

DATE SUBMITTED 10/30/19
 SUBMITTED BY COMMUNITY SERVICES
 DATE ACTION REQUIRED 12/12/19

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS 8

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: BENCHMARK MORTGAGE 4 TH ANNUAL JINGLE AND MINGLE 1. AUTHORIZATION OF BENCHMARK MORTGAGE TO HOST THE 4 TH ANNUAL JINGLE AND MINGLE ON DECEMBER 12, 2019 AT VICTORIA PARK FROM 5:30 PM-8:30 PM; 2. APPROVAL OF THE SALES AND CONSUMPTION OF ALCOHOLIC BEVERAGES AT VICTORIA PARK DURING THE EVENT;	
DEPARTMENT INVOLVED: COMMUNITY SERVICES	
BACKGROUND/SUMMARY: Benchmark Mortgage has requested permission to host its 4 th Annual Jingle and Mingle at Victoria Park on Thursday, December 12, 2019, from 5:30 PM to 8:30 PM as a fundraiser for the Humane Society of Imperial Valley. The event will include an ugly sweater contest, raffle, and a Holiday Home Tour, which consists of six to ten private houses being visited by Jingle and Mingle attendees. In addition, Benchmark Mortgage is requesting the approval of the sales and consumption of alcoholic beverages during the event, which will be sold by the Calexico Chamber of Commerce. Upon authorization, Benchmark Mortgage will submit all required permits and licenses for the 4 th Annual Jingle and Mingle event. Benchmark Mortgage has provided a Certificate of Insurance, naming the City of Imperial as additionally insured, and has provided an Emergency Operation Plan for the event. To review the 4 th Annual Jingle and Mingle event layout, Holiday Home Tour route, or for more information, please see the attached documents.	
FISCAL IMPACT: There is no significant fiscal impact.	FINANCE INITIALS <u>DR</u>
STAFF RECOMMENDATION: It is the department's recommendation to approve Benchmark Mortgage to host its 4th Annual Jingle and Mingle at Victoria Park on Thursday, December 12, 2019 from 5:30 PM to 8:30 PM and authorize the sales and consumption of alcoholic beverages during the event, upon proof of required permits and licenses.	DEPT. INITIALS <u>PH</u>
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS <u>②</u>
MOTION: SECONDED: APPROVED () REJECTED () AYES: DISAPPROVED () DEFERRED () NAYES: ABSENT: REFERRED TO:	

Jingle and Mingle Description

Jingle and Mingle is an annual fundraising event for the Humane society of Imperial County, put on by Valentina Estes and Benchmark Mortgage. Tickets to the event are sold prior to the event and at the door on the day of the event. Attendees will wear a bracelet, so that we can identify paid attendees. Attendees 21 and over will wear a bright green bracelet and attendees under 21 will wear a red bracelet.

Activities during the event

- **Holiday Home Tour of 6 to 10 homes (A small bus will pick up attendees from the park and drop them off at the first house and then the attendees will walk to the other homes. When the attendees are done visiting the last home the bus will pick them up and take them back to the park.)**
- **An ugly sweater contest**
- **A raffle contest**

If you have any more questions please call Sarah Mendenhall at 760-259-1382

Sampson St.

Cedro Ave

Bus
Pick-up & Drop-off

Sidewalk

Sidewalk

Belly Table

Beer & Wine

Belly Table



Sidewalk

Raffle Prize Table



Food table

Food table



Big Rock and Swings



Playground Equipment

Sidewalk

Portable Restrooms



1/4 11/20



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 8144 Walnut Hill Lane, 16th Floor Dallas TX 75231		CONTACT NAME: Erica Lee CPCU, CIC, CISR PHONE (AG, No, Ext): 972-770-7198 FAX (AG, No): E-MAIL: erica.lee@marshmma.com ADDRESS: erica.lee@marshmma.com	
INSURED ARK LA TEX Financial Services LLC dba Benchmark Mortgage Benchmark Payroll & Benefits, LLC 5160 Tennyson Pkwy, Suite 1000 Plano TX 75024		INSURER(S) AFFORDING COVERAGE INSURER A: Transportation Insurance Company NAIC # 20494 INSURER B: Continental Casualty Company 2186 INSURER C: Accident Fund Ins Co of America 10186 INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 1986697901 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			B4024388916	1/9/2019	1/9/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			B4024388904	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCV6191210	6/23/2019	6/23/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
A	Business Personal Property			B4024388918	1/9/2019	1/9/2020	Limit See Below


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured form #SB146923F edition 06/16 applies to the General Liability policy.

The General Liability policy includes a blanket additional insured endorsement to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

RE: Jingle & Mingle - Christmas Home tour and Decorating Competition held on December 12th, 2019.

CERTIFICATE HOLDER

CANCELLATION

City of Imperial 420 S. Imperial Ave. Imperial CA 92251	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Humane Society of Imperial County

"Help make a change, help save a life. Adopt, Donate, Volunteer!"

1575 W. Pico Ave.
El Centro, CA 92243
760-352-1911

ivhumanesociety@gmail.com
www.imperialcountyhumane.org

Dear Friend,

The Mission of the Humane Society of Imperial County is to place stray, abandoned and unwanted pets into loving forever homes. The Humane Society also strives to educate our community members about the pet overpopulation and the importance of controlling it through spaying and neutering in hopes of making the Imperial Valley a better place for both people and animals. The Humane Society of Imperial County is a non-profit organization and therefore relies on the involvement of local businesses and the generosity of community members to meet their goals.

Valentine Estes from Benchmark Mortgage, an amazing group of Realtors and Gallagher Insurance are hosting and currently seeking sponsors for the upcoming 4th Annual Jingle and Mingle fundraising event, scheduled for Thursday, December 12th. Your generous donation will help ensure the success of this event. All sponsors will receive recognition at the event.

Your contribution is tax-deductible (Humane Society Tax ID# 23-7108184). If you have any questions or would like further information, please do not hesitate to call Valentina Estes from Benchmark Mortgage at 760-791-0935, Sarah Mendenhall from Benchmark Mortgage at 760-554-4473 or Devon Apodaca from the Humane Society at 760-352-1911.

Thank you for your time and consideration, and thank you for helping us better the lives of our community's homeless pets!

Sincerely,

Devon P. Apodaca
*Executive Director of the
Humane Society of Imperial County*