

DATE SUBMITTED 6/11/2020
 SUBMITTED BY City Manager's Office
 DATE ACTION REQUIRED 6/17/2020

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 76

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**


SUBJECT: DISCUSSION/ACTION: MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021

1. PRESENTATION/OVERVIEW OF MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021
2. APPROVAL OF RESOLUTION NO. 2020-32 TO ADOPT MUNICIPAL BUDGET FOR FISCAL YEAR 2020-2021


DEPARTMENT INVOLVED: CITY MANAGER'S OFFICE

BACKGROUND/SUMMARY:
 The City of Imperial has completed our review and projections for the upcoming fiscal year municipal budget. Attached you will find the breakdown of revenues and expenditures expected for the 2020-2021 fiscal year.


FISCAL IMPACT:
 General Fund: Revenues: **\$10,149,367** / Expenditures
\$10,199,595 (-\$50,228 to be taken from cash reserves)
 Remaining Cash Reserve: \$ 1.5 million

ADMIN SERVICES SIGN INITIALS 

STAFF RECOMMENDATION: It is the Assistant City Manager's recommendation to approve the budget as presented. Due to the impacts of COVID, staff has eliminated all non-essential expenditures.

DEPT. INITIALS 

MANAGER'S RECOMMENDATION: It is the City Manager's recommendation to approve the budget presented before you.

CITY MANAGER'S INITIALS 

MOTION:

SECONDED: APPROVED () REJECTED ()
 AYES: DISAPPROVED () DEFERRED ()
 NAYES:
 ABSENT: REFERRED TO:

RESOLUTION 2020 -32

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL,
CALIFORNIA ADOPTING THE MUNICIPAL BUDGET FOR
FISCAL YEAR 2020-2021**

WHEREAS, a proposed budget having been presented to and considered by the City Council during its regular meeting on June 17, 2020.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Budget for fiscal year 2020/2021 as presented during its regular meeting on June 17, 2020 is hereby approved.
2. The City Manager may approve line item budget transfers not to exceed \$10,000.00. Any budget amendments exceeding \$10,000.00 must be approved by the City Council.

**APPROVED AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF IMPERIAL THIS 17TH DAY OF JUNE 2020.**

Darrell Pechtl, Mayor

City of Imperial

ATTEST:

Debra Jackson, City Clerk

City of Imperial

Line #	(01)GENERAL FUND	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1							(UNDER)	
2	TOTAL GENERAL FUND REVENUES			10,149,367	10,312,690	10,347,367	34,677	10,290,853
3								
4								
5							(OVER)	
6	TOTAL CITY COUNCIL EXPENSES			38,755	44,315	39,104	5,211	60,556
7	TOTAL CITY TREASURER EXPENSES			170	343	336	7	338
8	TOTAL CITY CLERK EXPENSES	1.0	1.0	118,668	101,869	88,218	13,651	103,775
9	TOTAL CITY ATTORNEY EXPENSES			160,000	120,000	230,000	(110,000)	85,002
10	TOTAL CITY MANAGER EXPENSES	3.0	3.0	352,921	215,037	426,766	(211,729)	370,224
11	TOTAL ADMINISTRATIVE SERVICES EXPENSES	6.0	5.0	2,091,301	2,101,319	2,076,993	24,326	2,439,609
12	TOTAL INFORMATION TECHNOLOGY EXPENSES	2.0	1.0	295,628	377,027	407,794	(30,767)	264,479
13	TOTAL POLICE EXPENSES	23.0	22.0	3,117,442	3,090,740	2,971,428	119,312	2,647,846
14	TOTAL FIRE SERVICES EXPENSES	-	-	1,079,791	1,048,341	1,048,341	0	901,050
15	TOTAL PUBLIC SERVICES EXPENSES	13.0	13.0	1,087,349	1,081,831	1,039,699	42,132	632,595
16	TOTAL COMMUNITY DEVELOPMENT EXPENSES	7.0	7.0	714,225	524,137	686,830	(162,693)	533,379
17	TOTAL COMMUNITY SERVICES EXPENSES	4.0	3.0	592,335	689,864	667,676	22,188	817,015
18	TOTAL PARKS EXPENSES	5.0	4.0	518,913	511,816	451,266	60,550	442,132
19	TOTAL COVID-19	-	-	0	0	142,287	(142,287)	0
20	TOTAL GENERAL FUND EXPENDITURES			10,167,498	9,906,639	10,276,738	(370,099)	9,298,000
21								
22								
23	TOTAL SUMMARY	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2019 -2020 ACTUALS
24		FTE	FTE					
25	REVENUE VS EXPENDITURE DIFFERENCE:	64.0	59.0	(18,131)	406,051	70,629		992,853
26	PROPOSED ENDING CASH BALANCES:			1,562,120		1,580,251		1,509,622

New positions FY 20-21 are as follows:

- 11 see above 1 - Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of \$35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)
- 12 see above 1 - IT Technician (Annual Salary of \$35,508 - funded 40% General Fund, 30% Water, 30% Wastewater)
- 13 see above 1 - Police Officer
- 18 see above 1 - General Maintenance Worker I

Posiitons added in FY 19-20 are as follows:

- 17 see above 1 - Administrative Assistant

Line #	Account No.	Account Name	REVENUES	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2019 -2020 ACTUALS
1	01 000 4110	PROPERTY TAXES - SECURED		1,305,846	1,548,893	1,367,465	(181,428)	1,326,766
2	01 000 4111	PROPERTY TAXES - UNSECURED		146,546	149,350	140,000	(9,350)	123,784
3	01 000 4112	PROPERTY TRANSFER TAX		40,000	40,000	60,721	20,721	58,158
4	01 000 4113	AIRCRAFT TAX		57,889	41,000	50,000	9,000	40,236
5	01 000 4120	SALES TAX		1,943,000	2,204,964	2,147,498	(57,466)	2,257,348
6	01 000 4121	CANNABIS BUSINESS TAX		250,000	0	200,000	200,000	0
7	01 000 4130	FRANCHISES		250,000	265,000	259,216	(5,784)	319,974
8	01 000 4135	CFD ADMINISTRATIVE FEE		100,000	100,000	100,000	0	100,000
9	01 000 4140	TRANSIENT OCCUPANCY TAX		20,000	26,000	26,000	0	25,309
10		TOTAL TAXES		4,113,281	4,375,207	4,350,900	(24,307)	4,251,575
11								
12	01 000 4210	BUSINESS LICENSE		55,000	55,000	68,500	13,500	58,044
13	01 000 4220	TAXI CAB LICENSE		0	400	0	(400)	0
14	01 000 4230	ANIMAL LICENSE		15,712	16,000	12,800	(3,200)	19,640
15	01 000 4240	BUILDING PERMITS		385,000	385,000	450,000	65,000	632,964
16		TOTAL LICENSE & PERMITS		455,712	456,400	531,300	74,900	710,648
17								
18	01 000 4310	VEHICLE CODE FINES		0	0	0	0	366
19	01 000 4311	LOCAL COURT FINES		4,167	5,000	7,500	2,500	5,209
20	01 000 4330	UTILITY PENALTIES		125,000	100,000	125,000	25,000	113,421
21	01 000 4333	CODE ENFORCEMENT FINES		5,000	10,000	5,100	(4,900)	3,882
22	01 000 4335	LICENSE PENALTIES		1,500	1,600	4,300	2,700	1,726
23		TOTAL FINES & PENALTIES		135,667	116,600	141,900	25,300	124,604
24								
25	01 000 4410	MOTOR VEHICLE IN LIEU		1,757,357	1,637,565	1,684,721	47,156	1,582,067
26	01 000 4430	HOMEOWNERS EXEMPTION		5,780	5,800	9,824	4,024	11,710
27	01 000 4431	HOUSING AUTHORITY IN LIEU		2,100	2,300	2,121	(179)	2,341
28	01 000 4469	SCHOOL RESOURCE OFFICER		88,200	85,951	58,386	(27,565)	89,827
29	01 000 4473	HIDTA SALARY		85,400	42,000	105,000	63,000	82,801
30	01 000 4480	STONEGARDEN		116,208	87,665	64,667	(22,998)	35,944
31	01 000 4482	CALEMA/FEMA		142,287	0	0	0	0
32	01 000 4483	DHE DETAIL		0	0	16,000	16,000	0
33	01 000 4485	HOMELAND SECURITY		0	0	3,500	3,500	0
34		TOTAL INTERGOVERNMENTAL		2,197,332	1,861,281	1,944,219	82,938	1,804,690
35								
36	01 000 4508	CFD SERVICES FEE		100,000	100,000	100,000	0	100,000
37	01 000 4509	FIRE FEES		55,000	55,000	67,000	12,000	81,818
38	01 000 4510	PLANNING / ZONING / SUBDIVISION FEES		35,000	35,000	35,000	0	61,893

39	01	000	4521	ENGINEERING / PLAN CHECK / ENCROACHMENT FEES	170,000	170,000	191,000	21,000	267,556
40	01	000	4522	SEISMIC FEES	3,500	3,500	4,600	1,100	6,876
41	01	000	4523	CBSC	1,600	1,600	8,310	6,710	20,624
42	01	000	4524	RUBBISH COLLECTION FEES	1,124,880	1,124,880	1,189,692	64,812	1,198,033
43	01	000	4525	RUBBISH COLLECTION FEES AB 939	115,000	115,000	109,150	(5,850)	127,708
44	01	000	4526	RECYCLING	5,000	5,000	6,270	1,270	5,723
45	01	000	4533	POOL REVENUE	20,000	35,000	21,340	(13,660)	20,026
46	01	000	4534	FACILITY RENTAL FEES	1,500	3,000	2,380	(620)	4,289
47	01	000	4535	ADMINISTRATIVE SERVICES	7,500	27,500	11,500	(16,000)	33,422
48	01	000	4536	RECREATION PROGRAMS	15,000	30,000	17,100	(12,900)	8,639
49	01	000	4538	WORTHINGTON SQUARE PROGRAMS	0	3,000	8,967	5,967	5,122
50	01	000	4540	LIBRARY FEES	5,000	9,000	7,000	(2,000)	10,864
51				TOTAL CHARGES FOR SERVICES	1,658,980	1,717,480	1,779,309	61,829	1,952,593
52									
53	01	000	4610	INTEREST EARNED	6,500	6,500	12,000	5,500	12,346
54				TOTAL USE OF MONEY&PROPERTY	6,500	6,500	12,000	5,500	12,346
55									
56	01	000	4700	FARMER'S MARKET	37,000	37,000	43,380	6,380	57,039
57	01	000	4701	SPONSORSHIP (COMMUNITY SERVICES)	25,000	30,000	29,000	(1,000)	18,853
58	01	000	4705	SPONSORSHIP - PARADE & RALLY	0	0	0	0	8,350
59	01	000	4710	SALE OF MAPS, PUBS & COPIES	500	500	1,000	500	751
60	01	000	4711	SALES OF SURPLUS PROPERTY	500	500	2,521	2,021	15,126
61	01	000	4720	POLICE - DUI	250	800	0	(800)	10
62	01	000	4721	POLICE - OTHER	16,548	25,000	22,000	(3,000)	20,685
63	01	000	4724	POST REIMBURSEMENT	16,000	25,975	17,389	(8,586)	3,167
64	01	000	4727	POLICE DETAILS	1,000	5,000	2,800	(2,200)	26,888
65	01	000	4730	5% YOUTH PROGRAMS AND EDUCATION (CANNABIS)	44,000	0	44,000	44,000	0
66	01	000	4735	5% PUBLIC SAFETY (CANNABIS)	74,000	0	74,000	74,000	0
67	01	000	4740	INSURANCE DIVIDENDS	800	800	950	150	1,223
68	01	000	4741	W/C INSURANCE CLAIMS	0	0	400	400	9,028
69	01	000	4742	INSURANCE CLAIMS	0	0	14,764	14,764	0
70	01	000	4790	NOT OTHERWISE CLASSIFIED	2,500	5,000	3,000	(2,000)	23,981
71				TOTAL OTHER REVENUE	218,098	130,575	255,204	124,629	185,101
72									
73	01	000	4910	OPERATING TRANSFERS IN (Special Revenues)	1,363,797	1,648,647	1,332,535	(316,112)	1,249,296
74				TOTAL OTHER RECEIPTS	1,363,797	1,648,647	1,332,535	(316,112)	1,249,296
75									
76				TOTAL GENERAL FUND REVENUES	10,149,367	10,312,690	10,347,367	34,677	10,290,853

<u>FUND</u>	<u>OPERATING TRANSFER IN</u>	<u>20-21 Proposed</u>	<u>19-20 Adopted</u>	<u>19-20 Actual</u>
03	TRAFFIC CONGESTION RELIEF FOR STREETS	30,000	30,000	30,000
04	TRAFFIC SAFETY FOR STREETS	5,000	3,500	3,500
05	GAS TAX FOR STREETS	212,081	258,731	258,731
06	LOCAL TRANS FOR PROJECT ADMINISTRATION	5,000	5,000	5,000
08	MEAS D FOR equipment	242,186	251,500	0
08	MEAS D FOR STREET STAFFING	268,248	317,900	317,900
08	MEAS D FOR COMMUNITY DEVELOPMENT 20% (350)	58,641	104,491	104,491
08	MEAS D FOR COMMUNITY DEVELOPMENT 25% (310)	48,843	0	0
09	PROP 172 FOR LT POLICE OFFICER	85,000	96,528	96,916
16	HOUSING REHAB FOR LOAN ADMINISTRATION	5,000	5,000	5,000
16	HOUSING REHAB FOR HOUSING ELEMENT	10,000	15,000	0
18	RLA FOR LOAN ADMINISTRATION	5,000	5,000	5,000
18	RLA FOR HOUSING ELEMENT	10,000	10,000	0
21	WILDFLOWER FOR LIGHTING	3,500	3,500	3,500
21	WILDFLOWER FOR PARKS ADMIN	3,600	3,600	3,600
21	WILDFLOWER LANDSCAPE (EQUIPMENT)	8,800		
23	PASEO FOR LIGHTING	3,500	3,500	3,500
23	PASEO FOR PARKS ADMIN	11,400	11,400	11,400
23	PASEO LANDSCAPE (EQUIPMENT)	8,800		
31	COPS 2017 Personnel Salaries and Benefits	0	37,137	37,137
35	SKYRANCH FOR PARKS ADMIN	27,375	27,375	27,375
39	LITERACY FOR LITERACY COORDINATOR	39,969	15,955	15,955
41	COPS 2018 FOR FOR GRANT ADMINISTRATION	0	500	500
XX	COPS 2019 FOR FOR GRANT ADMINISTRATION	500	0	0
48	GENERAL LOAN FOR LOAN ADMINISTRATION	5,000	5,000	5,000
50	WATER FOR IT (5442)	8,177	109,985	109,985
50	WATER FOR CODE ENFORCEMENT (15%)	0	0	0
55	WASTEWATER FOR IT (5442)	8,177	38,045	38,045
68	PARK IMPACT FEES FOR PARKS MASTER PLAN	0	40,000	0
94	Successor Agency Admin Funds	250,000	250,000	250,000
		<u>1,363,797</u>	<u>1,648,647</u>	<u>1,332,535</u>

(01) GENERAL FUND - CITY COUNCIL

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY COUNCIL EXPENSES:							
2	01 100 5102	SALARIES - SEASONAL/TEMPORARY			21,600	21,600	21,600	0	21,600
3		Robert Amparano - \$360 Monthly Stipend	4,320	4,320					
4		Geoff Dale - \$360 Monthly Stipend	4,320	4,320					
5		Karin Eugenio - \$360 Monthly Stipend	4,320	4,320					
6		Darrell Pechtl - \$360 Monthly Stipend	4,320	4,320					
7		James Tucker - \$360 Monthly Stipend	4,320	4,320					
8	01 100 5112	FICA			1,650	1,650	1,650	0	1,652
9	01 100 5114	UNEMPLOYMENT INSURANCE			1,295	1,405	908	497	1,069
10		TOTAL SALARIES & BENEFITS			24,545	24,655	24,158	497	24,321
11									
12	01 100 5250	PUBLICATION / DUES			150	200	0	200	170
13		ICSC	0	50					
14		MISC/OTHER	150	150					
15	01 100 5260	TELEPHONE			3,300	4,800	5,246	(446)	8,490
16		Verizon - 5 Devices w/Hotspot	3,300	4,800					
17	01 100 5265	TRAINING / EDUCATION			3,300	2,800	0	2,800	3,925
18		(4) League of CA Cities - Annual Conference (October)	2,300	2,300					
19		New Councilmember(s) training (January)	1,000	500					
20	01 100 5270	TRAVEL & MEETINGS			7,060	11,560	8,000	3,560	21,744
21		(4) League of CA Cities - Annual Conference (October)	4,000	4,000					
22		Washington D.C Winter/Spring	0	4,000					
23		SCAG	600	600					
24		LCC Division (4 local meetings)	360	360					
25		JPIA Annual Board Meeting	600	600					
26		New Councilmember(s) training (January)	1,500	2,000					
27	01 100 5301	OFFICE SUPPLIES			100	100	200	(100)	224
28		Business Cards	100	100					
29	01 100 5310	SAFETY/EQUIPMENT/CLOTHING			100	0	0	0	378
30		Staff Shirt(s) new members only	100	0					
31	01 100 5330	SPECIAL DEPARTMENTAL SUPPLIES			200	200	1,500	(1,300)	1,304
32		Awards & Trophies	200	200					
33		TOTAL OPERATING & ADMINISTRATIVE			14,210	19,660	14,946	4,714	36,235
34									
35		TOTAL CITY COUNCIL EXPENSES:			38,755	44,315	39,104	5,211	60,556

5 - Councilmembers (Annual Stipend of \$4,320)

(01) GENERAL FUND - CITY TREASURER

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY TREASURER EXPENSES:							
2	01 105 5102	SALARIES - SEASONAL/TEMPORARY			150	300	300	0	300
3		Stacy Cox - \$25 Monthly Stipend	150	300					
4	01 105 5112	FICA			11	23	23	0	23
5	01 105 5114	UNEMPLOYMENT INSURANCE			9	20	13	7	15
6		TOTAL SALARIES & BENEFITS			170	343	336	7	338
7									
8		TOTAL CITY TREASURER EXPENSES:			170	343	336	7	338

1 - City Treasurer (Annual Stipend of \$150 - thru December 2020)

(01) GENERAL FUND - CITY CLERK DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY CLERK EXPENSES:							
2	01 110 5101	SALARIES-REGULAR	1.0	1.0	67,000	64,656	61,933	2,723	71,072
3		City Clerk - Annual Salary \$83,750							
4		80% General Fund	67,000	64,656					
5		10% Water Fund \$8,375							
6		10% Wastewater Fund \$8,375							
7	01 110 5112	FICA			5,272	5,245	4,882	363	5,453
8	01 110 5114	UNEMPLOYMENT INS			336	364	209	155	343
9	01 110 5115	HEALTH INSURANCE			6,720	6,720	6,779	(59)	3,427
10	01 110 5120	VEHICLE ALLOWANCE			1,920	1,920	1,920	0	2,400
11	01 110 5123	WELLNESS PROGRAM			0	384	0	384	0
12	01 110 5124	EDUCATION INCENTIVE			0	1,600	0	1,600	0
13	01 110 5155	HEALTH ALLOWANCE			0	0	0	0	1,375
14		TOTAL SALARIES & BENEFITS			81,248	80,889	75,723	5,166	84,070
15									
16	01 110 5210	CONTRACT SERVICE			5,000	5,000	0	5,000	0
17		Consultant for Records Assessment - Phase II	5,000	5,000					
18	01 110 5250	PUBLICATION / DUES			1,500	3,500	6,100	(2,600)	4,227
19		Updates-Government Code, Election Code, Public Contract	1,000	3,000					
20		IIMC	300	300					
21		CCAC	200	200					
22	01 110 5260	TELEPHONE			480	480	895	(415)	1,610
23		Verizon - 1 Device	480	480					
24	01 110 5265	TRAINING / EDUCATION			1,200	1,700	500	1,200	1,675
25		League of CA Cities - Annual Conference	200	700					
26		City Clerks Association of California	500	500					
27		IIMC Annual	0	500					
28		New Law & Election Seminar (League of CA Cities)	500	500					
29		Will decide on which of the above will be reduced	0	-500					
30	01 110 5270	TRAVEL & MEETINGS			2,040	3,100	2,000	1,100	3,201
31		League of CA Cities - Annual Conference	150	1,000					
32		City Clerks Association of California	900	900					
33		IIMC Annual	0	1,200					
34		New Law & Election Seminar (League of CA Cities)	800	800					
35		CCAC Division (2 local meetings)	100	100					
36		LCC Division (3 local meetings)	90	100					
37		Will decide on which of the above will be reduced	0	-3,000					
38	01 110 5301	OFFICE SUPPLIES			2,200	2,700	1,000	1,700	1,961

39		Memory Cards for recording of meetings	200	200					
40		Materials for Proclamation/presentations	200	200					
41		Permanent Minute Books	800	800					
42		Pens, Pencils, Ink, Paper, Notepads	1,000	1,500					
43	01 110 5330	SPECIAL DEPT SUPPLIES			25,000	4,500	2,000	2,500	7,031
44		Municipal Election 2020	25,000	4,500					
45		TOTAL OPERATING & ADMINISTRATIVE			37,420	20,980	12,495	8,485	19,705
46									
47		TOTAL CITY CLERK EXPENSES:			118,668	101,869	88,218	13,651	103,775

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL CITY CLERK EXPENSES	1.0	1.0	118,668	101,869	88,218	13,651	103,775

1 - City Clerk (Annual Salary of \$83,750 - funded 80% General Fund, 10% Water, 10% Wastewater)

(01) GENERAL FUND - CITY ATTORNEY CONTRACT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY ATTORNEY EXPENSES:							
2	01 120 5210	CONTRACT SERVICE			160,000	120,000	230,000	(110,000)	85,002
3		Legal Counsel	110,000	120,000					
4		Additional as needed	50,000						
5		TOTAL OPERATING & ADMINISTRATIVE			160,000	120,000	230,000	(110,000)	85,002
6									
7		TOTAL CITY ATTORNEY EXPENSES:			160,000	120,000	230,000	(110,000)	85,002

(01) GENERAL FUND - CITY MANAGER DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		CITY MANAGER EXPENSES:							
2	01 130 5101	SALARIES-REGULAR	3.0	3.0	173,396	0	145,175	(145,175)	153,230
3		City Manager - Annual Salary \$155,000							
4		60% General Fund	93,000	110,213					
5		20% Water Fund \$31,000							
6		20% Wastewater Fund \$31,000							
7		Assistant City Manager - Annual Salary \$98,488							
8		60% General Fund	59,092	45,769					
9		20% Water Fund \$19,698							
10		20% Wastewater Fund \$19,698							
11		Administrative Assistant - Annual Salary \$35,506							
12		60% General Fund	21,304	23,416					
13		20% Water Fund \$7,101							
14		20% Wastewater Fund \$7,101							
15	01 130 5103	OVERTIME			0	0	200	(200)	80
16	01 130 5108	SPECIALTY PAY			0	1,560	0	1,560	0
17		Bilingual Pay	0	1,560					
18	01 130 5111	RETIREMENT			13,499	12,808	9,610	3,198	10,052
19	01 130 5112	FICA			13,654	14,368	8,385	5,983	10,451
20	01 130 5114	UNEMPLOYMENT INS			756	819	478	341	654
21	01 130 5115	HEALTH INSURANCE			15,120	15,120	11,154	3,966	8,658
22	01 130 5120	VEHICLE ALLOWANCE			3,600	3,600	1,950	1,650	3,600
23	01 130 5123	WELLNESS PROGRAM			288	864	80	784	360
24	01 130 5124	EDUCATION INCENTIVE			1,200	2,400	1,540	860	0
25		TOTAL SALARIES & BENEFITS			221,513	51,539	178,572	(127,033)	187,085
26									
27	01 130 5210	CONTRACT SERVICE			0	0	90,000	(90,000)	0
28		City Manager Recruitment	0	17,500					
29		Interim City Manager	0	26,000					
30	01 130 5250	PUBLICATION / DUES			2,075	2,135	2,706	(571)	2,204
31		ICSC	90	0					
32		ICMA	1,500	1,500					
33		CCMF	400	400					
34		Municipal Manager's Association	85	85					
35	01 130 5260	TELEPHONE			1,320	960	3,200	(2,240)	2,847
36		Verizon - (2) Devices w/Hotspot	1,320	960					
37	01 130 5265	TRAINING / EDUCATION			1,875	2,815	350	2,465	4,612
38		(1) League of CA Cities - Annual Conference	575	1,150					

39		(2) League of CA Cities - City Manager's Conference	1,200	600					
40		CCMF Annual Dinner	100	100					
41		National Information Officers Association	0	665					
42		National Seminar Training	0	300					
43	01 130 5270	TRAVEL & MEETINGS			4,550	15,100	13,500	1,600	26,162
44		(1) League of CA Cities - Annual Conference	1,000	2,000					
45		(2) League of CA Cities - City Manager's Conference	2,700	1,350					
46		National Information Officers Association	0	2,000					
47		(2) Washington D.C Winter/Spring	0	8,000					
48		Management Meetings - Food & Beverage	0	200					
49		National Seminar Training	0	700					
50		Misc/Other (Mileage Reimbursement, etc.)	850	850					
51	01 130 5301	OFFICE SUPPLIES			1,000	1,600	1,000	600	2,557
52		Equipment - Pens, Pencils, Ink, Paper, Notepads	900	1,500					
53		Materials - Business Cards, etc.	100	100					
54	01 130 5330	SPECIAL DEPT SUPPLIES			0	300	4,500	(4,200)	0
55		Leadership & Development Training Supplies	0	300					
56		TOTAL OPERATING & ADMINISTRATIVE			10,820	22,910	115,256	(92,346)	38,382
57									
58		TOTAL CITY MANAGER EXPENSES:			232,333	74,449	293,828	(219,379)	225,467

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		MARKETING & DEVELOPMENT EXPENSES:							
2	01 131 5201	ADVERTISING (INCL LEGAL)	200	200	200	200	50	150	18
3	01 131 5210	CONTRACT SERVICE			110,388	125,388	117,888	7,500	128,388
4		Chamber of Commerce	0	10,000					
5		David Turch & Associates	60,000	60,000					
6		Development Management Group	48,000	48,000					
7		Hotel Conference	0	5,000					
8		ArchiveSocial	2,388	2,388					
9	01 131 5330	SPECIAL DEPT SUPPLIES			10,000	15,000	15,000	0	16,351
10		State of the City Address	10,000	15,000					
11		TOTAL OPERATING & ADMINISTRATIVE			120,588	140,588	132,938	7,650	144,757
12									
13		TOTAL MARKETING & DEVELOPMENT EXPENSES:			120,588	140,588	132,938	7,650	144,757

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL CITY MANAGER EXPENSES	3.0	3.0	352,921	215,037	426,766	(211,729)	370,224

1 - City Manager (Annual Salary of \$155,000 - funded 60% General Fund, 20% Water, 20% Wastewater)

1 - Assistant City Manager (Annual Salary of \$98,488 - funded 60% General Fund, 20% Water, 20% Wastewater)

1 - Administrative Assistant (Annual Salary of \$35,506 - funded 60% General Fund, 20% Water, 20% Wastewater)

(01) GENERAL FUND - ADMINISTRATIVE SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		ADMINISTRATIVE SERVICES							
2	01 140 5101	SALARIES-REGULAR	5.0	4.0	107,918	99,436	108,941	(9,505)	91,113
3		Administrative Services Director - Annual Salary \$135,283							
4		40% General Fund	54,113	47,039					
5		35% Water Fund \$47,349							
6		25% Wastewater Fund \$33,821							
7		Accounting Technician - Annual Salary \$51,730							
8		50% General Fund	25,864	27,236					
9		25% Water Fund \$12,933							
10		25% Wastewater Fund \$12,933							
11		Accounting Assistant III - Annual Base Salary \$57,928							
12		25% General Fund	14,482	15,179					
13		50% Water Fund \$28,964							
14		25% Wastewater Fund \$14,482							
15		Accounting Assistant II - Annual Base Salary \$38,210							
16		25% General Fund	9,553	9,982					
17		50% Water Fund \$19,104							
18		25% Wastewater Fund \$9,553							
19		Administrative Assistant (1/3) - Annual Base Salary \$35,508							
20		11% General Fund (Administrative Services)	3,906	0					
21		11% General Fund (Information Technology \$3,906)							
22		33.34% General Fund (Parks \$11,836)							
23		22.33% Water Fund \$7,930							
24		22.33% Wastewater Fund \$7,930							
25	01 140 5103	OVERTIME			5,000	5,000	0	5,000	0
26	01 140 5105	CERTIFICATE PAY			0	0	0	0	500
27	01 140 5108	SPECIALTY PAY			988	1,365	0	1,365	0
28		Bilingual Pay	988	1,365					
29	01 140 5111	RETIREMENT			9,230	7,964	7,680	284	6,659
30	01 140 5112	FICA			8,799	8,359	8,055	304	6,646
31	01 140 5114	UNEMPLOYMENT INSURANCE			623	638	404	234	519
32	01 140 5115	HEALTH INSURANCE			12,460	11,760	10,418	1,342	9,402
33	01 140 5123	WELLNESS PROGRAM			317	672	525	147	363
34	01 140 5124	EDUCATION INCENTIVE			800	2,800	0	2,800	0
35		TOTAL SALARIES & BENEFITS			146,135	137,994	136,023	1,971	115,202
36									
37	01 140 5250	PUBLICATION / DUES			560	760	350	410	179
38		Notary Public	200	200					

39		CSMFO	110	110					
40		GFOA	250	250					
41		Finance Publications	0	200					
42	01 140 5260	TELEPHONE			540	480	480	0	1,456
43		Verizon - (1) Device	540	480					
44	01 140 5265	TRAINING / EDUCATION			400	3,525	400	3,125	2,259
45		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	450					
46		Municipal Finance Institute (League of CA Cities)	400	575					
47		League of CA Cities Municipal Finance (Dec) Garden Grove	0	400					
48		3 FundBalance Webinars	0	250					
49		JPIA Management Academy (Basics of Effective Supervision)	0	400					
50		GFOA Annual Conference	0	350					
51		Sensus Conference (Water Funded)	0	800					
52		Customer Service Conference	0	300					
53	01 140 5270	TRAVEL & MEETINGS			1,000	6,450	2,000	4,450	2,932
54		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	950					
55		Municipal Finance Institute (League of CA Cities)	1,000	1,000					
56		League of CA Cities Municipal Finance (Dec) Garden Grove	0	800					
57		LCC Division (3 local meetings)	0	100					
58		JPIA Management Academy (Basics of Effective Supervision)	0	800					
59		GFOA Annual Conference	0	1,000					
60		Sensus Conference (Water Funded)	0	1,000					
61		Customer Service Conference	0	800					
62	01 140 5301	OFFICE SUPPLIES			1,650	2,000	1,800	200	568
63		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	1,300	1,500					
64		Binders, Misc materials needed	350	500					
65	01 140 5310	SAFETY / EQUIPMENT / CLOTHING			0	0	0	0	0
66		Staff Shirts	0	0					
67	01 140 5330	SPECIAL DEPT SUPPLIES			250	300	300	0	0
68		Budget and Presentation Materials	250	300					
69		TOTAL OPERATING & ADMINISTRATIVE			4,400	13,515	5,330	8,185	7,394
70									
70		TOTAL ADMINISTRATIVE SERVICES EXPENSES:			150,535	151,509	141,353	10,156	122,596

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		ACCOUNTING & REPORTING EXPENSES:							
2	01 141 5210	CONTRACT SERVICE			59,558	55,000	55,000	0	91,244
3		Moss, Levy, Hartzheim (Audits)	44,558	40,000					
4		HDL	15,000	15,000					
5	01 141 5213	STATE MANDATED FEE			250	250	250	0	125
6		Business License Fee Pass through Cost	250	250					
7		TOTAL OPERATING & ADMINISTRATIVE			59,808	55,250	55,250	0	91,369
8									
9		TOTAL ACCOUNTING & REPORTING EXPENSES:			59,808	55,250	55,250	0	91,369

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		HUMAN RESOURCES MANAGEMENT EXPENSES:							
2	01 150 5101	SALARIES-REGULAR	1.0	1.0	54,875	0	54,695	(54,695)	63,432
3		Human Resources Manager - Annual Salary \$91,458							
4		60% General Fund	54,875	39,475					
5		20% Water Fund \$18,292							
6		20% Wastewater Fund \$18,292							
7	01 150 5105	CERTIFICATE PAY			0	0	0	0	150
8	01 150 5108	SPECIALTY PAY			0	780	0	780	0
9		Bilingual Pay	0	780					
10	01 150 5111	RETIREMENT			4,825	3,350	3,921	(571)	3,290
11	01 150 5112	FICA			4,198	3,194	4,108	(914)	3,204
12	01 150 5114	UNEMPLOYMENT INSURANCE			252	273	147	126	0
13	01 150 5115	HEALTH INSURANCE			5,040	5,040	3,225	1,815	2,028
14	01 150 5123	WELLNESS PROGRAM			0	288	0	288	172
15	01 150 5124	EDUCATION INCENTIVE			0	1,200	0	1,200	0
16		TOTAL SALARIES & BENEFITS			69,190	14,125	66,096	(51,971)	72,276
17									
18	01 150 5210	CONTRACT SERVICE			500	1,350	6,500	(5,150)	17,380
19		Cobra Administrator - Wageworks	0	600					
20		Fingerprinting (New Hires)	500	750					
21	01 150 5250	PUBLICATION / DUES			600	600	700	(100)	385
22		SHRM	200	200					
23		Cal Chamber (Compliance Posters)	400	400					

24	01 150 5260	TELEPHONE			540	480	520	(40)	975
25		Verizon - 1 Device	540	480					
26	01 150 5262	TESTING SERVICES			9,700	6,875	10,500	(3,625)	5,913
27		Exams CPS (Bilingual and New Hire Testing)	1,500	1,500					
28		PreEmployment Testing - New Hires	7,000	4,175					
29		Random Testing Program	1,200	1,200					
30	01 150 5265	TRAINING / EDUCATION			1,000	2,450	625	1,825	2,493
31		CalPERS (Anaheim / Sept 30 - Oct 2) ONLINE	0	950					
32		JPIA - HR Academy	0	500					
33		Misc/Other	1,000	1,000					
34	01 150 5270	TRAVEL & MEETINGS			500	3,950	2,500	1,450	643
35		CalPERS (Anaheim / Sept 30 - Oct 2)	0	950					
36		JPIA - HR Academy	0	1,000					
37		Misc/Other	500	2,000					
38	01 150 5301	OFFICE SUPPLIES			750	1,750	1,000	750	567
39		Pens, Pencils, Copier Ink, Paper, Notepads	500	1,500					
40		New Hire Packets	250	250					
41	01 150 5330	SPECIAL DEPT SUPPLIES			5,000	10,000	9,000	1,000	11,344
42		Annual Employee Appreciation Event	5,000	10,000					
43		TOTAL OPERATING & ADMINISTRATIVE			18,590	27,455	31,345	(3,890)	39,700
44									
45		TOTAL HUMAN RESOURCES MGMT EXPENSES:			87,780	41,580	97,441	(55,861)	111,976

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		RISK MANAGEMENT EXPENSES:							
2	01 151 5113	WORKER'S COMPENSATION			163,499	150,000	170,820	(20,820)	145,000
3		JPIA Worker's Compensation Insurance	163,499	150,000					
4	01 151 5210	CONTRACT SERVICE			10,000	18,000	0	18,000	0
5		Property Valuations (60%)	10,000	18,000					
6	01 151 5230	LIABILITY INSURANCE			310,060	372,700	324,060	48,640	592,316
7		General Liability (50%)	274,060	315,100					
8		All Risk Property (50%)	35,000	56,000					
9		Pollution Liability (50%)	1,000	1,600					
10	01 151 5270	TRAVEL & MEETINGS			600	1,100	0	1,100	0
11		JPIA Risk Management Forum	600	1,100					
12	01 151 5330	SPECIAL DEPT SUPPLIES			250	500	250	250	0
13		Misc Risk Management Supplies as Needed	250	500					

14		TOTAL OPERATING & ADMINISTRATIVE			484,409	542,300	495,130	47,170	737,316
15									
16		TOTAL RISK MANAGEMENT EXPENSES:			484,409	542,300	495,130	47,170	737,316

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		GENERAL ADMINISTRATIVE EXPENDITURES:							
2	01 190 5201	ADVERTISING (INCL LEGAL)			7,000	10,000	8,000	2,000	9,192
3		Legal Ads / Advertising	7,000	10,000					
4	01 190 5210	CONTRACT SERVICE			48,000	48,500	48,500	0	45,033
5		Shred-It	1,500	1,500					
6		County of Imperial - City Share for Collection of Taxes	45,000	45,000					
7		Imperial Printers	1,500	2,000					
8	01 190 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	800	400	400	48
9		Vehicle - Highlander	500	800					
10	01 190 5242	VEHICLE FUEL			300	300	300	0	176
11		Vehicle - Highlander	300	300					
12	01 190 5250	PUBLICATION / DUES			8,050	8,900	8,900	0	8,642
13		League of CA Cities	7,500	7,000					
14		IVEDC	0	1,000					
15		Costco	200	200					
16		IV Press	0	200					
17		Allied Insurance (Bonds)	350	500					
18	01 190 5260	TELEPHONE			15,000	8,000	15,000	(7,000)	21,929
19	01 190 5270	TRAVEL & MEETINGS			0	0	100	(100)	53
20	01 190 5280	UTILITIES - ELECTRIC	30,000	35,000	30,000	35,000	30,000	5,000	29,605
21	01 190 5281	UTILITIES - GAS			400	400	400	0	291
22	01 190 5301	OFFICE SUPPLIES			6,300	7,500	7,500	0	7,408
23		Pens, Pencils, Copier Ink, Paper, Notepads	6,300	7,500					
24	01 190 5303	BANK CHARGES			10,000	10,000	10,000	0	9,817
25	01 190 5305	POSTAGE/FREIGHT			9,000	9,000	12,000	(3,000)	10,224
26	01 190 5330	SPECIAL DEPT SUPPLIES			3,300	500	1,200	(700)	2,303
27		Christmas Tree	2,000	0					
28		Flags - City Hall, Library, Memorial	800	0					
29		Misc supplies not available in current supply room	500	500					
30	01 190 5522	COMMITMENT FEES			0	0	0	0	0
31		Tax Sharing Agreement - Volkswagen	0	0					
32	01 190 5540	PROPERTY TAXES			1,600	1,600	1,600	0	1,597
33		TOTAL OPERATING & ADMINISTRATIVE			139,450	140,500	143,900	(3,400)	146,318

34									
35	01 190 5442	EQUIPMENT - OTHER			8,000	8,000	7,500	500	4,373
36		City Hall Copier and Postage Lease	8,000	8,000					
37	01 190 5990	CONTINGENCY APPROPRIATION			0	0	0	0	0
38		TOTAL CAPITAL			8,000	8,000	7,500	500	4,373
39									
40		TOTAL GENERAL ADMIN EXPENSES:			147,450	148,500	151,400	(2,900)	150,691

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		SANITATION EXPENSES:							
2	01 330 5210	CONTRACT SERVICE			1,124,880	1,124,880	1,099,880	25,000	1,192,471
3		Republic Services Contract	1,124,880	1,124,880					
4	01 330 5216	RECYCLING/LITTER REDUCTION			300	300	200	100	0
5	01 330 5217	RECYCLING TASK FORCE			35,339	34,000	35,339	(1,339)	32,876
6		IV Task Force	35,339	34,000					
7	01 330 5301	OFFICE SUPPLIES			800	3,000	1,000	2,000	314
8		Supplies Needed for Utility Billing	800	3,000					
9		TOTAL OPERATING & ADMINISTRATIVE			1,161,319	1,162,180	1,136,419	25,761	1,225,661
10									
11		TOTAL SANITATION EXPENSES:			1,161,319	1,162,180	1,136,419	25,761	1,225,661

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL ADMINISTRATIVE SERVS EXPENSES	6.0	5.0	2,091,301	2,101,319	2,076,993	24,326	2,439,609

- 1 - Administrative Services Director (Annual Salary of \$135,283 - funded 40% General Fund, 35% Water, 25% Wastewater)
- 1 - Human Resources Manager (Annual Salary of \$91,458 - funded 60% General Fund, 20% Water, 20% Wastewater)
- 1 - Accounting Technician (Annual Salary of \$51,730 - funded 50% General Fund, 25% Water, 25% Wastewater)
- 1 - Accounting Assistant III (Annual Salary of \$57,928 - funded 25% General Fund, 50% Water, 25% Wastewater)
- 1 - Accounting Assistant II (Annual Salary of \$38,210 - funded 25% General Fund, 50% Water, 25% Wastewater)
- 1 - Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of \$35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)

(01) GENERAL FUND - INFORMATION TECHNOLOGY

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		INFORMATION TECHNOLOGY EXPENSES:							
2	01 143 5101	SALARIES-REGULAR	2.0	1.0	74,927	0	56,420	(56,420)	51,253
3		IT Director - Annual Salary \$142,043							
4		40% General Fund	56,817	58,904					
5		30% Water Fund \$42,613							
6		30% Wastewater Fund \$42,613							
7		IT Technician - Annual Base Salary \$35,508							
8		40% General Fund	14,204	0					
9		30% Water Fund \$10,652							
10		30% Wastewater Fund \$10,652							
11		Administrative Assistant (1/3) - Annual Base Salary \$35,508							
12		11% General Fund (Information Technology)	3,906	0					
13		11% General Fund (Administrative Services \$3,906)							
14		33.34% General Fund (Parks \$11,836)							
15		22.33% Water Fund \$7,930							
16		22.33% Wastewater Fund \$7,930							
17	01 143 5111	RETIREMENT			5,793	4,170	3,830	340	3,501
18	01 143 5112	FICA			5,747	4,582	4,185	397	3,941
19	01 143 5114	UNEMPLOYMENT INS			371	182	104	78	142
20	01 143 5115	HEALTH INSURANCE			7,420	3,360	3,640	(280)	3,640
21	01 143 5123	WELLNESS PROGRAM			192	192	320	(128)	270
22	01 143 5124	EDUCATION INCENTIVE			0	800	0	800	0
23		TOTAL SALARIES & BENEFITS			94,450	13,286	68,499	(55,213)	62,747
24									
25	01 143 5210	CONTRACT SERVICE			19,250	18,800	18,800	0	13,503
26		IT Contract	19,250	18,800					
27	01 143 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			1,000	1,000	500	500	1,103
28		Vehicle - Pontiac	1,000	1,000					
29	01 143 5242	VEHICLE FUEL			500	500	300	200	323
30		Vehicle - Pontiac	500	500					
31	01 143 5250	PUBLICATION / DUES			101,828	208,495	208,495	0	131,060
32		IT Software & Licensing	101,828	140,440					
33		Sensus Analytics Customer Portal	0	34,975					
34		Impresa (In-Hance upgrade)	0	33,080					
35	01 143 5260	TELEPHONE			1,080	960	2,300	(1,340)	790
36		Verizon - 2 Devices	1,080	960					
37	01 143 5265	TRAINING / EDUCATION			1,000	5,000	4,200	800	0
38		Dell EMC Microsoft Spaces Direct (Online)	0	4,000					

39		MISAC - Annual Conference	0	1,000					
40		Online Training	1,000	0					
41	01 143 5270	TRAVEL & MEETINGS			0	1,000	100	900	0
42		MISAC - Monterey, CA	0	1,000					
43	01 143 5282	FIBER OPTIC			16,538	16,538	15,750	788	15,750
44		(3) Demarcation Points	16,538	16,538					
45	01 143 5301	OFFICE SUPPLIES			1,500	1,500	1,000	500	1,277
46		Pens, Pencils, Copier Ink, Paper, Notepads	1,500	1,500					
47	01 143 5310	SAFETY / EQUIPMENT / CLOTHING			300	250	250	0	0
48		Safety Shoes / equipment	300	250					
49	01 143 5330	SPECIAL DEPARTMENTAL SUPPLIES			20,000	80,000	50,000	30,000	25,576
5		Misc IT Supplies that may be needed	20,000	25,000					
51		Sensus Wireless Network Improvement	0	55,000					
52		TOTAL OPERATING & ADMINISTRATIVE			162,996	334,043	301,695	32,348	189,382
53									
54	01 143 5442	EQUIPMENT - OTHER			38,182	29,698	37,600	(7,902)	12,350
55		Dell Workstations Agreement (2/5)	10,926	4,767					
56		Dell SD2 Server Payment (2/3)	27,256	24,931					
57		TOTAL CAPITAL			38,182	29,698	37,600	(7,902)	12,350
58									
59		TOTAL INFORMATION TECHNOLOGY EXPENSES:			295,628	377,027	407,794	-30,767	264,479

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL INFORMATION TECH EXPENSES	2.0	1.0	295,628	377,027	407,794	-30,767	264,479

1 - IT Director (Annual Salary of \$142,043 - funded 40% General Fund, 30% Water, 30% Wastewater)

1 - IT Technician (Annual Salary of \$35,508 - funded 40% General Fund, 30% Water, 30% Wastewater)

~See Admin Services~ Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of \$35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)

(01) GENERAL FUND - PUBLIC SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	PUBLIC SERVICES MANAGEMENT EXPENSES:								
2	01 300 5101	SALARIES-REGULAR	3.0	3.0	60,220	0	67,523	(67,523)	59,043
3		Public Services Director - Annual Salary \$135,283							
4		5% General Fund	6,765	6,486					
5		47.5% Water Fund \$64,259							
6		47.5% Wastewater Fund \$64,259							
7		Public Service Manager - Annual Salary \$111,155							
8		10% General Fund	11,116	11,978					
9		40% Water Fund \$44,462							
10		50% Wastewater Fund \$55,577							
11		Public Service Foreman - Annual Salary 84,677							
12		50% General Fund	42,339	38,164					
13		25% Water Fund \$21,169							
14		25% Wastewater Fund \$21,169							
15	01 300 5108	SPECIALTY PAY 5%			0	0	0	0	40
16	01 300 5111	RETIREMENT			5,294	4,683	4,822	(139)	3,724
17	01 300 5112	FICA			4,607	4,456	4,939	(483)	4,174
18	01 300 5114	UNEMPLOYMENT INSURANCE			273	296	160	136	177
19	01 300 5115	HEALTH INSURANCE			5,460	5,460	3,610	1,850	3,017
20	01 300 5123	WELLNESS PROGRAM			0	317	0	317	0
21	01 300 5124	EDUCATION INCENTIVE			0	1,320	0	1,320	0
22		TOTAL SALARIES & BENEFITS			75,854	16,532	81,054	(66,159)	70,175
23									
24		TOTAL PUBLIC SERVICES MGMT EXPENSES:			75,854	16,532	81,054	(66,159)	70,175

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1	STREET MAINTENANCE EXPENSES:								
2	01 320 5101	SALARIES-REGULAR	4.0	4.0	125,267	124,930	111,060	13,870	128,600
3		(2) General Maintenance Worker II (100%)		75,761					
4		Annual Base Salary	35,506						
5		Annual Base Salary	34,611						
6		(2) General Maintenance Worker II (60%)		49,169					
7		Annual Base Salary \$43,202							

8		60% General Fund	25,922						
9		20% Water Fund \$8,640							
10		20% Wastewater Fund \$8,640							
11		Annual Base Salary \$34,611							
12		60% General Fund	20,767						
13		40% Water Fund \$13,844							
14		General Maintenance Worker II (10%)							
15		Annual Base Salary \$34,611							
16		10% General Fund	3,461	3,803					
17		70% General Fund (Shop Maintenance \$24,228)							
18		10% Water Fund \$3,461							
19		10% Wastewater Fund \$3,461							
20		General Maintenance Worker III (10%)							
21		Annual Base Salary \$50,003							
22		10% General Fund	5,000	5,194					
23		70% General Fund (Shop Maintenance \$35,003)							
24		10% Water Fund \$5,000							
25		10% Wastewater Fund \$5,000							
26	01 320 5103	OVERTIME			10,000	10,000	3,000	7,000	10,230
27	01 320 5104	COURT TIME / STANDBY TIME			13,870	13,870	7,690	6,180	7,843
28	01 320 5110	UNIFORM ALLOWANCE			7,000	7,000	8,500	(1,500)	6,993
29	01 320 5111	RETIREMENT			9,738	9,964	7,900	2,064	8,822
30	01 320 5112	FICA			11,430	12,721	9,360	3,361	11,150
31	01 320 5114	UNEMPLOYMENT INSURANCE			1,428	1,547	1,080	467	1,377
32	01 320 5115	HEALTH INSURANCE			28,560	28,560	27,975	585	27,935
33	01 320 5123	WELLNESS PROGRAM			274	1,642	853	789	189
34	01 320 5124	EDUCATION INCENTIVE			0	6,840	0	6,840	0
35		TOTAL SALARIES & BENEFITS			207,567	217,074	177,418	39,656	203,139
36									
37	01 320 5210	CONTRACT SERVICE			25,250	28,500	28,500	0	955
38		City of El Centro - Signal Contract	17,000	20,000					
39		Weed Abatement	8,250	8,500					
40	01 320 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			54,000	58,500	55,000	3,500	33,390
41		(5) Vehicles	19,000	20,000					
42		multiple equipment	35,000	38,500					
43	01 320 5242	VEHICLE FUEL	18,000	26,000	18,000	26,000	18,000	8,000	13,144
44	01 320 5250	PUBLICATION / DUES			6,200	6,500	5,300	1,200	4,317
45		International Municipal Signal	1,200	1,500					
46		Department of Toxic Substances	5,000	5,000					
47	01 320 5252	RENT OF EQUIPMENT / PROPERTY			0	1,500	0	1,500	542
48		Equipment not in inventory	0	1,500					
49	01 320 5260	TELEPHONE			2,160	2,700	5,200	(2,500)	3,004
50		Verizon - 4 Devices	2,160	2,700					

51	01 320 5265	TRAINING / EDUCATION			1,500	10,000	5,500	4,500	476
52		(2) ISMA Traffic Control & Signal Light Cont'd Education	1,500	5,000					
53		(2) ISMA Traffic Control & Signal Light	0	5,000					
54	01 320 5270	TRAVEL & MEETINGS			800	5,000	500	4,500	1,272
55		(2) ISMA Traffic Control & Signal Light	800	5,000					
56	01 320 5280	UTILITIES - ELECTRIC	115,000	120,000	115,000	120,000	115,000	5,000	125,114
57	01 320 5310	SAFETY/EQUIPMENT/CLOTHING	5,000	5,100	5,000	5,100	5,100	0	3,687
58	01 320 5320	SMALL TOOLS			4,000	5,100	5,200	(100)	3,551
59		Various small tools as needed	4,000	5,100					
60	01 320 5330	SPECIAL DEPT SUPPLIES			55,000	49,000	165,818	(116,818)	38,485
61		Asphalt, Street Signs, Markers, Paint, Reflective	55,000	49,000					
62		Glass Beads, Posts, Base, Gravel, Bott Dots,							
63		Stencils, Fuel Oil, etc							
64		TOTAL OPERATING & ADMINISTRATIVE			286,910	317,900	409,118	(91,218)	227,937
65									
66	01 320 5442	EQUIPMENT - OTHER			242,186	251,500	80,000	171,500	2,435
67		Cameras	12,500	12,500					
68		Loop Detector	24,000	24,000					
69		Thermoplastic Stripping Machine	0	33,000					
70		24" Planer	0	26,000					
71		16' Dump Trailer	0	16,000					
72		Traffic Signal Replacement Parts	40,000	50,000					
73		Roadway Lighting	24,000	90,000					
74		Skid steer grader w / ww/ st	111,686	0					
75		Bucket truck w/ ww/ pk/ b&g/ it \$180,000	0	0					
76		2 ton asphalt hot box	30,000	0					
77		TOTAL CAPITAL			242,186	251,500	80,000	171,500	2,435
78									
79		TOTAL STREET MAINTENANCE EXPENSES:			736,663	786,474	666,536	119,938	433,511

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		STORM DRAINS EXPENSES:							
2	01 325 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			6,000	8,000	4,400	3,600	11,412
3		Pump Maintenance and Repairs	6,000	8,000					
4	01 325 5242	VEHICLE FUEL	1,400	1,200	1,400	1,200	1,400	(200)	0
5	01 325 5250	PUBLICATION / DUES			9,500	9,500	9,500	0	12
6		SWRCB	9,500	9,500					
7	01 325 5252	RENT OF EQUIPMENT / PROPERTY			0	500	500	0	0
8		Equipment not in inventory	0	500					

9	01 325 5265	TRAINING / EDUCATION			0	3,000	0	3,000	824
10		MS4 Storm Drain Inpections	0	1,650					
11		Qualified Stormwater Pollution Practitioner (QSP)	0	500					
12		Stormwater Inspector	0	850					
13	01 325 5270	TRAVEL & MEETINGS			0	2,500	0	2,500	674
14		MS4 Storm Drain Inpections	0	2,000					
15		Stormwater Inspector	0	500					
16	01 325 5280	UTILITIES - ELECTRIC	700	800	700	800	1,000	(200)	691
17	01 325 5310	SAFETY / EQUIPMENT / CLOTHING	250	250	250	250	250	0	117
18	01 325 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	0	0	0
19		TOTAL OPERATING & ADMINISTRATIVE			17,850	25,750	17,050	8,700	13,730
20									
21	01 325 5430	IMPROVEMENTS OTHER THAN BUILDINGS		0	0	0	0	0	0
22	01 325 5990	CONTINGENCY APPROPRIATION		0	0	0	0	0	0
23		TOTAL CAPITAL			0	0	0	0	0
24									
25		TOTAL STORM DRAINS EXPENSES:			17,850	25,750	17,050	8,700	13,730

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		SHOP MAINTENANCE EXPENSES:							
2	01 340 5101	SALARIES-REGULAR	2.0	2.0	59,231	62,983	60,400	2,583	0
3		(2)General Maintenance Worker III/I (70%)		62,983					
4		General Maintenance Worker II (70%)							
5		Annual Base Salary \$34,611							
6		70% General Fund	24,228						
7		10% General Fund (Streets \$3,461)							
8		10% Water Fund \$3,461							
9		10% Wastewater Fund \$3,461							
10		General Maintenance Worker III (70%)							
11		Annual Base Salary \$50,003							
12		70% General Fund	35,003						
13		10% General Fund (Streets \$5,000)							
14		10% Water Fund \$5,000							
15		10% Wastewater Fund \$5,000							
16	01 340 5103	OVERTIME			0	0	0	0	0
17	01 340 5111	RETIREMENT			4,951	5,024	4,550	474	0
18	01 340 5112	FICA			4,557	5,084	4,605	479	0
19	01 340 5114	UNEMPLOYMENT INSURANCE			588	637	600	37	0
20	01 340 5115	HEALTH INSURANCE			11,760	11,760	12,900	(1,140)	0

21	01 340 5123	WELLNESS PROGRAM			336	672	0	672	0
22	01 340 5124	EDUCATION INCENTIVE			0	2,800	0	2,800	0
23		TOTAL SALARIES & BENEFITS			81,423	88,960	83,055	5,905	0
24									
25	01 340 5210	CONTRACT SERVICE			4,500	5,000	5,000	0	0
26		Hoist Certs	4,500	5,000					
27	01 340 5240	M & O IMPROVEMENTS	1,350	1,500	1,350	1,500	1,500	0	0
28	01 340 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			24,500	0	13,710	(13,710)	0
29		Vehicle Maintenance	12,500	3,000					
30		Vehicle AC Freon	12,000	0					
31	01 340 5250	PUBLICATION / DUES			0	5,000	0	5,000	0
32		IC Permit	0	5,000					
33	01 340 5252	RENT OF EQUIPMENT / PROPERTY			450	500	560	(60)	0
34		Rent of Special Equip not available to Public Services Dept	450	500					
35	01 340 5260	TELEPHONE			540	0	0	0	0
36		Verizon - 1 Device	540	0					
37	01 340 5302	CUSTODIAL SUPPLIES	0	250	0	250	250	0	0
38	01 340 5310	SAFETY/EQUIPMENT/CLOTHING	500	500	500	500	700	(200)	0
39	01 340 5320	SMALL TOOLS	4,000	5,000	4,000	5,000	3,900	1,100	0
40	01 340 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	500	500	0	0
41		Misc Items Needed for Building Maintenance	0	500					
42		TOTAL OPERATING & ADMINISTRATIVE			35,840	18,250	26,120	(7,870)	0
43									
44		TOTAL SHOP MAINTENANCE EXPENSES:			117,263	107,210	109,175	(1,965)	0

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		BUILDINGS & GROUNDS EXPENSES:							
2	01 345 5101	SALARIES-REGULAR	4.0	4.0	72,975	79,365	58,980	20,385	40,748
3		(2)General Maintenance Worker II/III (40%)		31,941					
4		Annual Base Salary \$41,142							
5		40% General Fund	16,456						
6		30% Water Fund \$12,343							
7		30% Wastewater Fund \$12,343							
8		Annual Base Salary \$41,101							
9		40% General Fund	16,441						
10		30% Water Fund \$12,330							
11		30% Wastewater Fund \$12,330							
12		Maintenance Electrician - Annual Base Salary \$61,048							
13		40% General Fund	24,420	32,282					

14		30% Water Fund \$18,314							
15		30% Wastewater Fund \$18,314							
16		Building Service Worker - Annual Base Salary \$39,146							
17		40% General Fund	15,658	15,142					
18		30% Water Fund \$11,744							
19		30% Wastewater Fund \$11,744							
20	01 345 5103	OVERTIME			0	0	200	(200)	403
21	01 345 5111	RETIREMENT			5,643	5,739	4,190	1,549	3,024
22	01 345 5112	FICA			5,597	6,375	4,600	1,775	3,146
23	01 345 5114	UNEMPLOYMENT INSURANCE			672	728	512	216	301
24	01 345 5115	HEALTH INSURANCE			13,440	13,440	12,590	850	7,379
25	01 345 5123	WELLNESS PROGRAM			192	768	0	768	0
26	01 345 5124	EDUCATION INCENTIVE			0	3,200	0	3,200	0
27		TOTAL SALARIES & BENEFITS			98,519	109,615	81,072	28,543	55,001
28									
29	01 345 5210	CONTRACT SERVICE			2,500	3,000	40,000	(37,000)	1,185
30		Cleaning Contract of carpets for City Hall and Library	2,500	3,000					
31	01 345 5240	M & O IMPROVEMENTS			3,750	3,750	8,500	(4,750)	4,265
32		Pestmasters	3,750	3,750					
33	01 345 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			13,000	18,000	23,000	(5,000)	22,465
34		A/C Maintenance, Building Maintenance	13,000	18,000					
35	01 345 5250	PUBLICATION / DUES			250	200	162	38	60
36		Terminix Annual	250	200					
37	01 345 5252	RENT OF EQUIPMENT / PROPERTY			0	500	100	400	0
38		Rent of Special Equip not available to Public Services Dept	0	500					
39	01 345 5302	CUSTODIAL SUPPLIES			6,500	4,000	7,000	(3,000)	5,137
40		Custodial supplies for all City Hall and Library	6,500	4,000					
41	01 345 5310	SAFETY/EQUIPMENT/CLOTHING	300	300	300	300	450	(150)	278
42	01 345 5320	SMALL TOOLS			400	500	600	(100)	216
43		Snake and misc tools as needed	400	500					
44	01 345 5330	SPECIAL DEPARTMENTAL SUPPLIES			4,500	6,000	5,000	1,000	4,552
45		Misc Items Needed for Building Maintenance	4,500	6,000					
46		TOTAL OPERATING & ADMINISTRATIVE			31,200	36,250	84,812	(48,562)	38,158
47									
48	01 345 5442	EQUIPMENT - OTHER			10,000	0	0	0	0
49		AC Replacement	10,000	0					
50	01 345 5990	CONTINGENCY APPROPRIATION		0	0	0	0	0	22,020
51		TOTAL CAPITAL			10,000	0	0	0	22,020
52									
53		TOTAL BUILDINGS & GROUNDS EXPENSES:			139,719	145,865	165,884	(20,019)	115,179

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL PUBLIC SERVS EXPENSES	13.0	13.0	1,087,349	1,081,831	1,039,699	40,495	632,595

- 1 - Public Services Director *(Annual Salary of \$135,283 - funded 5% General Fund, 47.5% Water, 47.5 Wastewater)*
- 1 - Public Services Manager *(Annual Salary of \$111,155 - funded 10% General Fund, 40% Water, 50% Wastewater)*
- 1 - Public Services Foreman *(Annual Salary of \$84,677 - funded 50% General Fund, 25% Water, 25% Wastewater)*
- 8 - General Maintenance Worker I, II, III
 - General Maintenance Worker *(Annual Salary of \$50,003 - funded 80% General Fund, 10% Water, 10% Wastewater)*
 - General Maintenance Worker *(Annual Salary of \$43,202 - funded 60% General Fund, 20% Water, 20% Wastewater)*
 - General Maintenance Worker *(Annual Salary of \$41,142 - funded 40% General Fund, 30% Water, 30% Wastewater)*
 - General Maintenance Worker *(Annual Salary of \$41,101 - funded 40% General Fund, 30% Water, 30% Wastewater)*
 - General Maintenance Worker *(Annual Salary of \$35,506 - funded 100% General Fund)*
 - General Maintenance Worker *(Annual Salary of \$34,611 - funded 100% General Fund)*
 - General Maintenance Worker *(Annual Salary of \$34,611 - funded 80% General Fund, 10% Water, 10% Wastewater)*
 - General Maintenance Worker *(Annual Salary of \$34,611 - funded 60% General Fund, 40% Water)*
- 1 - Maintenance Electrician *(Annual Salary of \$61,048 - funded 40% General Fund, 30% Water, 30% Wastewater)*
- 1 - Building Service Worker *(Annual Salary of \$39,146 - funded 40% General Fund, 30% Water, 30% Wastewater)*

(01) GENERAL FUND - COMMUNITY DEVELOPMENT DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		ENGINEERING EXPENSES:							
2	01 310 5101	SALARIES-REGULAR	2.0	2.0	152,548	0	95,286	(95,286)	112,430
3		Project Manager - Annual Salary \$105,872							
4		80% General Fund	84,698	102,671					
5		10% Water Fund \$10,587							
6		10% Wastewater Fund \$10,587							
7		Administrative Analyst	67,850	69,161					
8	01 310 5105	CERTIFICATE PAY			0	1,300	0	1,300	50
9	01 310 5111	RETIREMENT			13,556	8,547	7,679	868	8,255
10	01 310 5112	FICA			11,792	8,124	7,350	774	8,633
11	01 310 5114	UNEMPLOYMENT INSURANCE			756	410	233	177	483
12	01 310 5115	HEALTH INSURANCE			15,120	7,560	7,020	540	11,410
13	01 310 5123	WELLNESS PROGRAM			0	432	0	432	0
14	01 310 5124	EDUCATION INCENTIVE			1,600	1,800	0	1,800	0
15		TOTAL SALARIES & BENEFITS			195,372	28,173	117,568	(91,627)	141,261
16									
17	01 310 5210	CONTRACT SERVICE			3,500	3,500	3,500	0	1,107
18		DDE, Dynamic Consulting, & Vexer	3,500	3,500					
19	01 310 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	800	1,100	(300)	1,369
20		Vehicle - Silverado	500	800					
21	01 310 5242	VEHICLE FUEL			1,500	1,000	1,500	(500)	1,284
22		Vehicle - Silverado	1,500	1,000					
23	01 310 5250	PUBLICATION / DUES			280	500	255	245	315
24		ASCE Annual Membership	280	500					
25	01 310 5260	TELEPHONE			540	0	0	0	0
26		Verizon - (1) Devices	540	0					
27	01 310 5265	TRAINING / EDUCATION			0	0	0	0	0
28		PE Civil Engineering Online	0	0					
29	01 310 5270	TRAVEL & MEETINGS	0	0	0	0	0	0	0
30	01 310 5301	OFFICE SUPPLIES			500	500	500	0	559
31		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	500	500					
32	01 310 5310	SAFETY/EQUIPMENT/CLOTHING			300	300	280	20	246
33		Boots, Safety Equipment (1)	300	300					
34	01 310 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	0	0	0
35		TOTAL OPERATING & ADMINISTRATIVE			7,120	6,600	7,135	(535)	4,880
36									
37		TOTAL ENGINEERING EXPENSES:			202,492	34,773	124,703	(92,162)	146,141

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		COMMUNITY DEVELOPMENT EXPENSES:							
2	01 350 5101	SALARIES-REGULAR	3.0	3.0	221,541	243,460	277,100	(33,640)	156,587
3		Community Development Director	100,942	101,046					
4		Planner	78,853	73,253					
5		Planning Technician - Annual Base Salary \$46,384							
		90% General Fund	41,746	38,881					
		5% Water Fund \$2,319							
		5% Wastewater Fund \$2,319							
6	01 350 5102	SALARIES - SEASONAL/TEMPORARY			4,500	4,500	2,200	2,300	2,700
7		5 - Planning Commissioner's	4,500	4,500					
8	01 350 5103	OVERTIME			500	500	300	200	0
9	01 350 5105	CERTIFICATE PAY			1,300	0	650	(650)	650
10	01 350 5108	SPECIALTY PAY			1,170	1,040	0	1,040	0
11		Bilingual Pay	1,170	1,040					
12	01 350 5111	RETIREMENT			18,862	22,712	21,770	942	11,697
13	01 350 5112	FICA			17,659	22,781	21,290	1,491	12,142
14	01 350 5114	UNEMPLOYMENT INSURANCE			1,488	2,022	1,146	876	931
15	01 350 5115	HEALTH INSURANCE			24,360	31,920	31,200	720	16,850
16	01 350 5123	WELLNESS PROGRAM			1,824	1,824	726	1,098	788
17	01 350 5124	EDUCATION INCENTIVE			0	7,600	0	7,600	0
18		TOTAL SALARIES & BENEFITS			293,204	338,359	356,382	-18,023	202,345
19									
20	01 350 5210	CONTRACT SERVICE			45,000	0	24,500	(24,500)	314
21		Housing Element (Due 2021)	25,000	25,000					
22		Service Area Plan	20,000	0					
23	01 350 5221	FEE REFUNDS			0	0	2,000	(2,000)	18,166
24	01 350 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	500	400	100	355
25		Vehicle - Honda	500	500					
26	01 350 5242	VEHICLE FUEL			250	250	200	50	177
27		Vehicle - Honda	250	250					
28	01 350 5250	PUBLICATION / DUES			880	350	702	(352)	490
29		CA Statue Publications	300	300					
30		ICSO - Community Development Director	50	50					
31		APA Membership	530						
32	01 350 5260	TELEPHONE			3,780	2,400	4,200	(1,800)	3,686
33		Verizon - (7) Devices	3,780	2,400					
34	01 350 5265	TRAINING / EDUCATION			1,110	5,555	3,370	2,185	2,138
35		AICP Exam Workshops	360	360					
36		CEQA Practice (Online)	0	1,895					

37		APA Conference	0	2,000					
38		ICSC Western Division Conference	90	90					
39		ICSC Recon Las Vegas	660	660					
40		CALTRANS (San Diego)	0	550					
41	01 350 5270	TRAVEL & MEETINGS			1,600	4,700	2,885	1,815	4,771
42		ICSC ReCon (Las Vegas)	800	850					
43		ICSC Western Division Conference	800	1,000					
44		APA Conference (Washington DC)	0	2,000					
45		CALTRANS (San Diego)	0	850					
46	01 350 5301	OFFICE SUPPLIES			1,500	1,500	1,700	(200)	1,938
47		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	1,500	1,500					
48	01 350 5310	SAFETY/EQUIPMENT/CLOTHING			350	350	275	75	485
49		Boots, Safety Equipment	350	350					
50	01 350 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	480	(480)	524
51		TOTAL OPERATING & ADMINISTRATIVE			54,970	15,605	40,712	(25,107)	33,044
52									
53	01 350 5442	EQUIPMENT - OTHER			1,800	1,800	2,000	(200)	1,189
54		Copier Lease	1,800	1,800					
55		TOTAL CAPITAL			1,800	1,800	2,000	(200)	1,189
56									
57		TOTAL COMMUNITY DEVELOPMENT EXPENSES:			349,974	355,764	399,094	(43,330)	236,578

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		BUILDING & SAFETY EXPENSES:							
2	01 360 5101	SALARIES-REGULAR	2.0	2.0	108,809	70,521	108,880	(38,359)	96,631
3		Building Inspector	66,914	70,521					
4		Code Enforcement Officer - Annual Base Salary \$46,550							
		90% General Fund	41,895	43,768					
		10% Water Fund \$4,655							
5	01 360 5105	CERTIFICATE PAY			650	1,300	650	650	600
6	01 360 5108	SPECIALTY PAY			2,470	2,340	0	2,340	0
7		Bilingual Pay	2,470	2,340					
8	01 360 5111	RETIREMENT			8,654	8,486	7,680	806	6,619
9	01 360 5112	FICA			8,563	9,363	8,500	863	7,166
10	01 360 5114	UNEMPLOYMENT INSURANCE			798	865	493	372	632
11	01 360 5115	HEALTH INSURANCE			15,960	15,960	14,730	1,230	13,129
12	01 360 5123	WELLNESS PROGRAM			0	865	0	865	0
13	01 360 5124	EDUCATION INCENTIVE			0	3,600	0	3,600	0
14		TOTAL SALARIES & BENEFITS			145,904	113,300	140,933	-27,633	124,777

15									
16	01 360 5210	CONTRACT SERVICE	0	0	0	0	0	0	0
17	01 360 5213	STATE MANDATED FEE	5,400	5,400	5,400	5,400	7,000	(1,600)	13,847
18	01 360 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			1,200	1,500	2,900	(1,400)	3,767
19		(2) Vehicles - Toyota Tacoma, F-350	1,200	1,500					
20	01 360 5242	VEHICLE FUEL			1,500	1,500	2,300	(800)	2,568
21		(2) Vehicles - Toyota Tacoma, F-350	1,500	1,500					
22	01 360 5250	PUBLICATION / DUES			1,400	1,650	1,400	250	215
23		ICC	550	300					
24		California Building Officials	350	350					
25		Building Codes	500	1,000					
26	01 360 5260	TELEPHONE			1,080	0	0	0	0
27		Verizon - (2) Devices	1,080	0					
28	01 360 5265	TRAINING / EDUCATION			1,325	4,350	3,400	950	1,827
29		Building Officials Leadership Academy (Sacramento)	0	2,500					
30		CalBO/ICC (Newport)	800	800					
31		CACEO Academy (Fresno)	525	1,050					
32	01 360 5270	TRAVEL & MEETINGS			2,000	4,800	3,900	900	2,483
33		Building Officials Leadership Academy (Sacramento)	0	1,500					
34		CalBO/ICC (Newport)	800	800					
35		CACEO Academy (Fresno)	1,200	2,500					
36	01 360 5301	OFFICE SUPPLIES			1,050	500	650	(150)	813
37		Pens, Pencils, Ink, Paper, Notepads, Bus Cards, Toner	500	500					
38		CE Citations	550						
39	01 360 5310	SAFETY/EQUIPMENT/CLOTHING			900	600	550	50	363
40		Boots, Safety Equipment	600	600					
41		CE Uniforms / Badge / Citations	300						
42	01 360 5330	SPECIAL DEPT SUPPLIES	0	0	0	0	0	0	0
43		TOTAL OPERATING & ADMINISTRATIVE			15,855	20,300	22,100	(1,800)	25,883
44									
45		TOTAL BUILDING & SAFETY EXPENSES:			161,759	133,600	163,033	(29,433)	150,660

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COMM DEV EXPENSES	7.0	7.0	714,225	524,137	686,830	(164,925)	533,379

- 1 - Community Development Director (Annual Salary of \$100,942)
- 1 - Planner (Annual Salary of \$78,853)
- 1 - Project Manager (Annual Salary of \$105,872 - funded 80% General Fund, 10% Water, 10% Wastewater)
- 1 - Building Inspector (Annual Salary of \$66,914)
- 1 - Administrative Analyst (Annual Salary of \$67,850)
- 1 - Code Enforcement (Annual Salary of \$46,550 - funded 90% General Fund, 10% Water)
- 1 - Planning Technician (Annual Salary of \$46,384 - funded 90% General Fund, 5% Water, 5% Wastewater)
- 5-Planning Commissioners (Monthly Stipend of \$50-\$75)

(01) GENERAL FUND - COMMUNITY SERVICES DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		LIBRARY SERVICES EXPENSES:							
2	01 410 5101	SALARIES-REGULAR	2.0	1.0	68,474	60,079	50,600	9,479	58,739
3		Administrative Assistant	35,506	60,079					
4		Library Technician	32,968	0					
5	01 410 5102	SALARIES - SEASONAL/TEMPORARY			77,378	67,575	63,250	4,325	64,876
6		3 - Library Assistant II/I	42,630	54,182					
7		1 - Literacy Coordinator	15,090	13,393					
8		1 - Limited Term Library Assistant I	6,599	0					
9		1 - Limited Term Literacy Coordinator	13,059	0					
10	01 410 5103	OVERTIME			0	0	200	(200)	0
11	01 410 5105	CERTIFICATE PAY			0	0	0	0	100
12	01 410 5108	SPECIALTY PAY 5%			0	0	0	0	173
13		Bilingual Pay	0	0					
14	01 410 5111	RETIREMENT			7,910	7,227	5,350	1,877	5,982
15	01 410 5112	FICA			11,158	9,955	8,750	1,205	9,471
16	01 410 5114	UNEMPLOYMENT INSURANCE			3,336	2,730	1,490	1,240	2,654
17	01 410 5115	HEALTH INSURANCE			16,800	8,400	6,295	2,105	9,800
18	01 410 5123	WELLNESS PROGRAM			0	480	0	480	0
19	01 410 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
20		TOTAL SALARIES & BENEFITS			185,056	158,446	135,935	22,511	151,795
21									
22	01 410 5210	CONTRACT SERVICE			3,850	3,500	1,520	1,980	5,201
23		Jade Security (Fire Alarm)	720	720					
24		Movie Licensing	450	450					
25		Biblioteca (3M) Security Gates	2,330	2,330					
26		Fire Service Corp Annual Test	350						
27	01 410 5221	FEE REFUND	0	0	0	0	0	0	0
28	01 410 5222	LITERACY SERVICES			18,000	18,000	2,000	16,000	3,458
29		CA Library Literacy Services Funding Match	18,000	18,000					
30	01 410 5250	PUBLICATION / DUES			2,177	2,650	2,787	(137)	2,375
31		SERRA Cooperative	387	365					
32		Desert Valley Media Library Assoc.	60	60					
33		Imperial Valley Press	175	175					
34		San Diego Union	780	575					
35		EBSCO	460	460					
36		California Library Association Organization Membership	165	165					
37		American Library Association Organization Membership	0	410					
38		Association for Rural & Small Libraries Membership	150	150					

39		Pro Literacy Membership	0	250					
40		Collaborative Summer Library Program Membership	0	40					
41	01 410 5260	TELEPHONE			0	0	0	0	0
42		Verizon - 1 Device	0						
43	01 410 5265	TRAINING / EDUCATION			500	1,550	1,000	550	414
44		SERRA System Meeting	500	500					
45		CLA Annual Conference (CSL Grant) Library Tech / Lit Coordinator	0	250					
46		JPIA Management Academy (Basics of Effective Supervision)	0	400					
47		Online Trainings for all staff	0	400					
48		Association for Rural & Small Libraries Conference (Grant) Lib Tech	0	400					
49	01 410 5270	TRAVEL & MEETINGS			0	2,000	1,800	200	1,971
50		SERRA System Meeting	0	300					
51		CLA Annual Conference - Lib Tech & Lit Coordinator	0	1,300					
52		JPIA Management Academy (Basics of Effective Supervision)	0	400					
53		Association for Rural & Small Libraries Conference (Grant) Lib Tech	0	400					
54	01 410 5280	UTILITIES - ELECTRIC	11,000	11,000	11,000	11,000	11,000	0	13,369
55	01 410 5301	OFFICE SUPPLIES			2,000	1,500	1,500	0	1,934
56		Pens, Pencils, Ink, Paper, Notepads	0	1,500					
57		Printer Toner(s)	700						
58		Envelopes, Business Cards, Stamp Refill	200						
59		File Folders, Binders, Dividers, Tape, Batteries, Desk Calendar	750						
60		Notepads, Pens, White-out, Sticky Notes, Sharpies, Highlighters	350						
61	01 410 5310	SAFETY / EQUIPMENT / CLOTHING			200	500	500	0	478
62		Staff Aprons	200	500					
63	01 410 5330	SPECIAL DEPT SUPPLIES			6,500	9,500	9,600	(100)	4,343
64		Library Programs	0	2,000					
65		Binding Materials for Repairs and Processing (Zip Books)	0	2,000					
66		Outdoor Book Return	0	5,000					
67		Label Maker	0	500					
68		Catalog & Process: RFID Tags, Barcodes, Spine & Classification Ref Labels	1,000						
69		Circulation Supplies: Book Pockets, Date Due Slips	100						
70		Book Repair Supplies: Bond, Glue, Mending Tape, etc.	300						
71		Patron Application Cards, Reminder Postcards	250						
72		Patron Library Cards	1,000						
73		Summer Reading Program	1,000						
74		1,000 Books Before Kindergarten Program Materials	500						
75		Story Time Programming Materials	1,000						
76		Promotional Materials: ALA Celebrations, Bookmarks, Stickers, Book B	1,000						
77		Mens Restroom Partition	250						
78		Women's Restroom Mirror	100						
79		COVID -Hand Sanitizer Stations at Front & Back Entrances, Community	0						
80		2 Circulation Desk Staff Chairs	0						
81		TOTAL OPERATING & ADMINISTRATIVE			44,227	50,200	31,707	18,493	33,543

82									
83	01 410 5442	EQUIPMENT - OTHER			1,800	2,400	2,400	0	979
84		Copier Lease	1,800	2,400					
85	01 410 5444	LIBRARY BOOKS	7,000	8,500	7,000	8,500	8,500	0	7,123
86		TOTAL CAPITAL			8,800	10,900	10,900	0	8,102
87									
88		TOTAL LIBRARY SERVICES EXPENSES:			238,083	219,546	178,542	41,004	193,440

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		COMMUNITY SERVICES MANAGEMENT EXPENSES:							
2	01 415 5101	SALARIES-REGULAR	1.0	1.0	119,704	129,297	119,707	9,590	113,652
3		Community Services Director	119,704	129,297					
4	01 415 5108	SPECIALTY PAY			0	0	0	0	0
5	01 415 5111	RETIREMENT			10,527	10,528	9,690	838	8,340
6	01 415 5112	FICA			9,157	10,081	9,000	1,081	8,457
7	01 415 5114	UNEMPLOYMENT INSURANCE			420	455	248	207	335
8	01 415 5115	HEALTH INSURANCE			8,400	8,400	5,450	2,950	4,964
9	01 415 5123	WELLNESS PROGRAM			0	480	0	480	0
10	01 415 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
11		TOTAL SALARIES & BENEFITS			148,208	161,241	144,095	17,146	135,748
12									
13	01 415 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			500	500	0	500	461
14		Vehicle - Toyota Highlander	500	500					
15	01 415 5242	VEHICLE FUEL			400	800	300	500	392
16		Vehicle - Toyota Highlander	400	800					
17	01 415 5250	PUBLICATION / DUES			1,260	1,850	1,870	(20)	1,634
18		NRPA	175	600					
19		CPRS	200	500					
20		IFEA Personal Membership	235	250					
21		ALA Personal Membership	335	335					
22		CLA Personal Membership	165	165					
23		Association of Rural & Small Libraries	150						
24	01 415 5260	TELEPHONE			540	3,840	3,840	0	4,119
25		Verizon - 1 Device	540	3,840					
26	01 415 5265	TRAINING / EDUCATION			275	1,250	1,685	(435)	1,510
27		IFEA Certified Festival & Event Executive Core Classes	0	250					
28		International Festivals & Events Association Conference (Scholarship)	0	695					
29		Public Library Association Annual Conference	0	305					
30		CLA Conference & CSL Library Director Forum	275						

31		California Parks & Recreation Society in San Diego	0						
32	01 415 5270	TRAVEL & MEETINGS			400	5,400	7,431	(2,031)	2,625
33		International Festivals & Events Association & CFEE	0	1,500					
34		Association for Rural & Small Libraries Conference	0	1,000					
35		California Parks & Recreation Society Conference	100	1,000					
36		Public Library Association Annual Conference	0	1,500					
37		SERRA Meetings	300	400					
38		CLA Conference & CSL Library Director Forum (Grant)	0						
39	01 415 5301	OFFICE SUPPLIES			400	500	144	356	150
40		Pens, Pencils, Ink, Paper, Notepads	400	500					
41	01 415 5310	SAFETY / EQUIPMENT / CLOTHING			0	100	95	5	168
42		Staff Shirts	0	100					
43	01 415 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	610	(610)	574
44		TOTAL OPERATING & ADMINISTRATIVE			3,775	14,240	15,975	(1,735)	11,633
45									
46	01 415 5442	EQUIPMENT - OTHER			0	0	1,500	(1,500)	844
47		Copier Lease	0						
48		TOTAL CAPITAL			0	0	1,500	(1,500)	844
49									
50		TOTAL COMMUNITY SERVICES MGMT EXPENSES:			151,983	175,481	161,570	13,911	148,225

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		RECREATIONAL PROGRAMS EXPENSES:							
2	01 421 5101	SALARIES-REGULAR	1.0	1.0	41,101	46,445	39,470	6,975	35,266
3		Program Specialist	41,101	46,445					
4	01 421 5102	SALARIES - SEASONAL/TEMPORARY			5,000	25,000	35,000	(10,000)	49,139
5		(16) Recreation Leaders	5,000	25,000					
6	01 421 5103	OVERTIME			0	0	1,500	(1,500)	1,736
7	01 421 5104	COURT / TRAVEL / STANDBY			0	0	0	0	95
8	01 421 5108	SPECIALTY PAY			1,300	1,300	0	1,300	0
9		Bilingual Pay	1,300	1,300					
10	01 421 5111	RETIREMENT			3,279	3,475	2,910	565	2,347
11	01 421 5112	FICA			3,626	5,754	5,980	(226)	6,594
12	01 421 5114	UNEMPLOYMENT INSURANCE			720	2,080	1,781	299	2,486
13	01 421 5115	HEALTH INSURANCE			8,400	8,400	8,410	(10)	6,093
14	01 421 5123	WELLNESS PROGRAM			0	480	0	480	0
15	01 421 5124	EDUCATION INCENTIVE			0	2,000	0	2,000	0
16		TOTAL SALARIES & BENEFITS			63,426	94,934	95,051	(117)	103,756
17									

18	01 421 5210	CONTRACT SERVICE			3,000	3,000	2,610	390	2,728
19		Programs Contract Instructors	3,000	3,000					
20	01 421 5221	FEE REFUNDS			0	0	0	0	1,285
21	01 421 5250	PUBLICATION / DUES			320	300	358	(58)	364
22		CPRS Individual Membership	200	300					
23		Canva Pro	120						
24	01 421 5252	RENT OF EQUIPMENT / PROPERTY			0	41,000	41,039	(39)	104,302
25		Worthington Square	0	38,500					
26		IUSD Facilities (Summer Only)	0	2,500					
27	01 421 5260	TELEPHONE			540	0	0	0	0
28		Verizon - 1 Device	540	0					
29	01 421 5265	TRAINING / EDUCATION			350	895	670	225	624
30		California Parks & Recreation Society Conference	0	200					
31		International Festivals & Events Association Conference	0	345					
32		Summer Staff Training Workshop	350	350					
33	01 421 5270	TRAVEL & MEETINGS			0	2,300	2,561	(261)	1,166
34		California Parks & Recreation Society Conference	0	1,000					
35		International Festivals & Events Association Conference	0	1,300					
36	01 421 5280	UTILITIES - ELECTRIC	0	6,000	0	6,000	3,700	2,300	1,307
37	01 421 5301	OFFICE SUPPLIES			400	500	500	0	2,682
38		Pens, Pencils, Ink, Paper, Notepads	400	500					
39	01 421 5310	SAFETY/EQUIPMENT/CLOTHING			400	500	500	0	641
40		Rec Leader Uniforms	400	500					
41	01 421 5330	SPECIAL DEPT SUPPLIES			49,000	6,500	4,550	1,950	14,650
42		Materials & Supplies needed for programs	5,000	6,500					
43		Furnishings	0	1,000					
44		3% Cannabis CUP (Youth Programs & Education)	44,000	0					
45		TOTAL OPERATING & ADMINISTRATIVE			54,010	60,995	56,488	4,507	129,749
46									
47		TOTAL RECREATIONAL PROGRAMS EXPENSES:			117,436	155,929	151,539	4,390	233,505

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		POOL PROGRAMS EXPENSES:							
2	01 431 5102	SALARIES - SEASONAL/TEMPORARY			8,000	25,000	23,000	2,000	33,000
3		(12) Lifeguard	8,000	25,000					
4	01 431 5103	OVERTIME			0	0	80	(80)	0
5	01 431 5112	FICA			612	1,913	1,700	213	2,525
6	01 431 5114	UNEMPLOYMENT INSURANCE			360	1,950	1,044	906	1,677
7		TOTAL SALARIES & BENEFITS			8,972	28,863	25,824	3,039	37,202

8										
9	01 431 5210	CONTRACT SERVICES	0	0	0	0	474	(474)	0	
10	01 431 5221	FEE REFUNDS	0	0	0	0	55	(55)	1,043	
11	01 431 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			0	3,500	1,800	1,700	3,840	
12		IUSD pool maintenance	0	3,500						
13	01 431 5250	PUBLICATION / DUES			1,200	2,400	96	2,304	1,756	
14		Red Cross Provider Fee	200	400						
15		Red Cross Certification	1,000	2,000						
16	01 431 5270	TRAVEL & MEETINGS			200	400	0	400	0	
17		Lifeguard & WSI Summer Workshop	200	400						
18	01 431 5310	SAFETY/EQUIPMENT/CLOTHING			875	1,500	518	982	780	
19		Lifeguard Uniforms, whistles, etc.	375	750						
20		Replace worn equipment	250	500						
21		Re-stock first aid kit	250	250						
22	01 431 5330	SPECIAL DEPARTMENTAL SUPPLIES			1,500	3,000	231	2,769	1,487	
23		Snack bar supplies	750	1,500						
24		LTS Supplies	500	1,000						
25		General Supplies	250	500						
26		TOTAL OPERATING & ADMINISTRATIVE			3,775	10,800	3,174	7,626	8,906	
27										
28		TOTAL POOL PROGRAMS EXPENSES:			12,747	39,663	28,998	10,665	46,108	

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		SPECIAL EVENTS EXPENSES:							
2	01 450 5101	SALARIES - FULL TIME			0	0	1,000	(1,000)	0
3	01 450 5102	SALARIES - SEASONAL/TEMPORARY			5,000	5,000	7,400	(2,400)	3,434
4		Extra Temp Help	5,000	5,000					
5	01 450 5103	OVERTIME			10,000	15,000	24,500	(9,500)	39,970
6	01 450 5111	RETIREMENT			0	0	166	(166)	45
7	01 450 5112	FICA			1,148	1,530	2,331	(801)	3,250
8	01 450 5114	UNEMPLOYMENT INSURANCE			900	975	172	803	444
9	01 450 5115	HEALTH INSURANCE			0	0	205	(205)	2,179
10		TOTAL SALARIES & BENEFITS			17,048	22,505	35,774	(13,269)	49,322
11									
12	01 450 5201	ADVERTISING (INCL LEGAL)			400	3,500	2,500	1,000	1,578
13		Social Media	400	900					
14		Imperial Valley Magazine	0	1,600					
15		Banners	0	1,000					
16		IV Press	0						

17		KXO Radio	0						
18	01 450 5210	CONTRACT SERVICE			15,000	27,500	36,600	(9,100)	38,226
19		Music Entertainment Contracts	10,000	24,000					
20		(2) Sound & Lighting Contract	2,300	3,200					
21		Parade of Lights Santa Claus	300	300					
22		Parade of Lights Sound	1,800						
23		Parade of Lights Los Vigilantes	600						
24		Parade of Lights Ice Skate Rink or Snow Feature	0						
25		TTCO Mechanical Bull	0						
26	01 450 5212	PROGRAMS - EVENTS			30,500	33,200	37,933	(4,733)	38,929
27		Pies to Resale	2,000	4,000					
28		Bread to Resale	600	1,200					
29		TTCO Contest Prizes & Trophies	2,000	2,000					
30		Tri-tip Payback (70% Sales \$20,000)	14,000	14,000					
31		Tri-tip Cash Prizes	10,000	10,000					
32		Tickets & Presentation Checks	500	500					
33		Sponsor & Judge Appreciation	500	500					
34		Event Supplies	500	1,000					
35		Parade of Lights Awards	400						
36		Dia Contest Prizes	0						
37	01 450 5221	FEE REFUNDS			0	0	35	(35)	244
38	01 450 5242	VEHICLE FUEL	400		400	500	0	500	0
39	01 450 5250	PUBLICATION / DUES			1,638	2,300	1,650	650	3,330
40		ICPHD Food Permit	825	1,650					
41		BMI	450	350					
42		ASCAP	363	300					
43	01 450 5252	RENT OF EQUIPMENT / PROPERTY			6,150	5,540	7,823	(2,283)	10,344
44		Light Towers (\$500*2)	2,150	2,000					
45		Portable Restrooms (\$885*2)	2,200	3,540					
46		Extra Hand Wash Stations	500						
47		Tent Rental for Band and TTCO Judges	800						
48		Generator Rental	500						
49	01 450 5270	TRAVEL & MEETINGS	200		200	100	70	30	101
50	01 450 5301	OFFICE SUPPLIES	250	500	250	500	452	48	22
51	01 450 5310	SAFETY/EQUIPMENT/CLOTHING			300	300	342	(42)	470
52		Staff safety uniforms - New Health Standards	300	300					
53	01 450 5330	SPECIAL DEPARTMENTAL SUPPLIES			200	3,300	5,270	(1,970)	1,268
54		Operational Supplies	0	300					
55		Other Public Services Supplies	200	500					
56		Christmas Tree	0	2,500					
57		TOTAL OPERATING & ADMINISTRATIVE			55,038	76,740	92,675	(15,935)	94,512
58									
59		TOTAL SPECIAL EVENTS EXPENSES:			72,086	99,245	128,449	(29,204)	143,834

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		PARADE & RALLY EXPENSES:							
2	01 499 5101	SALARIES - FULL TIME			0	0	86	(86)	0
3	01 499 5102	SALARIES - SEASONAL/TEMPORARY			0	0	471	(471)	0
4	01 499 5103	OVERTIME			0	0	14,043	(14,043)	0
5	01 499 5111	RETIREMENT			0	0	50	(50)	0
6	01 499 5112	FICA			0	0	1,087	(1,087)	0
7	01 499 5114	UNEMPLOYMENT INSURANCE			0	0	36	(36)	0
8	01 499 5115	HEALTH INSURANCE			0	0	2,383	(2,383)	0
9		TOTAL SALARIES & BENEFITS			0	0	18,156	(18,156)	0
10									
11	01 499 5210	CONTRACT SERVICE			0	0	0	0	35,000
12	01 499 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	422	(422)	16,903
13		TOTAL OPERATING & ADMINISTRATIVE			0	0	422	(422)	51,903
14									
15		TOTAL PARADE & RALLY EXPENSES:			0	0	18,578	(18,578)	51,903

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COMM SERVS EXPENSES	4.0	3.0	592,335	689,864	667,676	22,188	817,015

- 1 - Community Services Director (Annual Salary of \$119,704)
- 1 - Program Specialist (Annual Salary of \$41,101)
- 1 - Administrative Assistant (Annual Salary of \$35,506)
- 1 - Library Technician (Annual Salary of \$32,968)

Part-time

- 3 - Library Assistant I/II

Limited-Term / Part-time

- 1 - Library Assistant I
- 2 - Literacy Coordinator(s)

Temporary

- 16 - Recreation Leader(s)
- 12 - Lifeguard(s)

(01) GENERAL FUND - PARKS DEPARTMENT

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		PARKS MAINTENANCE EXPENSES:							
2	01 420 5101	SALARIES-REGULAR	5.0	4.0	245,358	189,366	177,010	12,356	141,011
3		Parks Superintendent	78,853	63,083					
4		General Maintenance II	49,962	52,391					
5		(3) General Maintenance I	104,707	73,892					
6		Administrative Assistant (1/3) - Annual Base Salary \$35,508							
7		33.34% General Fund (Parks)	11,836	0					
8		11% General Fund (Administrative Services \$3,906)							
9		11% General Fund (Information Technology \$3,906)							
10		22.33% Water Fund \$7,930							
11		22.33% Wastewater Fund \$7,930							
12	01 420 5103	OVERTIME			8,000	8,000	10,000	(2,000)	12,374
13	01 420 5104	COURT TIME / STANDBY TIME			9,855	9,855	7,050	2,805	6,987
14	01 420 5108	SPECIALTY PAY			433	1,300	1,640	(340)	0
15		Bilingual Pay	433	1,300					
16	01 420 5110	UNIFORM ALLOWANCE			2,500	5,400	5,280	120	5,808
17	01 420 5111	RETIREMENT			20,373	15,244	13,725	1,519	10,249
18	01 420 5112	FICA			20,169	16,711	14,780	1,931	12,213
19	01 420 5114	UNEMPLOYMENT INSURANCE			2,240	1,820	1,116	704	1,365
20	01 420 5115	HEALTH INSURANCE			44,800	33,600	38,710	(5,110)	30,960
21	01 420 5123	WELLNESS PROGRAM			0	1,920	0	1,920	0
22	01 420 5124	EDUCATION INCENTIVE			0	8,000	0	8,000	0
23		TOTAL SALARIES & BENEFITS			353,728	291,216	269,311	21,905	220,967
24									
25	01 420 5210	CONTRACT SERVICE			5,500	105,700	65,700	40,000	72,100
26		Parks Master Plan	0	40,000					
27		Backflow Repairs & Replacement	5,500	6,000					
28		Current Executive Landscape	0	55,800					
29		Transit Park	0	3,900					
30	01 420 5221	FEE REFUNDS			0	0	620	(620)	60
31	01 420 5240	M & O IMPROVEMENTS			5,400	6,000	5,500	500	5,610
32		Pestmasters Services	5,400	6,000					
33	01 420 5241	MAINTENANCE OF VEHICLES & EQUIPMENT			50,000	50,000	60,000	(10,000)	38,206
34		4 - vehicles (Ram 2500 D, F250 D, Ram 3500, Ram 1500 D)	10,000	10,000					
35		various equipment (mower, chainsaw, weed eater, etc)	3,000	2,000					
36		Splash Pad Maintenance and Repairs	8,000	5,000					
37		Engineered Wood Fiber	6,000	8,000					
38		Replace/Repair broken playground features	8,000	8,000					

39		Replace 8 Picnic Benches at Evans, Freddie, Joshua, Sunset	0	8,000					
40		Replace Trash Receptacles at Irving, Eager, Freddie, CH, Joshua, Sunset	5,000	8,000					
41		Replace Bench at Joshua	0	1,000					
42		Maintenance to Restroom Buildings	7,000						
43		Maintenance to Irrigation Systems	3,000						
44	01 420 5242	VEHICLE FUEL			10,000	10,000	7,500	2,500	7,795
45		4 - vehicles (Ram 2500 D, F250 D, Ram 3500, Ram 1500 D)	8,500	10,000					
46		various equipment (mower, chainsaw, weed eater, etc)	1,500	0					
47	01 420 5250	PUBLICATION / DUES			975	800	700	100	862
48		ICPHD Permit for Splash Pad	500	500					
49		CPRS Personal Membership	300	300					
50		NRPA Membership	175						
51	01 420 5252	RENT OF EQUIPMENT / PROPERTY			800	800	450	350	505
52		Equipment not available from Public Works	800	800					
53	01 420 5260	TELEPHONE			2,160	0	0	0	0
54		Verizon - 5 Devices	2,160	0					
55	01 420 5263	CHEMICALS			500	500	300	200	304
56		for Splash Pad	500	500					
57	01 420 5265	TRAINING / EDUCATION			400	1,450	535	915	985
58		NRPA Online Courses	0	500					
59		California Parks & Recreation Society Conference	0	550					
60		JPIA Management Academy	400	400					
61	01 420 5270	TRAVEL & MEETINGS			400	2,000	1,350	650	698
62		JPIA Trainings	0	500					
63		California Parks & Recreation Society Conference	0	1,000					
64		JPIA Management Academy	400	500					
65	01 420 5280	UTILITIES - ELECTRIC			25,000	25,000	20,000	5,000	30,919
66		IID for all City Parks	25,000	25,000					
67	01 420 5301	OFFICE SUPPLIES			500	300	400	(100)	0
68		Pens, Pencils, Ink, Paper, Notepads	500	300					
69	01 420 5302	CUSTODIAL SUPPLIES			7,000	7,000	6,000	1,000	4,208
70		General Fund Parks supplies	3,500	3,500					
71		Pet Waste Supplies	1,500	1,500					
72		Graffiti Removal Supplies	1,000	1,000					
73		Vandalism Repairs	1,000	1,000					
74	01 420 5310	SAFETY/EQUIPMENT/CLOTHING			3,500	1,800	1,500	300	1,175
75		Safety shoes and clothing	3,500	1,800					
76	01 420 5320	SMALL TOOLS			4,050	4,050	4,050	0	1,475
77		Various tools as needed	2,000	1,500					
78		Dewalt Air Compressor	0	500					
79		Honda Generator	0	2,050					
80		Dewalt Rotary Hammer Drill	250						
81		14" Chainsaw	400						

82		Hedge Trimmer Attachment	300						
83		2 ton Floor Jack	300						
84		Heavy Duty Battery Charger	300						
85		Weed Eater / Brush Cutter	500	2,050					
86	01 420 5330	SPECIAL DEPT SUPPLIES			4,000	5,200	7,350	(2,150)	694
87		Downtown Tree Lights	1,500	1,500					
88		Downtown Banner Flags	1,000	1,200					
89		Downtown Trees	500	500					
90		Flags - City Hall, Library, Memorial	0	1,000					
91		Office Furnishings	1,000	1,000					
92	01 420 5350	WATER PURCHASES	1,000	0	1,000	0	1,000	(1,000)	0
93		TOTAL OPERATING & ADMINISTRATIVE			121,185	220,600	181,955	38,645	165,596
94									
95	01 420 5442	EQUIPMENT - OTHER			44,000	0	0	0	55,569
96		Utility Truck to replace nonoperational vehicle	31,000						
97		Utility Dump Trailer (Landscape Maintenance)	10,000						
98		Wood Chipper (Landscape Maintenance)	3,000						
99		TOTAL CAPITAL			44,000	0	0	0	55,569
100									
101		TOTAL PARKS MAINTENANCE EXPENSES:			518,913	511,816	451,266	60,550	442,132

	2020-2021 PROPOSED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 - 2019 ACTUALS
TOTAL PARKS MAINTENANCE EXPENSES	5.0	4.0	518,913	511,816	451,266	60,550	442,132

- 1 - Parks Director (Annual Salary of \$96,075)
- 1 - General Maintenance Worker II (Annual Salary of \$49,962)
- 3 - General Maintenance Worker I
 - (2) General Maintenance Worker (Annual Salary of \$35,048)
 - General Maintenance Worker (Annual Salary of \$34,611)

~See Admin Services~ Administrative Assistant (shared 1/3 ASD, 1/3 IT, 1/3 Parks) (Annual Salary of \$35,508 - funded 55.34% General Fund, 22.33% Water, 22.33% Wastewater)

(01) GENERAL FUND - COVID-19

Line #	Account No.	Account Name	2020-2021 PROPOSED DETAIL	2019-2020 ADOPTED DETAIL	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
1		COVID-19 EXPENSES:							
2	01 999 5101	SALARIES - FULL TIME			0	0	41,476	(41,476)	0
3	01 999 5103	OVERTIME			0	0	7,606	(7,606)	0
4	01 999 5111	RETIREMENT			0	0	580	(580)	0
5	01 999 5112	FICA			0	0	3,736	(3,736)	0
6	01 999 5114	UNEMPLOYMENT INSURANCE			0	0	25	(25)	0
7	01 999 5115	HEALTH INSURANCE			0	0	4,899	(4,899)	0
8		TOTAL SALARIES & BENEFITS			0	0	58,322	(58,322)	0
9									
10	01 999 5210	CONTRACT SERVICE			0	0	40,000	(40,000)	0
11	01 999 5221	FEE REFUNDS			0	0	2,555	(2,555)	0
12	01 999 5241	MAINTENANCE OF EQUIPMENT			0	0	8,210	(8,210)	0
13	01 999 5262	TESTING SERVICES			0	0	2,500	(2,500)	0
14	01 999 5270	TRAVEL & MEETINGS			0	0	2,300	(2,300)	0
15	01 999 5301	OFFICE SUPPLIES			0	0	6,000	(6,000)	0
16	01 999 5302	CUSTODIAL SUPPLIES			0	0	2,000	(2,000)	0
17	01 999 5310	SAFETY/EQUIPMENT/CLOTHING			0	0	12,000	(12,000)	0
18	01 999 5320	SMALL TOOLS			0	0	250	(250)	0
19	01 999 5330	SPECIAL DEPARTMENTAL SUPPLIES			0	0	8,150	(8,150)	0
20		TOTAL OPERATING & ADMINISTRATIVE			0	0	83,965	(83,965)	0
21									
22		TOTAL COVID-19 EXPENSES:			0	0	142,287	(142,287)	0

	2020-2021 ADOPTED POSITIONS	2019-2020 ADOPTED POSITIONS	2020 - 2021 PROPOSED BUDGET	2019-2020 FINAL ADOPTED BUDGET	2019-2020 PROJECTED YEAR END	2019-2020 PROJECTED (OVER) UNDER BUDGET	2018 -2019 ACTUALS
TOTAL COVID-19 EXPENSES	0.0	0.0	0	0	142,287	(142,287)	0