

DATE SUBMITTED 06/25/2025
 SUBMITTED BY City Manager's Office
 DATE ACTION REQUIRED 7/2/25

COUNCIL ACTION
 PUBLIC HEARING REQUIRED
 RESOLUTION
 ORDINANCE 1ST READING
 ORDINANCE 2ND READING
 CITY CLERK'S INITIALS

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION: 1. Appoint two (2) scheduled vacancies to the Library Board of Trustees to fill a three year term.		
DEPARTMENT INVOLVED:	BACKGROUND/SUMMARY: There are two (2) scheduled vacancies on the Library Board of Trustees beginning July 1, 2025. The two board members who's terms are ending are Valentina Estes and Mia Hernandez, and are seeking reappointment. The application period was open from June 11th and closed on June 25th. A total of four (4) applications were received. Staff checked with the Imperial County Registrar-Voters and all four applicants are registered voters in the City of Imperial. Pursuant to California Education Code Section 18910 and 18911, the appointments to the board are made by the Mayor with the consent of the City Council. Attached are the applications submitted.		
FISCAL IMPACT: NOT TO EXCEED No fiscal impact	FINANCE INITIALS	_____	
STAFF RECOMMENDATION: Appointment of two (2) members to the Library Board of Trustees by the Mayor with consent from the City Council	DEPT. INITIALS	<u>VAG</u>	
MANAGER'S RECOMMENDATION: <i>fill two vacancies from four excellent candidates</i>	CITY MANAGER'S INITIALS	<u>OTM</u>	
MOTION:			
SECONDED: AYES: NAYES: ABSENT:	APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/>	REJECTED <input type="checkbox"/> DEFERRED <input type="checkbox"/>	
	REFERRED TO:		

From: [The City of Imperial](#)
To: [Aimee Osuna](#); [Alissa Ulloa](#); [City Clerk](#)
Subject: [FORM]: Imperial Library Board Trustee Application
Date: Wednesday, June 11, 2025 6:25:34 PM

Submitted on Wed, 06/11/2025 - 18:25

Submitted by: Anonymous

Submitted values are:

Name

Susan Zarate-Sandoval

Telephone

Address

Email

Appointment Type

New Appointment

How many years have you lived in Imperial?

19

Are you a registered City of Imperial voter?

Yes

Are you presently employed?

Yes

Employer/Position

Imperial Unified School District/Library Clerk

Have you served on a city commission or committee before?

No

Summarize why you wish to serve on the Imperial Public Library Board of Trustees, include any special qualifications or education which are particularly appropriate to the position of Trustee.

I wish to serve on the Imperial Public Library Board of Trustees because I am passionate about literacy, lifelong learning, and ensuring equal access to resources for all members of our community. With over 25 years of experience running school book fairs and actively promoting reading programs, I have developed a strong understanding of how libraries can positively impact youth and families. I have also volunteered in various community events and held leadership roles that required collaboration, budgeting, and planning—skills that align

well with the responsibilities of a trustee. My commitment to education, community engagement, and public service makes me eager to contribute to the continued success and growth of our library.

What do you see as the objectives and goals of the Library Board?

The objectives and goals of the Library Board should focus on ensuring that the library remains a welcoming, accessible, and resource-rich environment for all members of the community. Key goals include:

Supporting literacy and lifelong learning by promoting programs and services that meet the educational and recreational needs of all age groups.

Ensuring equitable access to books, technology, and digital resources, especially for underserved populations.

Advocating for library funding and resources to maintain and improve facilities, staff, and programming.

Building strong community partnerships to enhance outreach and engagement.

Upholding transparency and accountability in governance and decision-making to ensure the library serves the public interest.

How would you help to achieve these objectives and goals?

To help achieve the objectives and goals of the Library Board, I would:

Advocate for community needs by listening to residents, library staff, and patrons to ensure decisions reflect the diverse needs of our community.

Support programming and outreach by volunteering time, promoting events, and helping to develop ideas that expand literacy and learning opportunities for all age groups.

Promote equity and access by working to ensure library services and resources are inclusive.

bilingual when needed, and accessible to all, especially underserved families.

Assist in fundraising and partnerships by seeking out grants, community sponsors, and local collaborations that help sustain and grow library services.

Stay informed and engaged by attending meetings, participating in training, and staying up to date on library trends and policies to make informed contributions.

By bringing my passion for education, community service, and literacy, I would actively support the board's mission and strengthen the library's role as a vital community resource.

Do you or immediate family members have any relationship (professional, financial, other) that may present a potential conflict of interest? (Please explain)

No.

From: [The City of Imperial](#)
To: [Aimee Osuna](#); [Alissa Ulloa](#); [City Clerk](#)
Subject: [FORM]: Imperial Library Board Trustee Application
Date: Tuesday, June 17, 2025 12:08:55 PM

Submitted on Tue, 06/17/2025 - 12:08

Submitted by: Anonymous

Submitted values are:

Name

Mia Hernandez

Telephone

[REDACTED]

Address

Email

Appointment Type

Reappointment

How many years have you lived in Imperial?

17

Are you a registered City of Imperial voter?

Yes

Are you presently employed?

Yes

Employer/Position

BHE Renewables, Community Relations Representative

Have you served on a city commission or committee before?

Yes

If yes, which city and when

City of Imperial, 2022

Position

Imperial Public Library Board of Trustees

Summarize why you wish to serve on the Imperial Public Library Board of Trustees, include any special qualifications or education which are particularly appropriate to the position of Trustee.

I wish to continue serving on the Imperial Public Library Board of Trustees as we have made meaningful progress in the last three years. The library needs visionaries, supporters, and advocates to do what they do. Through this term, I've gained a deeper understanding of the trustee role and the broader responsibilities it entails. With the library facing critical funding challenges at both state and federal levels, it's clear that advocacy beyond the City of Imperial will be essential to help preserve and secure resources for libraries across the board. This work requires a combination of strategy, strong networks, and persistence. I am confident that I bring the right experience and dedication to continue being that advocate for both our library and community.

What do you see as the objectives and goals of the Library Board?

The mission and vision of the library is to serve all the patrons who walk through its doors, whether they are here to borrow a book or simply enjoying a welcoming space. Our library is continuously evolving, attracting new patrons with diverse and changing needs. As a library board, our role is to support and advocate for the library by understanding these needs and making informed recommendations for adjustment when necessary. Our goal is to always improve the library, ensuring that our team has the resources and support to do their best work. This could mean advocating for facility request or upgrades to our city council, identifying surplus items in the library, or even pushing for additional staff. The library board serves as the voice of the library to the city council, while also helping to mitigate risks and ensure the library remains a vital community resource.

How would you help to achieve these objectives and goals?

I will continue to help achieve these goals by doing what I've been doing: showing up, speaking up, and advocating for necessary changes. I visit the library regularly to assess how we can best support the team and think creatively about how to meet their needs. Being present and open to feedback is crucial, not only does it build trust, but it allows us to identify areas where support is truly needed. The real work happens when we take that feedback and figure out the best ways to provide that support. Already being in this space, I am committed to continuing this work. It's time to roll up our sleeves and advocate for the resources we need, ensuring our leaders understand the urgency of this issue and work with us to secure the necessary support.

Do you or immediate family members have any relationship (professional, financial, other) that may present a potential conflict of interest? (Please explain)

No

From: [The City of Imperial](#)
To: [Aimee Osuna](#); [Alissa Ulloa](#); [City Clerk](#)
Subject: [FORM]: Imperial Library Board Trustee Application
Date: Friday, June 20, 2025 4:05:40 PM

Submitted on Fri, 06/20/2025 - 16:05

Submitted by: Anonymous

Submitted values are:

Name

Madeline George

Telephone

Address

Email

Appointment Type

New Appointment

How many years have you lived in Imperial?

28

Are you a registered City of Imperial voter?

Yes

Are you presently employed?

Yes

Employer/Position

Imperial Unified School District

If you are retired, what was your previous occupation?

Teacher

Have you served on a city commission or committee before?

No

If yes, which city and when

Imperial

Summarize why you wish to serve on the Imperial Public Library Board of Trustees, include any special qualifications or education which are particularly appropriate to the position of Trustee.

I am an avid reader and a promoter of reading with my students and my peers

What do you see as the objectives and goals of the Library Board?

Provide programs as well as books to the community. Educate and support our community.
Encourage reading and advocate for the library given current federal trends

How would you help to achieve these objectives and goals?

Create more contact points with the students / schools and community members of our town.
Create more interest and opportunities for the students to come to the library. Classes.
Tutoring.

Do you or immediate family members have any relationship (professional, financial, other) that may present a potential conflict of interest? (Please explain)

None

From: [The City of Imperial](#)
To: [Aimee Osuna](#); [Alissa Ulloa](#); [City Clerk](#)
Subject: [FORM]: Imperial Library Board Trustee Application
Date: Wednesday, June 25, 2025 10:41:30 AM

Submitted on Wed, 06/25/2025 - 10:41

Submitted by: Anonymous

Submitted values are:

Name

Valentina Estes Valentina Estes

Telephone

Address

Email

Appointment Type

Reappointment

How many years have you lived in Imperial?

5

Are you a registered City of Imperial voter?

Yes

Are you presently employed?

Yes

Employer/Position

Manager/owner

Have you served on a city commission or committee before?

Yes

If yes, which city and when

Imperial

Position

Library Trustee

Summarize why you wish to serve on the Imperial Public Library Board of Trustees, include any special qualifications or education which are particularly appropriate to the position of Trustee.

I'm proud of what we've accomplished so far, but there's more to do. I want to keep contributing my experience, energy, and ideas to help the library adapt and grow especially as we face new challenges and opportunities in the years ahead.

What do you see as the objectives and goals of the Library Board?

To explore arts, culture, and global perspectives through books, films, music, and events.

How would you help to achieve these objectives and goals?

Align my personal goals with those of the institution.

To ensure my efforts support the library's long-term direction.

Advocate for the library at community

meetings, local government events, or with stakeholders.

Promote the library's services through word-of-mouth, social media, or local networks.

Do you or immediate family members have any relationship (professional, financial, other) that may present a potential conflict of interest? (Please explain)

No