

Agenda Item No. E-1

DATE SUBMITTED November 10, 2021  
 SUBMITTED BY Ember Haller, CSD  
 DATE ACTION REQUIRED November 17, 2021

COUNCIL ACTION (x)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS em

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

|  |                                   |
|--|-----------------------------------|
| SUBJECT: DISCUSSION/ACTION: <b>Christmas in a Small Town "Snow Scene"</b><br>1. Authorization of agreement with Artic Glacier, USA, Inc. to provide a Snow Scene for "Christmas in a Small Town"   |                                   |
| DEPARTMENT INVOLVED: <b>Community Services</b>   |                                   |
| BACKGROUND/SUMMARY:<br>The City of Imperial and Imperial Valley Regional Chamber of Commerce is presenting in partnership the "Christmas in a Small Town" event on December 11, 2021 from 3 PM until 9 PM in Downtown Imperial. The "Snow Scene" which features a toboggan run is a beloved element of the December Imperial Market Days event and will be now featured at Christmas in a Small Town.<br>An agreement with Artic Glacier, USA, Inc. provides a Snow Scene which Artic Glacier provides 50 tons of snow to be blown, groomed and molded by their personnel, equipment and machinery.<br><br>Please see attached agreement for additional information. |                                   |
| FISCAL IMPACT: NOT TO EXCEED<br>Snow Scene not to exceed \$14,218.16   | FINANCE INITIALS <u>DP</u>        |
| STAFF RECOMMENDATION:<br>Staff requests Council authorization of the agreement with Arctic Glacier, USA, Inc. to provide a Snow Scene for the December 11th Christmas in a Small Town event not to exceed \$14,218.16.   | DEPT. INITIALS <u>AK</u>          |
| MANAGER'S RECOMMENDATION: <u>Approve</u>   | CITY MANAGER'S INITIALS <u>AB</u> |
| MOTION:<br><br>SECONDED:<br>AYES:<br>NAYES:<br>ABSENT:   |                                   |
| APPROVED ( ) REJECTED ( )<br>DISAPPROVED ( ) DEFERRED ( )<br>REFERRED TO:  |                                   |

***Snow Scene Proposal / Agreement  
Between  
Arctic Glacier, USA, Inc. and City of Imperial***

Date: November 10, 2021

Written for: City of Imperial  
420 S. Imperial Ave  
Imperial, CA 92251

Delivered via: email [ehaller@cityofimperial.org](mailto:ehaller@cityofimperial.org)

**Intent of Document**

A Snow Scene is an area pre-selected by the "Buyer" in which Arctic Glacier, USA, Inc. provides snow (blown, groomed and molded) to resemble that of a Winter Wonderland. 300 Lb. white ice blocks are pushed through a high-powered chipper. The end result is powdery-like, white snow. Location, weather and quantity of snow are all important variables to the outcome of this product.

**Event**

Snow Scene for: City of Imperial: Location of Snow Scene to be held at, the end of Ninth Street, Imperial CA 92251, tentatively scheduled for 12/11/21 (receipt of deposit will confirm the tentative date). Snow Scene will be operational by 2:00 PM. The following proposal includes all labor, machinery and ice for the one-day event.

**Snow Scene**

Arctic Glacier, USA, Inc. will provide a Snow Scene of 50 TONS. If height is adjusted, the surface area can be made larger. Dimensions vary greatly when using hay bales for large toboggan runs.

|                    |  |
|--------------------|--|
| <b>Cost</b>        | <b>50 tons<br/>@ \$ 263.91 per ton</b> |
| Sub Total          | \$ 13,195.50                           |
| Tax 7.75%          | \$ 1,022.66                            |
| <b>Grand Total</b> | <b>\$ 14,218.16</b>                    |

\*If there are any major variances (plus or minus) due to additional unexpected attendance or weather conditions, Arctic Glacier, USA, Inc. is committed to dealing with these issues in an honorable fashion and will adjust the price accordingly.

### **Equipment**

Arctic Glacier, USA, Inc. will provide the necessary equipment, personnel and machinery to fulfill the requirements of the proposed snow scene.

### **Snow Scene Area**

Any variances of depth, width or length of Snow Scene will cause variances in the pricing. All hay bales required for any toboggan runs discussed for this particular agreement are to be provided by the "Buyer". Arctic Glacier, USA, Inc. staff will position the hay bales as best suited for the event, participants and environment. Only hay or straw bales will be accepted as foundations for the snow.

### **Safety Measures**

Any additional safety measures will have to be incorporated by the "Buyer". Safety measures include, but are not limited to, hay bales for cross line prevention, netting/guide gates for traffic flow, and any other safety measures specific to the needs of your particular Snow Scene area. All persons and pets should be clear of the area while snow is being blown. Sprinklers need to be turned off, because water will melt snow on contact.

### **Clean Up**

"Buyer" is responsible for clean-up of remaining snow, hay bales, and any materials used for the event.

### **Changes**

Any changes are to be directed to the main number at Arctic Glacier, USA, Inc., 760-347-3529

### **Invoice**

A fifty percent (50 %) deposit, of total amount, is required at the time of signing the actual agreement. The balance is due and payable prior to commencement of snow blowing. Any changes that may have caused variances will also have to be paid in full prior to commencement of snow blowing. Arctic Glacier, USA, Inc. wishes to ensure total satisfaction. The deposit is non-refundable. If the snow scene cannot be blown on the scheduled day due to weather (rain or harsh winds) Arctic Glacier, USA, Inc. will reschedule on another day at your convenience.

### **Accessibility to event area**

"Buyer" is to provide accessibility sufficient enough for trailers and equipment to enter without causing damage to the natural environment.

**Disclaimer**

Arctic Glacier, USA, Inc. is free of all responsibility in the event of an accident, mishap or illness resulting of playing or handling of the "Snow Scene".

FOR: Arctic Glacier, USA, Inc.  
P. O. Box 1256  
Indio, CA 92202

City of Imperial  
420 S. Imperial Avenue  
Imperial, CA 92251

\_\_\_\_\_  
Signature Zaire Barajas

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date