

DATE SUBMITTED 10/25/2023  
 SUBMITTED BY COMMUNITY DEVELOPMENT DIRECTOR  
 DATE ACTION REQUIRED 11/01/2023

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION:  
 AUTHORIZATION TO SIGN MORNING STAR APARTMENTS' ENCROACHMENT PERMIT APPLICATION NO. A-2023-0059 TO IID FOR:

- TWO (2) WATERLINE CROSSINGS OVER THE DAHLIA CANAL PIPE LINE AT 12<sup>TH</sup> STREET & 15<sup>TH</sup> STREET
- TO CONNECT "C" STREET STORM DRAIN PIPE OUTLET FROM THE APARTMENT COMPLEX TOP IID TILE DRAIN NO. 1

DEPARTMENT INVOLVED: COMMUNITY DEVELOPMENT DEPARTMENT

BACKGROUND/SUMMARY:  
 The developer, Duggins Construction, is submitting an encroachment permit application with the Imperial Irrigation District (IID) for the Morning Star Apartments currently under construction along LaBrucherie Road. The purpose of the encroachment permit is to cross the IID easement located along LaBrucherie Road to install two (2) waterlines crossing over the Dahlia Canal pipeline at two locations, 12th Street & 15th Street. The scope of work also includes the connection of "C" Street storm water pipeline outlet from the apartments complex to the IID Tile Drain No.1, as stated on the project description of said application.  
 It has been requested by IID that the City of Imperial need to sign the Encroachment Permit Application No. A-2023-0059 as future owner of the utilities in order to commence the application review process.  
 In support of this request, attached herewith is the IID Encroachment Permit Application (Exhibit A), and Morningstar Apartments Utility Plan (Exhibit B).

FISCAL IMPACT: NONE  
 The developer (Duggins Construction) will be financially responsible to pay in full for all the costs associated with the construction and permit fees regarding IID's Encroachment Permit Application No. A-2023-0059.

ADMIN SERVICES SIGN INITIALS DP

STAFF RECOMMENDATION: Authorize to sign IID Encroachment Permit Application No. A-2023-0059 as future owner of the utilities in order to commence the application review process.

DEPT. INITIALS DM

MANAGER'S RECOMMENDATION:  
approve

CITY MANAGER'S INITIALS DM

MOTION:  
 SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO:



## ENCROACHMENT PERMIT APPLICATION

### APPLICANT INFORMATION – Please Print Clearly

1. Applicant Name or Agency (City/County/Governmental (if applicable): <input type="checkbox"/> Exempt: Duggins Construction, Inc.		E-Mail: rubenl@dugginsconstruction.com
Address: 341 W. Crown Court, Imperial, CA. 92251	Phone No: (760) 355-5600	Fax No:
2. Owner or Operator Name (If Different From Applicant): City of Imperial		E-Mail: omora@cityofimperial.org
Address: 420 South Imperial Avenue, Imperial, CA 92251	Phone No: (760) 355-1064	Fax No:

### TYPE OF ENCROACHMENT

3. Type of Encroachment (Check all that apply)					
<input type="checkbox"/> Parallel	<input type="checkbox"/> Waste Discharge	<input type="checkbox"/> Private Crossing /Crossing	<input type="checkbox"/> NPDES Permit # _____	<input type="checkbox"/> Other (specify): _____	
<input type="checkbox"/> Drainage Outlet	<input type="checkbox"/> Tile Line Outlet	<input type="checkbox"/> Tailwater Discharge	<input type="checkbox"/> Temporary/Term #days _____		
<input type="checkbox"/> Power Facility	<input type="checkbox"/> Farm Entrance	<input type="checkbox"/> Water Supply	<input type="checkbox"/> Compliance/Violation		
<input type="checkbox"/> Service Pipe:	Pipe Size:	Use:	<input type="checkbox"/> Ag	<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial
			<input type="checkbox"/> Industrial	<input checked="" type="checkbox"/> City Water Available	
4. Encroachment Affecting Other Agency? <input type="checkbox"/> Caltrans <input type="checkbox"/> Railroad <input checked="" type="checkbox"/> County <input type="checkbox"/> Municipal <input type="checkbox"/> Other _____					

### PROJECT INFORMATION

5. Project Description (Describe work or activity within Right of Way – Use backside of sheet if more room is needed): 12th St. and 15th St. water line crossing over Dahlia canal pipe line. Connect "C" St. Drainage pipe outlet to new site tile drain No.1	
6. Estimated Construction Start Date: 10-15-2023	Completion Date: 12-29-2023
7. Address: 2760, 2762, 2764, 2766, 2768 & 2770 La Brucherie Road.	City: Imperial
8. Assessor Parcel Number(s): 063-192-011, 063-192-012, 063-201-012 & 063-201-013	
9. Legal Description (may be attached): POR PAR 1 COC LM 23-01 ALSO BEIGN W40FT LOTS 1-6, POR PAR 1 COC LM 23-01 ALSO BEIGN E110FT LOTS 1-6, POR PAR 1 COC 23-01 ALSO BEIGN W40FT LOTS 1-6 & POR PAR 1 COC 23-01 ALSO BEIGN E110FT LOTS 1-6	
Section:	Tract:
Township:	Range:
Subdivision Name:	Block:
	Lot:
10. Canal: <u>Dahlia</u>	Delivery Gate: IID Drawing No.:
	Drain: IID Drawing No.:
11. Distance to Closest Canal delivery gate (feet):	12. Distance to Closest County Road/City Street (feet): <u>La Brucherie Rd.</u>

### FEE SCHEDULE:

- Non-refundable \$250 Application Fee (Exempt agencies excluded)**
- Estimated Fees.** Includes review, inspection and as-built/record drawing fees. Review, inspection and as-built fees will be determined after review of the application. *Additional fees may be due after resolution of costs.*
- Penalty Fees:** A fee will be assessed when encroaching facilities are installed without prior permit authorization. The fee shall be double the total normal fees noted above and would increase by a factor of 1 for each offense thereafter. Fee exempt agencies and facilities may be subject to this fee. If the fee is applied to such an agency or facility, the fee would be applied at the same rate as if the fee exemption were not in place.

### PROJECT SUBMITTALS

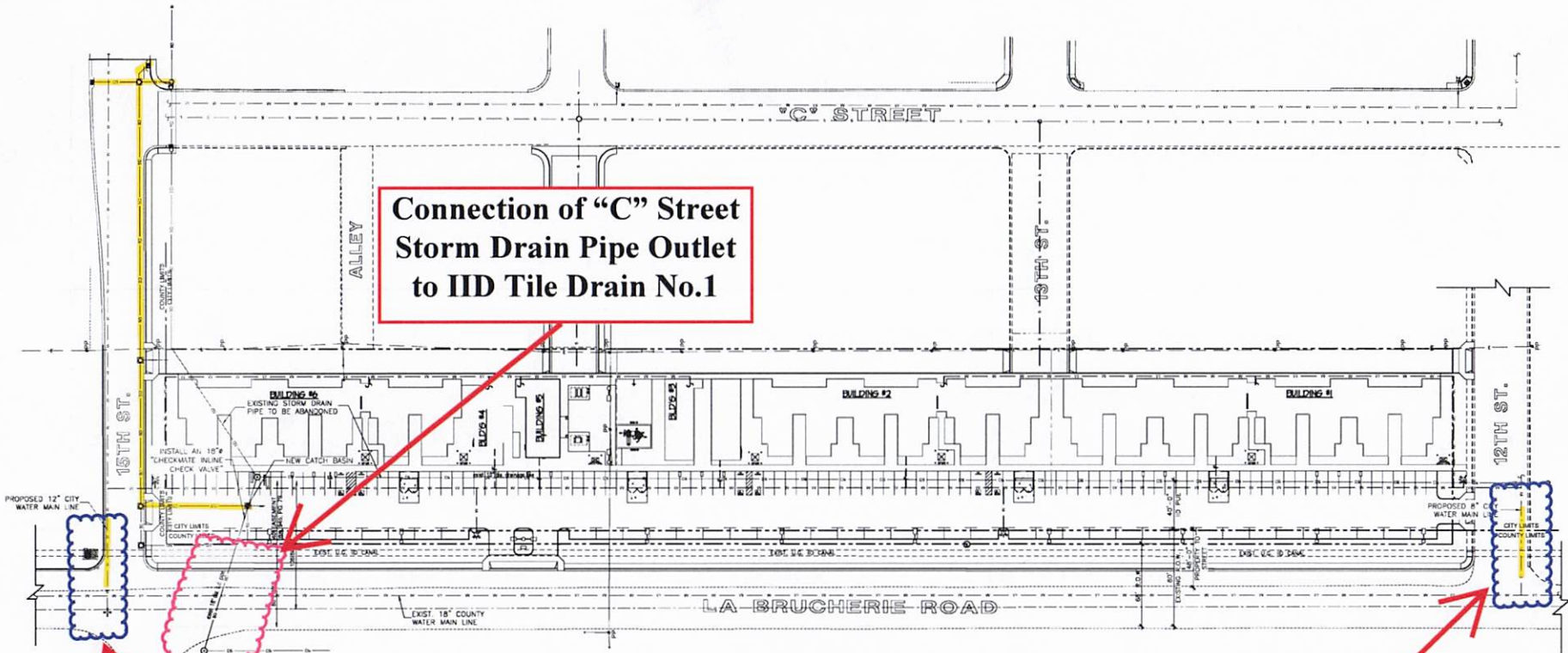
- Eight (8) drawing sets** (each set must include plan and profile views) Note: Plan sheets that pertain to District facilities
  - All drawings must include: a) Project location b) Elevation with benchmark used and tied to the District's datum c) Distance from District facilities both vertically and horizontally.
  - **Large project submittals:** In addition to the above, all plan pages containing information regarding encroachment(s) shall be tabbed. Encroachments shall be clearly highlighted in fluorescent marker for further clarification. District standard facility drawings must be submitted when applicable including Utility Crossing (L-3086), Tail water or Storm water Discharge into Drains (12F-6855), and Service Pipe (20F-1394), and must meet the minimum requirements specified in those drawing details. The appropriate data must be filled in where indicated on the standard drawing detail. Provide copies of the following: a) Right of way documents (either existing or required for the country roads b) County road access permits c) California Regional Water Quality Control Board (CRWQCB) permits for point source discharge into IID's system d) California Environmental Quality Act (CEQA) documents e) National Environmental Protection Act (NEPA) documents and f) other relevant documents as necessary.
  - Provide copies of construction survey field notes relevant to encroachment, including a) benchmark and stationing used and tied to the District's datum b) as-built plans. Please note that after construction of any encroachment, the applicant is required to submit as-built plans.

*The undersigned applicant and owner/operator hereby applies for permission to encroach on Imperial Irrigation District (District) right of way or District owned property in the County of Imperial or County of Riverside and agrees to do the work in accordance with District permitting requirements, Rules and Regulations. The undersigned owner/operator acknowledges that the issuance of the permit will not occur until all conditions and requirements have been met. If approved, the applicant will comply with the "General Provisions" attached hereto and "Special Provisions" to be determined from the processing of the permit application.*

13. Applicant Signature:	14. Print or Type Name: <u>Ruben Partida</u>	15. Title: <u>Project Manager</u>	16. Dated: <u>09-27-2023</u>
17. Owner or Operator Signature:	18. Print or Type Name: <u>Othon Mora</u>	19. Title:	20. Dated:



# Exhibit B



**Connection of "C" Street Storm Drain Pipe Outlet to IID Tile Drain No.1**

**Waterline Crossing #2 over Dahlia Canal Pipeline**

**Waterline Crossing #1 over Dahlia Canal Pipeline**

UTILITY PLAN (EXHIBIT A)  
SCALE: 1"=40'-0"

**UTILITY LEGEND:**

---	ASSUMED PROPERTY LINE
— W —	EXIST. U.G. WATER LINE
- - W - -	NEW U.G. WATER LINE
- - S - -	EXIST. U.G. SEWER LINE
- - S - -	NEW U.G. SEWER LINE
- - E - -	EXIST. D.H. ELECTRICAL LINE
- - E - -	NEW U.G. ELECTRICAL LINE
- - F - -	EXIST. U.G. FIRE LINE
- - F - -	NEW U.G. FIRE LINE
- - GAS - -	EXIST. U.G. GAS LINE
- - GAS - -	NEW U.G. GAS LINE
—	EXISTING FIRE HYDRANT
⊕	EXISTING POWER POLE
⊏	NEW SWITCHGEAR

**PROPERTY BOUNDARY NOTE:**  
THE PROPERTY OR BOUNDARY LINES SHOWN ON THIS PLAN ARE AN APPROXIMATE AND ASSUMED LOCATION. THIS PLAN SHALL NOT BE USED AS A LEGAL DOCUMENT FOR LOCATING, ESTABLISHING OR DEFECTING PROPERTY LINES. PROPERTY LINES NEED TO BE ESTABLISHED OR IDENTIFIED. A REGISTERED LAND SURVEYOR WILL PREPARE THE NECESSARY SURVEY

<b>PROJECT</b>	MORNING STAR APARTMENTS	<b>DATE</b>	10/04/2023
<b>LOCATION</b>	LA BRUCHERIE, IMPERIAL, CA 92251	<b>SCALE</b>	1"=40'-0"
<b>DESIGNER</b>	DD CONSTRUCTION	<b>DATE</b>	10/04/2023
<b>CLIENT</b>	WEST CROWN COURT APARTMENTS	<b>PROJECT NO.</b>	2022-078
<b>PHONE</b>	760-338-0000	<b>ISSUE NO.</b>	1
<b>WEBSITE</b>	www.ddconstruction.com	<b>REVISED BY</b>	

FILENAME: G:\Drive\DD\CONSTRUCTION\2022\2022-078 Morning Star Apartments\Permits\Encroachment Permits\10-04-2023-078-10-city.dwg | PLOTTED BY: ris.a.perez | SCALE: 1:1 |