

DATE SUBMITTED 10/14/2022  
 SUBMITTED BY ACM  
 DATE ACTION REQUIRED 10/19/2022

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: IMPERIAL PUBLIC LIBRARY CODE OF CONDUCT POLICY  1. Approve Resolution 2022 – 67 Adopting Imperial Public Library Patron Code of Conduct.	
DEPARTMENT INVOLVED: City Manager's Office/Community Services Department/City Attorney	
BACKGROUND/SUMMARY:  In an effort to provide a safe and comfortable environment for both library patrons and staff, the City asks Council's consideration in adopting the attached Patron Code of Conduct to be enforced at the Imperial Public Library. The Code of Conduct has been reviewed and recommended by the Imperial Public Library Board of Trustees and focuses on the disruptive and unsafe behavior that can take place in libraries.	
FISCAL IMPACT: NONE	ADMIN SERV INITIALS <u>DP</u>
STAFF RECOMMENDATION: Approve and Adopt the Code of Conduct to provide a safe and comfortable environment for staff and our patrons.	DEPT. INITIALS <u>AB</u>
MANAGER'S RECOMMENDATION:  <i>approve staff and library board recommendation</i>	CITY MANAGER'S INITIALS <u>DHM</u>
MOTION:  SECONDED: APPROVED ( ) REJECTED ( ) AYES: DISAPPROVED ( ) DEFERRED ( ) NAYES: ABSENT: REFERRED TO:	

## **RESOLUTION NO. 2022-67**

### **A RESOLUTION OF THE IMPERIAL CITY COUNCIL ADOPTING THE PATRON CODE OF CONDUCT AT THE IMPERIAL PUBLIC LIBRARY**

**WHEREAS**, the City of Imperial strives to provide a safe and comfortable environment for Imperial Public Library Patrons and staff; and

**WHEREAS**, the City works to ensure all residents and patrons have equal access to library facilities and resources; and

**WHEREAS**, the City recognizes certain behaviors can be disruptive and interfere with patrons use and access to library services; and

**WHEREAS**, the Imperial City Council believes in providing effective delivery of library services, resources and establishing procedures to address such behaviors that infer with municipal operations and create an unsafe environment for City Staff and Imperial Residents.

**NOW, THEREFORE, BE IT RESOLVED** that the Imperial City Council adopts the following Code of Conduct, and hereby authorizes the City Manager or their designee to enforce such rules in order to allow library patrons and staff to use the library facilities to the fullest extent without disturbance or undue interference, and to provide a safe, welcoming and comfortable environment.

**The following actions are not allowed on library property:**

1. Engaging in any activity prohibited by law.
2. Entering the library facility without garments covering the upper and lower torso of body or without shoes. This includes removal, lifting, or lowering garments to expose skin.
3. Interfering with another person's use of the library or the library staff's performance of their duties.
4. Creating unnecessary noise, including using electronic devices that disturbs others. Exception to this rule include approved library activities that may involve loud noises.
5. Monopolizing library space, furniture, electrical outlets or equipment to the exclusion of other patrons or staff.
6. Preventing free flow of pedestrian traffic into and throughout the library.
7. Disturbing, offending, intimidating, annoying or harassing of others which includes the use of profanity.
8. Entering the library with hygiene conditions, including but not limited to, clothing odor, or with unsanitary belongings.
9. Engaging in any disruptive or unsafe behavior.
10. Engaging in activities that result in damage to library property.
11. Defecating or urinating on library property, other than a toilet in a restroom.
12. Neglecting to provide proper supervision of children and dependent adults at all times.
13. Adults using areas designated for children or teens without being accompanied by a child

or teen or without a need to use resources in those areas.

14. Bringing any animal into library facilities, except for service animals that are individually trained to do work or perform tasks for an individual with a disability in compliance with ADA (Americans Disability Act) regulations. Animals that are a part of a library program may be allowed in library facilities with the consent of library staff.
15. Smoking, vaping, sleeping, eating, or bringing open containers of food or drink in the library. Water in resealable liquid containers are permitted.
16. Using restrooms for bathing, shampooing, shaving, doing laundry, or any activity not intended for public restroom use.
17. Possessing or consuming alcohol or illicit drugs, or exhibiting signs of being under the influence of alcohol or controlled substances.
18. Possession of weapons. Law enforcement officers are exempt to this prohibition.
19. Refusing to leave the library premises at closing time or trespassing at any time.

#### **Enforcement of Code of Conduct**

To preserve the peace and provide public access to library facilities, the library may suspend access to library privileges for persons who fail to follow the library's code of conduct as identified above.

**PASSED AND ADOPTED** by the Imperial City Council this 19<sup>th</sup> day of October, 2022.