

DATE SUBMITTED September 8, 2021  
 SUBMITTED BY Laura Gutierrez  
 DATE ACTION REQUIRED September 15, 2021

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION (x)  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS *em*

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: **DISCUSSION/ACTION – DEVELOPMENT IMPACT FEE PROGRAM FUNDING REPORT.**

1. APPROVE/DISAPPROVE RESOLUTION NUMBER 2021-*63* APPROVING THE FISCAL YEAR 2020 – 2021 DEVELOPMENT IMPACT FEE FUNDING REPORT.

DEPARTMENT INVOLVED: **ADMINISTRATIVE SERVICES DEPARTMENT**

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BACKGROUND/SUMMARY:  
 In accordance with California Government Code Section 66006, an annual report shall be prepared that provides the status and tracking of the development impact fees collected as a part of the development of projects within the City of Imperial. The report shall provide a description of the fee, the amount of the fee, the beginning and the ending balance of each facility fund, the amount of fees collected, the interest earned, the amount of the fee expended including a description of the improvements completed, an approximate date upon which future improvement will commence and a description of interfund transfers.

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FISCAL IMPACT: F.O. INITIALS *JK*  
 The Impact Fee Funding Report fulfills requirements by State Code and does not result in a fiscal impact to the City.

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STAFF RECOMMENDATION: *JK*  
 After the review and consideration by the Administrative Services Department, it is recommended that the City Council approve Resolution Number 2021-\_\_\_ accepting the Fiscal Year 2020 – 2021 Development Impact Fee Program Funding Reports. There were no findings to any of the reports.

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MANAGER'S RECOMMENDATION: MANAGER'S INITIALS *em*  
 After the review and consideration by the City Manager, it is recommended that the City Council approve Resolution Number 2021-\_\_\_ accepting the Fiscal Year 2020 – 2021 Development Impact Fee Program Funding Reports.

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MOTION:

SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO:

**RESOLUTION NO. 2021-53**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL,  
CALIFORNIA, TO MAKE CERTAIN FINDINGS PURSUANT TO CALIFORNIA  
GOVERNMENT CODE SECTION 66001**

**WHEREAS**, the City of Imperial is required to make certain findings every year with respect to unexpected fund balance of certain development fee funds pursuant to California Government Code Section 66001; and

**WHEREAS**, these findings need to be made in conjunction with the public information required by Code Section 66006.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial, California, as follows:

1. That the above recitations are true and correct.
2. That the following findings are made as required under the Government Code Section 66006:
  - a. That the purpose to which the development impact fee is to be put has been identified.
  - b. That a reasonable relationship has been demonstrated between the fee and the purpose for which it is charged.
  - c. That all sources and amounts of funding anticipated to complete financing on incomplete improvements have been identified.
  - d. That the approximate dates on which the funding referred to above is expected to be deposited into the appropriate fund have been designated.
3. That these findings are based on information provided in the City of Imperial Operating Budgets for Fiscal Year 2020/2021, which is incorporated herein by reference.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City of Imperial City Council on the 15<sup>th</sup> day of September, 2021.

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Karin Eugenio, Mayor

**ATTEST:**

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City Clerk



**2021 BOARD OF DIRECTORS**

**PRESIDENT**

Deborah McGarrey  
Southern California Gas Company

**1<sup>st</sup> VICE PRESIDENT**

Tom Dubose  
Dubose Design Group, Inc.

**SECRETARY/TREASURER**

Pedro Rincon  
Osborne Rincon CPAs

**VICE PRESIDENT  
OF ASSOCIATES**

Allan Levin  
Allan Levin & Associates

**PAST PRESIDENT**

Fred Bell  
Nobell Energy Solutions

**CHIEF EXECUTIVE OFFICER**

Gretchen Gutierrez

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Brian Benedetti Construction

Mark Benedetti  
Dede Callanan  
North American Title

Mario Gonzales  
GHA Companies

Joe Hayes  
First Bank

Todd Hooks  
Agua Caliente Band of  
Cahuilla Indians

Dave Lippert  
Lippert Construction, Inc

Paul Mahoney  
PMA Advertising

Bruce Maize  
Rilington Group

Russ-Martin  
Mission Springs Water  
District

Jim Murdock  
PIRCH

Dan Olivier  
Nethery Mueller Olivier

Alan Pace  
Petra GeoSciences

John Powell, Jr.  
Coachella Valley Water District

Phil Smith  
Sunrise Company

Jeff Wattenbarger  
Wattenbarger Construction

September 7, 2021

**City of Imperial**

Diana Quintana, Financial Analyst  
420 South Imperial Avenue  
Imperial, CA 92251

RE: Annual AB1600 Reports, FY 2020/2021

Dear Ms. Quintana,

Thank you for providing the Desert Valleys Builders Association (DVBA) the *City of Imperial Annual and Five-Year Reportable Fees Report (AB 1600) for fiscal year 2020/2021.*

Upon completion of the examination, the DVBA is satisfied that the City has reasonably met its annual reporting obligation pursuant to the Mitigation Fee Act.

We look forward to receiving the Annual Report relating to the Water and Wastewater Accounts.

Respectfully,

  
Gretchen Gutierrez  
Chief Executive Officer





City of Imperial  
 Fire Protection Facilities  
 Government Code 66000 Calculation  
 FY 2020-2021

<b>Account Description</b>	<b>Beginning Fund Balance</b>	<b>FY 2020-2021</b>	<b>Ending Fund Balance</b>
<i>Revenues &amp; Other Sources</i>			
Developer fees		44,476	
Interest income		174	
Miscellaneous Revenue		0	
<b>Total Sources</b>		<b>44,650</b>	
<i>Expenditures &amp; Other Uses</i>			
Transfers out - Capital Improvement Project Fund Preliminary Study		0	
Administration			
Design			
Engineering			
Construction			
Equipment			
<b>Total Uses</b>		<b>0</b>	
<b>Total Available</b>	<b>89,358</b>	<b>44,650</b>	<b>134,008</b>

*Five Year Test*

*Using First In First Out Method*

<b>Unspent Funds Represent Ending Fund Balance</b>	<b>June 30, 2021</b>
Revenues Collected from 2016	29,067
Revenues Collected from 2017	26,713
Revenues Collected from 2018	2,443
Revenues Collected from 2019	44,090
Revenues Collected from 2020	19,586
Revenues Collected from 2021	44,476
<b>Total Ending Fund Balance</b>	<b>166,375</b>

*Result: Five Year Spent Test was met in accordance with Government Code 66001.*

*Capital Improvement Facilities*

<b>Capital Improvement Facilities Actual Expenses</b>	<b>FY 2020-2021</b>	<b>% Complete</b>	<b>% funded with fee</b>
	none	0%	0%
<b>Total</b>	<b>0</b>		

<b>Anticipated Future Projects</b>	<b>FY 2016-2025</b>	<b>cost</b>	<b>% funded with fee</b>
Fire Station - New Fire Station	none	821,478	1%
Fire Station - Firefighting Apparatus	none	700,000	62%
Fire Station - New Fire Engine	none	835,063	100%
<b>Total Anticipated Future Projects</b>	<b>-</b>	<b>\$2,356,541</b>	

City of Imperial  
 Park and Recreation Facilities Impact Fee  
 Government Code 66000 Calculation  
 FY 2020-2021

<b>Account Description</b>	<b>Beginning Fund Balance</b>	<b>FY 2020-2021</b>	<b>Ending Fund Balance</b>
<i>Revenues &amp; Other Sources</i>			
Developer fees		499,225	
Other Fed Grant			
Interest income		1,384	
<i>Operating- Transfers In</i>			
<b>Total Sources</b>		<b>500,609</b>	
<i>Expenditures &amp; Other Uses</i>			
Overtime			
FICA			
Advertising (Incl Legal )		18	
Contract Service		45,624	
Maintenance of Equipment		69,837	
<i>Install Materials</i>			
Improvements of other than Bldgs. Park additions			
Publication/Dues			
<b>Total Uses</b>		<b>115,479</b>	
<b>Total Available</b>	<b>924,439</b>	<b>385,130</b>	<b>1,309,569</b>

<i>Five Year Test</i>	
<i>Using First In First Out Method</i>	
<b>Unspent Funds Represent Ending Fund Balance</b>	<b>June 30, 2021</b>
Revenues Collected from 2016	216,717
Revenues Collected from 2017	231,758
Revenues Collected from 2018	321,597
Revenues Collected from 2019	212,311
Revenues Collected from 2020	215,321
Revenues Collected from 2021	499,225
<b>Total Ending Fund Balance</b>	<b>1,696,929</b>
<i>Result : Five Year Spent Test was met in accordance with Government Code 66001. Monies have been encumbered for new Regional Park/Equestrian/Sports Facility. Proposed Cost \$40M, to be completed in Multiple FY's</i>	

<i>Capital Improvement Facilities</i>			
<b>Capital Improvement Facilities Actual Expenses</b>	<b>FY 2020-2021</b>	<b>% Complete</b>	<b>% funded with fee</b>
Contract Services: Imperial Community Park	43855		
Impact fees study	1769		
Townsite Park	69837		
Advertising: Impact fees study (\$18)	18		
<b>Total</b>	<b>\$ 115,479.00</b>		

<b>Anticipated Future Projects</b>	<b>FY 2016-2025</b>	<b>Cost</b>	<b>% funded with fee</b>
Parks Master Plan	none	28,406.47	100.00%
Park Expansion Improvements	none	63,167.43	100.00%
Joshua Park Improvements	none	174,000.00	100.00%
Future Parks	18,672	9,372,984.00	0.20%
<b>Total Anticipated Future Projects</b>	<b>18,672</b>	<b>9,638,557.90</b>	



City of Imperial  
 Streets, Bridges and Traffic Signals Impact Fee  
 Government Code 66000 Calculation  
 FY 2020-2021

<b>Account Description</b>	<b>Beginning Fund Balance</b>	<b>FY 2020-2021</b>	<b>Ending Fund Balance</b>
<i>Revenues &amp; Other Sources</i>			
Developer fees		251,237	
State Grant Reimbursement			
Interest income		637	
<b>Total Sources</b>		<b>251,874</b>	
<i>Expenditures &amp; Other Uses</i>			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Contract Services		280,019	
Special Departmental supplies			
Operating Transfers Out			
Construction			
Equipment			
<b>Total Uses</b>		<b>280,019</b>	
<b>Total Available</b>	<b>597,055</b>	<b>(28,145)</b>	<b>568,910</b>

Five Year Test

Using First In First Out Method

<b>Unspent Funds Represent Ending Fund Balance</b>	<b>June 30, 2021</b>
Revenues Collected from 2016	36,217
Revenues Collected from 2017	46,352
Revenues Collected from 2018	103,340
Revenues Collected from 2019	101,148
Revenues Collected from 2020	73,429
Revenues Collected from 2021	251,237
<b>Total Ending Fund Balance</b>	<b>611,723</b>

Result : Five Year Spent Test was met in accordance with Government Code 66001.  
 Funds have been encumbered for Road Improvements listed below.

Capital Improvement Facilities

<b>Capital Improvement Facilities Actual Expenses</b>	<b>FY 2020-2021</b>	<b>% Complete</b>	<b>% funded with fee</b>
Contract Services: La Brucherie Widening	\$ 278,250.00		
Impact Fees Study	\$ 1,769.00		
<b>Total</b>	<b>\$ 280,019.00</b>		

<b>Anticipated Future Projects</b>	<b>FY 2016-2025</b>	<b>Cost</b>	<b>% funded with fee</b>
<i>Projects: Within City</i>			
Aten Road -Retention Basin to La Brucherie Rd.		85,000	42%
Aten Road - La Brucherie Rd to Highway 86		217,600	100%
Aten Road - Railroad Tracts to SE Annexation Border		93,500	56%
Treshill Road - La Brucherie Rd to Highway 86		364,000	100%
P Street - Aten Rd to East Annexation Southern Border		84,000	
P Street - East Annexation Southern Border to City Limits		112,000	
P Street - 1st Street to Barioni Boulevard		182,000	



<i>P Street - Barioni Boulevard to Neckel Rd</i>		<i>728,000</i>	
<i>Neckel Road - Highway 86 to Rodeo Drive</i>		<i>14,000</i>	<i>100%</i>
<i>Neckel Road - Railroad Tracts to City Limits</i>		<i>64,400</i>	
<i>1st Street - Railroad Tracts to P Street</i>		<i>52,500</i>	
<i>La Brucherie Road - Wall Rd to Aten Rd</i>		<i>141,750</i>	
<i>La Brucherie Road - Aten Road to North of Industry</i>		<i>89,250</i>	
<i>La Brucherie Road - Treshill Rd to Aten Rd</i>		<i>136,500</i>	
<i>15th Street - La Brucherie Rd to West of D Street</i>		<i>36,750</i>	
<i>15th Street - West of Ellen Street to East of Ellen Street</i>		<i>68,250</i>	
<i>15th Street - East of Ellen Street to Imperial Avenue</i>		<i>73,500</i>	
<i>Intersection - Clark Raod and Aten Rd</i>		<i>90,000</i>	<i>1%</i>
<i>Future Streets - Aten Ph#3</i>		<i>20,000</i>	<i>79%</i>
<i>Annexation Areas A &amp; B</i>			
<i>P Street - City Limit to Worthinton</i>		<i>386,400</i>	
<i>Intersection</i>		<i>175,000</i>	<i>13%</i>
<i>North Annexation Area</i>			
<i>La Brucherie Road - Murphy Road to Neckel Rd</i>		<i>273,000</i>	
<i>15th Street - La Brucherie Rd to West of D Street</i>		<i>36,750</i>	
<i>Southeast Annexation Area</i>			
<i>Clark Road - South City Limit to Aten Rd.</i>		<i>442,000</i>	<i>88%</i>
<i>Aten Road - West of Railroad Tracts to east of P Street</i>		<i>246,500</i>	<i>64%</i>
<i>Southwest Annexation Area</i>			
<i>Austin Road - Aten Rd to Brewer Rd.</i>		<i>18,200</i>	
<i>Brewer Road - Nance Rd to SW Annexation Border</i>		<i>52,500</i>	
<i>West Annexation Area</i>			
<i>Worthington Road - Austin Rd to West of Dahlia Lane</i>		<i>382,500</i>	
<i>La Brucherie Road - Pearl Rd to Banta Rd</i>		<i>315,000</i>	
<i>Nance Road - Brewer Rd to Worthington Rd</i>		<i>273,000</i>	
<i>Total Anticipated Future Projects</i>	<i>-</i>	<i>5,253,850</i>	

City of Imperial  
 Administrative Facilities Impact Fee  
 Government Code 66000 Calculation  
 FY 2020-2021

<b>Account Description</b>	<b>Beginning Fund Balance</b>	<b>FY 2020-2021</b>	<b>Ending Fund Balance</b>
<i>Revenues &amp; Other Sources</i>			
Developer fees		97,635	
Interest income		1,014	
<b>Total Sources</b>		<b>98,649</b>	
<i>Expenditures &amp; Other Uses</i>			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
<b>Total Uses</b>			
<b>Total Available</b>	<b>783,178</b>	<b>98,649</b>	<b>881,827</b>

<i>Five Year Test</i>	
<i>Using First In First Out Method</i>	
<b>Unspent Funds Represent Ending Fund Balance</b>	<b>June 30, 2021</b>
Revenues Collected from 2016	19,043
Revenues Collected from 2017	64,594
Revenues Collected from 2018	58,671
Revenues Collected from 2019	58,723
Revenues Collected from 2020	36,580
Revenues Collected from 2021	97,635
<b>Total Ending Fund Balance</b>	<b>335,246</b>
<i>Result : Five Year Spent Test was met in accordance with Government Code 66001. Funds have been encumbered for City Hall expansion.</i>	

<i>Capital Improvement Facilities</i>			
<b>Capital Improvement Facilities Actual Expenses</b>	<b>FY 2020-2021</b>	<b>% Complete</b>	<b>% funded with fee</b>
None	\$ -		
<b>Total</b>	<b>\$ -</b>		

<b>Anticipated Future Projects</b>	<b>FY 2016-2025</b>	<b>Cost</b>	<b>% funded with fee</b>
New Council Chambers		5,562	100%
City Hall Expansion		3,290,909	
<b>Total Anticipated Future Projects</b>		<b>3,296,471</b>	

City of Imperial  
 Law Enforcement Facilities, Vehicles and Equipment Impact Fee  
 Government Code 66000 Calculation  
 FY 2020-2021

<b>Account Description</b>	<b>Beginning Fund Balance</b>	<b>FY 2020-2021</b>	<b>Ending Fund Balance</b>
<i>Revenues &amp; Other Sources</i>			
Developer fees		93,180	
Interest income		1,070	
<b>Total Sources</b>		<b>94,250</b>	
<i>Expenditures &amp; Other Uses</i>			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
<b>Total Uses</b>		<b>0</b>	
<b>Total Available</b>	<b>833,742</b>	<b>94,250</b>	<b>927,992</b>

<i>Five Year Test</i>	
<i>Using First In First Out Method</i>	
<b>Unspent Funds Represent Ending Fund Balance</b>	<b>June 30, 2021</b>
Revenues Collected from 2016	61,607
Revenues Collected from 2017	55,958
Revenues Collected from 2018	56,008
Revenues Collected from 2019	89,080
Revenues Collected from 2020	34,982
Revenues Collected from 2021	93,180
<b>Total Ending Fund Balance</b>	<b>390,815</b>
<i>Result : Five Year Spent Test was met in accordance with Government Code 66001. Funds have been encumbered for new Police Station.</i>	

<i>Capital Improvement Facilities</i>			
<b>Capital Improvement Facilities Actual Expenses</b>	<b>FY 2020-2021</b>	<b>% Complete</b>	<b>% funded with fee</b>
None	\$ -		
	\$ -		
<b>Total</b>	<b>\$ -</b>		

<b>Anticipated Future Projects</b>	<b>FY 2016-2025</b>	<b>Cost</b>	<b>% funded with fee</b>
Future Police Station		\$2,179,444	0%
<b>Total Anticipated Future Projects</b>			



City of Imperial  
 Library Community (Public Use) Center Facilities Impact Fee  
 Government Code 66000 Calculation  
 FY 2020-2021

<b>Account Description</b>	<b>Beginning Fund Balance</b>	<b>FY 2020-2021</b>	<b>Ending Fund Balance</b>
<i>Revenues &amp; Other Sources</i>			
Developer fees		87,418	
Interest income		772	
<b>Total Sources</b>		<b>88,190</b>	
<i>Expenditures &amp; Other Uses</i>			
Transfers out - Capital Improvement Project Fund			
Preliminary Study			
Administration			
Design			
Engineering			
Construction			
Equipment			
<b>Total Uses</b>		<b>0</b>	
<b>Total Available</b>	<b>607,569</b>	<b>88,190</b>	<b>695,759</b>

<i>Five Year Test</i>	
<i>Using First In First Out Method</i>	
<b>Unspent Funds Represent Ending Fund Balance</b>	<b>June 30, 2021</b>
Revenues Collected from 2016	37,948
Revenues Collected from 2017	40,582
Revenues Collected from 2018	56,314
Revenues Collected from 2019	53,251
Revenues Collected from 2020	37,704
Revenues Collected from 2021	87,418
<b>Total Ending Fund Balance</b>	<b>313,217</b>
<i>Result : Five Year Spent Test was met in accordance with Government Code 66001. Funds have been encumbered for expansion of Library to be completed FY 16-17.</i>	

<i>Capital Improvement Facilities Actual Expenses</i>			
<b>Capital Improvement Facilities</b>	<b>FY 2020-2021</b>	<b>% Complete</b>	<b>% funded with fee</b>
None	\$ -		
<b>Total</b>	<b>\$ -</b>		

<b>Anticipated Future Projects</b>	<b>FY 2016-2025</b>	<b>Cost</b>	<b>% funded with fee</b>
New Library - Equipment		\$12,690	100%
New Library - Book Shelves		\$3,690	100%
Future Library Improvements	none	\$1,083,943	1%
<b>Total Anticipated Future Projects</b>		<b>\$1,100,323</b>	