

DATE SUBMITTED 9/10/25  
 SUBMITTED BY PUBLIC SERVICES  
 DATE ACTION REQUIRED 9/17/25

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION:  Accept Task Order Proposal for On-Call Civil Engineering Services from Dynamic Consulting Engineers, Inc. for the 15 <sup>th</sup> Street Improvements (C Street to F Street) Project.
DEPARTMENT INVOLVED: PUBLIC SERVICES	
BACKGROUND/SUMMARY:  See attached document	
FISCAL IMPACT: \$59,400.00  Fund 69- Circulation Impact Fees	FINANCE INITIALS <u>JMS</u>
STAFF RECOMMENDATION: It is the department's recommendation to approve.	DEPT. INITIALS <u>Jmg</u>
MANAGER'S RECOMMENDATION:  <p style="text-align: center;"><i>approve</i></p>	CITY MANAGER'S INITIALS <u>JHM</u>
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( )      REJECTED ( ) DISAPPROVED ( )      DEFERRED ( )  REFERRED TO:



September 17, 2025

Dear Honorable Councilmembers:

**Requested Action:**

1. Accept Task Order Proposal for On-Call Civil Engineering Services from Dynamic Consulting Engineers, Inc. for the 15<sup>th</sup> Street Improvements (C Street to F Street) Project.

**Background:**

On September 18, 2024, the City Council awarded contracts to five engineering firms for On-Call Civil Engineering Services. On August 12, 2025, the Public Services Department issued a task order request to these firms under the On-Call Engineering Services contract.

This project is considered important for the city's traffic circulation and is expected to reduce traffic impacts on adjacent residential streets. It includes preparing engineering and contract documents to connect approximately 910 linear feet of 15<sup>th</sup> Street from C Street to F Street. This action is for design services and preparation of contract documents only, so the city has a "shovel-ready" project when the time comes.



The services include, but are not limited to, the following:

- Attend a kickoff meeting with City staff to discuss the project scope and objectives.
- The project consists of the full design of 15th Street to connect 15<sup>th</sup> Street from C Street to F Street (approximately 910 linear feet).
- The project shall include coordination with all relevant utility providers and agencies.
- Perform a topographic survey of the project area. Locate the rights-of-way.
- Provide a Geotechnical Report and recommendations from a registered Geotechnical consultant.
- Prepare plans, specifications, and an engineer's estimate (PS&E) for the full street improvements, which shall include:
  - Conventional asphalt pavement section.
  - Sidewalk and ADA ramps at D and E Street.
  - Curb and gutter on both sides of the street.
  - Connect to the existing storm drain system
  - Street lighting.
  - Striping and signage.
- Erosion Control Notes
- The engineer shall incorporate ADA-compliant pedestrian facilities throughout the design.
- Provide utility coordination and ensure utility impacts are addressed in the design. The project design shall include a 12-inch diameter water pipeline to connect an existing 12-inch pipeline that runs along 15<sup>th</sup> Street. The new pipeline will connect at a point just west of D Street and connect to an existing 12-inch pipe at C Street.
- The engineer shall attend two (2) progress meetings with City staff during the design phase.
- The final deliverables shall include a complete PS&E package ready for public bidding.
- Tentative schedule (start to completion)

The city received five cost proposals:

<b>(1) Dynamic Consulting Engineers, Inc.</b>	<b>\$59,400.00</b>
(2) The Holt Group, Inc.	\$75,000.00
(3) Aztec Engineering Group, Inc.	\$92,463.00
(4) Nicklaus Engineering, Inc.	\$104,952.00
(5) Webb Associates	\$158,987.00

Public Services staff recommends awarding the project to Dynamic Consulting Engineers for **\$59,400.00** under the On-Call Civil Engineering Services contract.

**Fiscal Impact:**

The fiscal impact is \$59,400.00, which will be expended from Fund 69 – Circulation Impact Fees.

**Attachments:**

Cost Proposal from Dynamic Consulting Engineers, Inc.

September 2, 2025

**City of Imperial**  
 420 S. Imperial Ave.  
 Imperial, CA 92251

Attn: Jenell Guerrero, Public Services Manager

**Subject: Proposal for Engineering Design Services for the 15<sup>th</sup> Street Improvements Project from C Street to F Street.**

Dynamic Consulting Engineers, Inc (DCE) is pleased to present this cost proposal for design services for the above referenced project. The City of Imperial is planning on expanding 15<sup>th</sup> Street from C Street to F Street thus connecting Imperial Avenue to LaBrucherie Avenia vis 15<sup>th</sup> Street. This project will alleviate traffic congestion in the downtown area of the City of Imperial. Project will include approximately 910 ft on new asphalt concrete paved street, new curb and gutter, new sidewalks, new driveways, new cross gutters, new ADA ramps, new traffic striping, new street lights, new water line, new fire hydrants and storm drainage improvements.

**SCOPE OF WORK:**

The following scope of work describes the proposed work and fees for the above-described project:

Task	Description	Proposed Fee
1	PROJECT KICKOFF AND COORDINATION MEETING – DCE will attend pre-design meeting with City Staff and discuss project limits, design requirements and expectations.	\$ 1,200.00
2	<p>FIELD TOPOGRAPHIC SURVEY – DCE will set vertical and horizontal control and prepare the field topographic survey. DCE will document all above ground features including all existing infrastructure and existing visible utilities. DCE will use GPS and Survey Level at all Key Points and Tie-in points for accurate design. DCE will also use Aerial Drone Survey for Orthophoto.</p> <p>BASE MAP and UTILITY RESEARCH – DCE will prepare a base map at a scale of 1" =20' which reflects right-of way, and any physical features for each location. The base map will reflect the location of all utilities that are visible (poles, manholes, water valves cans, meter boxes, electrical cabinets, etc. Also, any markings from Dig Alert will be observed as well. Surface for each location will be provided.</p> <p>RIGHT OF WAY RESEARCH AND PLOTTING ON BASE MAP. DCE will obtain record maps and establish the existing right of ways and existing easements.</p>	\$ 19,900.00

3	DESIGN PLANS – DCE will prepare design plans for street improvements including new asphalt concrete pavement, new curb and gutter, new sidewalks, new driveways, new cross gutters, new ADA ramps, new traffic striping, new streetlights, new water line, new fire hydrants and storm drainage improvements. DCE will analyze existing drainage system and implement a design that will be acceptable to the City of Imperial.	\$ 20,050.00
4	PREPARE PROJECT SPECIFICATIONS – DCE will prepare technical specifications and assist the city with the bid documents.	\$ 1,850.00
5	PREPARE COST ESTIMATE – DCE will prepare engineer’s cost estimate.	\$ 1,500.00
6	PREPARE EROSION AND SEDIMENT CONTROL PLAN – DCE will prepare sediment and erosion control plan. We are not anticipating this project to require a SWPPP. An erosivity waiver may be provided. DCE can assist the city with the erosivity waiver calculations.	\$ 1,200.00
7	GEOTECHNICAL REPORT. Landmark Consultants (sub-consultant) will prepare a site specific geotechnical report and recommendations for this project.	\$ 10,300.00
8	UTILITY COORDINATION. DCE will coordinate locations and/or relocation of existing utilities. DCE will coordinate utilities with City of Imperial Public Services, AT&T, Gas Company, Cable Spectrum, IID Water, IID Energy and other utilities identified during initial research.	\$ 1,600.00
9	COORDINATION DURING DESIGN AND PROJECT BIDDING – DCE will coordinate with City Staff final plans. DCE will assist the City with the bidding process. DCE will be available to answer contractor questions during bidding process.	\$ 1,800.00
<b>Surveying Total:</b>		<b>\$ 59,400.00</b>

**COST PROPOSAL FOR ENGINEERING AND SURVEY SERVICES**

DCE will provide the services mentioned in the scope of work for a lump sum fee of \$59,400.00

Again, thank you for giving Dynamic Consulting Engineers, Inc (DCE) the opportunity to serve you. If you have any questions I can be reached at (760) 545-0162.



Carlos Beltran, P.E.,  
Principal Engineer.

2415 Imperial Business Park Dr. Suite B, Imperial, CA 92251 - Tel. (760) 545-0162 - Fax (760) 545-0163