



CITY COUNCIL  
 James Tucker – Mayor  
 Geoff Dale – Mayor Pro Tem  
 Robert Amparano – Councilmember  
 Darrell PechtI – Councilmember  
 Betty Sampson – Councilmember

CITY CLERK  
 Debra Jackson

CITY TREASURER  
 Stacy Cox

CITY ATTORNEY  
 Dennis Morita

CITY MANAGER  
 Stefan T. Chatwin

**CFD Disbursement Approval Procedure**

CFD 2004-3 (Bratton)

Payment Request No. 1-2018

Date Requested: May, 11 2018

**Request Information:** Payment Request No. 2-2017 is for construction, engineering and related costs incurred for an Acquisition Agreement Exhibit "A" facilities/fees as shown in Attachment 1. The request is to reimburse the advanced amount as follows: \$1,652,338.69

**Actions required and steps taken in approving this request:**

1. **Special Tax Consultant:** *Confirms that the facilities/fees are per the Acquisition Agreement dated April 18, 2005, includes confirmation of three (3) bids, contracts to perform the work, invoices or cancelled checks, and lien releases.*

**Special Tax Consultant Recommendations:** To submit to the City Manager the request to pay as requested from Surplus Funds. The Request lists the facilities/fees and meets the requirements for reimbursement that include the submittal of support documents in the form of contracts, invoices, cancelled checks, and lien releases, so that it can be processed for submission to the City Finance Director for payment under the Acquisition Agreement. This request should be paid from **Surplus Funds** (less retention if applicable) as drawdowns as funds become available to not exceed the following:

\$1,652,338.69 representing fee reimbursements.

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**City Special Tax Consultant Approval**

2. **Community Development Director:** *Confirm that the improvements have been completed, inspected, and meet the conditions set out in the Acquisition Agreement. Sign the original copy of the request and below.*

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**Community Development Director Approval**



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3. **City Manager:** Review, submit to Council if appropriate, and approve the request for disbursement.

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**City Manager Approval**

4. **City Finance Department:** Please prepare and send payments.

**From: Surplus Funds** in drawdowns as funds become available (with 0% retention of 0.00 to be held)  
\$1,652,338.69.

**Bratton 2004 - 3 CFD Reimbursement**

7/18/2018	Consent - . Approval of the 1-2018	1,652,338.69
	<i>Request 1st payment of reimbursement 1-2018</i>	<u>450,000.00</u>
		1,202,338.69