432 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-005-000	2430 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-006-000	2428 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-007-000	2426 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-008-000	2424 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-009-000	2425 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-010-000	2427 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-011-000	2429 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-012-000	2431 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-013-000	2433 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-014-000	2435 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-015-000	2437 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-016-000	2439 EARHART CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-017-000	2438 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-018-000	2436 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-019-000	2434 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-020-000	2432 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-021-000	2430 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-022-000	2428 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-023-000	2426 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-024-000	2424 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-025-000	2423 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-026-000	2425 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-027-000	2427 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-028-000	2429 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-029-000	2431 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-030-000	2433 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-031-000	2435 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-032-000	2437 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-033-000	2439 LA GUARDIA CT	RESIDENTIAL	1	1	\$ 547.70



CITY OF IMPERIAL  
 LANDSCAPE MAINTENANCE DISTRICT NO. 2  
 (SKY RANCH)  
 FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-322-034-000	2438 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-035-000	2436 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-036-000	2434 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-037-000	2432 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-038-000	2430 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-039-000	2428 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-040-000	2426 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-041-000	2424 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-042-000	2423 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-043-000	2425 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-044-000	2427 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-045-000	2429 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-046-000	2431 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-047-000	2433 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-048-000	2435 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-049-000	2437 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-050-000	2439 O'HARE CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-051-000	2438 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-052-000	2436 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-053-000	2434 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-054-000	2432 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-055-000	2430 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-056-000	2428 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-057-000	2426 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-058-000	2424 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-059-000	2423 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-060-000	2425 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-063-000	2431 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-064-000	2433 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-065-000	2435 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-066-000	2437 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-067-000	2439 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-068-000	2427 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-322-069-000	2429 STAPLETON CT	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-001-000	624 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-002-000	622 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-003-000	620 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-004-000	618 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-005-000	616 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-006-000	614 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-007-000	612 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-008-000	610 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-009-000	608 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-010-000	606 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-011-000	604 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-012-000	602 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-013-000	2414 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-014-000	2416 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-015-000	2418 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-016-000	2420 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 2**  
**(SKY RANCH)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2005-03	064-324-017-000	2422 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-018-000	2424 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-019-000	2426 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-020-000	2428 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-021-000	2430 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-022-000	2432 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-023-000	2434 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-024-000	2436 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-324-025-000	2438 SKY HARBOR WAY	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-001-000	625 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-002-000	623 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-003-000	621 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-004-000	619 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-005-000	617 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-006-000	615 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-007-000	613 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-008-000	611 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-009-000	609 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-010-000	607 SKY VIEW DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-011-000	606 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-012-000	608 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-013-000	610 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-014-000	612 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-015-000	614 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-016-000	616 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-017-000	618 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-018-000	620 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-019-000	622 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-325-020-000	624 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-001-000	625 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-002-000	623 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-003-000	621 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-004-000	619 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-005-000	617 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-006-000	615 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-007-000	613 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-008-000	611 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-009-000	609 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-010-000	607 KITTY HAWK DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-011-000	606 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-012-000	608 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-013-000	610 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-014-000	612 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-015-000	614 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-016-000	616 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-017-000	618 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-018-000	620 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-019-000	622 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70
2005-03	064-326-020-000	624 SHEFFIELD DR	RESIDENTIAL	1	1	\$ 547.70



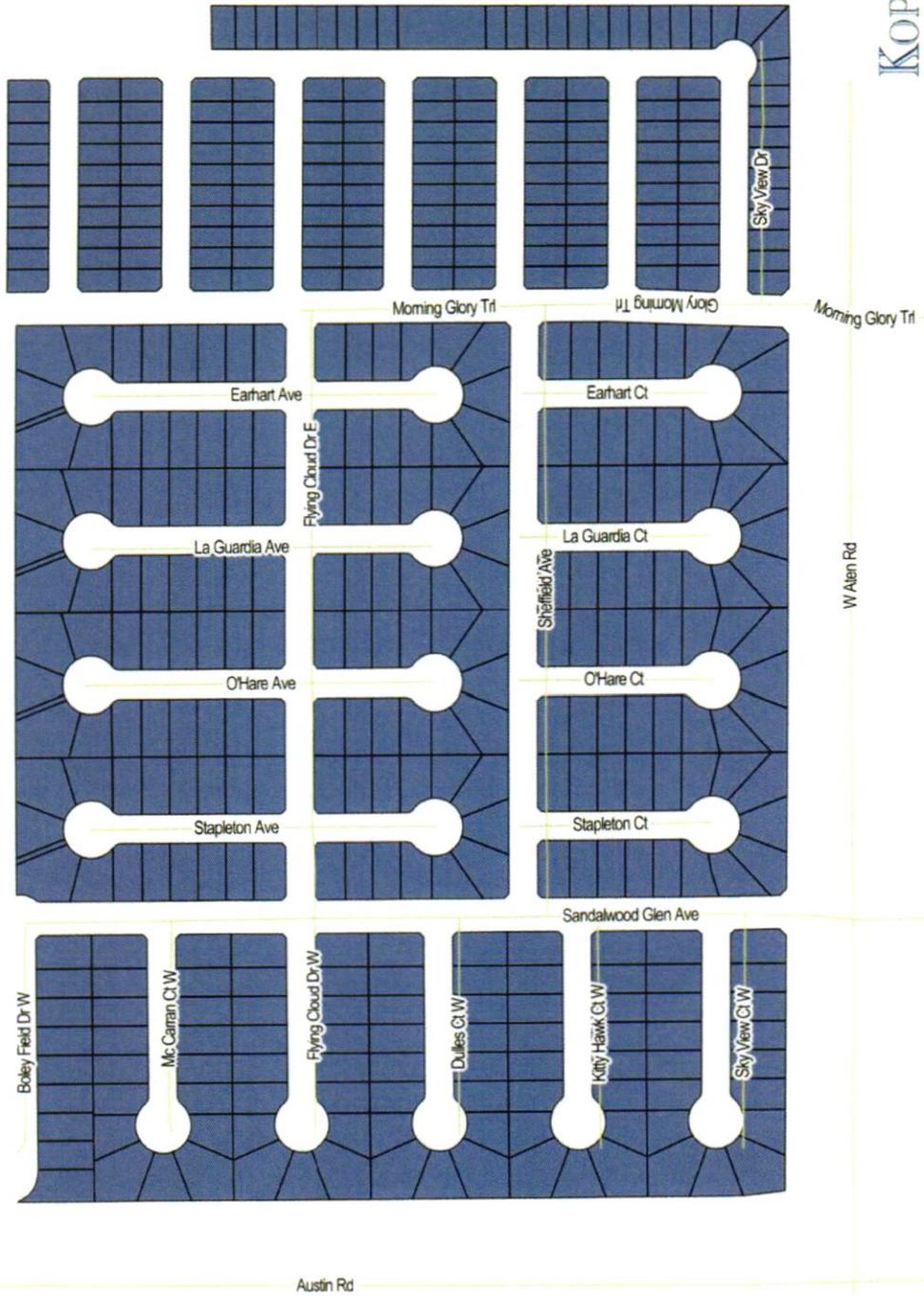
CITY OF IMPERIAL  
LANDSCAPE MAINTENANCE DISTRICT NO. 2  
(SKY RANCH)  
FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
				Total Levy		\$ 245,917.30
				Total Parcel Count		449

EXHIBIT B  
DISTRICT BOUNDARY MAPS

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# CITY OF IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 2 (SKY RANCH)



DATE SUBMITTED 5/27/2025  
 SUBMITTED BY SPECIAL TAX ADMINISTRATOR  
 DATE ACTION REQUIRED 6/4/2025

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION (x)  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: <b>RESOLUTION OF INTENTION:                  IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1 (Paseo del Sol and                  Wildflower Subdivisions)</b>	
DEPARTMENT INVOLVED: FINANCE	
BACKGROUND/SUMMARY:  The City Council will adopt these three resolutions for intent to initiate, levy an assessment for fiscal year (“FY”) 2025/2026, order an engineer’s report, and set a public hearing. Following the intent meeting and adoption of the resolutions, a public hearing will be held on June 18, 2025 to take testimony and adopt resolutions to accept the engineer’s report and approve a levy for FY 2025/2026.  The proposed FY 2025/2026 annual assessment is \$100.86 per Parcel (\$50.43 per EDU) for Wildflower and \$97.70 per Parcel (\$48.85 per EDU) for Paseo del Sol, which are equal to the maximum assessment rates allowed.	
FISCAL IMPACT: NOT TO EXCEED  The funds generated are used for the purposes stated in the original formation of this district. Each year the assessments on individual parcels may be increased up to the Consumer Price Index.	ADMIN SERVICES SIGN INITIALS <u>JMS</u>
STAFF RECOMMENDATION:  Staff recommends that the City Council adopt the three resolutions initiating the FY 2025/2026 annual assessments.	DEPT. INITIALS <u>JMS</u>
MANAGER’S RECOMMENDATION:  Approve as presented.	CITY MANAGER’S INITIALS <u>DHm</u>
MOTION TO ADOPT:  IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1 (1) Res. No. 2025-25, Initiating Proceedings for the Annual Levy; (2) Res. No. 2025-24, Preliminary Approval of the Engineer’s Report; and, (3) Res. No. 2025-23, Intention to Conduct a Public Hearing and Order the Levy of Assessments.	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( ) DISAPPROVED ( )  REFERRED TO:
REJECTED ( ) DEFERRED ( )	

## RESOLUTION NO. 2025-23

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2025/2026

**WHEREAS**, the City Council has by previous Resolution, initiated proceedings for the levy and collection of assessments against lots and parcels of land within the City of Imperial Lighting Maintenance District No. 1 (the “District”) for Fiscal Year (“FY”) 2025/2026, pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the “Act”); and,

**WHEREAS**, the Act provides for the City Council to levy and collect the annual assessments for the District on the Imperial County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto; and,

**WHEREAS**, the City Council has retained Koppel & Gruber Public Finance as the District Assessment Engineer for the Annual Levy of the District, and to prepare and file an Engineer’s Report (the “Report”) with the City Clerk in accordance with the Act, and that said Report has been prepared and filed with the City Clerk and presented to the City Council.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, AS FOLLOWS:**

**Section 1:** The above recitals are true and correct.

**Section 2:** The City Council hereby declares its intention to levy and collect assessments against lots and parcels of land within the District for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026, to pay the costs and expenses of the improvements which are described in the Report. The City Council finds that the public’s best interest requires such levy and collection.

**Section 3:** The territory of the District is within the boundaries and jurisdiction of the District, and the City of Imperial within the County of Imperial, State of California. The boundary map describing the District is on file with the City Clerk and is hereby incorporated by reference into this Resolution. The District is designated as the “City of Imperial Lighting District No. 1.”

The boundaries of the District are non-contiguous and consist of all parcels with the Zone 2001-01 (Wildflower) and Zone 2001-02 (Paseo del Sol). A general description of each Zone is as follows:

- Zone 2001-01 (Wildflower) is located in the west portion of the City of Imperial, generally South of Joshua Tree Street and West of La Brucherie Road. Zone 2001-01 (Wildflower) consists of all assessable parcels located in the Wildflower No. 8 subdivision in the City;
- Zone 2001-02 (Paseo del Sol) is located in the northeast portion of the City of Imperial, generally North of Aten Road, and East of Highway 86. Zone 2001-02 (Paseo del Sol) consists of all parcels located in the Paseo del Sol subdivision within the City.

**Section 4:** The improvements of the District are briefly described as the operation, administration, maintenance and servicing of all streetlight improvements and appurtenant facilities and expenses associated with the District that were installed as part of the property development within the District and will be maintained by the City of Imperial or their designee through annual assessments namely:

- Local streetlights in close proximity, within approximately 90 feet, to certain lots and parcels;
- Arterial streetlights, which provide a special benefit to all the assessable parcels in the District.

**Section 5:** The District Assessment Engineer has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council a Report, in connection with the proposed improvements, a description of an annual inflationary adjustment that will be applied to the assessments in subsequent fiscal years and levy and collection of assessments against lots and parcels of land within the District for FY 2025/2026 in accordance with *Chapter 1, Article 4* of the Act, and the City Council did by Resolution approve such Report. Reference is hereby made to said Report for a detailed description of improvements, the boundaries of the District, and the proposed assessments upon assessable lots and parcels of land within the District.

**Section 6:** The District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of California Constitution Article XIID.

**Section 7:** The City Council hereby declares its intention to conduct a Public Hearing concerning the improvements and the levy of assessments for the District in accordance with *Chapter 2, Article 1, Sections 22590* of the Act. Notice is hereby given that on **Wednesday, June 18, 2025, at 7:00 p.m.** the City Council will hold a Public Hearing for the District for Fiscal Year 2025/2026, or as soon thereafter as feasible. The Public Hearing will be held in the City Council's regular meeting chambers located at 220 West 9<sup>th</sup> Street, Imperial, California, at the time so fixed. At the hearing, all interested persons shall be afforded the opportunity to hear and be heard.

**Section 8:** The City Clerk shall cause notice to be given of the time and place of the Public Hearing by causing the publishing of this Resolution once in the local paper not less than ten (10) days before the date of the hearing and by posting a copy of this Resolution on the official bulletin board customarily used by the City Council for the posting of notices.

**Section 9:** The Mayor, City Clerk, the City Manager, the City Council and such officers and employees of the City as are appropriate, are authorized and directed to execute such other documents and take such further action as shall be consistent with the intent and purpose of this Resolution.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

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JAMES TUCKER,  
Mayor

ATTEST:

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KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-23 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

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KRISTINA SHIELDS,  
City Clerk

**RESOLUTION NO. 2025-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, FOR PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1; AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2025/2026**

**WHEREAS**, the City Council has, by previous Resolution, ordered the preparation of the Fiscal Year ("FY") 2025/2026 Annual Engineer's Report (the "Report") in connection with the City of Imperial Lighting Maintenance District No. 1 (the "District"), and the levy and collection of assessments against lots and parcels of land within the territory for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026, to pay the maintenance, servicing, and operation of the improvements, pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the "Act"); and,

**WHEREAS**, the District Assessment Engineer has prepared and filed with the City Clerk and the City Clerk has now presented to the City Council the Engineer's Report entitled "City of Imperial Lighting Maintenance District No. 1 (Paseo del Sol and Wildflower) Engineer's Report FY 2025/2026"; and,

**WHEREAS**, the City Council has carefully examined and reviewed the Report as presented, and is preliminarily satisfied with the District, the improvements described therein, each and all of the budget items and documents as set forth therein, and is satisfied that the proposed annual assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements, operation, administration, maintenance and services to be performed within the District, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, AS FOLLOWS:**

**Section 1:** The above recitals are all true and correct.

**Section 2:** The Report as presented, consists of the following:

- A Description of Improvements;
- The Annual Budget (Costs and Expenses of Services, Operations and Maintenance);
- The Method of Apportionment and the proposed amount to be levied and collected against each Assessor Parcel within the District for FY 2025/2026;
- The District Roll containing the Levy for each Assessor Parcel Number within the District; and

- An exhibit showing the boundaries of the District.

**Section 3:** The District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of California Constitution Article XIID.

**Section 4:** The Report is hereby approved on a preliminary basis, and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

**Section 5:** The City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Report.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

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JAMES TUCKER,  
Mayor

ATTEST:

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KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-24 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

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KRISTINA SHIELDS,  
City Clerk

## RESOLUTION NO. 2025-25

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IMPERIAL LIGHTING MAINTENANCE DISTRICT NO. 1, FOR FISCAL YEAR 2025/2026; AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH

**WHEREAS**, the City Council by previous Resolutions formed and approved maximum annual assessment rates for the City of Imperial Lighting Maintenance District No. 1 (the "District"), pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (the "Act"); and,

**WHEREAS**, the Act provides the City Council the authority to annually levy and collect assessments for the District on the Imperial County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto; and,

**WHEREAS**, the City Council desires to initiate proceedings for the levy and collection of annual assessments against lots and parcels of land within the District for Fiscal Year ("FY") 2025/2026 pursuant to provisions of the Act; and,

**WHEREAS**, the City Council has retained Koppel & Gruber Public Finance ("K&G Public Finance") for the purpose of preparing and filing an Engineer's Report (the "Report") with the City Clerk in accordance with the Act.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL, AS FOLLOWS:**

**Section 1:** The City Council hereby appoints K&G Public Finance as the District Assessment Engineer, and orders K&G Public Finance to prepare the Engineer's Report concerning the District and the levy of assessments for FY 2025/2026, in accordance with *Chapter 1, Article 4, beginning with Section 22565* of the Act.

Upon completion of the Report, said Report shall be filed with the City Clerk, who shall submit the same to the City Council for its consideration pursuant to *Section 22586* of the Act.

**Section 2:** The improvements include but are not limited to the operation, administration, maintenance and servicing of streetlights and appurtenant facilities and expenses associated with the District that were installed as part of the property development within the District and will be maintained by the City of Imperial or their designee through annual assessments. The Report describes in more detail the items to be maintained and serviced.

**Section 3:** The City Council hereby determines that to provide the improvements described in Section 2 of this Resolution, it is necessary to levy and collect assessments against lots and parcels within the District.

**Section 4:** The City Manager of the City of Imperial is hereby authorized and directed to take any and all action necessary and appropriate in connection with the annual levy and collection of assessments for the District.

**APPROVED, PASSED AND ADOPTED** at a Regular Meeting of the City Council held on the 4<sup>th</sup> day of June, 2025.

---

JAMES TUCKER,  
Mayor

ATTEST:

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KRISTINA SHIELDS,  
City Clerk

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-25 was duly adopted at a meeting of the Imperial City Council at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, on June 4, 2025.

---

KRISTINA SHIELDS,  
City Clerk



City of Imperial  
Landscape Maintenance District No. 1  
(Paseo Del Sol and Wildflower)

Engineer's Report  
Fiscal Year 2025/2026

Report Dated: May 27, 2025

**KOPPEL & GRUBER**  
PUBLIC FINANCE

334 Via Vera Cruz, Suite 256

San Marcos, California 92078

760-510-0290

info@kgpf.net

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## EXHIBITS

EXHIBIT A: PRELIMINARY ASSESSMENT ROLL FOR FISCAL YEAR 2025/2026

EXHIBIT B: DISTRICT BOUNDARY MAPS

## SECTION I. OVERVIEW

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### A. INTRODUCTION

The City of Imperial (“City”) annually levies and collects special assessments in order to continue the maintenance of the improvements within the Imperial Landscape Maintenance District No. 1 (“District”). The District was formed and annual assessments are levied, pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (“1972 Act”) and in compliance with the substantive and procedural requirements of the *California State Constitution* “Article XIIIID” (“Article XIIIID”).

This report constitutes the annual update of the Engineer’s Report (“Report”) which provides updated information regarding the budget and factors that affect the assessment. The annual budget for the maintenance and operation of the improvements is based on estimated expenses for the upcoming fiscal year. Parcels within the District are assessed proportionately for only those improvements and services that are a special benefit as determined in the original formation Engineer’s Report.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number by the Imperial County Assessor’s Office. The Imperial County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of all public comments and written protests at a noticed Public Hearing, the City Council will confirm the Report as submitted or amended and order the levy and collection of assessments for Fiscal Year (“FY”) 2025/2026 pursuant to the 1972 Act. The assessment information approved will be submitted to the County Auditor/Controller and included on the property tax roll for each benefiting parcel.

In November 2001, the District was formed comprising of one zone of improvement, Zone 2001-01 (Wildflower). The formation was pursuant to City Council resolution following a property owner protest ballot proceeding, conducted in compliance with the provisions of Article XIIIID Section 4, to approve and confirm the Maximum Assessments and an Assessment Range Formula (inflationary factor) for Zone 2001-01 (Wildflower) District. In February 2002, a second zone of improvement, Zone 2001-02 (Paseo del Sol), was annexed into the District following a similar property owner protest ballot proceeding, conducted in compliance with the provisions of Article XIIIID Section 4, to approve and confirm the Zone 2001-02 (Paseo del Sol) Maximum Assessments and an Assessment Range Formula (inflationary factor). Although the City Council must consider all property owner comments or protests prior to levying an annual assessment each year, the Council may approve any proposed assessment that is less than or equal to the adjusted maximum assessment rate previously approved for each zone.

The Constitutional provisions of Article XIIIID do not alter the non-conflicting provisions of the 1972 Act and this Report and the method of apportionment contained herein utilize commonly accepted assessment engineering practices consistent with the Act and the provisions of the Constitution. All new or increased assessments (including any annexations) will be subject to the substantive and procedural requirements of Article XIIIID Section 4. Changes in land use or parcel subdivisions resulting in an increase to a particular parcel or group of parcels are not considered an increased assessment.

## SECTION II. DESCRIPTION OF THE DISTRICT

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### A. BOUNDARIES OF THE DISTRICT

The boundaries of the District are non-contiguous and consist of all parcels with the Zone 2001-01 (Wildflower) and Zone 2001-02 (Paseo del Sol). A map showing the boundaries of the District has been previously filed with the City Clerk and by reference is made part of this Report.

#### 1. Zone 2001-01 (Wildflower)

Zone 2001-01 (Wildflower) is located in the west portion of the City, generally South of Joshua Tree Street and West of La Brucherie Road. Zone 2001-01 (Wildflower) consists of all assessable parcels located in the Wildflower No. 8 subdivision.

#### 2. Zone 2001-02 (Paseo Del Sol)

Zone 2001-02 (Paseo del Sol) is located in the northeast portion of the City, generally North of Aten Road, and East of Highway 86. Zone 2001-02 (Paseo del Sol) consists of all parcels located in the Paseo del Sol subdivision.

### B. DESCRIPTION OF THE DISTRICT IMPROVEMENTS AND SERVICES

Landscape improvements provided in the District may include but are not limited to: turf, ground cover, shrubs and trees, sprinkler and irrigation systems, ornamental lighting, drainage systems, masonry walls, entryway monument, and associated appurtenances. These improvements include all necessary service; operations; administration; and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory working condition. The City utilizes the services of landscape maintenance contractors and City crews for all regularly scheduled landscape maintenance. The specific locations of improvements within each zone of the District are described in the following section.

The District provides and ensures the continued maintenance, servicing, administration, and operation of various landscape improvements and associated appurtenances located within the District.

**Landscaped Easements** – The location of landscaped easements, including street trees, may include, but are not limited to: Joshua Tree Street, La Brucherie Road in Zone 2001-01 (Wildflower) and Cross Road in Zone 2001-02 (Paseo del Sol).

**Storm Drain Basin Maintenance** – The location of the storm drain basin to be maintained by the assessments is located at the south side of the Wildflower development in Zone 2001-01 (Wildflower) and the east end of the Paseo del Sol development in Zone 2001-02 (Paseo del Sol).

The assessable parcels receive special benefit from the ongoing maintenance of the landscaping, irrigation and drainage systems within the boundaries of the District. Specific improvements include all ground cover, turf, shrubs, trees, and associated appurtenances. The services provided include all necessary operations, administration, and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory condition.

The District through annual assessments budgeted and reviewed each fiscal year, funds the continued maintenance of these improvements. All assessable parcels identified as being within the District, share in both the cost and the benefits of the improvements. The costs associated with the improvements are equitably spread among all benefiting parcels within the District in proportion to the benefit received. The funds collected are dispersed and used for only the operation and servicing of the District improvements.

The detailed plans and specifications for the improvements are on file in the office of the City Clerk where they are available for public inspection. The plans and specifications for the improvements are voluminous and are not bound in this Engineer's Report but by this reference are incorporated herein and made a part of this Engineer's Report.

### C. DISTRICT BOUNDARY MAP

Assessment District boundary maps have been prepared for the Landscape Maintenance Assessment District in the format required by the 1972 Act, and are on file with the City Clerk, and, by reference, are made part of this Report. A subdivision map showing each of the parcels included within the boundaries of the District is incorporated as Exhibit "B" to this Report.

## SECTION III. METHOD OF APPORTIONMENT

---

### A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance and servicing of landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

*“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”*

The formula used for calculating assessments in this District therefore reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on benefit to each parcel.

In addition, pursuant to Article XIID Section 4 a parcel’s assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits may be assessed and the District must separate the general benefits from the special benefits. Therefore, the District assesses only for improvements that provide special benefit and any improvements considered general benefit have been eliminated from the District Assessments.

### B. BENEFIT ANALYSIS

#### 1. Special Benefits

The method of apportionment (method of assessment) is based on the premise that each assessed parcel receives benefit from the improvements maintained and funded by the assessments. Specifically, landscape improvements installed in connection with the development of these parcels. The desirability of properties within the District is enhanced by the presence of well-maintained landscaping and amenities in close proximity to those properties.

The improvements generally include landscaped parkways, entryways, and appurtenant facilities. The annual assessments outlined in this Report are based on the estimated costs to provide all necessary service, operation, administration, and maintenance required each year to keep these improvements in a healthy, vigorous, and satisfactory condition and benefit the properties. The special benefits associated with the local landscaping improvements are specifically:

- Enhanced desirability of properties through association with the improvements.
- Improved aesthetic appeal of properties within the District providing a positive representation of the area.
- Enhanced adaptation of the urban environment within the natural environment from adequate green space and landscaping.

- Environmental enhancement through improved erosion resistance, and dust and debris control.
- Increased sense of pride in ownership of property within the District resulting from well-maintained improvements associated with the properties.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities.
- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

All of the preceding special benefits contribute to a specific enhancement and desirability of each of the assessed parcels within the District and thereby provide a special enhancement to the property.

## 2. General Benefits

It has been determined that the lots or parcels within this District receive unique and special benefits from the maintenance of the improvements within the District. The improvements maintained by the District were installed and constructed in connection with the development of properties within the District and were neither required nor necessarily desired by properties outside the District boundaries. It has been determined that these improvements and the ongoing maintenance of those improvements provide special benefits to the parcels within the District and no parcels outside the District area benefit from the maintenance of the improvements within the District. Therefore, there are no benefits of a general nature to properties outside the District boundaries or the public at large.

## C. ASSESSMENT METHODOLOGY

Pursuant to the Act, the costs of the District may be apportioned by any formula or method, which fairly distributes the net amount to be assessed, among all assessable parcels in proportion to the estimated special benefits to be received by each such parcel from the improvements. The special benefit formula used within the District should reflect the composition of the parcels, and the improvements and services provided, to fairly proportion the costs based on estimated special benefit to each parcel.

This District utilizes an Equivalent Dwelling Unit (EDU) method of apportionment. The EDU method of apportionment uses the single-family residential parcel as the basic unit of assessment. The typical single-family residential parcel is assigned one (1.0) Equivalent Dwelling Unit. Every other land-use or property type is converted to EDU's based on an assessment formula that equates the property's specific development status, type of development (land-use), and size of the property, as compared to typical single-family residential parcel.

**Single Family Residential** – This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.0 EDU per lot or parcel. This is the base value that all other properties are compared and weighted against (i.e. Equivalent Dwelling Unit EDU).

**Multifamily Residential** – This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the property. This land use is assessed 1.0 EDU per unit.

**Planned-Residential Development** – This land use is defined as any property not fully subdivided with a specific number of proposed residential lots to be developed on the parcel. This land use type is assessed at 1.0 EDU per planned (proposed) residential lot.

**Vacant Multi-Residential** – This land use is defined as property currently zoned for residential development, but a tentative or final tract map has not been submitted and/or approved. This land use is assessed at 1.0 EDU per acre. Parcels less than 1 acre are assigned a minimum of 1.0 EDU. Parcels over 50 acres are assigned a maximum of 50 EDU.

**Exempt Parcels** – This land use identifies properties that are not assessed and are assigned 0.00 EDU. This land use classification may include but is not limited to lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, rights-of-way, public greenbelts and parkways; utility rights-of-ways; common areas, sliver parcels and bifurcated lots or any other property that cannot be developed, publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment.

The following table provides a listing of land use types, the Equivalent Dwelling Unit factor applied to that land use type, and the multiplying factor used to calculate each parcel’s individual EDU.

**TABLE 1  
Land Use Designation**

Property Type	EDU	Multiplier
Single Family Residential	1.000	per Unit/Lot/Parcel
Multi-family Residential	1.000	per Unit
Planned-Residential Development	1.000	per Planned Residential Lot
Vacant Multi-Residential	1.000	per Acre or portion of an Acre
Exempt	0.000	per Parcel

The EDU method of apportioning benefit is typically seen as the most appropriate and equitable assessment methodology for calculating benefit in Districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of land-use type, size and development. The following outlines the EDU applied to the various parcels and properties within this District:

- **Zone 2001-01 (Wildflower)** – One hundred nineteen (119) single-family residential parcels, each receiving full and equal special benefit from the improvements. These parcels are assigned an Equivalent Dwelling Unit of 1.0 EDU to reflect their special benefits.
- **Zone 2001-02 (Paseo del Sol)** – One hundred thirty (130) single-family residential parcels, each receiving full and equal special benefit from the improvements. These

parcels are assigned an Equivalent Dwelling Unit of 1.0 EDU to reflect their special benefits.

The Total Equivalent Dwelling Units (EDU) for Zone 2001-01 (Wildflower) in FY 2025/2026 is 119 EDU's.

The Total Equivalent Dwelling Units (EDU) for Zone 2001-02 (Paseo del Sol) in FY 2025/2026 is 130 EDU's.

The Levy per Equivalent Dwelling Unit, or Rate, applied to each parcel is the result of dividing the total Balance to Levy for each Zone, by the sum of the Zone EDU's, for the fiscal year. This Rate is multiplied by each parcel's individual EDU to determine the parcel's levy amount.

The following formulas are used to calculate the assessment for each parcel:

**Formula**

$$\begin{aligned} \text{Total Balance to Levy} / \text{Total EDU} &= \text{Levy per EDU} \\ \text{Parcel EDU} \times \text{Levy per EDU} &= \text{Parcel Levy Amount} \end{aligned}$$

**D. ASSESSMENT RANGE FORMULA**

Any new or increased assessment requires certain noticing and meeting requirements by law. Prior to the passage of Proposition 218 (*California Constitution Articles XIII C and XIII D*), legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The purpose of establishing an Assessment Range Formula is to provide for reasonable increases and an inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments. As part of the District formation, a property owner protest ballot proceeding was conducted pursuant to the California State Constitution Article XIII D Section 4. This property owner protest ballot proceeding includes the establishment of an initial Maximum Assessment as well as an Assessment Range Formula.

Generally, if the proposed annual assessment (levy per EDU) for the current fiscal year is less than or equal to the calculated Maximum Assessment, then the proposed annual assessment is not considered an increased assessment. The Maximum Assessment is equal to the initial Assessment (approved by property owners) increased each year, based upon the latest composite percentage change in the Consumer Price Index, All Urban Consumers, for the Riverside-San Bernardino-Ontario Area ("CPI"), as determined by the United States Department of Labor, Bureau of Labor Statistics, or its successor.

The Engineer shall compute the percentage difference between the percentage change each year in CPI for March and the CPI for the previous March. The Engineer shall then adjust the previous maximum assessment rate by an amount not to exceed the percentage change for the upcoming fiscal year. Should the Bureau of Labor Statistics revise such index or discontinue the preparation of such index, the Engineer shall use the revised index or a

comparable system as approved by the City Council for determining fluctuations in the cost of living.

Beginning in the second fiscal year (FY 2002/2003), for Zone 2001-01 (Wildflower) and beginning in the second fiscal year (FY 2003/2004), for Zone 2001-02 (Paseo del Sol) and each fiscal year thereafter, the Maximum Assessment will be recalculated and a new Maximum Assessment established. The Maximum Assessment is adjusted annually and is calculated independent of the District's annual budget and proposed annual assessment. Any proposed annual assessment (rate per EDU) less than or equal to this Maximum Assessment is not considered an increased assessment, even if the proposed assessment is much greater than the assessment applied in the prior fiscal year.

Although the Maximum Assessment will increase each year, the actual District assessments may remain virtually unchanged. The Maximum Assessment adjustment is designed to establish a reasonable limit on District assessments. The Maximum Assessment calculated each year does not require or facilitate an increase to the annual assessment and neither does it restrict assessments to the adjustment maximum amount. If the budget and assessments for the fiscal year do not require an increase, or the increase is less than the adjusted Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting. If the budget and assessments calculated require an increase greater than the adjusted Maximum Assessment then the assessment is considered an increased assessment. To impose an increased assessment the City must comply with the provisions of the Constitution Article XIID Section 4(c) that requires a public hearing and certain protest procedures including mailed notice of the public hearing and property owner protest balloting. Property owners, through the balloting process, must approve the proposed assessment increase. If the proposed assessment is approved, then a new Maximum Assessment is established for the District. If the proposed assessment is not approved, the City may not levy an assessment greater than the adjusted Maximum Assessment previously established for the District.

## SECTION IV. DISTRICT BUDGET

**TABLE 2**  
**Proposed Budget**

Description	Zone 2001-01 Wildflower	Zone 2001-02 Paseo del Sol
<b>DIRECT COSTS</b>		
Maintenance Costs, Labor and Utilities	\$6,700	\$86,300
Capital Improvement Expenditures	46,305	0
<b>DIRECT COSTS SUBTOTAL</b>	<b>\$53,005</b>	<b>\$86,300</b>
<b>INCIDENTAL COSTS/EXPENSES</b>		
Engineering/District Administration	\$7,000	\$7,400
Special Administration Costs	0	0
<b>INCIDENTAL COSTS/EXPENSES</b>	<b>\$7,000</b>	<b>\$7,400</b>
<b>LESS: FUNDS ON HAND</b>	\$0	\$(30,195)
<b>TOTAL ASSESSMENT</b>	<b>\$60,005</b>	<b>\$63,505</b>
<b>DISTRICT STATISTICS</b>		
Total Parcels	119	130
Total Parcels Levied	119	130
Total Equivalent Dwelling Units	119	130
<b>Applied Rate per EDU</b>	<b>\$504.24</b>	<b>\$488.50</b>
Maximum Rate per EDU	\$504.25	\$488.51

The Maximum Assessment per EDU for Zone 2001-01 (Wildflower) and for Zone 2001-02 (Paseo del Sol) shown above is based on the Initial Maximum Assessment and the Assessment Range Formula approved by the property owners within the District at the time of formation.

Zone 2001-01 (Wildflower): The proposed FY 2025/2026 annual assessment is \$504.24 per EDU.

Zone 2001-02 (Paseo del Sol): The proposed FY 2025/2026 annual assessment is \$488.50 per EDU.

CITY OF IMPERIAL

LANDSCAPE MAINTENANCE DISTRICT NO. 1  
(PASEO DEL SOL AND WILDFLOWER)

ENGINEER'S REPORT  
FISCAL YEAR 2025/2026

Report Submitted by:



\_\_\_\_\_  
Scott Koppel  
Koppel & Gruber Public Finance

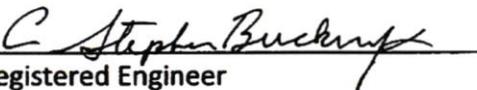
  
\_\_\_\_\_  
Registered Engineer



EXHIBIT A  
PRELIMINARY ASSESSMENT ROLL  
FOR FISCAL YEAR 2025/2026

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Parcel identification for each lot or parcel within the District, shall be the parcel as shown on the Imperial County Secured Roll for the year in which this Report is prepared and reflective of the Assessor's Parcel Maps.

The following pages contain a listing of parcels assessed within this District, along with the Zone designation and proposed assessment amounts.



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-01	064-421-001-000	551 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-002-000	555 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-003-000	559 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-004-000	563 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-005-000	567 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-006-000	571 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-007-000	575 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-008-000	579 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-009-000	583 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-010-000	582 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-011-000	578 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-012-000	574 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-013-000	570 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-014-000	566 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-015-000	562 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-016-000	558 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-017-000	554 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-018-000	550 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-019-000	551 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-020-000	555 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-021-000	559 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-022-000	563 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-023-000	567 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-024-000	571 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-025-000	575 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-026-000	579 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-027-000	583 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-028-000	582 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-029-000	578 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-030-000	574 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-031-000	570 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-032-000	566 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-033-000	562 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-034-000	558 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-035-000	554 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-036-000	550 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-037-000	551 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-038-000	555 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-039-000	559 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-040-000	563 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-041-000	567 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-042-000	571 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-043-000	575 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-044-000	579 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-421-045-000	583 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-001-000	549 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-002-000	545 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-003-000	541 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-004-000	537 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-005-000	533 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-006-000	529 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-01	064-422-007-000	525 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-008-000	521 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-009-000	517 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-010-000	513 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-011-000	509 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-012-000	2342 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-013-000	2338 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-014-000	2334 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-422-015-000	2330 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-001-000	2328 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-002-000	2324 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-003-000	2320 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-004-000	508 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-005-000	512 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-006-000	516 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-007-000	520 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-008-000	524 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-009-000	528 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-010-000	532 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-011-000	536 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-012-000	540 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-013-000	544 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-014-000	548 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-015-000	550 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-016-000	554 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-017-000	558 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-018-000	562 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-019-000	566 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-423-020-000	570 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-001-000	521 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-002-000	525 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-003-000	529 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-004-000	533 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-005-000	537 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-006-000	541 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-007-000	545 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-008-000	549 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-009-000	548 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-010-000	544 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-011-000	540 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-012-000	536 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-013-000	532 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-014-000	528 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-015-000	524 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-016-000	520 MESQUITE ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-017-000	2343 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-018-000	2339 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-019-000	2335 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-020-000	2331 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-021-000	2329 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-022-000	2325 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-01	064-424-023-000	2321 TUMBLEWEED AVE	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-024-000	521 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-025-000	525 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-026-000	529 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-027-000	533 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-028-000	537 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-029-000	541 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-030-000	545 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-031-000	549 SILVERWOOD ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-032-000	548 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-033-000	544 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-034-000	540 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-035-000	536 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-036-000	532 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-037-000	528 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-038-000	524 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-01	064-424-039-000	520 SAGEBRUSH ST	RESIDENTIAL	1	1	\$ 504.24
2001-02	044-611-001-000	201 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-002-000	203 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-003-000	205 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-004-000	207 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-005-000	209 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-006-000	211 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-007-000	213 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-008-000	215 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-009-000	217 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-611-010-000	219 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-001-000	200 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-002-000	202 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-003-000	204 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-004-000	206 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-005-000	208 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-006-000	210 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-007-000	212 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-008-000	214 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-009-000	216 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-010-000	218 W ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-011-000	219 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-012-000	217 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-013-000	215 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-014-000	213 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-015-000	211 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-016-000	209 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-017-000	207 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-018-000	205 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-019-000	203 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-612-020-000	201 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-001-000	200 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-002-000	202 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-003-000	204 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-004-000	206 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50



**CITY OF IMPERIAL**  
**LANDSCAPE MAINTENANCE DISTRICT NO. 1**  
**(PASEO DEL SOL AND WILDFLOWER)**  
**FISCAL YEAR 2025/2026 TAX ROLL**

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-02	044-613-005-000	208 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-006-000	210 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-007-000	212 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-008-000	214 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-009-000	216 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-010-000	218 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-011-000	219 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-012-000	217 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-013-000	215 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-014-000	213 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-015-000	211 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-016-000	209 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-017-000	207 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-018-000	205 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-019-000	203 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-613-020-000	201 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-001-000	200 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-002-000	202 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-003-000	2442 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-004-000	2444 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-005-000	2446 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-006-000	2448 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-007-000	2447 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-008-000	2445 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-009-000	2443 LORETO CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-010-000	206 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-614-011-000	208 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-001-000	220 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-002-000	222 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-003-000	224 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-004-000	226 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-005-000	228 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-006-000	230 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-007-000	232 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-008-000	233 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-009-000	231 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-010-000	229 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-011-000	227 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-012-000	225 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-013-000	223 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-615-014-000	221 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-001-000	221 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-002-000	223 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-003-000	225 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-004-000	227 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-005-000	229 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-006-000	231 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-007-000	233 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-008-000	235 ACAPULCO DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-009-000	2421 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-010-000	2423 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50



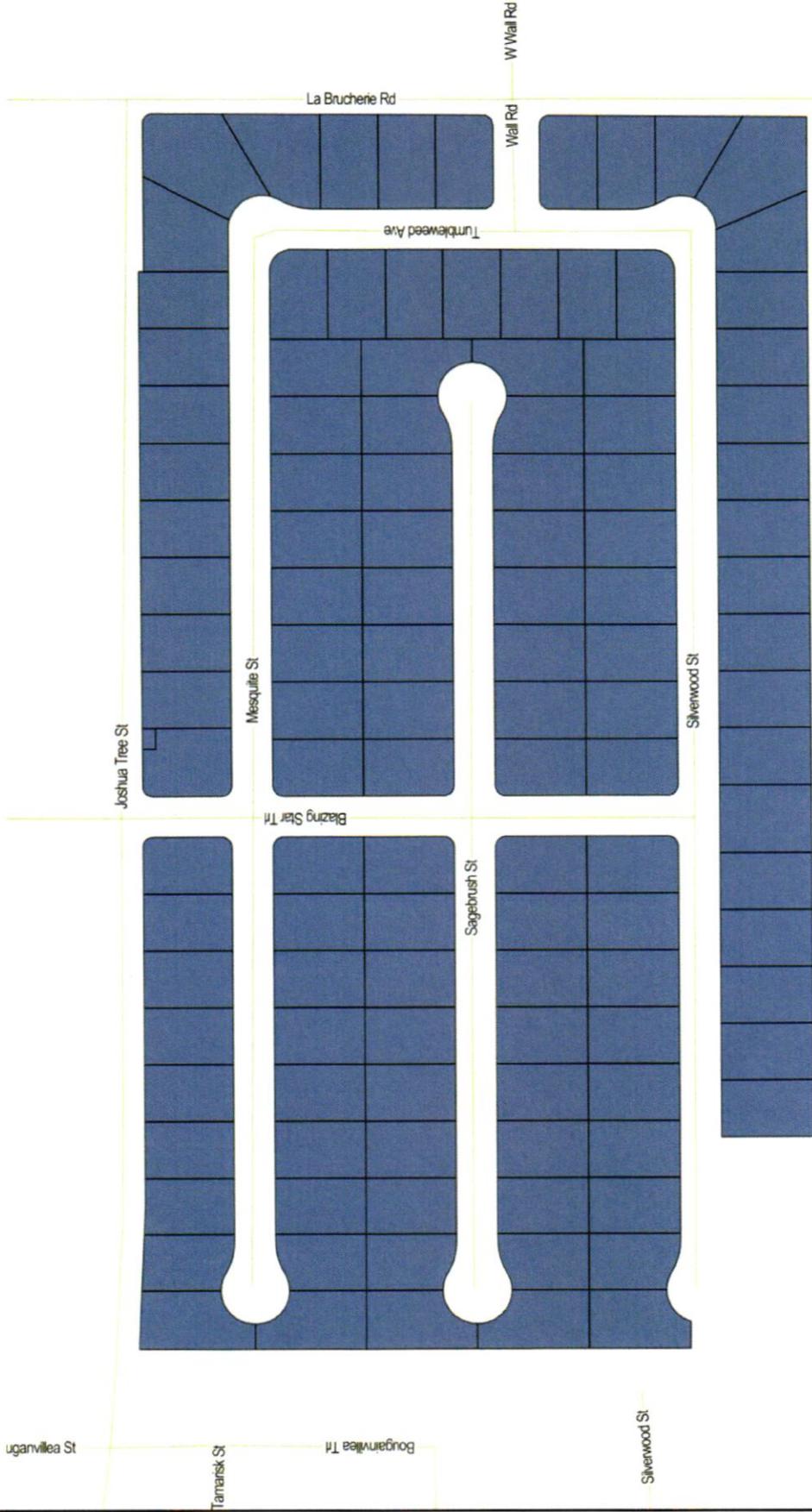
CITY OF IMPERIAL  
 LANDSCAPE MAINTENANCE DISTRICT NO. 1  
 (PASEO DEL SOL AND WILDFLOWER)  
 FISCAL YEAR 2025/2026 TAX ROLL

Zone	APN	Situs Address	Land Use Code	Residential Units	EDU	Assessment
2001-02	044-616-011-000	2425 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-012-000	2427 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-013-000	2429 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-014-000	2431 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-015-000	2433 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-016-000	2435 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-017-000	2437 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-018-000	2439 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-019-000	2441 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-020-000	2443 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-021-000	2445 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-022-000	2447 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-616-023-000	2449 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-001-000	220 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-002-000	222 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-003-000	224 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-004-000	226 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-005-000	228 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-006-000	230 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-007-000	232 MAZATLAN DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-008-000	233 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-009-000	231 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-010-000	229 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-011-000	227 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-012-000	225 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-013-000	223 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-617-014-000	221 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-001-000	2447 CABO SAN LUCAS AVE	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-002-000	2445 CABO SAN LUCAS AVE	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-003-000	2443 CABO SAN LUCAS AVE	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-004-000	220 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-005-000	222 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-006-000	224 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-007-000	2444 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-008-000	2446 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-009-000	2448 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-010-000	2447 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-011-000	2445 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-012-000	2443 VERACRUZ CT	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-013-000	228 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-014-000	230 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-015-000	232 SAN FELIPE DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-016-000	2444 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-017-000	2446 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
2001-02	044-618-018-000	2448 ENSENADA DR	RESIDENTIAL	1	1	\$ 488.50
<b>Total Levy</b>						<b>\$ 123,509.56</b>
<b>Total Parcel Count</b>						<b>249</b>

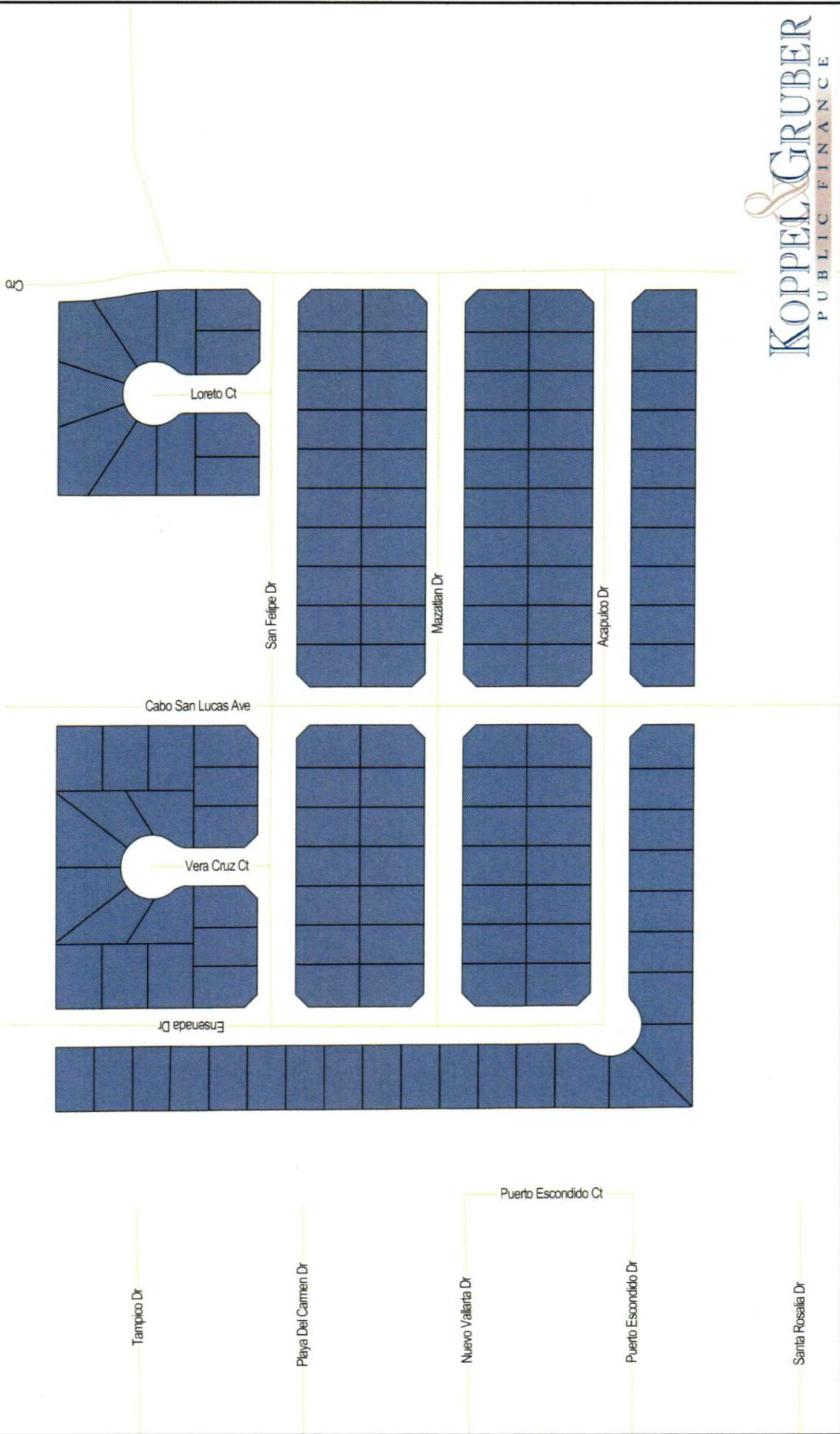
EXHIBIT B  
DISTRICT BOUNDARY MAPS

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**CITY OF IMPERIAL  
LANDSCAPE MAINTENANCE DISTRICT NO. 1  
ZONE 2001-01 (WILDFLOWER)**



# CITY OF IMPERIAL LANDSCAPE MAINTENANCE DISTRICT NO. 1 ZONE 2001-02 (PASEO DEL SOL)



DATE SUBMITTED 05/27/2025  
 SUBMITTED BY Human Resources  
 DATE ACTION REQUIRED 06/04/2025

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED   
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: 1. Receive and File Report for Public Hearing on Vacancies to Comply with AB 2561.	
DEPARTMENT INVOLVED: Human Resources	
BACKGROUND/SUMMARY: The City of Imperial is requesting the Council's consideration to receive and file this report for public hearing on vacancies to comply with AB 2561 which requires one public hearing each fiscal year before the adoption of the budget to report on vacancy levels, recruitment and retention efforts. This report includes information for the 2024 calendar year.  The City's bargaining groups are below the 20% vacancy threshold that would trigger additional reporting under AB 2561.	
FISCAL IMPACT: NOT TO EXCEED There is no fiscal impact associated with receiving and filing this report.	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: Recommendation to receive and file this report.	DEPT. INITIALS <u>KWS</u>
MANAGER'S RECOMMENDATION: Approve Staff Recommendation	CITY MANAGER'S INITIALS <u>JHM</u>
MOTION:   SECONDED: APPROVED ( ) REJECTED ( ) AYES: DISAPPROVED ( ) DEFERRED ( ) NAYES: ABSENT: REFERRED TO:	



# CITY OF IMPERIAL AB 2561 2025 ANNUAL REPORTING

Presented by **Kristen Smith, Human Resources Manager**

Date: **June 4, 2025**





# AGENDA

- AB 2561 Overview
- City-Wide Information
  - Workforce Overview
  - Vacancy Information
  - Recruitment Information
  - Hiring Issues
  - Retention Information
- Bargaining Unit Specific Information
  - Vacancy Information
- Current Vacancy Update
  - Current Vacancy Status
- Conclusion
- Labor Presentations
- City Council Questions & Discussion
- Final Comments
- Public Comment



## WHAT IS AB 2561?

- Effective January 1, 2025
- Government Code Section 3502.3 was added to the Meyer-Milias-Brown Act (MMBA), imposing new obligations on public sector agencies related to tracking and presenting information on job vacancies.
- AB 2561 declares that job vacancies are a widespread and significant problem for the public sector.
- MMBA, authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations.
- There is statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee relations.
- CA Legislature found that high employee vacancy rates contribute to:
  - Negative impacts on public service delivery to citizens
  - Increased workloads for public sector staff leading to burnout and increased turnover



## PURPOSE OF AB 2561

- Requires annual public hearing before budget adoption
  - Invites input from recognized bargaining units during the public hearing
    - The City has two recognized bargaining groups
      - Teamsters Local Union #542
      - Imperial Police Officer's Association (IPOA)
- 
- Public Hearing Notice was provided to bargaining groups on May 21, 2025
  - Public Hearing Notice was advertised on the City of Imperial website and at City Hall on May 21, 2025



# CITY'S AB 2561 OBLIGATION

The City shall present information on the following during a public hearing before the governing board at least once per fiscal year.

- The status of vacancies
  - Recruitment and retention efforts
  - Any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.
- 
- The presentation shall be made prior to the adoption of the final budget.
  - If the vacancy rate is at least 20% in any bargaining unit, additional obligations apply.
  - For the City of Imperial, no bargaining unit meets that threshold.



# PURPOSE OF PUBLIC HEARING

- To increase transparency on staffing shortages in a public setting.
- To address recruitment and retention challenges
  - Provides an avenue to discuss challenges to maintaining a stable workforce.
- The obligations under the law apply to all public agencies (cities, counties and special districts) that are subject to the MMBA.
- This presentation satisfies the obligations of Assembly Bill (“AB”) 2561 that are codified in Government Code section 3502.3 of the Meyers-Milias-Brown Act (“MMBA”)

# WORKFORCE OVERVIEW

Positions reviewed for calendar year 2024  
(January 1, 2024 - December 31, 2024)

- Total Budgeted/Authorized Full-Time Positions: **124**
- **Overall Vacancy Rate: 6.7%**
- **IPOA Vacancy Rate: 3.6%**
- **Teamsters Vacancy Rate: 13.6%**
- **MSPC Unrepresented: 9.7%**

**No groups meet or exceed the 20% vacancy threshold**

**Represented Employees with  
MOU Labor Contracts = 87  
Teamsters = 59      IPOA = 28**



# VACANCY INFORMATION CITYWIDE

Calendar Year 2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
# of Vacancies Created	3	2	3	1	0	2	8	2	2	4	3	1
# of Vacancies Filled	1	1	4	5	0	1	1	2	3	2	4	0
# of Remaining Vacancies	7	8	7	3	3	4	11	11	10	12	11	12
# of Budgeted FTEs	120	120	120	120	120	120	124	124	124	124	124	124
% of Vacancies	5.8%	6.7%	5.8%	2.5%	2.5%	3.3%	8.9%	8.9%	8.1%	9.7%	8.9%	9.7%

- Average % of Vacancies at the End of Each Month: **6.7%**
- Highest % of Vacancies at the End of a Month: **9.7%**
- Lowest % of Vacancies at the End of a Month: **2.5%**

# RECRUITMENT PROCESS

Recruitment/Hiring Process Step	Description
Vacancy Created	Voluntary Separation, Retirement, Involuntary Separation, Internal Movement, Newly Budgeted Position
Recruitment Review	Department Head submits a request to fill the vacancy to HR
Determine Recruitment Activity Type	Utilize existing eligibility list/ongoing recruitment, recruit external & internal, or recruit internal only
Job Posting	Advertise job openings and recruitment on websites and the City's social media. The City uses NeoGov to track and store recruitments and applications to ensure a systematic process.
Applicant Screening	HR conducts an initial screening of the applications and passes applicants who meet minimum qualifications. Department Heads have an opportunity to complete an SME review of the passed applicants.
Candidate Oral Exam	Determine the level of the oral exam for the position. The Department Head selects the panel and rating questions. HR reviews and approves the panel and questions.
Eligibility List	Applicants are placed on an eligibility list based on their oral exam scores. Department Heads can choose to select from an eligibility list for up to one year.
Candidate Selection	HR recommends hiring the top candidate on the eligibility list to the Department Head, but the Department Head has the discretion to select from the top three applicants.
Conditional Job Offer	Conditional offer is made to the applicant selected by the Department Head
Pre-Placement Process	Selected candidate accepts conditional job offer, HR processes all applicable background check and physical requirements for the position.
Job Placement	Selected candidate passes background check and physical, selected candidate is given an employment start date

# 2024 RECRUITMENT STATISTICS

<b>Total # of Full-Time Vacancies Filled During 2024</b>	<b>24</b>
# of Vacancies Filled by Existing Eligibility List/Ongoing Recruitment:	1
Average # of Calendar Days to Fill Vacancies:	71 Days
# of Vacancies Filled by New External/Internal Recruitment:	22
Average # of Calendar Days to Fill Vacancies:	101 Days
# of Vacancies Filled by New Internal Only Recruitment:	1
Average # of Calendar Days to Fill Vacancies:	39 Days

## **2024 Recruitment Activity from January 1 – December 31, 2024**

- 28 Full-Time and 9 Part-Time/Seasonal recruitments were held
- 1485 Applications for Employment Received
  - 1351 Applications for Full-Time Employment Opportunities
  - 134 Applications for Part-Time and Seasonal Employment Opportunities



# HIRING CHALLENGES

The City reviewed applicable policies, procedures, and recruitment activities to identify any potential obstacles in hiring processes.

## **The City identified the following potential obstacles:**

- **Salary Expectations:** Misalignment between applicant salary demands and available compensation for some positions.

## **Strategic Solutions:**

- The City hired a third-party consultant to complete a comprehensive Classification and Compensation Study, which concluded in December 2024.
- The City is currently in discussions with labor groups to discuss study recommendations and next steps for implementation.



# RETENTION EFFORTS

THE CITY OFFERS:

- Competitive Benefit Package
  - (Medical, Dental, Vision, Life Insurance, EAP, Supplemental Benefits)
- Three-Year Contracts with Labor with COLA increases of 15% over three years
  - FY 23-24 -10%, FY 24-25 - 2.5%, FY 25-26 - 2.5%
- Opportunity for Annual Merit Increase
- Competitive Pension Plan with Contributions to both CalPERS and Social Security
- Competitive Assignment Pay, Certificate Pay (Teamsters)
- Competitive Specialty Assignment Pay and Education Pay (IPOA)
- Bilingual Pay
- Voluntary 9/80 Work Schedule
- 14 Holidays Observed
- Generous Paid Time Off
- Vacation Cash-Out
- Tuition Reimbursement
- Gym Reimbursement
- Employee Training and Development
- Promote a positive workplace culture with the Employee Engagement Committee Activities, Teambuilding Events, and Employee Recognition Programs

# 2024 RETENTION STATISTICS

<b>Total # of Vacancies Created in 2024</b>	<b>31</b>
<b>Annual Staffing Turnover Rate:</b>	<b>8%</b>
# of Vacancies Created by <b>Newly Budgeted Positions:</b>	4
% of Vacancies Resulting From <b>Staffing Growth:</b>	13%
# of Vacancies Created by <b>Internal Promotion:</b>	8
# of Vacancies Created by <b>Internal Transfer:</b>	6
% of Vacancies Resulting From <b>Internal Opportunity:</b>	45%
# of Vacancies Created by <b>Retirement:</b>	0
# of Vacancies Created by <b>Involuntary Separation:</b>	3
% of Vacancies Resulting From <b>Attrition:</b>	10%
# of Vacancies Created by <b>Voluntary Separation:</b>	10
% of Vacancies Resulting From <b>Turnover:</b>	32%

# VACANCY INFORMATION BARGAINING UNITS

12/31/2024	# of Vacancies	# of Budgeted FTEs	% of Vacancies
IPOA	1	28	3.6%
Teamsters	8	59	13.6%
MSPC (Unrepresented)	3	31	9.7%
Contracted Employees	0	2	0%

- Bargaining Units at or exceeding 20% vacancy rate:
  - **None**



# CURRENT VACANCY DATA JUNE 4, 2025

Employee Group	FTE's Budgeted	Vacancies	Vacancy Rate
IPOA	28	1	3.6%
Teamsters	59	2	3.3%
Management, Supervisory, Professional, Confidential (Unrepresented)	35	2	5.7%
Contracted Employees	2	0	0%
<b>City Overall</b>	<b>124</b>	<b>5</b>	<b>4.0%</b>



# CURRENT STATUS OF VACANCIES

- Police Officer – 1 Vacancy (**IPOA**)
  - Open recruitment held, interviews conducted, and applicant selected, pending clearance process.
- Crew Leader (Parks) – 1 Vacancy (**Teamsters**)
  - On hold for position review.
- Information Technology Technician III – 1 Vacancy (**Teamsters**)
  - Open recruitment held, interviews conducted, and applicant selected, pending clearance process and scheduled start date.
- Public Services Supervisor – 1 Vacancy (**MSPC**)
  - Internal recruitment held, interviews conducted, and applicant selected, pending start date.
- Fleet and Facilities Supervisor – 1 Vacancy (**MSPC**)
  - On hold for position review.



# CONCLUSION

- This presentation satisfies the obligations of Assembly Bill (“AB”) 2561 that are codified in Government Code section 3502.3 of the Meyers-Milias-Brown Act (“MMBA”)
- All groups are under the 20% vacancy threshold, with the overall vacancy rate for 2024 at 6.7%.
- No Council action is needed at this time.
- We will now offer the opportunity for employee organization presentations.



# IPOA PRESENTATION



# TEAMSTERS PRESENTATION



# GOVERNING BODY QUESTIONS & DISCUSSION



# FINAL CITY COMMENTS



FINAL COMMENTS FROM  
EMPLOYEE ORGANIZATIONS



# PUBLIC COMMENT



THANK YOU

DATE SUBMITTED 5/27/25  
 SUBMITTED BY Parks and Recreation  
 DATE ACTION REQUIRED 6/4/25

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

*CIP # 8164*

SUBJECT: DISCUSSION/ACTION:  
 1. AWARD CONTRACT FOR THE CA IRVING PARKING LOT PROJECT BID 2025-04 TO PYRAMID CONSTRUCTION IN THE AMOUNT OF \$106,969.17  
 2. APPROVE 20% CONTINGENCY

DEPARTMENT INVOLVED:  
 PARKS AND RECREATION

BACKGROUND/SUMMARY:  
 In 2021 staff applied for funding through the Imperial County Air Pollution Control District's (ICAPCD) Rule 310 grant. In late 2024 the City's proposed project was selected and awarded in the amount \$149,625.00. The Parks and Recreation Department identified a need for paved parking at the CA Irving Baseball park. This project will bring 12,533 SF of much needed parking areas to the south and west sides of the park and mitigate the dust created by high wind. City Council authorized staff to seek bids for this project. Staff has concluded the competitive bid process and we received 2 bids:

1. SLA Paving in the amount of \$123,700.00
2. Pyramid Construction in the amount of \$106.969.17

After careful staff review of the submitted Bids we request City Council award this project to Pyramid Construction and Aggregates, Inc.

Please see attached Project Map and Improvements plans

FISCAL IMPACT: \$106,969.17 RULE 310 GRANT FUNDS

FINANCE INITIALS JMS

STAFF RECOMMENDATION: It is the department's recommendation for City Council to award the contract to Pyramid Construction and Aggregates, Inc. and approve 20% contingency

DEPT. INITIALS 

MANAGER'S RECOMMENDATION: approve

CITY MANAGER'S INITIALS DTM

MOTION:  
 SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO:

# CA Irving Park

Project Map

## Legend







Agenda Item No. D-2

DATE SUBMITTED 5/28/25  
 SUBMITTED BY Public Services  
 DATE ACTION REQUIRED 6/4/25

COUNCIL ACTION ( )  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

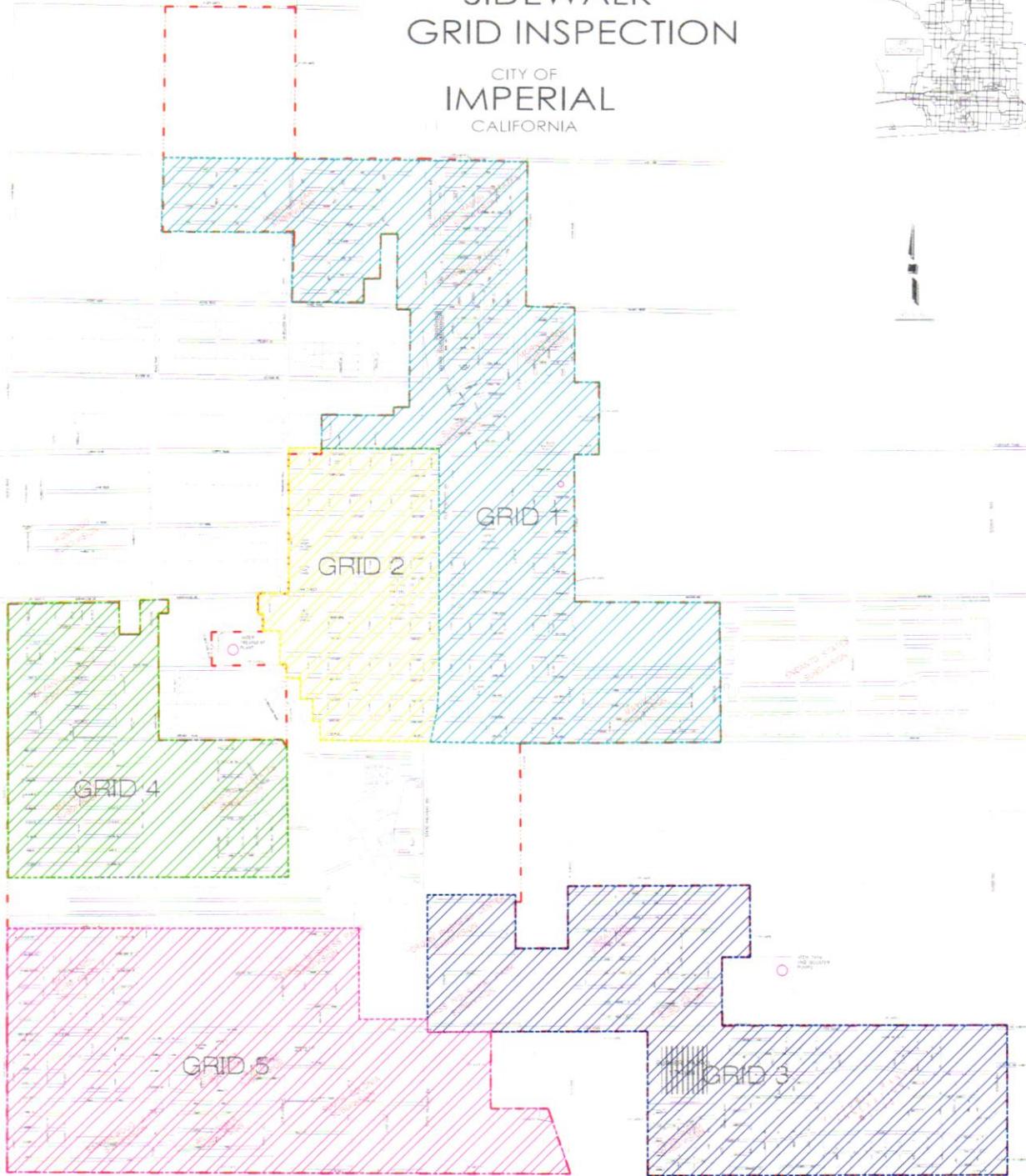
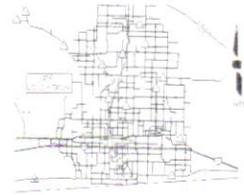
**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION: 1. Approve Sidewalk Survey Proposal from Precision Concrete Cutting through a Master Services Agreement with JPIA		
	DEPARTMENT INVOLVED: Public Services		
	BACKGROUND/SUMMARY: On April 2, 2025, the City Council approved and adopted the Sidewalk Inspection and Maintenance Program, which split the city into five grids. According to the program, one grid will be inspected each year, starting with Grid one. CJPIA has a Master Services Agreement with Precision Concrete to inspect and identify sidewalk areas that are deemed trip hazards. The contractor will inspect Grid one and provide the results in Geographic Information System (GIS) format. The contractor can repair any areas that require grinding or slicing at the costs identified in the Master Agreement. Areas that need to be removed or replaced will be handled by another party.		
	FISCAL IMPACT: NOT TO EXCEED Funds to cover associated costs will be expended from budgeted street funds.  Streets 01-320-5330 - \$5,000.00 Streets 01-320-5442 - \$5,328.50	FINANCE INITIALS	<u>VMS</u>
	STAFF RECOMMENDATION: approve request	DEPT. INITIALS	<u>Jmg</u>
	MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS	<u>DTM</u>
	MOTION:		
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( ) DISAPPROVED ( ) REFERRED TO:	REJECTED ( ) DEFERRED ( )	

# SIDEWALK GRID INSPECTION

CITY OF  
IMPERIAL  
CALIFORNIA

SECRET MAP



-  ON-BUILDING  
CONCRETE SLAB THRESH
-  GRID 1 - FY 2025/26
-  GRID 2 - FY 2026/27
-  GRID 3 - FY 2027/28
-  GRID 4 - FY 2028/29
-  GRID 5 - FY 2029/30



# Sidewalk Survey Proposal City of Imperial (Grid 1)

The information in this summary and proposal is confidential and proprietary. This document is exempt from release under the Freedom of Information Act and may not be distributed under any circumstances.

### **Services and Responsibilities**

1. The City of Imperial shall provide maps of specified areas to Precision Concrete Cutting.
2. Precision Concrete Cutting shall inspect public right-of-ways designated on the maps.
3. Precision Concrete Cutting shall use current ADA standards and Member standards in determining tripping hazards. These hazards shall include, but not be limited to:
  - a) Differential displacement between sidewalk sections 3/8 inch or greater
  - b) Spall surfaces, holes in surfaces, and cracks above 1 inch wide or greater
  - c) Deteriorated joints that have an eroded condition and are 1/2 inch wide or greater
4. Precision Concrete Cutting shall record location of damaged sections in a GPS device.
5. Data entered into the GPS device shall be provided in writing to the The City of Imperial.
6. Precision Concrete Cutting shall provide written inspection report that shall include, but not be limited to:
  - a. Identification and description of each problem condition
  - b. Physical address and location including GPS location data
  - c. Size of the hazards in height, length, and square foot
  - d. Probable cause of the hazard, if evident
  - e. Pictures of damaged areas
  - f. Priority for repair; high, medium, low
  - g. Recommended action to be taken.
7. Precision Concrete Cutting shall report to the The City of Imperial the results of the inspection upon completion.

## ITEM – Sidewalk Survey Breakdown

The table below outlines the options available for the sidewalk survey.

Our evaluation will focus on vertical displacements of 3/8 inch or greater to ensure compliance with ADA (Americans with Disabilities Act) standards and improve pedestrian safety throughout the community.

### Sidewalk Survey Options:

- **Path of Travel Only** - Includes the assessment and GIS data collection of hazards that fall within the main path of travel.
- **Transverse** - Includes the assessment and GIS data collection of hazards that fall within the main path of travel along with panels with vertical displacements parallel to the walkway.

### Survey Option 1

Survey Option	# of Sidewalk Miles	Cost per Sidewalk Mile	Price
<b>Path Of Travel Only</b> Path of travel hazards within ADA standards	22.7	\$455	<b>\$10,328.50</b>
		<b>Total</b>	<b>\$10,328.50</b>

### Survey Option 2

Survey Option	# of Sidewalk Miles	Cost per Sidewalk Mile	Price
<b>Path Of Travel Only</b> Path of travel hazards within ADA standards	22.7	\$455	<b>\$10,328.50</b>
<b>Transverse</b> Added survey of hazards parallel to main path of travel	21.95	\$250	<b>\$5,487.50</b>
		<b>Total</b>	<b>\$15,816.00</b>

**Customer assistance is requested for the following:**

- Notification to residents that Precision Concrete Cutting will be in the area performing sidewalk assessments.

**CLARIFICATIONS**

- Where bonds are necessary for a particular client/project, all bonding costs incurred by Precision Concrete Cutting will be forwarded to the client for full reimbursement.
- In the event of inclement weather, there will be a temporary suspension of work to protect our employees or materials against any damage/injury from the weather conditions.
- Project to be completed on weekdays. Client to ensure that work area will remain clear of foot traffic where possible. If weekend days are requested, additional fees will be applied.
- Project will take time to complete. Your business representative will work with you in providing a start date, along with the full estimated time to complete work.

**WARRANTY**

Precision Concrete Cutting guarantees that all work is completed according to industry standards. We agree to correct, repair, or replace any of our work that proves to be defective in workmanship or material within a period of one year from the completion of the project without expense to the Owner, ordinary wear and tear and unusual abuse or neglect excepted

---

**PRECISION CONCRETE CUTTING**

CSLB# 925449

\_\_\_\_\_ Date

Parker Yocum, Business Manager  
Direct: 9517601945  
parker@pcctriphazardremoval.com

\_\_\_\_\_ Signature

---

ACCEPTANCE OF PROPOSAL: The forgoing proposal is accepted and is intended to be a binding contract for the performance of the work identified herein. Additional Terms Apply.

**Project: City of Imperial (Grid 1)**

**TOTAL APPROVED CONTRACT PRICE**

\_\_\_\_\_ Date

**Option 1**

**\$10,328.50 (NET 30)**

\_\_\_\_\_ Signature

**Option 2**

**\$15,816.00 (NET 30)**

*In the event of inclement weather, there will be a **temporary suspension of work** to protect our employees or materials against any damage/injury from the weather conditions. Your business representative will work with you to reschedule on the next available work day.*

\_\_\_\_\_ (Please print name and title)



[www.sandiegosidewalks.com](http://www.sandiegosidewalks.com)

### ADDITIONAL TERMS

1. **Expiration of this Proposal.** The offer to perform the work for the price and terms set forth in this Proposal and Contract is valid for **ninety (90) days**. After ninety (90) days, there may be an increase due to materials cost, which Precision Concrete Cutting has no control over.
2. **Permits and Fees.** This quotation excludes any permits, fees, bonds, engineering, or inspections. Any exclusionary costs will be carried over to the Client.
3. **Limitations.** The parties agree that Precision Concrete Cutting is not responsible for, and may not be held liable for any loss, expenses, delays, or consequential damages resulting from natural disasters, inclement weather, strikes, lockouts, boycotts, material shortages, material stolen from the work site, national emergency, civil unrest, government shutdowns, stay-at-home orders, pandemics, acts of God, or other factors and causes reasonably beyond the control of Precision Concrete Cutting.
4. **Failure to Make Timely Payments.** Full payment on invoices is due **thirty (30) days** after completion of the assessment, unless stated otherwise on the proposal. Unpaid balances will accrue interest at the rate of one and one-half percent (1.5%) per month until paid. Client will also pay contractor filing fees and court fees. It is the responsibility of the owner to review all completed work prior to invoice due date. Any disputes after the due date will only be addressed after payment has been made to Precision Concrete Cutting, and the issue to be addressed has been submitted to your account manager, in writing. A mechanics lien will be placed on all projects whose billing reaches and exceeds 70 days.
5. **Complete Agreement.** This Agreement is not a "standard form contract." Each party has participated in the negotiations leading to this document. Any presumption that an ambiguity in this Agreement should be construed against the drafting party is hereby waived. These "additional terms" supersede any conflicting terms in any other documentation.
6. **Warranty.** One-year warranty on materials and workmanship

### NOTICE TO OWNER

If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceeding, for all or part of your property being so improved will be placed against the property for any past due invoice that reaches and exceeds 70 days.

Contractors are required by law to be licensed and regulated by the Contractors State License Board. Any questions concerning a contract may be referred to the registrar of the board whose address is: Contractor State License Board, 9835 Goethe Road, Sacramento, California 95826.

## **MASTER SERVICE AGREEMENT**

This Master Services Agreement (AGREEMENT) made as of this date, February, 15, 2023, by and between Precision Concrete Cutting (“CONTRACTOR”) and The California Joint Powers Insurance Authority (“AUTHORITY”).

This AGREEMENT is created for the sole purpose of establishing an agreed-upon set of services and related costs in order to allow California JPIA members (“MEMBER”) access to professional sidewalk inspection and maintenance services.

Further, this AGREEMENT creates no obligation or expectation that any work will result from this agreement. The CONTRACTOR’s specific services are defined below, and are available to members on an as-needed basis; the exact terms and conditions of such services are to be arranged between CONTRACTOR and MEMBER. MEMBERS are responsible for initiating and requesting any work of CONTRACTOR.

Service Option 1

### **SIDEWALK ASSESSMENT SERVICES**

CONTRACTOR will inspect sidewalks and provide a written inspection report in the format approved by the MEMBER (optional curbs and gutters can be included in the scope of work). The inspection reports shall include the identification, location, and description of each problem and recommended action to be taken. The format and information required may be changed at the request of MEMBER with the agreement of both parties.

#### **Sidewalk Assessment Fee Schedule**

<b>Cost Per Sidewalk Mile</b>	<b>Total Sidewalk Miles</b>	<b>Estimated Cost per Day</b>	<b>Estimated Man Days</b>	<b>Total Estimate Assessment Cost</b>
\$455.00	TBD	\$1,000	TBD	\$ TBD

#### **Sample Services and Responsibilities**

1. MEMBER shall provide maps of specified areas to CONTRACTOR.
2. CONTRACTOR shall inspect public right-of-ways designated on the maps.
3. CONTRACTOR shall use current ADA standards and Member standards in determining tripping hazards. These hazards shall include, but not be limited to:
  - a) Differential displacement between sidewalk sections 3/8 inch or greater
  - b) Spall surfaces, holes in surfaces, and cracks above 1 inch wide or greater
  - c) Deteriorated joints that have an eroded condition and are 1/2 inch wide or greater
4. CONTRACTOR shall record location of damaged sections in a GPS device.

5. Data entered into the GPS device shall be provided in writing to the MEMBER.
6. CONTRACTOR shall provide written inspection report that shall include, but not be limited to:
  - a. Identification and description of each problem condition
  - b. Physical address and location including GPS location data
  - c. Size of the hazards in height, length, and square foot
  - d. Probable cause of the hazard, if evident
  - e. Pictures of damaged areas
  - f. Priority for repair; high, medium, low
  - g. Recommended action to be taken.
7. CONTRACTOR shall report to the MEMBER the results of the inspection upon completion.

Service Option 2

**SIDEWALK TRIP HAZARD REMOVAL**

Hazard Class	Small 3/8" to 1/2"	Medium >1/2" to 1"	Large >1"	Lineal Foot per Location	Square Foot per Location
<b>Price per Hazard</b>	<b>\$31.00</b>	<b>\$62.00</b>	<b>\$125.00</b>	<b>5 lin. feet</b>	<b>25 sq. ft.</b>

CONTRACTOR shall be paid a fee for specialized trip-hazard repair service on lifted sidewalk with a difference in vertical elevation above 1/4" to 2 1/2".

The fee paid to CONTRACTOR for trip-hazard removal shall be charged on a cost per hazard category per 5 lineal feet location. A removal of a trip hazard greater than 5 lineal feet shall be charged incremental cost per 5 feet location for the hazard class as follows:

Example: A less severe hazard (3/8" to 1/2" high) that is 7 lineal feet long shall be charged 2 locations (7 lineal feet = 5 feet + 2 feet) = \$31 x 2 locations = \$62.00

**Sample Services and Responsibilities**

1. CONTRACTOR shall repair sidewalk trip hazards above 1/4" and up to 2 1/2" in designated work areas as determined by the MEMBER.
2. CONTRACTOR shall remove hazards completely, from one end of the raised sidewalk joint to the other, if applicable, leaving a zero point of differential between slabs.
3. CONTRACTOR shall not cause any damage to landscaping, trees, retaining walls, curbs, sprinkler heads, utility covers or other objects adjacent to sidewalks. If CONTRACTOR and/or CONTRACTOR's equipment does cause damage to above, the MEMBER must

be notified immediately and damages must be repaired at the CONTRACTOR's expense within 24 hours of the time the damage occurred.

4. CONTRACTOR shall completely and immediately clean up all debris after each hazard is repaired. All costs incurred for disposal of waste material shall be included in unit cost and not paid for separately.
5. CONTRACTOR shall repair each sidewalk trip hazard without damage to adjacent slab(s) or curb(s).
6. CONTRACTOR shall cut dry with dust abatement mechanism. No water-cooling is allowed, which creates slurry and contaminates storm drains or causes excessive environmental impact.
7. CONTRACTOR shall submit an itemized summary of all repaired hazards which includes:
  - a. The specific hazard height – both high side and low side measurement – in 8ths of an inch
  - b. The actual length of the repair to the nearest ½ foot
  - c. The total width of actual repair to the nearest ½ foot
  - d. The square feet of the effective panel from joint to nearest joint or score line
  - e. The calculated unit for measurement shall be the square foot of the effected panel
  - f. The physical location (address) of each repair
  - g. Pictures of each repair as requested
  - h. Itemized cost of each repaired trip hazard
8. CONTRACTOR shall submit a detailed invoice setting forth the services performed, in accordance with the formula for saw-cutting calculations. All invoices must show the cut depth, size, length, width, square feet, address, the number of locations, and the date repaired for each hazard removal.

The billing unit for invoice calculation shall be the number of locations where one (1) location is up to 5 lineal feet.
9. CONTRACTOR shall guarantee specified repair slope (1:12 or 1:8 based upon requirements outlined by the Americans with Disabilities Act) is achieved. If defined slope is not achieved, CONTRACTOR must repair to specification at no additional charge within 24 hours of discovery.
10. CONTRACTOR shall guarantee that the removed trip hazard will have a uniform appearance and texture. The finished surface shall have a co-efficient of friction of at least 0.6.
11. Method of trip-hazard removal shall entail precise saw-cutting performed with hand-held, electric-powered equipment, using a machined hub and flush-mounted, diamond-tipped blades. Must be capable of cutting at any angle and perform trip-hazard removal in hard-to-reach areas, around obstacles, on narrow walkways, and next to fences and retaining walls or buildings.

12. CONTRACTOR shall make its best effort to notify residents 3 days in advance of any work and schedule the operations so as to cause a minimum of interruption, interference or disturbance to the operation of stores, businesses, office buildings, hotels, churches, etc., and allow access by pedestrians and emergency, delivery and service vehicles at all times.

Sidewalk repair equipment and all other items incidental to the work shall not be left or stored on the sidewalk or on private property while not in use.

13. CONTRACTOR shall take precautions during saw-cutting operations not to disfigure, scar, or impair the health of any tree on public or private property.

Service Option 3

**SIDEWALK ASSESSMENT AND TRIP HAZARD REMOVAL**

Hazard Class	Small 3/8" to 1/2"	Medium >1/2" to 1"	Large >1"	Lineal Foot per Location	Square Foot per Location
<b>Price per Hazard</b>	<b>\$37.00</b>	<b>\$74.00</b>	<b>\$148.00</b>	<b>5 lin. Feet</b>	<b>25 sq. ft.</b>

See sample services and responsibilities under respective sections in Service Option 1 and Service Option 2.

Service Option 4

**FIVE-YEAR MAINTENANCE PROGRAM**

Hazard Class	Small 3/8" to 1/2"	Medium >1/2" to 1"	Large >1"	Lineal Foot per Location	Square Foot per Location
<b>Price per Hazard</b>	<b>\$37.00</b>	<b>\$74.00</b>	<b>\$148.00</b>	<b>5 lin. Feet</b>	<b>25 sq. ft.</b>

**Sample Sidewalk Survey Services and Responsibilities**

1. CONTRACTOR shall perform annual, semi-annual, or quarterly sidewalk inspection as determined by the scope of services to be defined by terms mutually set between the MEMBER and CONTRACTOR.
2. CONTRACTOR shall specify problems and recommend action to be taken.
3. CONTRACTOR shall prioritize the areas and problems to be resolved.
4. CONTRACTOR shall identify repairs to be accomplished by saw cutting.
5. CONTRACTOR shall identify spall surfaces, holes in surfaces, and cracks above 1" wide or greater.
6. CONTRACTOR shall recommend areas to be demolished and replaced.
7. CONTRACTOR shall provide written inspection report that shall include, but not be limited to:
  - a. Identification and description of each problem condition

- b. Physical address and location including GPS location data
- c. Size of the hazards in height, length, and square foot
- d. Probable cause of the hazard, if evident
- e. Pictures of damaged areas
- f. Priority for repair; high, medium, low
- g. Recommended action to be taken.
- h. CONTRACTOR shall report to the MEMBER the results of the inspection upon completion.

### **Sample Sidewalk Trip Hazard Removal Services and Responsibilities**

1. CONTRACTOR shall make repairs and recommendations to achieve the lowest overall cost to the MEMBER.
2. CONTRACTOR shall remove the existing trip hazards by saw cutting changes in elevation between adjacent panels from above ¼ inch up to 2 ½ inches in height as specified in the scope of work defined by mutually set terms between the MEMBER and CONTRACTOR.
3. The MEMBER shall set a fixed budget “not to exceed” per month, per quarter, or per year.
4. CONTRACTOR shall provide in-depth report, audit-able for maintenance and risk management

### **Sample Remove/Replacement Survey Reporting Services and Responsibilities**

1. CONTRACTOR shall survey and report all areas not recommended for saw cutting.
2. CONTRACTOR shall identify remove and replacement locations to maximize the repair of locations that truly need to be replaced.
3. CONTRACTOR shall provide a written report that identifies the location, length, width, and square foot measurement of the effected panels to be replaced.
4. CONTRACTOR shall provide GPS locations, maps and photographs of areas recommended for removal and replacement.
5. CONTRACTOR shall provide monthly an in-depth report, audit-able for maintenance and risk management.

### **Bonding Requirements**

Direct cost associated with any specific bonding requirements beyond the required Contractors License Bond including the cost of Performance Bond, Payment Bond, or any other additional bonding requirements are not included in the fee schedule listed above and will be added to the cost of the project.

**CPI Escalation**

The fees charged by Precision Concrete Cutting which are expressed as stated dollar amounts in this schedule shall be increased annually commencing on the one-year anniversary date of the Effective Date. Any increase must include written justification such as CPI figures and is subject to approval if it exceeds the annual 3% allowable increase.

**Authorization**

CONTRACTOR shall inspect and report only those sidewalk conditions and triphazards as specified in the performance in this AGREEMENT, and therefore makes no representation that other trip hazards outside the scope of work have been identified. CONTRACTOR shall not be responsible for conditions outside the control of CONTRACTOR that have changed after completion of the inspections due to tree roots, water, settling, and other causes, and shall not be liable for any claims, losses, or damages arising from known or unknown trip hazards. Additionally, CONTRACTOR shall carry out authorized remediation and repair work as specified in the performance of this AGREEMENT, and based on locations either identified through their inspection process or identified separately from the CONTRACTOR'S inspection process. CONTRACTOR shall be responsible for removal of all trip hazards that have been identified and authorized through the performance of this AGREEMENT. CONTRACTOR shall not be responsible for trip hazards that arise after completion of the remediation and repair work as specified in the performance of this AGREEMENT due to conditions outside the control of the CONTRACTOR, such as tree roots, water, settling, and other causes.

FOR AUTHORITY:

Jonathan Shull

NAME

Chief Executive Officer

TITLE

SIGNATURE

February 7, 2023

DATE



FOR CONTRACTOR:

Gary Beneduci

NAME

General Manager

TITLE

SIGNATURE

February 7, 2023

DATE



DATE SUBMITTED 05/28/25  
 SUBMITTED BY Public Services  
 DATE ACTION REQUIRED 6/4/25

COUNCIL ACTION ( )  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION: 1. Adopt Plans and Specifications and Authorize Public Bidding for the 2025 City of Imperial Manhole and Gravity Sewer Collection System CCTV Video Inspection and Inventory; Bid-2025-08
DEPARTMENT INVOLVED: Public Services	
BACKGROUND/SUMMARY: The city desires to obtain the services of a Contractor to perform a manhole inspection and a closed-caption television (CCTV) video inspection of 12.0 miles of the city's gravity sewer mains in the older parts of the city. The Contractor will temporarily plug the sewer pipes for the inspection. The Contractor will provide the full range of services, including video inspection of sewer and manholes, and will provide a report describing the condition of the City's sewer facilities. The contractor will report the size and material type of the pipes in each manhole and provide measurements (in feet to the nearest hundredth) from the top of the manhole to each invert. There are approximately 1,700 sewer manholes to be inspected.  The project will bid in accordance with the Public Contract Code (PCC). The project plans and specifications will be on file with the City Clerk at City Hall located at 420 S. Imperial Ave, Imperial, CA 92251.	
FISCAL IMPACT: NOT TO EXCEED Funds to cover associated costs will be expended from enterprise funds. Project is in the FY 24-25 Capital Improvement Plan.  CIP Project No. 853, Wastewater Collection Survey - \$350,000	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: approve request	DEPT. INITIALS <u>Jmg</u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>JHM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( ) DISAPPROVED ( ) REJECTED ( ) DEFERRED ( )  REFERRED TO:



CITY OF IMPERIAL

**REQUEST FOR PROPOSALS**

2025 CITY OF IMPERIAL MANHOLE AND  
GRAVITY SEWER COLLECTION SYSTEM  
CCTV VIDEO INSPECTION AND INVENTORY

Bid Number 2025-08

May 2025

Important Dates:

Non-Mandatory Pre-Proposal Meeting:	July 9, 2025, at 10:00 a.m.
Proposal Due Date:	July 23, 2025, at 3:00 p.m. P.S.T.
Award of Agreement:	August 20, 2025
Projected Start Date:	October 6, 2025
Projected Completion Date:	February 9, 2026

Contact:

David Dale, P.E., Public Services Director  
City of Imperial  
420 S. Imperial Ave  
Imperial, CA 92251  
(760) 355-3336  
[ddale@imperial.ca.us](mailto:ddale@imperial.ca.us)

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## **I. INTRODUCTION.**

The City of Imperial (“City”) is requesting Proposals from qualified firms (“Contractor” or “Proposer”) to assist the City in its 2025 Manhole and Gravity Sewer Collection System CCTV Video Inspection (“Project”).

### **A. Background.**

The City of Imperial, California (the “City”, “Imperial”) is located in the heart of most urbanized portions of Imperial County, California, between the cities of Brawley (to the North) and El Centro (to the South). Imperial was created by the Imperial Land Company and was named by George Chaffey. The city was plotted in 1902 for home and commercial businesses. Over the years, it became the location for the home of the Imperial Irrigation District (IID), the California Mid-Winter Fair, and the Imperial County Airport (IPL). The City of Imperial was incorporated on July 12, 1904. It is a General Law City that operates under a Council-Manager form of government. The City of Imperial is committed to promoting and providing for its citizens' and business community's safety, health, and welfare. The population of the City of Imperial, as of January 2024, is 22,141 (CA Department of Finance). Imperial is a full-service city and encompasses an area of 6.29 square miles.

The city supplies sanitary sewer services and maintains approximately 90 miles of gravity sewer lines that transport 1.5 million gallons daily to treatment facilities for its residents.

### **B. Purpose of the Request.**

The city desires to obtain the services of a Contractor to perform a manhole inspection and a closed-caption television (CCTV) video inspection of 12.0 miles of the city’s gravity sewer mains in the older part of the city. The city will clean its gravity sewer lines before the inspection. The Contractor will temporarily plug the sewer pipes for the inspection. The Contractor will provide the full range of services, including video inspection of sewer and manholes, and will provide a report describing the condition of the City’s sewer facilities. The contractor will report the size and material type of the pipes in each manhole and provide measurements (in feet to the nearest hundredth) from the top of the manhole to each invert. There are approximately 1,700 sewer manholes to be inspected.

## **II. SCOPE OF SERVICES.**

The attached Exhibit A contains a list of significant work tasks that should be accomplished as part of the scope of work. Proposers are asked to define the approach, scope of work, and methodology used to achieve the objectives presented in this RFP. Proposers should include a refined scope of work by developing a detailed description of all project tasks and any proposed changes, additions, or recommendations. The description of each project task should include a specification of the task itself, the methodology or analytical process, scheduling, personnel, and costs. If you have any questions, please contact:

### **III. PROPOSAL FORMAT.**

All proposals shall include the following minimum information:

#### **A. Approach.**

A short discussion of the intended approach to the Project that demonstrates the proposer's understanding of the issues and tasks and the proposer's ability to address them.

#### **B. Description of Firm, Management, and Team Members.**

A description of the proposer, its proposed team, and a work plan identifying the personnel assigned to each task. The proposer's description should identify who will be the project manager and the day-to-day contact person for the job. The proposal must identify the legal name, address, telephone number, and primary contact for each business entity providing services for the Project. The proposal shall expressly indicate if it is a joint proposal by more than one business entity. If a proposer intends to subcontract any of the work for the Project, the proposal shall identify and describe the qualifications of each subcontractor proposed to be used. The proposer(s) shall demonstrate that each business entity proposed to provide work for the Project is authorized to do business in the State of California and the City of Imperial. For any business entity organized as a corporation, limited liability company, or other entity under the laws of another state, the proposal shall include evidence that such business entity is properly registered with the California Secretary of State.

#### **C. Qualifications.**

Provide an outline of the proposer's qualifications indicating a minimum of five years of relevant background experience and capabilities for this Project. A list of significant projects, both ongoing and planned, to which the proposer is committed during the time frame of this Project should also be provided. Include the staff resources devoted to those projects and the status of the projects.

#### **D. Scope of Work.**

The proposal should describe each work task and explain how the proposer plans to approach it. It should also include steps to complete the tasks, including analytical methods and tools. Proposers must demonstrate that they understand the magnitude and importance of each individual task. Tasks should be organized into phases constituting measurable deliverables.

#### **E. Proposed Project Schedule.**

Time is of the essence for this Project. The proposal shall include a schedule to undertake and complete the work program. The project is anticipated to start by October 2025 and be completed by February 2026. The proposed schedule shall include a time period for completion of any cleaning and inspection of sewers and manholes over the estimated unit quantities stated herein. Failure to complete the Project on schedule will subject the Contractor to the payment of liquidated damages, as described in the Sample Agreement (Exhibit B).

**F. Proposed Pricing.**

All proposers must complete the Price Proposal Form included in Exhibit C. Proposers must indicate a unit price for each item listed in the Price Proposal Form. The unit price shall include all contractor costs to provide the services, as described in Exhibit A. Unit quantities listed are best estimates. The contractor will be compensated based on the actual unit quantities inspected. The stated unit prices shall apply to up to one hundred twenty percent (120%) of the unit quantity for any item. Unit Prices quoted must be binding for a minimum of 90 days and the term of the Agreement.

**G. References, Related Experience, and Examples of Work.**

Include client references with phone numbers for relevant work. Specify the client, location, proposer's members and participating individuals and roles on the team (principal, project director, etc.), type of work, implementation results or status, examples of work, and other relevant information as needed.

**H. A Sample Report**

Include a sample report and high-resolution photos for a segment of a sewer main indicating the location of all laterals and connections encountered, the location of any breaks, obstructions, offsets, high points, sags, or other major defects.

Also include a sample report and high-resolution photos for a manhole indicating the location of sewer main connections, the location of any breaks, obstructions, or other significant defects, and the condition of the manholes.

**I. A Sample Video Picture Quality**

To establish criteria for maintaining video picture quality throughout the Project, the Contractor shall furnish a thumb drive of a previous sewer inspection that meets the quality specifications. This thumb drive shall become the property of the City and will be used as a standard to judge the acceptability of video inspections produced on this Project.

**I. A Sample Geographic Information System (GIS) compatible file**

Include a sample GIS file that includes the location of sewer mains, laterals and connections encountered, the location of any breaks, obstructions, offsets, high points, sags, or other major defects.

The GIS file should include the location of manholes indicating the location of sewer main connections, the location of any breaks, obstructions, or other significant defects, and the condition of the manholes and how you link high resolution photos or video files to the GIS feature class.

For all feature classes include a data dictionary that describes each field, all the attributes that are typically captured and their possible choice values. Also, indicate which fields are mandatory and which fields are optional and if custom fields are allowed.

Also, as defined in the PACP guidelines, the location of all laterals and defects, shall be documented. Indicate in the proposal how segments of sewer line including laterals, connection points, defects, or manholes that are not in the GIS file provided by the city are handled.

**IV. APPLICABLE LAWS AND PREVAILING WAGES.**

**A. Laws To Be Observed.**

The Contractor shall keep itself fully informed of all existing and future federal, state, and local laws which in any manner affect those engaged or employed in the work, or the materials used in the work, or which in any way affect the conduct of the work, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the Project.

**B. Prevailing Wages.**

The city has determined that the Project requires work of labor categories that are subject to Prevailing Wage Laws identified in the State of California Labor Code. The selected Contractor shall be aware of the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" projects. Specific requirements of the Prevailing Wage laws that the Contractor will be expected to comply with are listed in the proposed Agreement in Exhibit "B"

**C. Licensing.**

Before submitting proposals, proposers shall be licensed in accordance with the provisions of Chapter 9, Division 3, of the Business and Professional Code of the State of California.

**V. SELECTION PROCESS.**

**A. Evaluation.**

The assigned staff will evaluate all proposals received by the due date. Based on this evaluation, the Public Services Director will make a recommendation to the City Council. Only information received in response to the RFP or via any subsequent interview will be evaluated. The City will evaluate each proposer's responses in several critical areas. Selected proposers may be invited to an oral interview.

**B. Selection Criteria.**

The city will select the most qualified proposal based on the following factors. Responses to the RFP should address the qualities and indicators that are listed below:

1. Per Unit Pricing and Cost.
2. Ability of the proposer to design an approach and work plan to meet the project requirements, which will include an assessment of the overall quality of the proposal. Qualities and indicators that will receive consideration include:
  - The proposer's performance in converting the Scope of Services into a work plan;
  - The detail and clarity of the discussion as to the proposer's approach to undertaking the Project;
  - The proposer's performance in identifying any special problems or concerns that may be associated with the Project and preliminary ideas about how these obstacles should be addressed;

- The inclusion of any unique approaches that are designed to save time and money or increase the benefits or effectiveness of the proposed work; and
  - The demonstrated ability to work with governmental bodies and a full understanding of applicable laws or regulations related to the Project.
3. The Proposer's ability to carry out and manage the Project, including an assessment of the Proposer's general experience. Qualities and indicators that will receive consideration include:
- The number and types of projects the proposer or its employees have completed;
  - The variety of projects completed and a demonstration of the proposer's ability to undertake this Project;
  - The general level of experience in the areas of supervision, observing, and monitoring projects;
  - The proposer's ability to realize timetables and quality control objectives, and the demonstrated ability to complete projects under the proposer's direction.
4. Capabilities of the proposer and/or its proposed team, which includes an assessment of the capabilities of the proposer and individuals that will be engaged in the Project. Qualities and indicators that will receive consideration include:
- What professionals will be doing/working on each task;
  - The various professional, technical, and educational achievements and registrations of each firm and individual involved;
  - The applicable experience of the proposed assigned staff and the specific experience gained on similar projects.
5. The current workload of the proposer, including an assessment of the perceived ability of the proposer to devote the necessary human resources and management attention to the Project. Qualities and indicators that will receive consideration include:
- The number and size of the projects presently being performed by the proposer and the assigned staff;
  - The status of existing projects;
  - The past ability of the proposer to deliver projects on a timely basis;
  - The nature of existing projects that are behind schedule or past the completion date.
6. Proximity of the proposer to the Project site. The application of this criteria will include an assessment of the following:

- The proposer's geographic proximity to the Project site;
  - The location of the office from which the Project will be administered;
  - The perceived response time and general availability of the proposer's management to be on-site;
  - The perceived effect that Project management location will have on price and the ability of the Project to be expedited on a timely basis; and
  - The availability of special travel or communication plans that would effectively mitigate difficulties associated with location.
7. Willingness to comply with the proposed Agreement terms. A sample Agreement is attached in Exhibit B. Proposals will be rated based on the exceptions taken to the proposed Agreement.

**C. Proposed Selection and Project Schedule.**

Pre-Proposal Meeting:	July 9, 2025, at 10:00 a.m.
Proposal Due Date:	July 23, 2025, at 3:00 p.m.
Award of Agreement:	August 20, 2025
Projected Start Date:	October 6, 2025
Projected Completion Date:	March 7, 2026

**D. Award of Contract.**

It is anticipated that any award of an agreement for services will be made by the City Council at its August 20, 2025 regular meeting.

**VI. PROPOSAL DUE DATE AND DELIVERY**

Proposals shall be prepared according to the instructions contained in this RFP, including any addenda hereto published by the City. Proposals must be delivered by email at:

[jguerrero@imperial.ca.gov](mailto:jguerrero@imperial.ca.gov)

Jenell Guerrero  
 420 S. Imperial Ave.  
 Imperial, CA 92251

On or before July 23, 2025 at 3:00 p.m., P.S.T

Proposals will not be accepted after this time.

## **VII. GENERAL CONDITIONS OF THE RFP.**

### **A. General Conditions.**

The City reserves the right to cancel or reject all or a portion or portions of the RFP without notice. Further, the City makes no representations that it will enter into an Agreement with any proposer submitting a proposal. The City reserves the right to reject any and all proposals submitted in response to this request or any addenda thereto, including without limitation the right to reject any or all nonconforming, nonresponsive, unbalanced, or conditional proposals and to reject the proposal of any proposer that the City believes would not be in the best interest to hire. The City also reserves the right to reject any subcontractor or individual working on a proposed team and to replace them with a mutually acceptable replacement.

Upon receipt by the City, proposals are considered a public record and subject to disclosure under the Public Records Act, including within such information, without limitation, personal identification information such as social security numbers, bank account numbers, and driver's license numbers. Further, after the award of the Contract by the City, whether or not a proposer is the successful Contractor, all material in proposals received by the City shall be subject to the right of the public to inspect and obtain copies. The City shall retain all proposals submitted in response to this RFP for as long as the City is required to do so under the law.

In submitting a proposal, each proposer agrees that the City may reveal any trade secret materials contained in such response to all City staff and officials involved in the selection process and to any outside consultant or other third parties hired or appointed by the City to assist in the evaluation process.

Each proposer may designate specified information as a trade secret and confidential and agrees to indemnify and hold harmless the City and each of its officers, employees, and agents from all liability, damages, and expenses, including reasonable attorneys' fees, incurred by any of them in connection with the City's refusal to disclose any material that the proposer has so designated. Any Consultant designating its entire proposal as a trade secret will be disqualified.

Any changes to the proposal requirements will be made by written addendum.

The City reserves the right to waive any and all defects or informalities in any proposal. It shall be the responsibility of each proposer before submitting a proposal:

- To examine thoroughly the requirements of this RFP;
- To visit the City to become familiar with and satisfy the proposer as to the general, local, and site conditions and obtain any additional or supplementary examinations, investigations, explorations, tests, or other studies concerning conditions at the City;
- To study and carefully correlate the proposer's knowledge with this RFP and such other related data; and

- To promptly notify the City of all conflicts, errors, ambiguities, or discrepancies that the proposer has discovered in this RFP.

**B. Liability of Costs and Responsibility.**

The City assumes no liability for any cost incurred by proposers responding to this RFP or in responding to any further requests for interviews or additional information before the issuance of the Contract. All costs shall be borne by the person or firm responding to the request. Proposers responding to the request shall hold the City harmless from any liability, claim, or expense incurred by or on behalf of that person or firm. All submitted material becomes the property of the City.

The selected Contractor will be required to assume responsibility for all services offered in the proposal, whether or not they possess them within their firm. The Contractor will be the sole point of contact regarding contractual matters, including payment of any and all charges resulting from the Contract.

**C. Validity.**

Proposers agree to be bound by their proposals for ninety (90) days commencing on **July 23, 2025**. During this time, the city may request clarification or correction of the proposal for evaluation. Amendments or clarifications shall not affect the remainder of the proposal but only that portion amended or clarified.

**D. Standard Agreement Terms.**

The selected Contractor will be required to enter into the City's standard Agreement, a copy of which has been provided in Exhibit B. Each proposer shall assume that the execution of this Agreement, without changes, will be a required condition unless proposed modifications are requested at the time of submittal of the proposal and then accepted by the City. If a proposer wishes to take exception to any of the terms and conditions contained in the Agreement, these should be explicitly identified; otherwise, it will be assumed that the proposer is willing to enter into the Agreement as it is written. Failure to identify contractual issues of dispute can later be the basis for the City disqualifying a proposer. Any exceptions to terms, conditions, or other requirements must be clearly stated. Otherwise, the City will consider that all items offered strictly comply with the RFP, and the successful proposer will be responsible for compliance. The City will consider such exceptions as part of the evaluation process, which may constitute grounds for rejection of the proposal. The City will not execute the Agreement without first signing it with the proposer.

**E. Permits.**

The Contractor and all of its subcontractors, at its and/or their sole expense, shall obtain and maintain all appropriate permits required in connection with the performance of the Project during the term of the Agreement.

The required permits include:

1. Traffic control plans
2. A business license is required from the City of Imperial
3. The Contractor shall provide the necessary water for this task. The Contractor shall obtain a temporary water meter from the City of Imperial or make necessary water provisions for this Project. Use of the property owner's water for sewer cleaning is not permitted.
4. A Confined Space Permit is required to enter any City's manholes.
5. Any other permit the local agency and jurisdiction require.

**F. Licenses and Certificates.**

The Contractor and all of its subcontractors, at its and/or their sole expense, shall obtain and maintain during the term of the Contract all appropriate licenses and certificates required in connection with the performance of the Project.

The required Licenses and Certificates include:

1. NASSCO's Pipeline Assessment Certification Program (PACP) and Manhole Assessment Certification Program (MACP) are the trusted sources for proper and consistent assessment condition coding of pipelines and manholes.
2. General contractor license A, C36, or C42.
3. Any other Licenses and Certificates required by the local agency and the local jurisdiction.

**G. Oral and Written Explanations.**

Oral explanations or instructions given during the review process or after the award do not bind the city. They become binding when confirmed in writing by an authorized City official.

Written responses to question(s) asked by one proposer will be provided to all proposers who received the Request for Proposals.

**H. Proposer's Representative.**

The person signing the proposal must be a legal representative of the firm authorized to bind the proposer to an agreement in the event of the award.

**I. Insurance.**

General Liability, Automobile, and Worker's compensation insurance are required in the amount outlined in the attached sample Contract.

**J. Bonds.**

The Contractor shall furnish the following bonds in a form and from a bonding company acceptable to the City's General Counsel:

- Faithful Performance: A bond in the amount of 100% of the total contract price guaranteeing the faithful performance of this Agreement and
- Labor and Materials: A bond for labor and materials in the amount of 100% of the total contract price.

**VIII. Exhibits.**

- A. Scope of Work
- B. Sample Agreement
- C. Price Proposal Form
- D. Main Sewer Line and Manhole Location Maps

## EXHIBIT A - SCOPE OF WORK

### A. General Procedures.

The Contractor shall perform CCTV inspections of sewer mains and manholes within the City's sewer system, including capturing or verifying key asset attributes. Using the GIS map provided by the City, the Contractor shall identify and document any unmapped sewer mains and manholes within the designated project area. All newly identified assets shall be included in the scope of inspection. The project is expected to include approximately 12 miles of sewer main inspections and the cleaning and inspection of 1,700 manholes. City staff will clean the sewer main pipelines prior to the inspection; the contractor will be responsible for plugging the pipes for the inspection.

The Contractor shall assess and classify all maintenance and structural defects in accordance with NASSCO's PACP and MACP rating systems. Additionally, the Contractor shall identify and document all red flag areas, lateral connection locations, and the precise locations of observed defects within the sewer mains.

All inspection, events, and inventory data, including video, condition assessments, newly identified assets, and defect locations, shall be delivered in a GIS-compatible format suitable for integration into the City's enterprise GIS. GIS deliverables shall include georeferenced asset locations, attribute updates, PACP and MACP codes, and any newly mapped features with appropriate metadata. Final deliverables must be reviewed and accepted by City staff prior to project closeout.

The Contractor shall comply with the detailed CCTV Inspection requirements below. The scope of work includes, but is not limited to, the following:

#### 1. Sewer Main Video Inspection.

Sewer main video inspection shall include producing and logging of the sewer main video inspection as specified in the following paragraphs.

All pipeline inspections shall be conducted using the National Association of Sewer Service Companies (NASSCO) Pipeline Assessment Certification Program (PACP) Standards and NASSCO-certified software. All CCTV operators shall be certified through the NASSCO program.

The Contractor shall utilize the City's **GIS to pre-populate the session data**. Pipe and Manhole IDs shall be used for each section of pipe. The contractor shall provide a file geodatabase or shapefile with the following feature classes:

#### 1. SewerInspection

The line feature class SewerInspection should contain the following fields to be populated with field verified data found during the inspection along with any other industry standard fields:

Note: If pipe size or any other attribute is prepopulated, then pipe size and other pre-populated attributes must be verified. If pipe size is blank or Null value, then verify and update pipe size along with other critical attributes.

- Contract No.
- Inspection Date
- Inspection Time (Can include date and time in one field)
- Contractor name
- Contractor number
- Surveyor's name
- Street name
- Pipe ID
- Upstream manhole ID
- Downstream manhole ID
- Inspection direction
- Pipe size
- Pipe material
- Invert Pipe Elevation (in relation to top of lid of manhole in hundredths of inch)
- Photo link
- Video link
- Audio link (unless it's part of video)
- Red Flag Condition (Choice values)
- PACP Structural Grade
- PACP O&M Grade
- Recommendation Structural (See choices below:)
  - No action needed
  - Monitor
  - Minor repair
  - Rehabilitation
  - Replacement
  - Immediate Emergency Response
- Recommendation O&M (See choices below:)
  - No action needed
  - Monitor
  - Cleaning
  - Root remediation
- Comments

## 2. SewerLineObservations

The point feature class SewerLineObservations should contain the following fields to be populated with field-verified data found during the inspection, along with any other industry standard fields:

- Contract No.

- Inspection Date
- Inspection Time (Can include date and time in one field)
- Contractor name
- Contractor number
- Surveyor's name
- Street name
- Pipe ID
- NASSCO Defect Code
- Observation Type (Minimum choice values below)
  - Defect
  - Connection Point
  - Red Flag
  - Roots
- Defect type (choice values preferred)
- Defect Description
- Connection point size
- Connection point material
- Photo link
- Video link
- Audio link (unless it's part of video)
- Comments

### 3. ManholeInspection

The point feature class ManholeInspection should contain the following fields to be populated with field verified data found during the inspection along with any other industry standard fields:

- Contract No.
- Inspection Date
- Inspection Time (Can include date and time in one field)
- Contractor name
- Contractor number
- Surveyor's name
- Street name
- Manhole ID (Primary Key)
- Upstream manhole ID
- Downstream manhole ID
- Lid type
- Lid casing material
- Interior lining material
- Base material
- Photo link
- Video link

- Audio link (unless it's part of a video)
- MACP Structural Grade
- MACP O&M Grade
- Recommendation Structural (See choices below:)
  - No action needed
  - Monitor
  - Minor repair
  - Rehabilitation
  - Replacement
  - Immediate Emergency Response
- Recommendation O&M (See choices below:)
  - No action needed
  - Monitor
  - Cleaning
  - Root remediation
- Comments

#### 4. ManholeObservation table

The ManholeObservation table should be a related table that is tied with the primary key of the ManholeInspection feature class and foreign key of the ManholeObservation table. The related table should define each observation found in a manhole and should contain the following fields to be populated with field verified data found during the inspection along with any other industry standard fields:

- Inspection Date
- Inspection Time (Can include date and time in one field)
- Surveyor's name
- Manhole ID Inspection (Foreign Key)
- NASSCO Defect Code
- Defect type (choice values preferred)
- Defect Code Plain Text (Defect code in plain text)
- Defect SubType (if too many defect types exist, contractor should narrow the defect classifications types down to 5-7 and add all the defect types into a sub type or sub category)
- Photo link
- Video link
- Audio link (unless it's part of video)
- Comments

The location of all laterals and defects, as defined in the PACP guidelines, shall be documented. The recorded digital files shall include a narrative description of all observations made by the observer and shall be included in the log.

The initial text screen for each pipe reach shall be identified with text and voice recording, including the following:

1. City of Imperial and Contract No.
2. Date
3. Time
4. Contractor's name and number
5. Surveyor's name
6. Street name
7. Pipe ID
8. Upstream manhole ID
9. Downstream manhole ID
10. Inspection direction
11. Pipe size
12. Pipe shape
13. Pipe material

During the CCTV inspection, the running screen shall show the running footage and the following text:

1. CITY OF IMPERIAL
2. Upstream Manhole ID
3. Downstream Manhole ID
4. Inspection Direction
5. Street Location
6. Pipe Size
7. Pipe Material
8. Date
9. Time

The Contractor shall use a color pan and tilt camera or a side wall scanning (panoramic) camera specifically designed and constructed for sewer inspection. Each sewer to be televised shall be suitably isolated to control flow during the inspection. The Contractor shall provide a recording of the televised sewer inspection, locating each sewer service connection entering the sewer.

Lighting for the pan and tilt camera or side wall scanning camera shall provide a clear picture of the entire periphery of the existing sewer.

The pan and tilt camera shall pause, pan, and visually inspect all service connections, pipe ends, and maintenance or structural defects. If utilizing a camera with side wall scanning capabilities, pausing and panning of each lateral is not necessary during the inspection if the image clearly depicts the inside of the lateral for post-processing. If a blockage cannot be removed and hampers the televising of the sewer in one direction, then the Contractor shall attempt to complete the

section by televising from the other manhole to complete the section; this reversal should immediately follow the initial direction. The Contractor must immediately report the obstruction to the City.

Sidewall scanning inspection systems are imaging cameras that are capable of a continuous 360-degree image capture of the wall of the pipeline being inspected. These systems may have one or multiple cameras to capture the complete interior view of the pipeline. Due to the high resolution of the image quality, the inspections may be conducted at a higher speed than the color pan and tilt CCTV method. Once the pipeline inspections are completed, the captured images can be linked with a companion software package that allows for identifying and coding defects and features in the pipeline. Typically, these systems provide a fold-flat view and a perspective view (typical of CCTV) of the pipeline.

If the image quality is not adequate for post-inspection coding, the Contractor shall be required to repeat the survey at the Contractor's expense.

The Contractor shall perform all CCTV inspections in accordance with NASSCO's Pipeline Assessment Certification Program (PACP). CCTV inspections will be delivered entirely in electronic format. The entire survey shall be recorded in an approved electronic format and submitted with electronic links between the data and the video. All television inspection reports shall be within +/- two (2) feet of the measured linear footage between manholes along the existing sewer centerline from the start of the pipe to the end of the pipe. All City and PACP required header information must be fully and accurately entered on all CCTV reports. Work not following these specifications may be rejected for payment, and the Contractor may be required to redo the work.

The Contractor shall provide a PACP certified operator on site at all times during the entire survey. If video is to be coded separately from the actual recording, both the onsite Operator and the individual performing the PACP coding shall be PACP certified. The Contractor shall provide proof of certification prior to commencement of work, prior to a change in personnel involved in data collection, and as requested by the City.

The Contractor will document and perform an above-ground survey of each manhole, recording along the alignment of the interceptor and surface cover, and a still photo of the exterior of the manhole and surrounding area. The camera will start at the manhole rim in line with the largest diameter outgoing pipe, rotating the camera clockwise until a 360-degree panorama is complete. The camera shall be moved through the line at a moderate rate, stopping when necessary to permit proper documentation of the condition of the sewer line, manhole, lateral wyes and lateral location. In no event will the television camera be pulled at a speed greater than 30 feet per minute. Manual winches, power winches, TV cable, and power rewinds, or other devices that do not obstruct the camera view or interfere with proper documentation of the sewer line conditions shall be used to move the camera through the sewer line. If, during the inspection operation, the television camera will not pass through the entire sewer, the Contractor shall set up its equipment so that the inspection can be performed from the opposing manhole.

When manually operated winches are used to pull the television camera through the line, telephones or other suitable means of communication shall be set up between the two manholes of

the section being inspected to insure good communications between members of the crew.

The importance of accurate distance measurements is emphasized. Measurement for location of defects shall be made by means of a camera-mounted transmitter and aboveground receiver. Marking on the cable, which requires interpolation for depth of the manhole, will not be permitted.

To establish criteria for video picture quality to be maintained throughout the Project, the Contractor shall furnish a thumb drive of a previous sewer inspection that meets these specifications for quality. This thumb drive shall become the property of the City. It will be used as a standard to judge the acceptability of video inspections produced on this Project.

The audio portion of the inspection report, recorded at the time of inspection, shall be intelligible in its entirety. The information contained in the audio recording shall include (1) the location of the sewer, (2) the location of the manholes involved, (3) the direction of travel, (4) a description of conditions in the sewer as they are encountered, and (5) the location and entrance condition of service laterals.

Any Red Flag Conditions shall be reported immediately to the City. Red Flag Conditions are things such as root ball or other large obstruction blocking flow path, large hole in pipe or other defect that could lead to a collapsed pipe, collapsed pipes, large offset joint where sewage may be leaving the system, etc.

Any assessments that cannot be inspected from manhole to manhole shall be listed as MSA – Survey Abandoned. If the reason for the MSA is not a cause for a Red Flag Condition, it shall be noted in the inspection report and conveyed to the City. If possible, the Reverse Run shall be completed from the opposite manhole. If the camera fails to reach the same point in the pipe where the initially discovered obstruction is located, the inspection of this reach shall be considered complete and flagged. It should be noted that inspection of the entire sewer reach could not be completed.

If a manhole not listed in the database is found, a new inspection shall be started. The added structures and inspections shall be noted and the missing manhole should be added to the proper ManholeInspection feature class in GIS by the contractor.

If a sewer main is not listed in the database is found, a new inspection shall be started. The added structures and inspections shall be noted and the missing sewer main should be added to the proper SewerInspection feature class in GIS by the contractor.

## 2. Manhole Inspection.

Manholes shall be inspected in accordance with the NASSCO standards. The Contractor shall determine the maintenance and structural deficiencies of the manholes in accordance with the MACP rating system.

The contractor shall measure and report the size and material of each pipeline in the manhole. Measurements shall be taken from the top of the manhole to the invert of each pipe documented

in the report and in the GIS feature classes and tables and reported to the city.

**B. Order of Work.**

The Contractor shall coordinate its work with all other workers or utility companies working in the work area designated for CCTV inspection.

Sewer video inspection of each segment of a sewer main shall be done a maximum of one week after the cleaning of that segment (the City to clean the pipeline segments). If the video inspection of the sewer line is not done within the next week after the cleaning day, new line cleaning shall be performed for the same segment by the contractor at no extra cost to the City before the video inspection.

**C. Sewer Mains and Manholes to be Inspected.**

All sewer mains and manholes shall be visually inspected using CCTV and video. The inspections shall be done one sewer section at a time. Flows shall be controlled as specified herein while the inspection work is in progress. Sewer line and manhole location maps will be provided only upon request to the City. The city's maps are not guaranteed to be 100% accurate.

**D. Submittals.**

1. The Contractor shall deliver monthly video inspections and logs on a thumb drive or external hard drive concurrent with the submission of an invoice.
2. The Contractor shall furnish one color video recording, with the target, for each section of the sewer inspected and JPEG files of all photographs taken during the inspection. The videos shall show the date the work was performed and the location of the entry manhole. Videos shall indicate cumulative footage from the entry manhole, as verified by the camera-mounted transmitter and receiver. Video recordings shall be included in the monthly report.

The video files shall be in standard MPEG/JPEG format. If the City approves a different electronic file format to allow for a higher-resolution video or photo file, the Contractor shall also deliver a "viewer" program and support for the software used.

3. The Contractor shall furnish a report and high-resolution photos for every section of the sewer mains indicating the location of all laterals and connections encountered, the location of any breaks, obstructions, offsets, high points, sags, or other major defects, and the condition of manholes. All reports shall be neatly typed. Photos, thumb drives, hard drives, reports, and all related work shall be included in various items and shall not be considered for additional payment.
4. The Contractor shall deliver an external hard drive that contains comprehensive NASSCO Data, including the following:

- a) Standard PACP Exchange database;
- b) An ESRI GIS file geodatabase with the feature classes, tables, and fields, and choice values described in EXHIBIT A, Sections A and A.1. The file shall be provided using NAD 1983 State Plane California VI FIPS 0406 (US Feet) coordinate system;
- c) All video inspections and photographs;
- d) Plots of each pipe inspected with the defects shown with distance in the pipe;
- e) Observation reports with images;
- f) List of all Red Flag Conditions found in the system;
- g) List of all incomplete inspections with reasons for not completing them;
- h) List of all areas where roots were removed;
- i) Copy of the “viewer” program in support of the software used;
- j) The final report of the sewer system.

**E. Safety.**

The Contractor shall have a documented safety program in place that meets all applicable occupational safety and health standards, rules, regulations, and orders established by the State of California. The Site Safety Plan and all related work shall be included in various items and shall not be considered for additional payment. This document shall be submitted to the City before the beginning of the project.

**F. Experience.**

The Contractor shall have at least five years’ experience in the television inspection of sanitary sewers. The thumb drive and/or video files shall be reviewed by someone with a minimum of five years of experience in evaluating and repairing problems in sanitary sewer mains.

**G. Flow Control.**

When the sewer line's flow depth at the upstream manhole of the section being inspected is above the maximum allowable depth shown below, the flow shall be reduced by operating pump stations, plugging or blocking the flow, or pumping and bypassing the flow. Reducing the flow depth and all related work shall be included in various items and shall not be considered for additional payment.

1. Allowable Depth of Flow.

When performing CCTV inspection, the flow depth shall not exceed 5% of the pipe diameter or the depth where the camera is not submerged, whichever is smaller, as measured in the manhole.

2. Plugging or Blocking and Pumping.

During video inspection, flow shall be reduced to the limits specified herein. When sewer flow control is required, the Contractor shall furnish, install, and operate pumps, plugs, conduits, and other equipment to divert the flow of sewage around the pipeline reach where work is to be performed.

A sewer plug shall be designed to release all or any portion of the sewage. A tagline shall be provided for the plug, which shall be inserted into the line upstream of the section being inspected.

The pumping system (if necessary) shall be sufficient to handle the existing flow plus additional flow that may occur during a rainstorm. If pumping is required on a 24-hour basis, engines shall be equipped to keep noise to a minimum. Standby pumps shall be provided as needed. The Contractor shall do pumping so that it will not damage public or private property or create a nuisance or health menace. The pumped sewage shall be in an enclosed hose or pipe and reinserted into the sanitary sewer system.

Sewage shall not be allowed to flow in gutters, streets, over sidewalks, etc., nor shall it be allowed to flow into the storm inlets or conduits. After the work has been completed, the flow shall be restored to normal.

Plugging or blocking and all related work shall be included in various items and shall not be considered for additional payment.

3. Flow Control Precautions.

When the flow in a sewer is plugged, blocked, or bypassed, precautions shall be taken to protect all sewers from damage that might result from sewer surcharging. Precautions shall also ensure that flow control operations do not cause flooding or damage to public or private property being served by the sewers involved. Sewer flow shall not be disrupted for any of the city's customers.

**I. Measurement and Payment.**

Payment for the work, as further specified herein, shall include all compensation to be received by the Contractor for furnishing all tools, equipment, supplies, and manufactured articles and for all labor, operations, mobilization, and incidentals appurtenant to the work being described, as necessary to complete the various items of the work specified, including Occupational Safety and Health Administration requirements for any item that is not specifically set forth in the proposal, and the costs therefor shall be included in the prices named in the various bid items for the work.

The following items of work will not be measured for payment, but the cost thereof will be included in the prices named in the various bid items for the work:

1. Data entry, computerized equipment, software, and hardware to submit the required electronic submittals.
2. Completion of all electronic forms.
3. Photographic equipment and supplies used to show sewer pipe and manhole defects.
4. Bypass pumping and flow control where required by the Contractor to perform his or her work.
5. Demobilization and mobilization.
6. Updates to the schedule as required by the City.
7. Right of entry to private property.
8. Dye testing of service connections in order to meet the CCTV specification.

Payment for maintenance of traffic and detour barriers and for conforming to all of the provisions of these specifications shall be considered to be included in the price for the various bid items for various items of work wherein maintenance or traffic and detours is required and no additional allowance will be made therefor.

In cases where the sewer is entirely cleaned and inspected manhole-to-manhole, payments for CCTV inspection of sewer mains will be based on the measured linear footage between manholes along the existing sewer centerline from manhole wall to manhole wall at the agreed-upon unit price.

All invoicing will be by sewer segment, and payment will be made when all punch list items and rework are completed for each Sewer Segment.

The payment for inspecting the City's manholes will be based on the inspection, photo, and video footage of each manhole at the agreed-upon unit price.

**J. Contractor's CCTV Inspection Services Standard Operating Procedures.**

To assure that all Project sewer pipes are thoroughly inspected and that a usable, quality product is delivered to the city, the Contractor is to follow the following standard operating procedures at all times during this Project. If any of the procedures and guidelines are unclear or ambiguous, the Contractor is to seek guidance from the city before proceeding.

1. CCTV Software.

The Contractor shall use a digital CCTV data acquisition software program for the collection of the CCTV data. If the program does not save the video file in standard MPEG format, the program shall include a "viewer" program, which allows concurrent viewing of the CCTV data and video. The aforementioned viewer program shall be provided to the City at no cost. CCTV observations shall be recorded using NAASCO PACP and MACP standards. CCTV reports shall be provided in PDF format.

2. City's Review of CCTV Submittals.

Concurrent to submitting a monthly invoice by the Contractor, the Contractor shall provide quality control of the submitted work product and submit copies of video, digital data, and image findings in a format specified by the City. The City will perform a Quality Assurance review and no payment shall be made for the submitted work until the City reviews and approves submitted videos and quantities of estimated linear foot of sewer line videotaped.

The City shall confirm or reject the condition assessment results submitted by the Contractor within two weeks of the submission. The city will return work in need of correction or rework to the Contractor on a bi-weekly basis.

The Contractor agrees to abide by the city's submission guidelines for electronic data, reports, and quality standards. The City Engineer's decision is final except in cases where all City guidelines are met and the interpretation of acceptance is subjective.

3. Approval Guidelines.

The City will base its review of the submitted work product upon the following submission guidelines:

- a. All submittals rejected by the City shall not be considered for payment and shall be redone by the Contractor. All hardships or irregularities during video inspection must be thoroughly, clearly, and properly documented with photographs and comments for a pipe to be considered uninspectable.
- b. The proper videotaping procedures are outlined below in the Videotaping Procedures and STOP locations section. All submittals with premature or improper STOP procedures will be rejected.
- c. The clarity of the video inspection shall be in a quality wherein the City may visually confirm the pipe's condition with no obstruction or excessive wastewater flows. If the City cannot positively confirm the condition of the pipe due to poor video quality, pipe flow or obstruction, then the submittal may be rejected by the City if:
  - The pipe was improperly cleaned, or exhaustion of approved cleaning methods was not properly documented.
  - The pipe flow was not stopped or controlled as per the specifications.

4. Videotaping Procedures and "STOP" Locations.

Payment shall be at the unit price bid as noted in the specifications from the start manhole structure to the end manhole structure or from the start manhole to a STOP location.

All video inspections submitted by the Contractor shall proceed only as detailed by the specific situations outlined below:

- a. 1<sup>st</sup> condition - Ideally, the video inspection shall proceed from the start manhole structure to the end manhole structure without obstruction, blockages, or interference from excessive wastewater flows. Inspections shall proceed from upstream to downstream unless access into the upstream structure is prevented or the inspection is a reverse setup.
- b. 2<sup>nd</sup> condition - If a STOP location is encountered before reaching the end manhole structure, then:

1. All STOP locations shall be confirmed by video imaging from the start of the run (first manhole structure) to the point of the STOP causing event. Include appropriate observation coding and clear concise comments in the report documenting the reason for the STOP event.
  2. Any STOP event shall be followed with a REVERSE SETUP from the opposite end of the line segment.
  3. If the reverse video inspection can proceed from the end manhole structure to the point of the initial STOP causing event, then the video inspection shall be considered complete.
- c. 3rd Condition - Proceeding from the REVERSE SETUP as outlined in the 2nd Condition above, if a second STOP location is found before reaching the initial STOP point during the cleaning procedure, its presence shall be confirmed by video imaging from the start of the REVERSE SETUP run to the point of the STOP causing event. Include appropriate observation coding and clear concise comments in the report documenting the reason for the STOP event.

5. No Payment and Rejection for Partially Completed Work.

The city will not pay and will reject partially completed work in the following situations:

- a. Line cleaning and incomplete inspection work is submitted without a picture and thorough, clear, concise description of the STOP event.
- b. A REVERSE SETUP and camera run is not attempted after a STOP is recorded and when access by the camera at the opposite end of the selected line segment is feasible.
  1. Where REVERSE SETUPS are attempted but unsuccessful, thorough documentation with videos, pictures and comments must be provided in order for the area to be considered "Uninspectable".
  2. In any instance where the feasibility or acceptability of a REVERSE SETUP or STOP event is in question, the Contractor shall contact the City, which shall make the final decision on such matters.
- c. Excessive wastewater is present in the line as described in these specifications.
- d. In any instance where the city rejects the work or if the City determines that the Contractor failed to follow the standard operating procedures.

**K. Work Hours.**

The Contractor must complete all work such that no homeowner is without sewer service unless otherwise directed by the city. Local noise ordinances or agencies controlling roadway closures may control starting or stopping operations. Before starting operations, the Contractor shall advise the City of the restrictions imposed by the local agencies.

The workdays are Monday to Friday, and the work hours are from 7 am to 7 pm. local time. Local restrictions imposed by the local agencies supersede the workdays and the work hours. No work will be allowed on weekends or holidays except at the discretion of the City.

**L. Decrease/Increase in Service and Stop Work Due To Inclement Weather.**

The unit quantities set forth in this Request for Proposals are best estimates, and the actual unit quantities may differ from those set forth in the Request for Proposals. This Request for Proposals and the ultimate Agreement do not guarantee a specific amount of work or lump sum payment. In the event the actual unit quantity for any item exceeds the unit quantity stated in the Request for Proposals, the Contractor will be required to notify and obtain approval of the City prior to proceeding to perform cleaning and inspection services with respect to such additional unit quantities. Upon receipt of written authorization from the City, the Contractor will be required to provide cleaning and inspection services at the agreed upon unit prices with respect to up to one hundred twenty percent (120%) of the unit quantity set forth in the Request for Proposals for any item.

The City further reserves the right to suspend or stop the performance of any or all of the work under the Agreement due to inclement weather conditions.

## EXHIBIT B – SAMPLE CONTRACT

### PROFESSIONAL SERVICES AGREEMENT FOR THE 2025 SEWER MAINS CCTV VIDEO INSPECTION AND CLEANING

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter “Agreement”) is made this \_\_\_ day of \_\_\_ 2023, by the CITY OF IMPERIAL, a public entity (hereinafter referred to as “CITY”) and [NAME OF CONTRACTOR], a [TYPE OF ENTITY AND STATE OF ORGANIZATION], (hereinafter referred to as “CONTRACTOR”). CITY and CONTRACTOR are sometimes hereinafter individually referred to as “Party” and are hereinafter collectively referred to as the “Parties.”

#### RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to City of Imperial Council authorization dated \_\_\_\_\_, 2025.
2. CITY has determined there is a need to retain the professional services of a qualified company to provide CCTV video inspection of CITY’s gravity sewer mains and manholes (the “Project”) in accordance with the Request for Proposals for the 2025 CITY OF IMPERIAL Sewer System CCTV Video Inspection Project, dated November 7, 2023 (hereinafter referred to as the “Request for Proposals”) prepared by CITY.
3. In response to the Request for Proposals, CONTRACTOR has submitted to CITY a proposal, dated [DATE], to provide CITY with professional CCTV video inspection the “Proposal”).
4. CONTRACTOR represents and maintains that it is uniquely qualified by virtue of its experience, training, education, reputation, and technical expertise to provide the professional CCTV video inspection services to CITY for the Project and has agreed to provide such services as provided herein. CITY does not have the personnel, training, certification, or specialized technical expertise necessary to perform the work and services contracted for herein.
5. CITY desires to retain CONTRACTOR to provide such professional CCTV video inspection and cleaning services for the Project.

#### AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Term and Termination. This Agreement shall cover services rendered from the full execution of this Agreement through completion of the tasks outlined in the Request for

Proposals and CONTRACTOR's Proposal, unless earlier terminated by the CITY. This Agreement may be terminated by CITY without cause upon thirty (30) days' written notice. In such an event, the CITY will compensate CONTRACTOR for work performed to date in accordance with Section 3.4 of this Agreement. CONTRACTOR is required to present evidence to support the completion of the performed work. CONTRACTOR is required to present evidence to support the completion of the performed work.

2. Services to be Provided.

2.1 Scope of Services and Standard of Performance. In compliance with all terms and conditions of this Agreement, CONTRACTOR agrees to provide and perform professional cleaning and CCTV video inspection of CITY's gravity sewer mains and manholes for the Project as set forth in (a) the Proposal, which is attached hereto as Exhibit "A" and incorporated herein by reference, and (b) the Scope of Work included in the Request for Proposals, which is attached hereto as Exhibit "B" and incorporated herein by reference (hereinafter referred to as the "Scope of Services," the "Services" or "Work"). As a material inducement to CITY entering into this Agreement, CONTRACTOR acknowledges and understands that the Services and Work contracted for under this Agreement require specialized skills and abilities and that, consistent with this understanding, CONTRACTOR's Services and Work shall be performed in a skillful and competent manner and shall be held to a standard of quality and workmanship prevalent in the industry for such Services and Work and with the standards recognized as being employed by professionals in the same discipline in the State of California. CONTRACTOR represents and warrants that it is skilled in the professional discipline necessary to perform the Services and Work and that it holds the necessary skills and abilities to satisfy the standard of work as set forth in this Agreement. CONTRACTOR represents and warrants that it and all of its employees, subconsultants and subcontractors providing any Work or Services under this Agreement shall have sufficient skill and experience to perform the Services and Work assigned to them. All Services and Work shall be completed to the reasonable satisfaction of CITY. The Proposal, the Request for Proposals, and this Agreement do not guarantee any specific amount of work.

2.2 Contract Documents. The Agreement between the Parties shall consist of the following: (1) this Agreement; (2) CONTRACTOR's Proposal submitted to CITY; and the Scope of Work included in the Request for Proposals, which shall collectively be referred to collectively hereinafter as the "Contract Documents." The CONTRACTOR's Proposal is attached hereto as Exhibit "A" and is hereby incorporated by reference and made a part of this Agreement. The Scope of Work included in the Request for Proposals is attached hereto as Exhibit "B" and is hereby incorporated by reference and made a part of this Agreement. All provisions of the Contract Documents shall be binding on the Parties. Should any conflict or inconsistency exist in the Contract Documents, the conflict or inconsistency shall be resolved by applying the provisions in the highest priority document, which shall be determined in the following order of priority: (1st) the terms and conditions of this Agreement; (2nd) the provisions of the Consultant's Proposal (Exhibit "A"); and (3rd) the provisions of Scope of Work.

2.3 Compliance with Law. CONTRACTOR shall comply at all times during the term of this Agreement with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government, including without limitation all applicable fair labor standards and Cal/OSHA requirements. CONTRACTOR shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of the Work and Services, including all Cal/OSHA requirements, and shall give all notices required by law. CONTRACTOR shall be liable for all violations of such laws and regulations in connection with performing the Work and Services. If CONTRACTOR performs any Work or Services in violation of such laws, rules, and regulations, CONTRACTOR shall be solely responsible for all penalties and costs arising therefrom. CONTRACTOR shall defend, indemnify, and hold CITY, its officials, officers, employees, agents and volunteers, free and harmless from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules, or regulations.

2.4 Licenses, Permits, and Fees. Prior to performing any Services or Work hereunder CONTRACTOR shall obtain all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession and perform the Work and Services required by this Agreement. CONTRACTOR represents and warrants to CITY that CONTRACTOR shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement and any extension, any license, permit, qualification, or approval that is legally required for CONTRACTOR to perform the Work and Services under this Agreement. CONTRACTOR shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the CONTRACTOR's performance of the Work and Services required by this Agreement, and shall defend, indemnify, and hold CITY, its officials, officers, employees, agents and volunteers, free and harmless from and against any claim or liability arising out of any failure or alleged failure to obtain such license, permits, and approvals of whatever nature that are legally required to perform the Work or Services.

2.5 Familiarity with Work. By executing this Agreement, CONTRACTOR warrants that: (1) it has thoroughly investigated and considered the Scope of Work or Services to be performed; (2) it has carefully considered how the Services should be performed and has carefully examined the location or locations at or with respect to where such Services or Work is to be performed and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of attending performance of the Services under this Agreement. If the Services involve work upon any site, CONTRACTOR represents and maintains that CONTRACTOR has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of any Services hereunder. Should CONTRACTOR discover any latent or unknown conditions materially differing from those inherent in the Work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR's risk, until written instructions are received from CITY.

2.6 Care of Work. CONTRACTOR shall adopt reasonable methods during the term of the Agreement to furnish continuous protection to the Work and the equipment, materials, papers, documents, plans, studies, and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the Work by CITY, except such losses or damages as may be caused by CITY's own negligence.

2.7 Further Responsibilities of Parties. Both Parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both Parties agree to act in good faith to execute all instruments, prepare all documents, and take all actions as may be reasonably necessary to carry out the purposes of this Agreement.

### 3. Compensation.

3.1 Amount. For the Services and Work rendered pursuant to this Agreement, CONTRACTOR shall be compensated by CITY for each manhole inspected and each linear foot of sewer cleaned and inspected, as set forth in the Scope of Work (Exhibit "B"), at the unit prices set forth in the Price Proposal Form included within the Proposal (Exhibit "A"). CONTRACTOR acknowledges that the unit quantities set forth in the Request for Proposals are best estimates by CITY and that the actual unit quantities may differ from those set forth in the Request for Proposals. CONTRACTOR shall notify and obtain approval of CITY prior to performing Services with respect to any item in excess of the estimated unit quantity for such item set forth in the Request for Proposals. Upon receipt of written authorization from CITY's City Manager or his or her designee, CONTRACTOR agrees to provide Services at the unit prices set forth in the Proposal with respect to up to one hundred twenty percent (120%) of the unit quantity set forth in the Request for Proposals for any item.

3.2 Payment. For Work or Services under this Agreement, payment shall be made in arrears per invoice for Work completed, subject to the payment provisions set forth in the Scope of Work (Exhibit "B").

3.3 Changes in Scope. In the event any change or changes in the Scope of Services is requested by CITY and agreed to by CONTRACTOR, the Parties shall execute a written amendment to this Agreement, setting forth with particularity all terms of such amendment, including, but not limited to, any additional fees. An amendment may be entered into: (a) to provide for revisions or modifications to documents or other work product or work when documents or other work product or work is required by the enactment or revision of law subsequent to the preparation of any documents, other work product, or work; and/or (b) to provide for additional services not included in this Agreement or not customarily furnished in accordance with generally accepted practice in CONTRACTOR's profession.

3.4 Termination. CITY shall have the right to terminate this Agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

3.5 Appropriations. This Agreement is subject to and contingent upon funds being appropriated therefore by the City of Imperial Council for each fiscal year covered by the term of this Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to CITY.

4. Insurance requirements.

4.1 Commencement of Work. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.

4.2 Workers Compensation Insurance. During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.

4.3 Insurance Amounts. CONTRACTOR and all subcontractors shall procure and maintain insurance acceptable to CITY. Unless otherwise agreed or waived in writing by CITY's City Manager, CONTRACTOR and all subcontractors shall maintain the following insurance for the duration of this Agreement:

(a) Commercial general liability in an amount of \$2,000,000.00 per occurrence: **claims made and modified occurrence policies are not acceptable**; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A- Class VII or better, as approved by the CITY.

(b) Automobile liability in an amount of \$1,000,000.00 combined single limit: **claims made and modified occurrence policies are not acceptable**; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A- Class VII or better, as approved by the CITY.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respect to CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.

5. Non-Liability of Officials and Employees of the City. No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.

6. Conflict of Interest. No officer or employee of the CITY shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his or her financial interest or the financial interest of any corporation, partnership, or association in which they are, directly or indirectly, interested in violation of any state statute or regulation. CONTRACTOR represents and warrants that it has not paid or given and will not pay or give any third party any money or other consideration in exchange for obtaining this Agreement.

7. Covenant Against Discrimination. In connection with its performance under this Agreement, CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, disability, medical condition, religion, color, sex, sexual orientation, age, marital status, ancestry, or national origin. CONTRACTOR shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, disability, medical condition, religion, color, sex, sexual orientation, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

8. Independent Contractor.

(a). The legal relationship between the Parties is that of an independent contractor, and nothing herein shall be deemed to make CONTRACTOR a CITY employee. During the performance of this Agreement, CONTRACTOR and its officers, employees, and agents shall act in an independent capacity and shall not act as CITY officers or employees. CONTRACTOR will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. The personnel performing the Services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR's exclusive direction and control. Neither CITY nor any of its officials, officers, employees, agents or volunteers shall have control over the conduct of CONTRACTOR or any of its officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR, its officers, employees or agents, shall not maintain a permanent office or fixed business location at

DISTRICT's offices. CITY shall have no voice in the selection, discharge, supervision, or control of CONTRACTOR's officers, employees, representatives or agents or in fixing their number, compensation, or hours of service. CONTRACTOR shall pay all wages, salaries, and other amounts due its employees in connection with the performance of Services under this Agreement and shall be responsible for all reports and obligations respecting them, including but not limited to social security income tax withholding, unemployment compensation, workers' compensation, and other similar matters. CITY shall not in any way or for any purpose be deemed to be a partner of CONTRACTOR in its business or otherwise a joint venturer or a member of any joint enterprise with CONTRACTOR.

(b) CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability against CITY, or bind CITY in any manner.

(c) No CITY benefits shall be available to CONTRACTOR, its officers, employees, or agents, in connection with the performance of any Work or Services under this Agreement. Except for professional fees paid to CONTRACTOR as provided for in this Agreement, CITY shall not pay salaries, wages, or other compensation to CONTRACTOR for the performance of any Work or Services under this Agreement. CITY shall not be liable for compensation or indemnification to CONTRACTOR, its officers, employees, or agents, for injury or sickness arising out of performing any Work or Services hereunder. If for any reason any court or governmental agency determines that the CITY has financial obligations, other than pursuant to Section 3 herein, of any nature relating to salary, taxes, or benefits of CONTRACTOR's officers, employees, representatives, agents, or subconsultants or subcontractors, CONTRACTOR shall defend, indemnify, and hold harmless CITY from and against all such financial obligations.

9. Notices. All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice, and shall be deemed received upon the earlier of (i) the date of delivery to the address of the person to receive such notice if delivered personally or by messenger or overnight courier; or (ii) five (5) business days after the date of posting by the United States Post Office if by mail. These addresses shall be used for delivery of service of process.

(CONTRACTOR) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(CITY) City of Imperial  
Attention: Jenell Guerrero  
420 S. Imperial Ave.  
Imperial, CA 92251  
[jguerrero@imperial.ca.gov](mailto:jguerrero@imperial.ca.gov)

10. Time of Essence; Liquidated Damages. Time is of the essence in the performance of this Agreement. The Parties hereby agree that all Work with respect to the unit quantities set forth in the Request for Proposals is intended to be completed by no later than *March 7, 2026*. With respect to all Work with respect to unit quantities in excess of those set forth in the Request for Proposals,

the Parties hereby agree that such Work is intended to be completed within the time period(s) set forth in the schedule contained in CONTRACTOR's Proposal. It is agreed by the Parties to the Agreement that in case all the work called for under this Agreement is not completed before or upon the expiration of the time limits set forth herein, the damage will be sustained by the CITY, and that it is and will be impracticable to determine the actual damage which the CITY will sustain in the event of and by reason of such delay. It is therefore agreed that the CONTRACTOR will pay to the CITY the sum of five hundred Dollars (\$500) per calendar day for each and every day's delay beyond the time prescribed to complete the Work; and the CONTRACTOR agrees to pay such liquidated damages as herein provided, and in case the same are not paid, agrees that the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement.

It is further agreed that in case the work called for under this Agreement is not finished and completed in all parts and requirements within the time specified, the CITY shall have the right to extend the time for completion or not, as may seem best to serve the interest of the CITY; and if it decides to extend the time limit for the completion of this Agreement, it shall further have the right to charge the CONTRACTOR, his or her heirs, assigns, or sureties, and to deduct from the final payment for the work, all or any part, as it may deem proper, of the actual costs and overhead expenses which are directly chargeable to this Agreement, and which accrue during the period of such extensions. The CONTRACTOR shall not be assessed with liquidated damages during any delay in the completion of the Work caused by an act of God or of the public enemy, acts of the CITY, fire, flood, epidemic, quarantine restriction, strikes, freight embargoes, and unusually severe weather or delays of subcontractors due to such causes; provided that the CONTRACTOR shall, within one (1) day from the beginning of such delay, notify the CITY in writing of the causes of delay. The CITY shall ascertain the facts and the extent of the delay, and its findings of the facts thereon shall be final and conclusive.

11. Limitations Upon Subcontracting and Assignment. The experience, knowledge, capability, and reputation of CONTRACTOR, its principals, and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without the written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.

12. Indemnification. CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive Council, officers, agents, and employees from any and all third party claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for bodily injury or death of any person, or damage to property, or interference with use of property, to the extent caused by negligent acts, errors or omissions or willful misconduct by CONTRACTOR, CONTRACTOR's agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The exception to CONTRACTOR's responsibility to protect, defend, and hold harmless CITY, is due to the active negligence of CITY, or any of its elective or appointive Council, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

13. Bonds. CONTRACTOR shall furnish the following bonds in a form and from a bonding company acceptable to the CITY's General Counsel:

(a) Faithful Performance: A bond in the amount of 100% of the total contract price guaranteeing the faithful performance of this Agreement, and

(b) Labor and Materials: A bond for labor and materials in the amount of 100% of the total contract price.

14. Reports.

(a) Each and every report, draft, work product, map, record and other document, hereinafter collectively referred to as "Report", reproduced, prepared or caused to be prepared by CONTRACTOR pursuant to or in connection with this Agreement, shall be the exclusive property of CITY. CONTRACTOR shall not copyright any Report required by this Agreement and shall execute appropriate documents to assign to City the copyright to Reports created pursuant to this Agreement. Any Report, information and data acquired or required by this Agreement shall become the property of CITY, and all publication rights are reserved to CITY.

(b) All Reports prepared by CONTRACTOR may be used by CITY in the execution or implementation of:

- (1) The original Project for which CONTRACTOR was hired;
- (2) Completion of the original Project by others;
- (3) Subsequent additions to the original Project; and/or
- (4) Other CITY projects as appropriate.

(c) No Report, information or other data given to or prepared or assembled by CONTRACTOR pursuant to this Agreement shall be made available to any individual or firm by CONTRACTOR without prior approval by City.

15. Prevailing wages. CITY has determined that the Work and Services under this Agreement requires work of labor categories which are subject to Prevailing Wage Laws identified in the State of California Labor Code. CONTRACTOR is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. CONTRACTOR agrees to fully comply with all applicable federal and state labor laws (including, without limitation, the Prevailing Wage Laws). It is agreed by the Parties that, in connection with the Work or Services provided pursuant to this Agreement, CONTRACTOR shall bear all risks of payment or non-payment of prevailing wages under California law, and Consultant hereby agrees to defend, indemnify, and hold CITY, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. The foregoing indemnity shall survive termination of this Agreement CONTRACTOR understands and agrees to comply with the following California Labor Code compliance conditions [Labor Code Sections 1720 et seq., 1813, 1860, 1861, 3700]:

15.1 This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and the awarding public agency (“CITY”) and CONTRACTOR agree to be bound by all the provisions thereof as though set forth in full herein.

15.2 CONTRACTOR shall be registered with the Department of Industrial Relations (“DIR”) in accordance with California Labor Code Section 1725.5 and has provided proof of registration to CITY prior to the Effective Date of this Agreement.

15.3 CONTRACTOR agrees to comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at <https://www.dir.ca.gov/oprl/dprevwagedetermination.htm>, are on file with CITY, and are available to any interested party upon request. A copy of said rates shall be posted at each job site during the Term of this Agreement.

15.4 Pursuant to California Labor Code Section 1771.4, CONTRACTOR’s services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONTRACTOR shall post job site notices as prescribed by DIR regulations and furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).

15.5 CONTRACTOR shall comply with the provisions of California Labor Code Section 1776 which, among other things, require Contractor and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as

provided by Section 1776, and (3) inform the CITY of the location of the records. CONTRACTOR is responsible for compliance with Section 1776 by itself and all of its subcontractors.

15.6 CONTRACTOR shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.

15.7 Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this Agreement, and CONTRACTOR and any subcontractor shall comply with and be governed by the laws of the State of California having to do with working hours set forth in Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code. CONTRACTOR shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. CONTRACTOR shall, as a penalty to CITY, forfeit twenty-five dollars (\$25) for each worker employed in the execution of this Agreement by the CONTRACTOR or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code. (See, e.g., Cal. Labor Code §1815.)

15.8 Pursuant to California Labor Code Sections 1860 and 3700, CONTRACTOR will be required to secure the payment of compensation to its employees. By signing this Agreement, CONTRACTOR hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

15.9 Pursuant to California Labor Code Section 1771.1, CONTRACTOR and any subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the California Public Contract Code, or engage in the performance of any contract for public work on a public works project unless registered with the DIR and qualified to perform public work pursuant to California Labor Code Section 1725.2. It is not a violation of California Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by California Business and Professions Code Section 7029.1 or by California Public Contract Code Section 10164 or 20103.5, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. CONTRACTOR shall not perform any work under this Agreement with any subcontractor who is ineligible to perform work on the public works project pursuant to Section 1777.1 or 1777.7 of the California Labor Code.

16. Waiver. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the Party against whom enforcement of a waiver is sought. Any waiver by the Parties of any default or breach of any covenant, condition, or term contained in this Agreement, shall not be construed to be a waiver of any subsequent or other default or breach, nor shall failure by the Parties to require exact, full, and complete compliance with any of the covenants, conditions, or terms contained in this Agreement be construed as changing the terms of this Agreement in any manner or preventing the Parties from enforcing the full provisions hereof.

17. Rights and Remedies Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

18. Legal Action. In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

19. California Law; Venue. This Agreement shall be construed in accordance with the laws of the State of California. Any action commenced about this Agreement shall be filed in the central branch of the Orange County Superior Court.

20. Interpretation. This Agreement shall be construed as a whole according to its fair language and common meaning to achieve the objectives and purposes of the Parties. The terms of this Agreement are contractual and the result of negotiation between the Parties. Accordingly, any rule of construction of contracts (including, without limitation, California Civil Code Section 1654) that ambiguities are to be construed against the drafting party, shall not be employed in the interpretation of this Agreement. The caption headings of the various sections and paragraphs of this Agreement are for convenience and identification purposes only and shall not be deemed to limit, expand, or define the contents of the respective sections or paragraphs.

21. Entire Agreement; Modification. This Agreement constitutes the entire agreement between the parties and supersedes any previous agreements, oral or written. This Agreement may be modified only by subsequent mutual written agreement executed by CITY and CONTRACTOR.

22. Severability. Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be determined to be invalid by a final judgment or decree of a court of competent jurisdiction, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of that provision, or the remaining provisions of this Agreement unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

23. Corporate Authority. Each of the undersigned represents and warrants that (i) the Party for which he/she is executing this Agreement is duly authorized and existing, (ii) he/she is duly authorized to execute and deliver this Agreement on behalf of the Party for which he/she is signing, (iii) by so executing this Agreement, the Party for which he/she is signing is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which the Party for which he/she is signing is bound.

24. Counterparts; Facsimile Signatures. This Agreement may be executed in counterparts, all of which shall constitute the same Agreement, notwithstanding that all parties to this Agreement are not signatory to the same counterpart. Signature and acknowledgement pages may be detached from the counterparts and attached to a single copy of this Agreement to physically form one (1) original document. These counterparts may be transmitted by facsimile or Portable Document Format (PDF), with the originals to be thereafter provided by the Parties. Such facsimiles or electronic copies shall be deemed original signatures.

IN WITNESS THEREOF, these parties have executed this Agreement as of the date first written above.

“CITY”  
CITY OF IMPERIAL,  
a public entity

“CONTRACTOR”  
\_\_\_\_\_  
a \_\_\_\_\_

By: \_\_\_\_\_  
Dennis Morita  
City Manager

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
General Counsel  
City of Imperial

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Tax ID No. \_\_\_\_\_

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to City.

**EXHIBIT "A" TO AGREEMENT  
CONTRACTOR'S PROPOSAL**

**EXHIBIT "B" TO AGREEMENT**

**SCOPE OF WORK**

**EXHIBIT C - PRICE PROPOSAL FORM**

2025 CITY OF IMPERIAL SEWER SYSTEM CCTV VIDEO INSPECTION AND CLEANING PROJECT  
 BID NUMBER 2025-08

<b>Item No.</b>	<b>Description</b>	<b>Units</b>	<b>Estimated Quantity</b>	<b>Unit Price</b>	<b>Total Estimated Item Price</b>
1	CCTV inspection of designated 8-inch gravity sewer mains	LF	56,000	\$	\$
2	CCTV inspection of designated 12-inch gravity sewer mains	LF	1,500	\$	\$
3	CCTV inspection of designated 21-inch gravity sewer mains	LF	3,800	\$	\$
4	CCTV inspection of designated 24-inch gravity sewer mains	LF	3,800	\$	\$
6	Cleaning and inspection of all the City's manholes (all sizes and types)	EA	1,700	\$	\$

**Total Amount For All Items in Numerals (Assuming Stated Unit Quantities):** \$ \_\_\_\_\_

**Total Amount for All Items in Words (Assuming Stated Unit Quantities):** \_\_\_\_\_

**Note:** The Unit Quantities set forth above are best estimates; the actual Unit Quantities may differ. Payment will be based on the Unit Prices for actual linear feet of sewer mains inspected and the actual number of manholes inspected.

**CONTRACTOR** shall notify and obtain approval of **CITY** prior to performing Services with respect to any Item in excess of the estimated Unit Quantity for such Item. Upon receipt of written authorization from **CITY's** City Manager or his or her designee, **CONTRACTOR** agrees to provide Services at the Unit Prices set forth above with respect to up to one hundred twenty percent (120%) of the Unit Quantity set forth above for any Item.

DATE SUBMITTED 05/28/25  
 SUBMITTED BY PUBLIC SERVICES  
 DATE ACTION REQUIRED 06/04/25

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: **Aten Road Sewer Line Replacement Project – Phase II: CIP #848 (BID NO. 2025-06)**

1. Award construction contract to Rove Engineering, Inc.
2. Authorize 10% Contingency

DEPARTMENT INVOLVED: PUBLIC SERVICES

BACKGROUND/SUMMARY:

The Public Services Department was directed by City Council per Agenda Item CC04-16-25\_Item-C6 to conduct a competitive BID process for the Aten Road Sewer Line Replacement Project -Phase II: CIP #848 (Bid No. 2025-06).

This project will continue the 21-inch diameter sewer pipeline from Preble Road to the Claypool Pump Station. The Claypool Pump station will be relocated and the concrete wet well will be replaced. The existing wet well is six feet in diameter, and the new wet well will be 12 feet in diameter to allow for more storage capacity for the pumps. The 21-inch sewer pipeline is designed to reduce the impact to traffic at the intersection of Old Hwy 86 and Aten Blvd. and reduce costs as much as possible.

See attached Exhibit "1" (project plans) for details.

Staff released a "Notice Inviting Sealed Bids" published on the city website and in the Imperial Valley Press. The following bid was received during the formal bid process:

1. Rove Engineering, Inc. \$1,873,553.00

See attached Exhibit "2" (Bid Opening Act) for details.

Public Services has determined that the bid submitted by Rove Engineering Inc., is the lowest, responsive and responsible bidder. Therefore, it is requested the project be awarded to Rove Engineering Inc.

As the infrastructure around the city is severely aged and under stress, it is also recommended to authorize a 10% Contingency for the construction of this project to cover costs associated with potential unforeseen conditions. If authorized, it will reduce the likelihood of project delays.

FISCAL IMPACT:  
 \$1,873,553.00

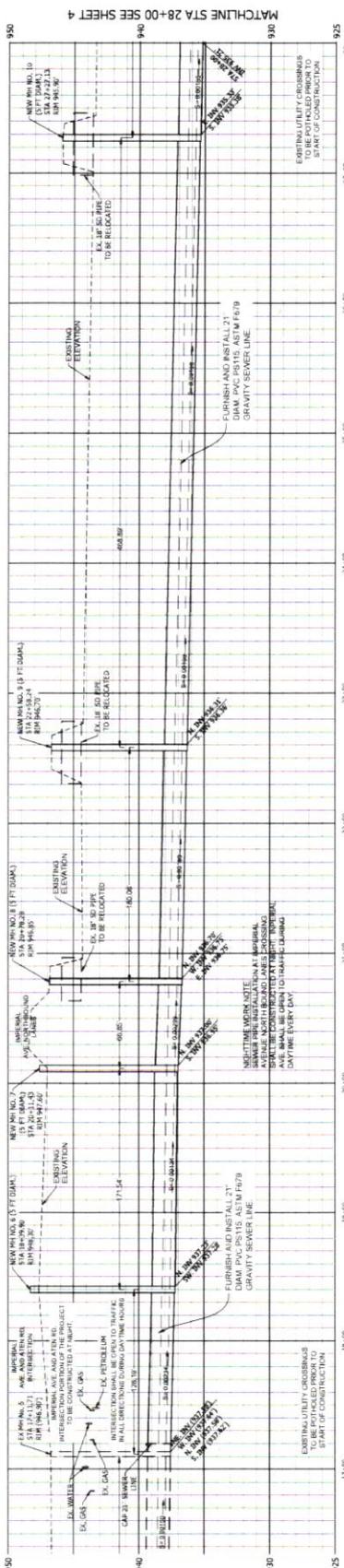
FINANCE INITIALS JMS

Funds will be expended from wastewater enterprise funds through account 54-848-5210. Project is in the FY 25-26 Capital Improvement Plan (CIP).

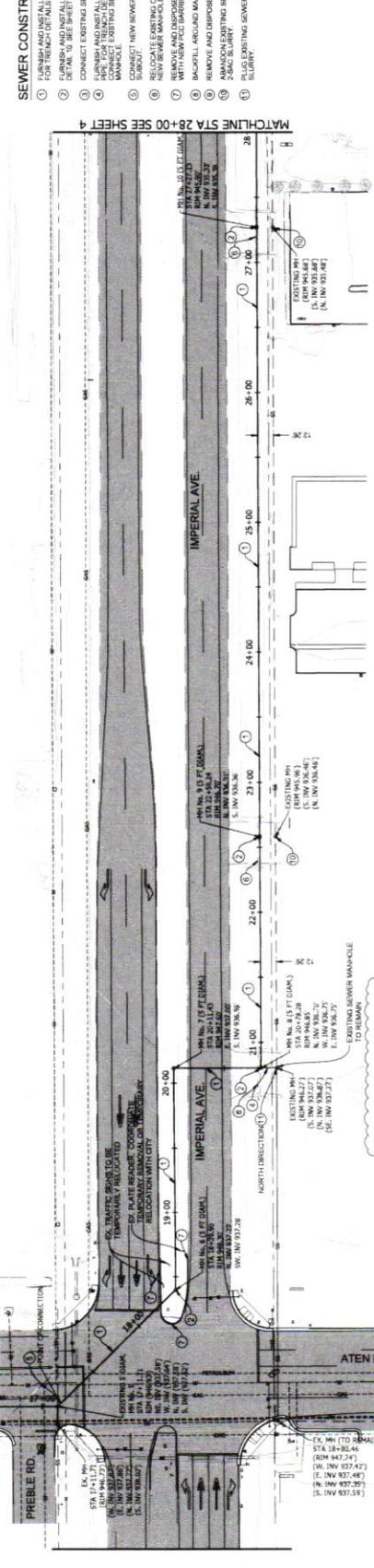








**IMPERIAL AVE. SEWER LINE - PROFILE**  
HORIZONTAL SCALE: 1" = 40'



**IMPERIAL AVE. SEWER LINE - PLAN VIEW**

- SEWER CONSTRUCTION NOTES:**
1. FURNISH AND INSTALL 12" DIAMETER NEW 15' DEEP MANHOLE FOR TRUCKS (SEE DETAIL 3 AND 4 ON SHEET 7)
  2. FURNISH AND INSTALL 8" DIAMETER NEW SEWER MANHOLE PER DETAIL 5 ON SHEET 7
  3. CONNECT EXISTING SEWER LATERAL TO NEW SEWER LINE
  4. FURNISH AND INSTALL 8" PVC 50' OR NEW 15' DIA SEWER PIPE FOR TRUCK DETAILS SEE DETAILS 3 AND 4 ON SHEET 7
  5. FURNISH AND INSTALL 8" DIAMETER NEW 15' DEEP MANHOLE (SEE DETAIL 5) TO NEW SEWER LINE
  6. RELOCATE EXISTING CONCRETE DRAINAGE PIPE AWAY FROM NEW SEWER MANHOLE
  7. BACKFILL AROUND MANHOLE PER DETAIL 14, SEE SHEET 8 WITH NEW 15' DIA BARRIER CURB PER DETAIL 13, SEE SHEET 8
  8. REMOVE AND DISPOSE EXISTING SEWER MANHOLE
  9. AMALGAM EXISTING SEWER MANHOLE - FILL MANHOLE WITH SLURRY
  10. EXISTING SEWER PIPE 8" FT LENGTH WITH 1.5" DIA SLURRY

**NOTE:** HORIZONTAL AND VERTICAL LOCATIONS OF THE EXISTING UNDERGROUND UTILITIES ILLUSTRATED ON THE PLANS ARE UNKNOWN. THE EXISTING LOCATION OF UNDERGROUND ELECTRICAL, CABLE, COMMUNICATION LINES, GAS LATERALS, SANITARY SEWER LATERALS AND OTHER UTILITIES ARE UNKNOWN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IDENTIFYING ALL KNOWN UTILITIES DURING DESIGN PHASE. HOWEVER, THERE MAY BE ADDITIONAL UNDERGROUND UTILITIES NOT ILLUSTRATED ON THE PLANS. CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES AND NEW SEWER PIPELINE ALIGNMENT WITHIN FIVE (5) DAYS FROM THE ISSUANCE OF THE NOTICE TO PROCEED TO IDENTIFY POTENTIAL CONFLICTS IF ANY. THE CONTRACTOR SHALL COORDINATE THE LOCATION OF ALL UTILITIES WITH THE UTILITY COMPANIES. PIPELINES OF ALL TYPES OF UTILITIES SHALL BE OBSERVED AND BENCHMARKED AS SHOWN BY THE UTILITY COMPANIES. PIPELINES SHALL BE PROTECTED BY USING LIGHTER COMPACTOR EQUIPMENT IN THE VICINITY OF THE UTILITIES.



<p><b>Dynamic CONSULTING ENGINEERS</b> CIVIL ENGINEERING - UNDERGROUND CONSTRUCTION MANAGEMENT IMPERIAL, CA 92251 TEL: (760) 355-4371 FAX: (760) 355-4378 WWW.DYNAMICCONSULTINGENGINEERS.COM</p>	<p>APPROVED BY: DIRECTOR OF PUBLIC SERVICES CITY OF IMPERIAL, CA</p> <p>BY: DAVID B. DALE, P.E. DATE: _____</p>	<p>NO WORK SHALL BE DONE ON THIS PROJECT WITHOUT THE ISSUANCE OF AN UNDERGROUND SERVICE ALERT</p> <p>Call TOLL FREE 1-800-277-2600</p>	<p>PROJECT TITLE: CITY OF IMPERIAL ATEN ROAD AND IMPERIAL AVE SEWER IMPROVEMENTS PROJECT PHASE 2 - BID NO. 2025-06</p>	<p>SCALE: _____ DRAWN BY: DBL, IN REVISED BY: CB</p>	<p>SHEET 3 OF B SHEET</p>
	<p>PREPARED UNDER THE DIRECT SUPERVISION OF CARLOS I. BELTRAN, P.E. DATE: 08/20/26 REC. EXP.</p>	<p>PROJECT NO. 88-173 SHEET NO. IMPERIAL AVE SEWER IMPROVEMENTS STA 17+17.1 TO STA 28+00</p>	<p>DATE: APRIL 16, 2025 JOB NO. DCE 392724</p>	<p>APPROVED BY: DIRECTOR OF PUBLIC SERVICES CITY OF IMPERIAL, CA</p>	<p>NO WORK SHALL BE DONE ON THIS PROJECT WITHOUT THE ISSUANCE OF AN UNDERGROUND SERVICE ALERT</p> <p>Call TOLL FREE 1-800-277-2600</p>

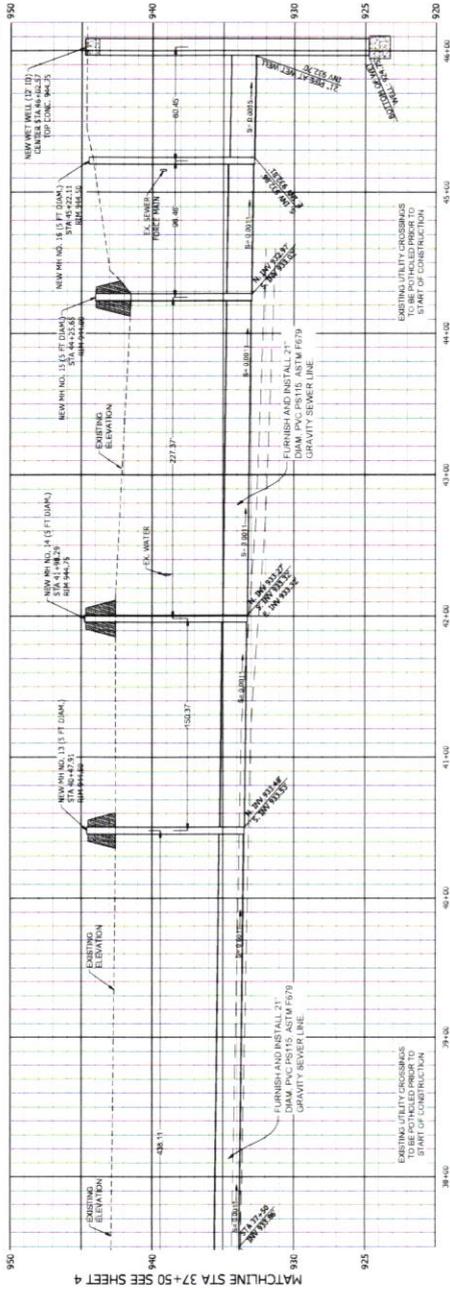
**CITY OF IMPERIAL**  
420 South Imperial Avenue  
Imperial, CA 92251  
Ph: (760) 355-4371 • Fax: (760) 355-4718



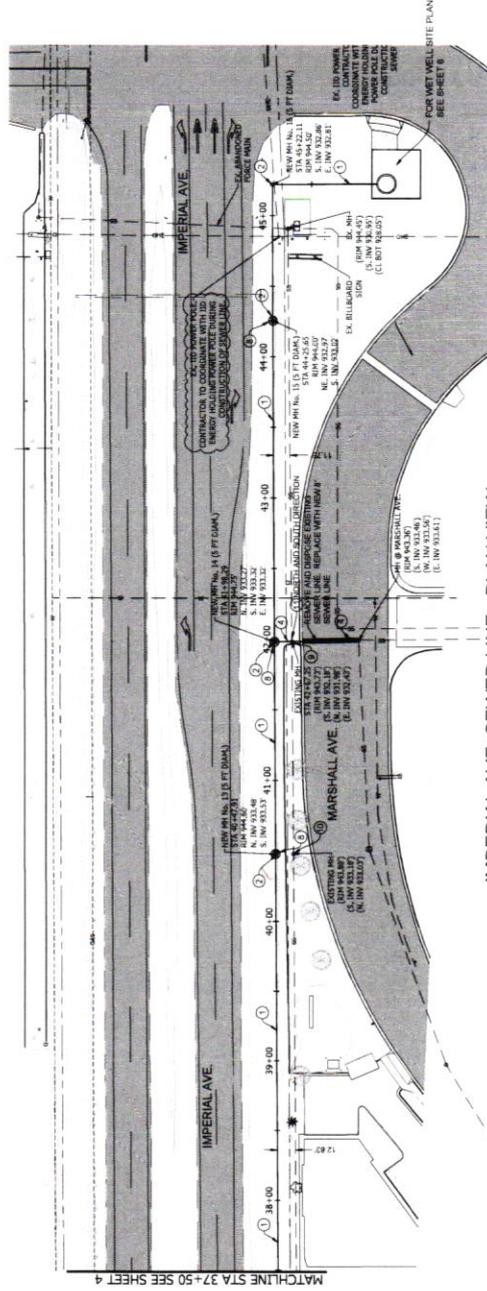
**BENCH MARK:**  
BENCHMARK ELEVATION = 445.32 (NAD 83) (1000)  
THE STATION MARK IS A STANDARD BENCHMARK  
LOCATED AT THE INTERSECTION OF IMPERIAL AVE  
AND ATEN ROAD AT THE NORTH END OF THE EAST CONCRETE HEADWALL

NO REVISIONS. APPROVED DATE: \_\_\_\_\_  
UNAUTHORIZED CHANGES & USES: The engineer responsible for these plans has no responsibility for or liability for unauthorized changes to or use of these plans. Any such changes or use must be in writing and must be approved by the preparer of these plans.





IMPERIAL AVE. SEWER LINE - PROFILE  
 VERTICAL SCALE 1" = 4'  
 HORIZONTAL SCALE 1" = 40'



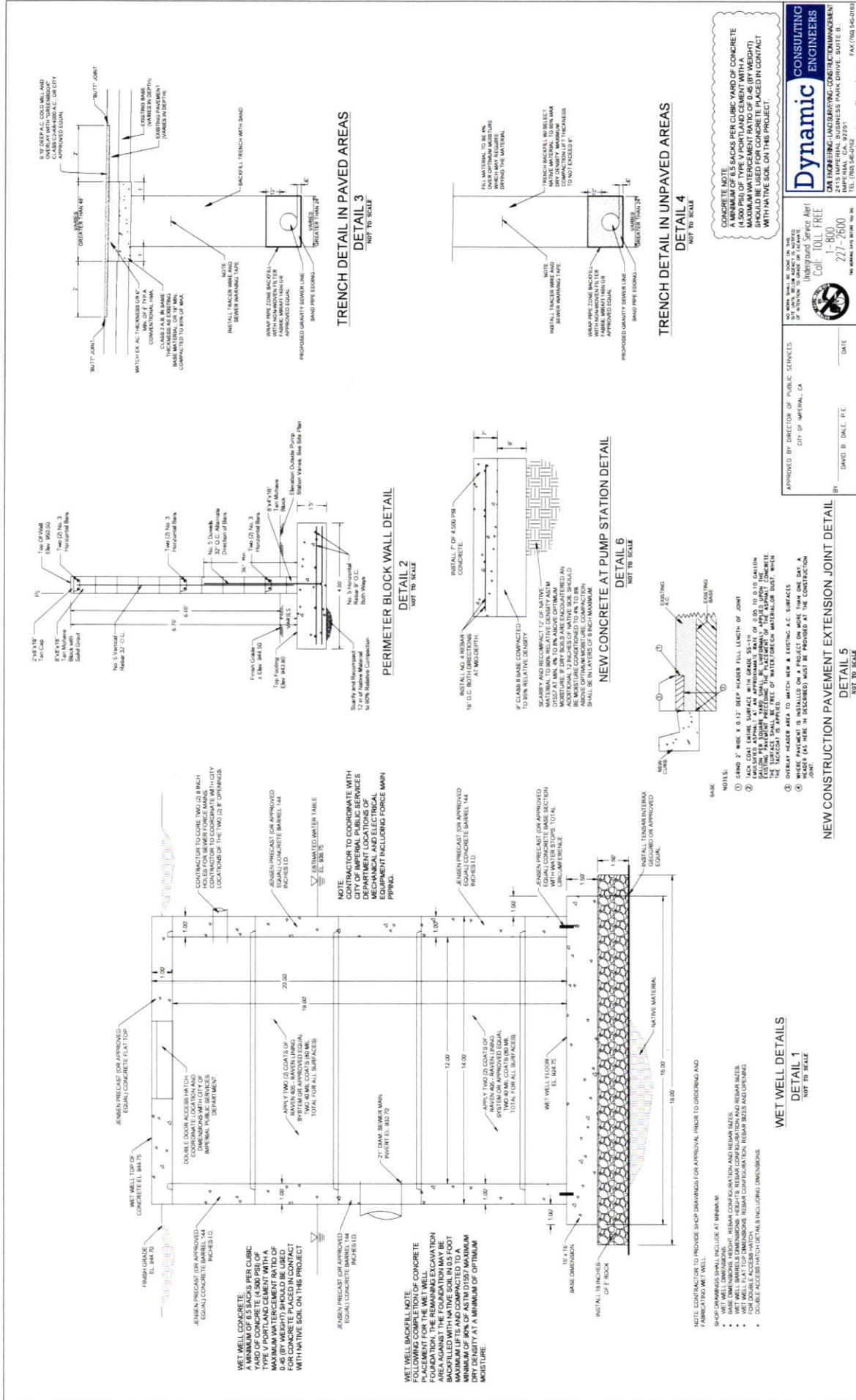
IMPERIAL AVE. SEWER LINE - PLAN VIEW

- SEWER CONSTRUCTION NOTES:**
1. FOR TRANCH CUTTALS SEE DETAIL 3 AND 4 ON SHEET 5.
  2. FURNISH AND INSTALL 8" DIAMETER SEWER MANHOLE PER DETAIL TO SEE SHEET 8.
  3. CONNECT EXISTING SEWER LATERAL TO NEW SEWER LINE PER DETAIL TO SEE SHEET 8.
  4. REMOVE AND DISPOSE EXISTING SEWER MANHOLE WITH NEW 8" DIAMETER SEWER MANHOLE PER DETAIL 3 ON SHEET 8.
  5. CONNECT NEW SEWER LINE TO EXISTING SEWER MANHOLE.
  6. RELOCATE EXISTING CONCRETE DRAINAGE PIPE AWAY FROM NEW SEWER MANHOLE.
  7. BACKFILL AROUND MANHOLE PER DETAIL 14. SEE SHEET 8.
  8. REMOVE AND DISPOSE EXISTING SEWER MANHOLE.
  9. AMANSON EXISTING SEWER MANHOLE. FILL MANHOLE WITH 280C SURFURY.
  10. SURFURY EXISTING SEWER PIPE 6 FT IN LENGTH WITH 280C SURFURY.

**NOTE:** HORIZONTAL AND VERTICAL LOCATIONS OF THE EXISTING UNDERGROUND UTILITIES ILLUSTRATED ON THESE PLANS ARE UNKNOWN. THE EXISTING LOCATION OF UNDERGROUND ELECTRICAL CABLE, COMMUNICATION LINES GAS LATERALS, SANITARY SEWER LATERALS AND WATER LATERALS ARE UNKNOWN AND NOT ILLUSTRATED ON THESE PLANS. AN EFFORT WILL BE MADE TO LOCATE ALL UTILITIES DURING DESIGN PHASE. HOWEVER, THERE MAY BE ADDITIONAL UNDERGROUND UTILITIES NOT ILLUSTRATED ON THESE PLANS. CONTRACTOR SHALL "POI-HOLE" THE EXISTING UTILITIES TO IDENTIFY POTENTIAL CONFLICTS IF ANY. THE CONTRACTOR SHALL COORDINATE THE NEW SEWER PIPELINE ALIGNMENT WITHIN FIVE (5) DAYS FROM THE ISSUANCE OF THE NOTICE TO PROCEED TO IDENTIFY POTENTIAL CONFLICTS IF ANY. THE CONTRACTOR SHALL COORDINATE THE OBSERVED AND IDENTIFIED AS TOO SHALLOW BY THE UTILITY PROVIDERS OR NECESSARY. PIPELINES OF UTILITIES SHALL BE COORDINATED WITH THE UTILITY COMPANY IF NECESSARY. PIPELINES BY USING LIGHTER COMPACTION EQUIPMENT IN THE VICINITY OF THE UTILITIES.

APPROVED BY: DIRECTOR OF PUBLIC SERVICES CITY OF IMPERIAL, CA BY: DAVID B. DALE, P.E. DATE: _____		 NO WORK SHALL BE DONE ON THIS SITE WITHOUT THE POSTING OF A SIGNAGE UNDERGROUND SERVICE ALERT Call: TOLL FREE 1-800-277-7600 THE SIGNAL SIGN SHALL BE 18" IN DIAMETER.		 <b>Dynamic CONSULTING ENGINEERS</b> CIVIL ENGINEERING - SURVEYING - CONSTRUCTION MANAGEMENT 14471 N. CALIFORNIA AVE., SUITE B HAYWARD, CA 94541 TEL: (925) 546-9192 FAX: (925) 546-9193 www.dynamic-engineers.com	
PREPARED UNDER THE DIRECT SUPERVISION OF CARLOS L. BELTRAN, P.E. DATE: _____		PROJECT TITLE: CITY OF IMPERIAL ATEN ROAD AND IMPERIAL AVE. SEWER IMPROVEMENTS PROJECT PHASE 2 - BID NO. 2025-06		SHEET NO. 5 OF 8 SHEETS REVISIONS: _____ REVISION BY: CB DATE: _____	
BENCH MARK: BENCHMARK ELEVATION: 945.52 (NAD 83) (945.1000) THE STATION MARK IS A STANDARD BENCHMARK LOCATED AT THE CROSSING OF ATEN ROAD AT THE TOP OF 10' LOOSE SOUTH OF THE NORTH END OF THE EAST CONCRETE HEADWALL.		CITY OF IMPERIAL 420 South Imperial Avenue Imperial, CA 92251 Ph: (760) 355-4371 • Fax: (760) 355-4718		SHEET CONVT: IMPERIAL AVE. SEWER IMPROVEMENT PLANS STA 37+00 TO STA 45+44 APRIL 16, 2025 JOB NO. DCE-39274	





**CONCRETE NOTE**  
 ALL SACKS PER CUBIC YARD OF CONCRETE  
 4,000 PSI OF TYPE I PORTLAND CEMENT WITH A  
 MAXIMUM WATER/CEMENT RATIO OF 0.45 (BY WEIGHT)  
 SHOULD BE USED FOR CONCRETE PLACED IN CONTACT  
 WITH LIVE SOIL ON THIS PROJECT.

**Dynamic CONSULTING ENGINEERS**  
 CIVIL ENGINEERING AND SURVEYING - CONSTRUCTION MANAGEMENT  
 1400 S. MAIN ST., SUITE 100  
 IMPERIAL, CA 92251  
 TEL: (760) 355-4371 FAX: (760) 355-4378  
 WWW.DYNAMICENGINEERS.COM

APPROVED BY: DIRECTOR OF PUBLIC SERVICES  
 CITY OF IMPERIAL, CA  
 BY: DAVID B. DALE, P.E.  
 DATE: \_\_\_\_\_

PREPARED UNDER THE DIRECT SUPERVISION OF  
 PROJECT TITLE: CITY OF IMPERIAL  
 ATEN ROAD AND IMPERIAL AVE. SEWER IMPROVEMENTS  
 PROJECT PHASE 2 - BID NO. 2025-05

SCALE: SHEET 7  
 DRAWN BY: DLE/IM  
 REVISIONS: REVISED BY: CR  
 OF B SHEET  
 JOB NO. \_\_\_\_\_  
 DATE: APRIL 16, 2025  
 SHEET CONTENT: WET WELL DETAILS  
 DCE 39274

**CONTRACTOR'S RESPONSIBILITY**  
 THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF IMPERIAL AND THE CALIFORNIA DEPARTMENT OF WATER RESOURCES (DWR) PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CALIFORNIA DEPARTMENT OF WATER RESOURCES (DWR) PRIOR TO THE START OF CONSTRUCTION.

**NOTES:**  
 1. GRIND 2" WIRE MESH 12" DEEP HATCH FULL LENGTH OF JOINT  
 2. JACK CORE DRILL SURFACE WITH GRIND 1/4" OF 6.00 TO 0.10 CALIBER  
 PATTERNS. THE HATCH SHOULD BE 12" WIDE AND 12" DEEP. THE HATCH  
 SHOULD BE 12" WIDE AND 12" DEEP. THE HATCH SHOULD BE 12" WIDE  
 AND 12" DEEP. THE HATCH SHOULD BE 12" WIDE AND 12" DEEP.  
 3. OVERLAY GASTER AREA TO MATCH WITH EXISTING A.C. SURFACES  
 4. WHERE PRESENT IS INSTALLED ON A PROJECT MORE THAN ONE DAY  
 5. JOINT (AS HERE IN DETAIL) MUST BE PROTECTED AT THE CONSTRUCTION  
 JOINT

**BENCH MARK:**  
 BENCH MARK ELEVATION = 945.32 (NAD 83) (10/20/07)  
 THE STATION MARK IS A STANDARD BENCH MARK  
 LOCATED AT THE INTERSECTION OF IMPERIAL AVE AND  
 NORTH OF THE CROSSING OF ATEN ROAD AT  
 THE TOP OF 10' (100') SOUTH OF THE NORTH  
 END OF THE EAST CONCRETE HEADWALL

NO.	REVISIONS	DATE

UNAPPROVED CHANGES & USES: The engineer approves these shop drawings as shown on this drawing. The contractor is responsible for obtaining all necessary permits and approvals from the City of Imperial and the California Department of Water Resources (DWR) prior to the start of construction. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of Imperial and the California Department of Water Resources (DWR) prior to the start of construction.



# EXHIBIT "2"



# BID Opening Act

BID No. 2025-06

## ATEN RD AND IMPERIAL AVENUE SEWER LINE REPLACEMENT PROJECT PHASE 2

Bids received by: Aimee Osuna, Public Records Analyst

Were opened at: 400 S. Imperial Ave, Suite 102 on: May 22, 2025

By: Aimee Osuna

Witnessed by:

Signature

Jenell Guerrero

J Guerrero

Company

Total Bid Amount

Bid Bond

Rove

\$1,873,553.00

✓

Bids were given to Jenell Guerrero for study and recommendation for City Council.

AO

5/22/25  
Date

DATE SUBMITTED 5/28/25  
 SUBMITTED BY PUBLIC SERVICES  
 DATE ACTION REQUIRED 6/4/25

COUNCIL ACTION   
 PUBLIC HEARING REQUIRED   
 RESOLUTION   
 ORDINANCE 1<sup>ST</sup> READING   
 ORDINANCE 2<sup>ND</sup> READING   
 CITY CLERK'S INITIALS

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT:                      DISCUSSION/ACTION: 1. <b>Influent Fine Screen Membrane Seal Retrofit for Wastewater Treatment Plant (WWTP) Headworks</b>	
DEPARTMENT INVOLVED: <u>Public Services</u>	
BACKGROUND/SUMMARY: The WWTP Headworks screening units, originally installed in 2015, require a retrofit to prevent further debris from entering the MBR (Membrane BioReactor) system. Although an improvement at the time, our current screening does not meet the requirements of a treatment plant with membranes installed.  WWTP staff has been spending a great deal of time physically removing debris from the membrane cassettes, but they are fighting a losing battle. Debris is building up on the membrane surface, which has led to multiple emergency membrane repairs. Furthermore, the debris is causing irreversible fouling and damage to the membrane fibers, which is shortening the lifespan of the membranes.  The manufacturer, Huber Technology, recommends this retrofit for all membrane systems for a near 100% debris capture rate. The screening units currently installed at the City WWTP are not used for membrane systems, as their capture rate is only 80-90%.  Approval of this item will allow acquisition of two screen retrofit sets, with professional installation included.	
FISCAL IMPACT: \$158,336.74  Funds to cover associated costs will be expended from enterprise funds (Wastewater).	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: <b>Approve Request</b>	DEPT. INITIALS <u>Jmg</u>
MANAGER'S RECOMMENDATION: <u>approve</u>	CITY MANAGER'S INITIALS <u>OHM</u>
MOTION:   SECONDED:                      APPROVED    ( )                      REJECTED    ( ) AYES:                                      DISAPPROVED    ( )                      DEFERRED    ( ) NAYES: ABSENT:                                      REFERRED TO:	

**Billing Address**

City of Imperial  
 420 South Imperial Avenue  
 Imperial, CA 92251  
 UNITED STATES

**Delivery Address**

City of Imperial WWTP  
 701 East 14th Street  
 Imperial, CA 92251  
 UNITED STATES

**OFFER:** C1000719 / V1  
 Your Reference: Imperial, CA  
 Your Reference:

Date printed: 5/8/25  
 Our Reference: Price Ozment  
 Phone: +1-704-990-2409  
 Email: [Price.Ozment@hhusa.net](mailto:Price.Ozment@hhusa.net)  
 Customer No.: 114413

Customer is responsible for the following prior to Huber's technician arrival:  
 (1)Removal of Huber machine from channel,  
 (2)Pressure washing of machine, and  
 (3)Providing lifting equipment.  
 Failure to do so will result in additional charges of \$1,000 per day Huber is onsite.

Pos	Quantity	Unit	Item Description	Price USD	Total USD Tax (%)
10/2	2.00	pcs	10486428 rising pipe 355x1783 Ro2 1400 P.1 (PU)	14,231.96	<b>28,463.92</b> 7.75%
20/1	2.00	pcs	10000001 Baffle Plate Tank 1400 Ro2 PUR V4A	6,540.33	<b>13,080.66</b> 7.75%
30/1	2.00	pcs	10018798 bearing seat screen basket RPPS 1400 PU	17,801.89	<b>35,603.78</b> 7.75%
40/1	2.00	pcs	10018807 cutting plate/bearing seat Ro2/1400	1,128.42	<b>2,256.84</b> 7.75%
50/1	2.00	pcs	10018808 distance plate 453x 356x 2 9xbo7	274.33	<b>548.66</b> 7.75%
60/1	2.00	pcs	10018809 distance plate 453x 356x 3 9xbo7	348.47	<b>696.94</b> 7.75%
70/1	20.00	pcs	703095 countersunk screw ISO 14581 M 6x 16	0.76	<b>15.20</b> 7.75%
80/1	2.00	pcs	10018794 tread surface Ro2 1400 d1000 D1355 L106	11,000.93	<b>22,001.86</b> 7.75%
90/1	2.00	pcs	10018854	229.84	<b>459.68</b>

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Pos	Quantity	Unit	Item Description	Price USD	Total USD Tax (%)
			plate 411x 60x 5 2x90°		7.75%
100/1	2.00	pcs	10018852	252.09	<b>504.18</b>
			plate 226x 60x 5 3x90°/2xM6/2xM8		7.75%
110/1	2.00	pcs	10018895	266.91	<b>533.82</b>
			Z-profile 55/ 29/ 5x 60 2xbo12/2xM8		7.75%
120/1	2.00	pcs	10018897	297.12	<b>594.24</b>
			plate 570x 101x 8 1x90°/1xbo18/1xsh12x18		7.75%
130/1	2.00	pcs	10018896	281.74	<b>563.48</b>
			plate 501x 60x 5 2x90°/6xbo		7.75%
140/1	1.00	pcs	10000002	15,500.00	<b>15,500.00</b>
			Estimated Freight And Import Duties		7.75%
140/2	1.00	pcs	10000002	13,475.00	<b>13,475.00</b>
			Labor Tech #1 40/16		7.75%
140/3	1.00	pcs	10000002	12,650.00	<b>12,650.00</b>
			Labor Tech #2 40/16		7.75%
				<b>Total net USD</b>	<b>146,948.26</b>
				<b>Including Sales Tax USD</b>	<b>11,388.48</b>
				<b>Total gross USD</b>	<b>158,336.74</b>

The quotation is subject to national or international export control regulations and embargoes or any other export restrictions.

Valid for: 90 days  
Delivery: prepaid and add  
Payment terms: Net 30 days

Best regards

Price Ozment  
**Huber Technology, Inc.**

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## Aftermarket Sales & Service Rates 2025

### Field Service Base Rates

Continental U.S., Mexico and Canada.....	<b>\$150.00 per hour</b>
Outside Continental U.S., Mexico and Canada.....	<b>\$226.00 per hour</b>

### Training

Product Training.....	<b>\$150.00 per hour</b>
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### Travel

Travel (time).....	<b>\$140.00 per hour</b>
Mileage.....	<b>\$0.58 per mile</b>

### Manufacturing/Engineering Services in house

Services include failure analysis of returned hardware.....	<b>\$145.00 per hour</b>
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### Premium Rates

Overtime rate (in excess of 8 hours per day).....	<b>\$249.00 per hour</b>
Standby rate.....	<b>Applicable base rate</b>
Double time rate (Sunday, Holiday, or in excess of 12 hours).....	<b>\$300.00 per hour</b>

### Expenses

Travel and accommodations.....	<b>Actual cost</b>
Per Diem.....Business Rate Plan 1..	<b>\$60.00 per day</b>
High Cost Area Rate 2..	<b>\$70.00 per day</b>
Service Truck Rate .....	<b>\$80.00 per day</b>
Materials, Equipment Rental, Supplies.....	<b>Actual cost plus 20%</b>
Laboratory testing.....	<b>Actual cost plus 20%</b>

### Fees

Visa, work permits, taxes, user fees or special assessments, etc.....	<b>Actual cost</b>
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### Cancellation Charges

Prior to departure for travel expenses incurred (i.e. airline / change fees).....	<b>Actual cost</b>
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## Aftermarket Sales & Service Rates 2025

**Field service Base Rate.** Rates are calculated from the day the Service Specialist departs Huber Technology, Huntersville, North Carolina until the day the Service Specialist returns to Huber Technology, Inc., Huntersville, North Carolina. Rates include weekends and holidays. If a Service Specialist is required to travel from any other location, including, Germany the rates are calculated from when the Service Specialist departs the home office until the day the Service Specialist returns to the home office.

**Travel.** Time includes transportation to and from the airport, security clearance, time between flight changes, driving time and local travel to and from worksite. Travel time in excess of eight (8) hours may be billed at the premium rate.

**Double Time.** Any Sunday or **Recognized Huber Technology, Inc. Holiday.**

**Transportation.** The customer is responsible for reimbursing Huber Technology, Inc. for all transportation charges associated with service work. Flights will be booked as coach-tourist class unless it is unavailable. Rental car, gas, taxis, airport / hotel limousines, company or personal vehicles will be used when necessary.

**Standby rate.** Applies to the time a Service Specialist is available for work and is located at or near the job site but unable to work due to circumstances beyond his control. Time shall be considered time worked and will be charged at the applicable base or premium rate.

**Accommodations and Meals.** Meals are charged at \$60.00 per day or \$70.00 per day depending on the area (See Business Rate Plan 1 and 2). If an overnight stay is required, the customer is required to reimburse Huber Technology, Inc. for lodging charges. Hotel rooms will be booked on a business executive, single occupancy basis.

**Visa, Work Permits & Local Taxes.** The customer is responsible to pay any and all taxes, user fees or special assessments. If a visa or work permit is required before departing for an international assignment, the fee will be charged to the customer at actual cost (including any expediting charges).

**Warranties.** Per Huber Technology, Inc.'s Terms and Conditions of Sale, Huber Technology, Inc. warrants Field Service work performed at site. "Breach of Warranty" claims do not entitle the customer to refuse payment for field service work. HUBER TECHNOLOGY, INC. MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH REGARD TO THE DESIGN, SALE, MERCHANTABILITY OR FITNESS OF THE GOODS FOR A PARTICULAR PURPOSE OR USE EXCEPT AS EXPRESSLY SET FORTH IN HUBER TECHNOLOGY, INC.'S TERMS AND CONDITIONS. HUBER TECHNOLOGY, INC. IS NOT SUBJECT TO ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR WARRANTY, TORT CLAIMS INCLUDING NEGLIGENCE AND STRICT LIABILITY, OR ANY OTHER THEORIES OF LAW. HUBER TECHNOLOGY, INC. IS UNDER NO EVENT LIABLE FOR ANY SPECIFIC, INDIRECT, INCIDENTAL OR CONSEQUENTIAL LOSS, DAMAGES, EXPENSE, INJURY, DISMEMBERMENT, OR DEATH OF ANY KIND WHATSOEVER.

**SCHEDULING – 10 Working Days Notice.** Request for field service should be made in writing (letter, fax or e-mail) to Huber Technology, Inc. at least ten (10) working days prior to the date for which services are requested. Confirmation of the service will be conveyed verbally by Huber Technology, Inc.

**Insurance.** All Huber Technology, Inc. Service Specialists are insured. Liability insurance certificates may be provided upon request by the customer in order to allow for sufficient time for document processing, the request must be made at least seven (7) working days prior to the date of services.

Huber Technology, Inc. can not offer fixed lump sum contracts for Field Service activities. The duration of site visitation is neither under our direct control nor influence, and as such we can only provide estimates of time on-site to affect the required service actions. Field service published rates and terms are valid through December 2025

**Hazardous Locations.**

Huber Technology, Inc. reserves the right to recall its personnel if the worksite does not meet governmental health and safety standards.

**Minimum Daily Charge.** For all Field Service Base Rates or combinations of Base Rates, the minimum fee will be for eight (8) hours. If services are performed on the same day as travel, travel time will be billed in addition to service time.

**Overtime.** The overtime rate applies to work or travel in excess of eight (8) hours per day (weekdays) and all Saturday work. Workdays in excess of (16) hours are prohibited. Service specialist are NOT required to perform, and may decline, work in excess of twelve (12) hours. The overtime charge shall be at the base rate plus a one hundred percent (100%) premium.

**Recognized Huber Technology, Inc. Holidays** New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving Day, Christmas Eve and Christmas Day.

**Expenses.** The customer is responsible for ALL expenses associated with service work. All travel expenses including airfare, taxi, mileage for personal or company owned vehicles or any other chauffeured vehicle, living accommodations and meals will be invoiced. Invoices will include a cost

break-down. Copies of receipts will not be furnished unless specifically requested. Original receipts cannot be provided. Receipts for under \$25.00 cannot be provided. Use of personal or company owned vehicles will be invoice at the rate set by IRS mileage regulations.

**Payment.** All field service invoices are in U.S. Currency and all payments must be in U.S. Dollars. Payment is due NET 30 DAYS from the date of invoice.

**Purchase Orders.** A purchase order is required BEFORE any field service arrangements will be made. The purchase order is to be made out to Huber Technology, Inc. and must contain the following information:

- 1) Customer's name, 2) company, 3) billing address, 4) dates of service, 5) type of service requested (i.e. installation, commissioning, troubleshooting, training, etc.), 6) serial number / model number, 7) equipment purchase order number, and 8) equipment tag numbers. A "confirming-copy" purchase order must follow any preliminary arrangements. Equipment location including city, state, plant site, directions to the site, a local contact and telephone number must also be included.

- 2) Amended Purchase Orders. An amended PO is required if services are extended beyond the cost of the original PO. If the Service Specialist is on site and an amendment is required, the PO must be completed and submitted to Huber Technology, Inc. before the Service Specialist can continue working.

**Applicable law.** Any purchase order accepted by Huber Technology, Inc. in conjunction with Field Service work, shall be deemed to have been executed, delivered and accepted in the State of North Carolina, USA and shall be governed, construed and enforced pursuant to the laws of the State of North Carolina, USA

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## Warranty and Returns Policy & Instructions

Huber Technology, Inc. ("Huber") warrants any **original** Huber part (mechanical or electrical) for a period of:

A. Twelve (12) months from the date of purchase and only when part(s) are installed by a Huber factory trained technician. Should the part(s) fail within the warranty period, a replacement shall be supplied at no cost to the owner ("Replacement Part")

1. Only valid if the product is operated in accordance with the manufacturer's instructions.
  2. The replacement part(s) must not be modified or changed in anyway.
  3. The replacement part(s) must be installed by a qualified person to the manufacturer's specifications
- Or

B. Three (3) months from the date of purchase and/or installed by a non-Huber factory trained technician.

1. Only valid if the product is operated in accordance with the manufacturer's instructions
2. The replacement part(s) must not be modified or changed in anyway.
3. The replacement part(s) must be installed by a qualified person to the manufacturer's specifications

**This warranty does not apply to any damage or defect arising out of any of the following circumstances:**

- Part(s) needing repair or replacement due to events or circumstances outside of normal use and operation of the equipment.
- Part(s) or components damaged due to power surges, short circuits, loss of power, lightning strikes, fire or water damage, vandalism, theft, or any other causes outside of normal use and operation of the equipment or that would normally be covered by casualty insurance on the equipment.
- Damage or defects caused by neglect, incorrect application, abuse, or by accidental damage of the parts or components.
- Repair or replacement of part(s) or components due to improper or negligent operation of the equipment.
- Damage or defects to the part(s), component(s), or equipment caused by the attempted repair by an unauthorized or unqualified person.

**All Huber parts warranties are non-transferable, and cannot be sold, assigned or transferred in any other way.**

This warranty of **original** Huber Service parts does not include the labor to remove the defective part nor the labor to install the new part. **All labor costs associated with the replacement of the part is the responsibility of the owner.** The request for assistance of a certified Huber technician is available upon the issuance of a purchase order by the owner. The fee for the assistance of a Huber technician includes labor (billed at prevailing Huber Field Service Base Rates) plus associated expenses for travel to and from the jobsite.

### Return of New Wear or Spare Parts:

- Any original Huber part(s) returned to Huber after a purchase order has been submitted is subject to a flat twenty percent (20%) restocking fee for each part returned.
- The customer has up to thirty (30) days to return a part from the purchase order submittal date to Huber.

**Returns will not be accepted past thirty (30) days.**

- Part(s) must be new and never installed. Any indication of wear or installation, at Huber's sole discretion, may result in the part(s) being shipped back to owner, at the owner's cost, and no credit shall be issued.

### • Exception:

The owner may exchange, without a restocking fee, if the incorrect part(s) is delivered and/or sold to the

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owner by a Huber team member. Huber will ship the correct part(s) to the owner expeditiously. A refund will be issued to the owner upon Huber's receipt of the incorrect part(s) warehouse.

The customer may return, without a restocking fee, any original Huber part(s) if said part(s) was sold as part of a complete rebuild and the Huber technician concluded the part(s) were not needed. The customer has thirty (30) days from the date the service was completed. After thirty (30) days have expired, the normal Huber restocking fee shall apply.

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## Warranty and Returns Policy & Instructions

### Return of Damaged / Defective Items

- In the event of a damaged or defective part, the return process can often be expedited by providing a digital image of the damage or defect (along with a clear description of the problem) in an email to the Huber Aftermarket Team ("Aftermarket Team") at the following email address: returns@hhusa.net. The phone and fax numbers for Aftermarket Team are: 704.990.2045; Fax: 704.896.2830. Huber reserves the right to inspect in person even if a digital image is provided as outlined above.
- If the damage or defect **cannot be verified over the phone or via email** contact, the item may be required to be returned to Huber Technology, Inc. for inspection before a determination can be made as to the state of the product.
- The Aftermarket Team will validate the warranty claim for the defective part.
- If the Aftermarket Team determines that the part is under warranty and should be replaced, the Aftermarket Team will provide a Return Merchandise Authorization ("RMA") number and a shipping address to the Customer for the return of the defective part.
- The Customer shall ship the part to the specified address with the RMA number listed on the outside of the package.
- When the warranty part has been repaired (or replaced) by Huber, the part will be shipped to the "ship-to" address included in the RMA information provided by the Customer.

### Return shipping cost

- ONLY in the event that an incorrect part is sold to the Customer by a Huber team member, will Huber pay for shipping. The Customer will be provided with a prepaid return shipping label.
- UNDER ALL OTHER CIRCUMSTANCES, the Customer returning the part(s) is responsible for any freight costs incurred for returning the part(s).
- UNDER NO CIRCUMSTANCE will Huber reimburse (or provide credit) for return shipping costs incurred by the Customer.

### How to Request an RMA (Return Merchandise Authorization)

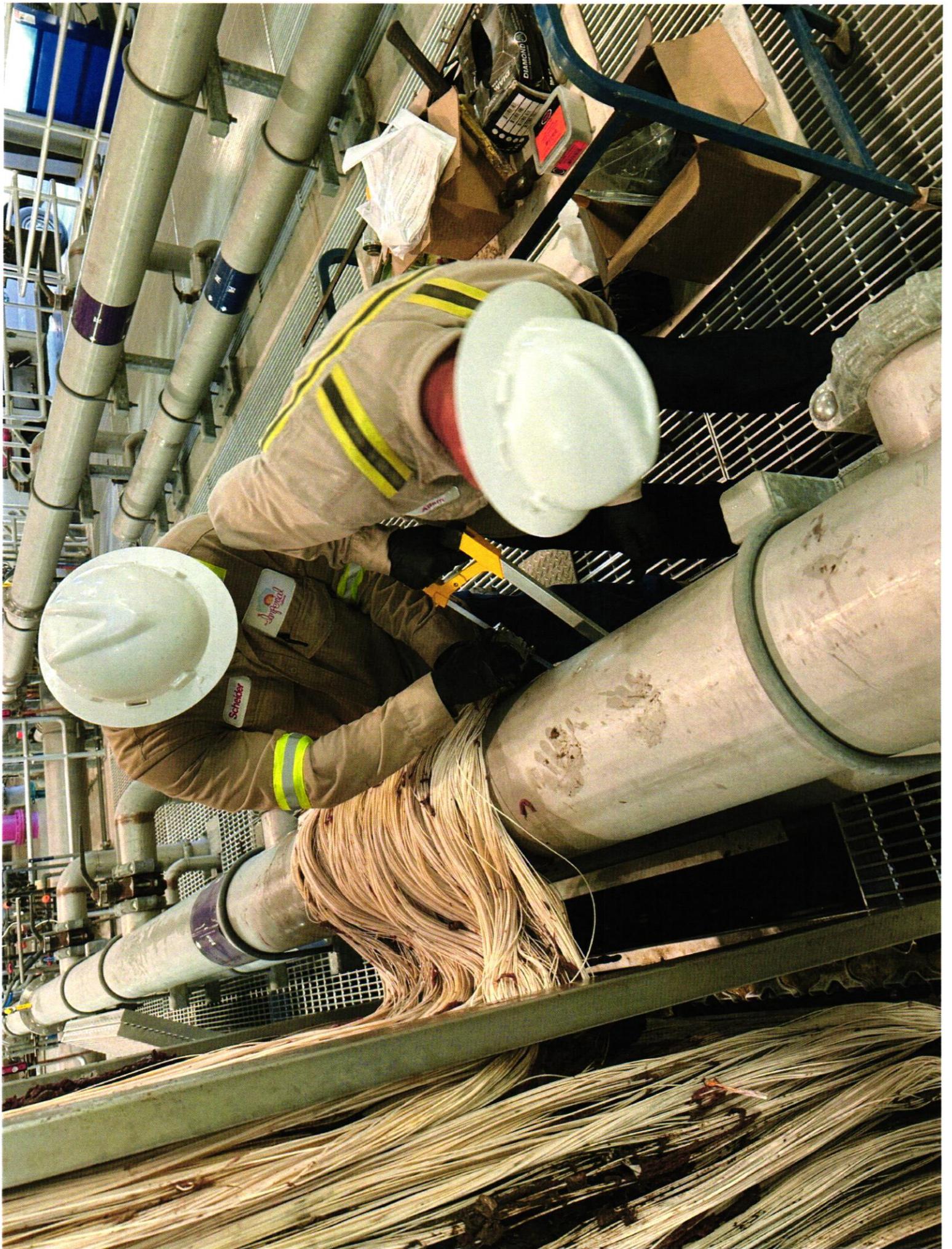
Contact the Huber Technology Aftermarket Sales Team and request a Return Merchandise Authorization ("RMA") number.

- Completely fill out the RMA form.
- Include the completed RMA form in the package along with the item(s) to be returned.
- Write the RMA number conspicuously on the outside of the package to ensure proper routing upon receipt by the Aftermarket Team.
- Ship the package to:

**o o Huber Technology, Inc.**  
**Aftermarket Sales and Service**  
**1009 Airlie Parkway**  
**Denver, NC 28037**  
**Phone: 704.874.8237 Fax 704.896.2830 Email: service@hhusa.net**







DATE SUBMITTED May 28, 2025  
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR OTHON MORA  
 DATE ACTION REQUIRED June 4, 2025

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT	DISCUSSION/ACTION:  APPROVAL OF RESOLUTION 2025-16 ADOPTING THE PROJECT LIST FOR FISCAL YEAR 2025-26 FUNDED BY SB1.  1. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-16 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.		
DEPARTMENT INVOLVED:	COMMUNITY DEVELOPMENT DEPARTMENT		
BACKGROUND/SUMMARY:	<p>On April 28, 2017 the Governor signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017 to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system. SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years.</p> <p>A percentage of the Road Maintenance and Rehabilitation Account (RMRA) funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. The City will receive <b>\$599,654</b> in RMRA funds for FY 2025-26.</p> <p>Prior to receiving RMRA funds from the Controller in a fiscal year, the City must submit to the Commission a list of projects proposed to be funded with these funds as shown in Resolution 2025-16.</p> <p>Please refer to <b>Exhibit A (RESOLUTION NO. 2025-16)</b> and <b>Exhibit B (Projected FY2025-26 Revenues)</b> attached herewith for details.</p> <p>Project list is as follows:  <b>Project #1 – 7<sup>th</sup>, 10<sup>th</sup>, &amp; 14<sup>th</sup> Street Rehabilitation Project</b>  <b>Project #2 – Old SR-86 Rehabilitation Project within City Limits</b>  <b>Project #3 - Aten Blvd. Rehabilitation Project between Old SR-86 and SPRR Tracks</b>  <b>Project #4 – “P” Street Rehabilitation Phase 1 between Aten Blvd. and Rosarito Drive</b>  <b>Project #5 - Aten Blvd. Rehabilitation Project between SPRR Tracks &amp; Clark Road</b>  <b>Project #6 – City Streets Rehabilitation Project</b></p>		
FISCAL IMPACT: <b>\$599,654</b> in SB1 RMRA funds for FY 2025-16	ADMIN SERVICES SIGN INITIALS	<u>JMS</u>	
STAFF RECOMMENDATION:  Staff recommends approval of Resolution 2025-16 adopting the project list for fiscal year 2025-2026 funded by SB 1: The Road Repair and Accountability Act of 2017.	DEPT. INITIALS	<u>DM</u>	
MANAGER'S RECOMMENDATION:  <u>approve</u>	CITY MANAGER'S INITIALS	<u>Othon</u>	
MOTION:  SECONDED: AYES: NAYES: ABSENT:	APPROVED ( ) DISAPPROVED ( ) REFERRED TO:	REJECTED ( ) DEFERRED ( )	

**RESOLUTION NO. 2025-16**

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED  
BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Imperial are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Imperial must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Imperial, will receive an estimated \$599,654 in RMRA funding in Fiscal Year 2025-2026 from SB 1; and

**WHEREAS**, the funding from SB 1 will help the City of Imperial maintain major streets and roadways throughout the City this year and several similar projects into the future; and

**WHEREAS**, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in very poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into excellent condition; and

**WHEREAS**, without revenue from SB1, the City, would have otherwise been postponing or canceling projects throughout the community; and

**WHEREAS**, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

**WHEREAS**, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

**WHEREAS**, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

**WHEREAS**, the local street and road system is also critical for farm to market needs interconnectivity, multimodal needs, and commerce; and

**WHEREAS**, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

**WHEREAS**, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

**WHEREAS**, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED**, that the City Council of the City of Imperial does hereby resolve as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2025-2026 Road Maintenance and Rehabilitation Account revenues:

**Project #1: 7<sup>th</sup>, 10<sup>th</sup>, & 14<sup>th</sup> Street Rehabilitation Project**  
**Location:** 7<sup>th</sup>, 10<sup>th</sup>, & 14<sup>th</sup> Street between "C" Street and Old SR-86  
**Description:** Scope of work includes, but not limited to, pulverization of existing pavement and stabilization by mixing with the underlying materials and additives to create a stable, homogeneous base and repaving with minimum 3 inches of hot-mix asphalt, as well as installation of thermoplastic striping

**Estimated Useful Life:** 15-20 years  
**Anticipated Year of Construction:** June 2025

**Project #2: Old SR-86 Rehabilitation Project within City Limits**  
**Location:** Old SR-86 Rehabilitation Project between Ralph Road and Treshill Road  
**Description:** Scope of work includes, but not limited to, grind & overlay northbound and southbound of Old SR-86, as well as installation of thermo plastic striping

**Estimated Useful Life:** 15-20 years  
**Anticipated**

**Year of**  
**Construction:** June 2026

**Project #3: Aten Blvd. Rehabilitation Project between Old SR-86 and SPRR Tracks**  
**Location:** Aten Blvd. between Old SR-86 and Southern Pacific Railroad Tracks  
**Description:** Scope of work includes, but not limited to, grind & overlay eastbound and westbound of Aten Blvd., as well as installation of thermoplastic striping  
**Useful Life:** 15-20 years  
**Anticipated**  
**Year of**  
**Construction:** June 2025

**Project #4: "P" Street Rehabilitation Phase 1 between Aten Blvd. and Rosarito Drive**  
**Location:** "P" Street between Aten Blvd. and Rosarito Drive  
**Description:** Scope of work includes, but not limited to, grind & overlay northbound and southbound "P" Street, as well as installation of thermoplastic striping  
**Useful Life:** 15-20 years  
**Anticipated**  
**Year of**  
**Construction:** June 2025

**Project #5: Aten Blvd. Rehabilitation Project between SPRR Tracks & Clark Road**  
**Location:** Aten Blvd between Southern Pacific Railroad Tracks and Clark Road  
**Description:** Scope of work includes, but not limited to, grind & overlay eastbound and westbound of Aten Blvd, as well as installation of thermoplastic striping  
**Useful Life:** 15-20 years  
**Anticipated**  
**Year of**  
**Construction:** June 2026

**Project #6: City Streets Rehabilitation Project**  
**Location:** Various street within City Limits bounded in the north by Ralph Road, in the south by Treshill Road, in the East by "P" Street and the west by Austin Road  
**Description:** Asphalt roadway reconstruction, thermoplastic striping, sidewalks, curb & gutters, cross gutter, handicap ramps & bike lanes  
**Useful Life:** 15-20 years  
**Anticipated**  
**Year of**  
**Construction:** June 2026

**BE IT FURTHER RESOLVED**, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Senate Bill 1 (SB1) to terminate an agency's project and reprogram State funds as deemed necessary.

The City Attorney is authorized to make minor typographical changes to this Resolution that does not change the substance of this Resolution;

**PASSED AND ADOPTED** by the City of Imperial City Council during a regular meeting this 4<sup>th</sup> day of June, 2025, by the following vote:

---

JAMES TUCKER  
Mayor

ATTEST:

---

KRISTINA SHIELDS  
City Clerk

#### **CERTIFICATION**

I, Kristina Shields, City Clerk of the City of Imperial, California, hereby certify that the foregoing Resolution No. 2025-16 was duly adopted at a meeting of the City Council of said City at its meeting held on the 4<sup>th</sup> day of June, 2025, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of Imperial, California, this 4<sup>th</sup> day of June, 2025

---

KRISTINA SHIELDS,  
City Clerk

# Local Streets and Roads - Projected Revenues

Based on State Dept of Finance statewide r  
 Estimated May 2025

	2024-25			2025-26		
	Hwy Users Tax Account	Road Mntnc Rehab Acct	TOTAL	Hwy Users Tax Account	Road Mntnc Rehab Acct	TOTAL
<b>HUMBOLDT COUNTY</b>						
ARCATA	540,962	484,962	1,025,923	541,964	502,316	1,044,279
BLUE LAKE	40,375	31,508	71,883	40,440	32,635	73,075
EUREKA	784,697	705,256	1,489,953	786,154	730,494	1,516,647
FERNDALE	45,797	36,450	82,247	45,873	37,754	83,627
FORTUNA	367,318	327,631	694,949	367,995	339,355	707,350
RIO DELL	103,068	88,641	191,709	103,251	91,813	195,064
TRINIDAD	14,609	8,027	22,636	14,625	8,315	22,940
County of Humboldt	6,147,487	6,756,656	12,904,143	6,138,219	6,998,441	13,136,660
<b>Total Cities &amp; County: Humboldt</b>	<b>8,044,312</b>	<b>8,439,131</b>	<b>16,483,443</b>	<b>8,038,520</b>	<b>8,741,122</b>	<b>16,779,643</b>
<b>IMPERIAL COUNTY</b>						
BRAWLEY	817,771	741,157	1,558,928	819,257	767,679	1,586,936
CALEXICO	1,128,574	1,026,612	2,155,186	1,130,632	1,063,349	2,193,981
CALIPATRIA	192,820	170,849	363,670	193,163	176,963	370,126
EL CENTRO	1,290,566	1,175,392	2,465,958	1,292,922	1,217,453	2,510,375
HOLTVILLE	165,746	145,983	311,729	166,039	151,207	317,245
IMPERIAL	640,146	578,937	1,219,082	641,306	599,654	1,240,960
WESTMORLAND	64,163	53,603	117,766	64,270	55,521	119,791
County of Imperial	10,559,456	12,791,525	23,350,981	10,535,273	13,249,266	23,784,539
<b>Total Cities &amp; County: Imperial</b>	<b>14,859,242</b>	<b>16,684,057</b>	<b>31,543,299</b>	<b>14,842,862</b>	<b>17,281,091</b>	<b>32,123,953</b>
<b>INYO COUNTY</b>						
BISHOP	116,199	100,799	216,998	116,405	104,407	220,812
County of Inyo	3,582,110	4,211,395	7,793,505	3,568,445	4,362,099	7,930,544
<b>Total City &amp; County: Inyo</b>	<b>3,698,309</b>	<b>4,312,194</b>	<b>8,010,503</b>	<b>3,684,850</b>	<b>4,466,506</b>	<b>8,151,356</b>