



*Robert Amparano – Mayor  
James Tucker – Mayor Pro-Tem  
Ida Obeso-Martinez – Council Member  
Stacy Mendoza – Council Member  
Katherine Burnworth – Council Member*

**MINUTES**  
**Regular Meeting of the Imperial City Council**  
City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**July 3, 2024**

**6:00 P.M. CLOSED SESSION**

**CALL TO ORDER:** Mayor Amparano called the meeting to order at 6:00 p.m.

**ROLL CALL:** Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker, Mayor Amparano, City Attorney Turner and City Manager Morita.

**PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:** None

**CONFERENCE WITH LEGAL COUNSEL:**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C. 54956.7**  
Title of Position: City Manager

**CONFERENCE WITH LABOR NEGOTIATORS – G.C.5957.6**  
Agency Designated Representatives: City Manager

Employee Organization: Imperial Police Officers Association, Teamsters Local No. 542 and Employee Organization Management, Supervisory, Professional, Confidential, and Police Captain/Unrepresented

**ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to G.C§54956.9(d)(2)  
Number of Potential Cases: 1

**CITY COUNCIL CONVENES TO OPEN SESSION**

**7:00 P.M. REGULAR MEETING**

**CALL TO ORDER:** Mayor Amparano called the meeting to order at 7:16 p.m.

**ROLL CALL:** Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker and Mayor Amparano

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mr. Quinones.

**ADJUSTMENTS TO THE AGENDA:**

The City Manager Dennis H. Morita tabled item C-2 until a future meeting.

**CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:**

City Attorney Turner stated that direction was given to council on all topics.

**PUBLIC COMMENT:**

None

**A. PRESENTATIONS:**

- A-1. The Mayor presented a Certificate of Recognition to Carina Beltran.
- A-2. The Mayor presented a Proclamation for National Parks and Recreation Month.
- A-3. Presentation by Carlos Pitones, member of the 9/11 Imperial Valley Stair Climb committee.

**B. CONSENT AGENDA:**

- B-1. Approval of Claims and Warrants Report
- B-2. Approval of Minutes for the Regular City Council Meeting of June 5, 2024, Special City Council Meeting of June 19, 2024, Regular City Council Meeting of June 19, 2024 and Special City Council Meeting of June 27, 2024.
- B-3. Authorization to reject claim CW File No. CJP-3051647, Anthony Vargas and Elaina Gutierrez, as recommended by Carl Warren & Co.

**Moved by Burnworth, seconded by Tucker to approve the consent agenda.**

**AYES:** Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIES: 5-0**

**C. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):**

- C-1. Removal of crosswalk on South Imperial Avenue between 4<sup>th</sup> Street and 5<sup>th</sup> Street.

**Presenter:** Othon Mora, Community Development Director

**Recommended Action:** Approve the removal of the crosswalk on South Imperial Avenue between 4<sup>th</sup> Street and 5<sup>th</sup> Street.

**Moved by Tucker, seconded by Mendoza** to approve the removal of the crosswalk on South Imperial Avenue between 4<sup>th</sup> Street and 5<sup>th</sup> Street.

**AYES:** Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIES: 5-0**

- C-2.** Award construction contract for the 7<sup>th</sup> Street Rehabilitation Pedestrian Improvements from South D Street to South E Street, Bid No. 2024-04.

**Presenter:** Othon Mora, Community Development Director

**Recommended Action:** Award construction contract to Rove Engineering, Inc. in the amount of \$275,100.86 and authorize a twenty-five percent contingency.

**Item was tabled to a future meeting.**

- C-3.** Award agreement for Labor Compliance Consulting Services for the 7<sup>th</sup>, 10<sup>th</sup> & 14<sup>th</sup> Streets Rehabilitation project, RFP No. P2024-02

**Presenter:** Othon Mora, Community Development Director

**Recommended Action:** Award agreement to Labor Compliance Consultants of Southern California in the amount of \$7,200.00.

**Moved by Tucker, seconded by Obeso-Martinez** to approve and award agreement to Labor Compliance Consultants of Southern California in the amount of \$7,200.00.

**AYES:** Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** Burnworth and Mendoza

**ABSENT:** None

**MOTION CARRIES: 3-0-2**

- C-4.** Change order for the 7<sup>th</sup>, 10<sup>th</sup> & 14<sup>th</sup> Streets Rehabilitation Project, Bid No. 2024-01.

**Presenter:** Othon Mora, Community Development Director

**Recommended Action:** Authorize a change order to install 3,072' of new 12" PVC water pipeline along 14<sup>th</sup> Street.

**Moved by Obeso-Martinez, seconded by Tucker** to approve and authorize a change order to install 3,072' of new 12" PVC water pipeline along 14<sup>th</sup> Street.

**AYES:** Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** Burnworth and Mendoza

**ABSENT:** None

**MOTION CARRIES: 3-0-2**

**C-5.** Establishment of four (4) classifications, salary ranges and job descriptions for Accountant, Building Official, Cybersecurity Administrator, and Fleet and Facilities Supervisor.

**Presenter:** Kristen Smith, Human Resources Manager

**Recommended Action:** Approve the establishment of four (4) new classifications, salary ranges and job descriptions.

**Moved by Tucker, seconded by Mendoza** to approve the establishment of four (4) new classifications, salary ranges and job descriptions.

**AYES:** Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIES: 5-0**

**C-6.** Receive and file the independent City audit for Fiscal Year ending June 30, 2022.

**Presenter:** Victor Manriquez, Administrative Services Director

**Recommended Action:** Receive and file City Audit Report for Fiscal Year ending June 30, 2022.

**Moved by Mendoza, seconded by Tucker** to approve, receive and file City Audit Report for Fiscal Year ending June 30, 2022.

**AYES:** Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIES: 5-0**

**C-7.** Approve Resolution No. 2024-48 establishing the GANN Spending Limit for FY 2025.

**Presenter:** Victor Manriquez, Administrative Services Director

**Recommended Action:** Adopt Resolution No. 2024-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR ENDING JUNE 30, 2025

**Moved by Tucker, seconded by Burnworth** to approve Resolution No. 2024-48.

**AYES:** Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIES: 5-0**

**C-8.** Approve Resolution No. 2024-47 adopting the Municipal Budget for Fiscal Year 2025.

**Presenter:** Victor Manriquez, Administrative Services Director

**Recommended Action:** Adopt Resolution No. 2024-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL, CALIFORNIA APPROVING THE ANNUAL BUDGET FOR THE FISCAL YEAR THAT BEGINS ON JULY 1, 2024 AND ENDS ON JUNE 30, 2025

**Moved by Tucker, seconded by Burnworth** to approve Resolution No. 2024-47.

**AYES:** Burnworth, Mendoza, Obeso-Martinez, Tucker and Amparano

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIES: 5-0**

**E. REPORTS:**

**E-1.** Departments reported on their activities since last city council meeting.

**E-2.** City Manager Report: None

**E-3.** Mayor and Councilmembers reported on their activities since the last city council meeting and upcoming events.

**ADJOURNMENT:**

Seeing no further business before the Council, Mayor Amparano ended the meeting at 8:17 p.m. and adjourned until the next council meeting on July 17, 2024 at 7:00 p.m.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the city of Imperial, California, this 7<sup>th</sup> day of August, 2024.

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KRISTINA SHIELDS  
City Clerk



*Robert Amparano – Mayor  
James Tucker – Mayor Pro-Tem  
Ida Obeso-Martinez – Council Member  
Stacy Mendoza – Council Member  
Katherine Burnworth – Council Member*

## MINUTES

### Regular Meeting of the Imperial City Council

City Council Chambers  
220 West 9th Street  
Imperial, CA 92251-1637

**July 17, 2024**

#### **6:00 P.M. CLOSED SESSION**

**CALL TO ORDER:** Mayor Pro-Tem called the meeting to order at 6:00 p.m.

**ROLL CALL:** Council Members Burnworth, Mendoza, Obeso-Martinez, Mayor Pro-Tem Tucker, City Attorney Turner and City Manager Morita.

**ABSENT:** Mayor Amparano

**PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY:** None

#### **CONFERENCE WITH LEGAL COUNSEL:**

##### **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C § 54956.8**

Property Address: Old Post Office (APN# 064-055-005)  
Agency Negotiator: Dennis H. Morita, City Manager  
Negotiating Parties: AT & T  
Under Negotiation: Instructions to Negotiator Regarding Price & Terms

##### **CONFERENCE WITH LABOR NEGOTIATORS – G.C.5957.6**

Agency Designated Representatives: City Manager  
  
Employee Organization: Imperial Police Officers Association, Teamsters Local No. 542 and Employee Organization Management, Supervisory, Professional, Confidential, and Police Captain/Unrepresented

#### **CONFERENCE WITH LEGAL COUNSEL:**

##### **EXISTING LITIGATION G.C §54959.9(d)(1)**

Name of Case: Arreola et al vs. City of Imperial  
Imperial County Superior Court Case No. ECU002355

##### **ANTICIPATED LITIGATION Significant exposure to litigation pursuant to G.C§54956.9(d)(2)**

Number of Potential Cases: 1

**CITY COUNCIL CONVENES TO OPEN SESSION**

**7:00 P.M. REGULAR MEETING**

**CALL TO ORDER:** Mayor Pro-Tem Tucker called the meeting to order at 7:08 p.m.

**ROLL CALL:** Council Members Burnworth, Mendoza, Obeso-Martinez and Mayor Pro-Tem Tucker

**ABSENT:** Mayor Amparano

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by councilmember Stacy Mendoza.

**ADJUSTMENTS TO THE AGENDA:** None

**CITY ATTORNEY REPORT ON CLOSED SESSION ACTIONS:**

City Attorney Turner Stated that Direction was given to council on three topics and negotiations were given to the city manager on one topic.

**PUBLIC COMMENT:** None

**A. PRESENTATIONS:**

- A-1. Mayor Pro-Tem Tucker presented a plaque to outgoing Planning Commissioner, Veronica Harvey.
- A-2. Presentation by Darlene Cossio, Director of Marketing and Community Relations, regarding Goodwill partnerships in the Imperial Valley.

**B. CONSENT AGENDA:**

- B-1. Approval of Claims and Warrants Report
- B-2. Authorization to reject claim CW File No. CJP-3051898 by Tanya Cruz (1 of 3)
- B-3. Authorization to reject claim CW File No. CJP-3051898 by Tanya Cruz (2 of 3)
- B-4. Authorization to reject claim CW File No. CJP-3051898 by Tanya Cruz (3 of 3)

**Moved by Mendoza, seconded by Obeso-Martinez to approve the consent agenda.**

**AYES:** Burnworth, Mendoza, Obeso-Martinez and Tucker

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Amparano

**MOTION CARRIES: 4-0**

**C. PUBLIC HEARING:**

- C-1.** Public hearing for the purpose of adopting the Vehicle Miles Traveled (VMT) and CEQA Thresholds Study as recommended by the Planning Commission.

The public hearing was opened at 7:20 p.m.

A Power Point presentation was presented by Fred Minigar from Minigar and Associates Inc.

The public hearing was closed at 7:56 p.m.

**Recommended Action:** Adopt Resolution No. 2024-50, A RESOLUTION OF THE CITY COUNCIL OF THE CITY IMPERIAL APPROVING THE VEHICLE MILES TRAVELED (VMT) & CEQA THRESHOLDS STUDY

**Moved by Burnworth, seconded by Obeso-Martinez** to approve Resolution No. 2024-50

**AYES:** Burnworth, Mendoza, Obeso-Martinez and Tucker

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Amparano

**MOTION CARRIES: 4-0**

**D. ACTION ITEMS (DISCUSSION/ACTION- APPROVE-DISAPPROVE):**

- D-1.** Memorandum of Understanding (MOU) between the City of Imperial and the Imperial Unified School District (IUSD) for one (1) full-time and one (1) part-time School Resource Officer.

**Presenter:** Aaron Reel, Chief of Police

**Recommended Action:** Approve the MOU between the City of Imperial and IUSD for a full-time and part-time School Resource Officer.

**Moved by Mendoza, seconded by Burnworth** to approve the MOU between the City of Imperial and the Imperial Unified School District (IUSD) for one (1) full-time and one (1) part-time School Resource Officer.

**AYES:** Burnworth, Mendoza, Obeso-Martinez and Tucker

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Amparano

**MOTION CARRIES: 4-0**



- D-2.** Adoption of Resolution No. 2024-49, adopting plans and specifications and authorizing public bidding for the Pavement Rehabilitation of Various Roads Bid No. 2024-06.

**Presenter:** David Dale, Public Services Director

**Recommended Action:** Adopt Resolution No. 2024-49, RESOLUTION OF THE IMPERIAL CITY COUNCIL ADOPTING PLANS AND SPECIFICATIONS AND AUTHORIZING THE PUBLIC SERVICES DIRECTOR TO PROCEED TO BID FOR CITY PROJECT; BID NO. 2024-06

**Moved by Burnworth, seconded by Mendoza** to approve Resolution No. 2024-49.

**AYES:** Burnworth, Mendoza, Obeso-Martinez and Tucker

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Amparano

**MOTION CARRIES: 4-0**

**E. REPORTS:**

- E-1.** Departments reported on their activities since last city council meeting.
- E-2.** City Manager Report: None
- E-3.** Mayor and Councilmembers reported on their activities since last city council meeting and upcoming events.

**ADJOURNMENT:**

Seeing no further business before the Council, Mayor Pro-Tem Tucker ended this meeting at 8:12 p.m. and adjourned until the next council meeting on August 7, 2024 at 7:00 p.m.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the city of Imperial, California, this 7<sup>th</sup> day of August, 2024.

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KRISTINA SHIELDS  
City Clerk