


DATE SUBMITTED 05/31/2018
 SUBMITTED BY City Clerk
 DATE ACTION REQUIRED 06/06/2018

Agenda Item No **F-1**
 CITY COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION (X)
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 6, 2018 – CERTAIN OFFICERS: MEMBERS OF THE CITY COUNCIL.	
<ol style="list-style-type: none"> 1, APPROVAL OF RES. 2018-14, CALLING FOR HOLDING OF GENERAL MUNICIPAL ELECTION ON NOVEMBER 6, 2018 FOR ELECTION OF CERTAIN OFFICERS 2. APPROVAL OF RES 2018-15, REQUESTING BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION 3. APPROVAL OF RES. 2018-16, ADOPTING REGULATIONS FOR CANDIDATES STATEMENTS 	
DEPARTMENT INVOLVED: City Clerk	
BACKGROUND/SUMMARY: Please see separate staff report.	
FISCAL IMPACT: Estimated amount \$34,000.	
STAFF RECOMMENDATION: City Council approves the three Resolutions presented.	
MANAGER'S RECOMMENDATION:	MANAGER'S INITIAL _____
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED () REJECTED () DISAPPROVED () DEFERRED () REFERRED TO:



staff report

To: City of Imperial City Council

From: Debra Jackson, City Clerk

Date: May 31, 2018

Subject: 2018 GENERAL MUNICIPAL ELECTION

Background and Summary

In the City of Imperial, General Municipal Elections are held in November of even-numbered years. This year the city will hold its election on November 6, 2018 for the purpose of filling elective offices for three City Councilmember seats. The Councilmembers whose terms expire this year are Geoff Dale, Betty Sampson, and James Tucker.

In preparation for the November 6, 2018 General Municipal Election, it is necessary for the City Council to adopt a number of resolutions:

Calling the Election

The first resolution calls the election, establishes the purpose of the election, authorizes the City Clerk to conduct the election, and sets the voting hours for the polls. In addition, this resolution sets the procedure in the event of a tie vote. The option proposed at this time is to determine the tie by lot at a date and time to be set. If council so desires, a special runoff election may be called to resolve the tie vote.

County Services

The second resolution requests the County Board of Supervisors to consolidate the general municipal election with the statewide general election. With the consolidation of the election with the statewide election by the County of Imperial, the City's responsibilities will include; issue, receive, and process candidate nomination papers and statements; forward candidates' statements to the County for translation, printing and mailing to the voters; and to publish notices of election and nominees.

Candidate Statements

The third resolution outlines regulations for the candidate's statements that are included in the sample ballot pamphlets and mailed to registered voters of the city. It is recommended that statements submitted by candidates not exceed 200 words. The candidate is responsible for payment of the cost to have their statement printed.

The nomination period for the November 6, 2018 election opens Monday, July 16, 2018 and closes at 5:00 pm on Friday, August 10, 2018. If an eligible incumbent councilmember does not file by 5:00 pm on Friday, August 10, 2018, the nomination period will be extended five days with a deadline of 5:00 pm on Wednesday, August, 15, 2018 to nominate candidates other than the incumbent.

Fiscal impact

A total of \$34,000 is included in the FY 18/19 budget for the 2018 General Municipal Election. The budget number is calculated by the number of active registered voters in the city by a cost of \$3.50 per voter. At the time the budget was prepared there were 9,914 active voters per the county registrar of voters.

Recommendation

Staff recommends that the Council **APPROVE** the three Resolutions presented.

Respectfully Submitted,

Debra Jackson
City Clerk

RESOLUTION NO. 2018-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,
CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL
ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018 FOR THE ELECTION
OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF
THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES**

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on Tuesday, November 6, 2018 for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Imperial, California, on Tuesday, November 6, 2018 a General Municipal Election for the purpose of electing three (3) Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Imperial Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242 except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. that in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the Election Official, County of Imperial, the City Council in accordance with Election Code § 15651 shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 9. The City Council authorizes the City clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED ON June 6, 2018.

Geoff Dale, Mayor

ATTEST:

Debra Jackson, City Clerk

RESOLUTION NO. 2018-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF IMPERIAL TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Imperial called a General Municipal Election to be held on November 6, 2018 for the purpose of the election of three (3) Members of the City Council; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Imperial canvass the returns of the General Municipal Election and that the election to held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Imperial is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 6, 2018, for the purpose of the election of three (3) Members of the City Council.

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Imperial recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Imperial.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED ON June 6, 2018.

Geoff Dale, Mayor

ATTEST:

Debra Jackson, City Clerk

RESOLUTION NO. 2018-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018

WHEREAS, § 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to § 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Imperial on November 6, 2018 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 6:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Imperial. The County is required to translate candidate's statements into the following languages:
Spanish
- B. The County will print and mail voter information guides and candidates statements to all voters in English and Spanish.

SECTION 3. PAYMENT.

- A. Translations
 1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in A or B of Section 2 above pursuant to Federal and/or State law.
 2. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as specified in A or B of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.
- B. Printing.

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in A of Section 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing of the candidates statement in a foreign language requested by the candidate per B of Section 2 above, in the main voter pamphlet.
4. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required by A of Section 2 above in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1985 (as amended) and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

- A. All translations shall be provided by professionally-certified translators.
- B. The City Clerk shall allow (bold type) (underlining) (capitalization) (indentations) (bullets) (leading hyphens) to the same extent and manner as allowed in previous City elections.
- C. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupations designations and other matters relating to elections

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply at the next ensuing municipal election and at each municipal election after that time.

SECTION 9. That this resolution shall only apply to the election to be held on November 6, 2018 and shall then be repealed

SECTION 10. that the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON June 6, 2018.

Geoff Dale, Mayor

ATTEST:

Debra Jackson, City Clerk