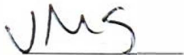




COUNCIL ACTION	(X)
PUBLIC HEARING REQUIRED	()
RESOLUTION	()
ORDINANCE 1 ST READING	()
ORDINANCE 2 ND READING	()
CITY CLERK'S INITIALS	()

IMPERIAL CITY COUNCIL AGENDA ITEM

SUBJECT:		DISCUSSION/ACTION:	
		1. Approve one (1) Temporary Extra Help Park Maintenance Worker I position with the Parks and Recreation Department	
DEPARTMENT INVOLVED: Human Resources			
BACKGROUND/SUMMARY:			
<p>The Parks Department currently has a full-time Park Maintenance Worker I on an extended leave of absence. This individual's duties are critical to the regular upkeep and safety of the city's park facilities, green spaces, and recreational areas. The absence of this position has created a staffing gap, impacting the department's ability to perform routine maintenance tasks effectively and efficiently. Maintaining park standards is essential for public enjoyment, safety, and the overall aesthetic of our community.</p> <p>Please see attached for additional information regarding this extra help position.</p>			
FISCAL IMPACT: NOT TO EXCEED		FINANCE INITIALS	
<p>The salary for the one (1) Extra Help Park Maintenance Worker I position will be funded through the existing Parks Department budget, specifically utilizing the funds allocated for the full-time position currently on leave. As this is a temporary, extra help position not subject to benefits, the overall cost will remain within the current departmental budget, ensuring no additional fiscal impact beyond the existing allocations.</p>			
STAFF RECOMMENDATION:		DEPT. INITIALS	
<p>It is recommended that the City Manager / Department Head approve the request for one (1) temporary, Extra Help Park Maintenance Worker I position within the Parks Department. This position is necessary to maintain essential park maintenance operations during the extended leave of absence of a full-time Park Maintenance Worker.</p>			
MANAGER'S RECOMMENDATION: Approve Staff Recommendation		CITY MANAGER'S INITIALS	
			
MOTION:			
SECONDED: AYES: NAYES: ABSENT:		APPROVED () DISAPPROVED () REFERRED TO:	
		REJECTED () DEFERRED ()	

Additional Information Regarding Request:

To mitigate the operational impact of the extended leave, the Parks Department requests approval for one (1) Extra Help Park Maintenance Worker I position. Key details of these requested positions are as follows:

- **Position Title:** Extra Help Park Maintenance Worker I
- **Number of Positions:** One (1)
- **Employment Status:** Temporary, Extra Help
- **Work Hours:** Not to exceed 30 hours per week, and a maximum of 1000 hours per calendar year per individual.
- **Duration:** This position is strictly temporary and will be terminated upon the full-time employee's return to work and clearance for duty.
- **Benefits:** These Extra Help positions are not subject to employee benefits.
- **Bargaining Unit:** These Extra Help positions are not subject to any bargaining unit Memorandum of Understanding (MOU).

The primary responsibilities of these Extra Help positions will include, but are not limited to, routine landscaping, trash removal, facility cleaning, minor repairs, and other general park maintenance duties as assigned. This will allow the department to continue providing necessary services to the public without significant disruption.