

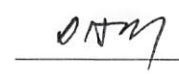


DATE SUBMITTED 10/14/22  
 SUBMITTED BY ACM  
 DATE ACTION REQUIRED 10/19/2022

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: Surplus Items at the Imperial Public Library  1. Declaration of certain Books, Materials and Equipment as Surplus at the Imperial Public Library and Authorization to Donate and/or Dispose of Said Materials.	
DEPARTMENT INVOLVED: City Manager's Office/Community Services Department	
BACKGROUND/SUMMARY:  In review of department operations, staff has found a large number of books, materials and equipment that can no longer be utilized to facilitate library services, or are damaged beyond repair. Staff is requesting Council's consideration in declaring these items as surplus, and authorization for the donation or disposal of these items. Removal of these items will better assist staff in facilitating community service programs at the Imperial Public Library. Attached you will find photos of the areas within the library currently used as storage for the aforementioned items.  It is the recommendation of the Board of Trustees to declare these items as surplus. The Board will also be providing a list of organizations for the donation of these materials.	
FISCAL IMPACT: NONE	ADMIN SERV INITIALS 
STAFF RECOMMENDATION: Declare said items as surplus for smoother operations and services at the Imperial Public Library.	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: <i>approve</i>	CITY MANAGER'S INITIALS 
MOTION:	
SECONDED: AYES: NAYES: ABSENT:	APPROVED ( )      REJECTED ( ) DISAPPROVED ( )      DEFERRED ( ) REFERRED TO: