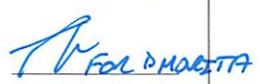


DATE SUBMITTED 11/12/2025
 SUBMITTED BY Parks and Recreation
 DATE ACTION REQUIRED 11/19/2025

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT:	DISCUSSION/ACTION:		
	1. APPROVE THE SPECIAL EVENT APPLICATION SUBMITTED BY THE SUNRUNNERS CAR CLUB OF IMPERIAL VALLEY		
DEPARTMENT INVOLVED:	PARKS AND RECREATION		
BACKGROUND/SUMMARY:	<p>Sunrunners Car Club of Imperial Valley has applied for it's 40th Annual Carne Asada Run hosted at Eager Park. The event organizer is requesting the City Council approve partial street closures surrounding Eager Park, A frames, steel plate and placement of directional event signs on city right of way at no cost to the applicant.</p> <p>Please see attached: Event application</p>		
FISCAL IMPACT: N/A	FINANCE INITIALS	_____	
STAFF RECOMMENDATION: It is the department's recommendation for City Council to approve the special event application submitted by the Sunrunners Car Club of Imperial Valley	DEPT. INITIALS		
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS		
MOTION:			
SECONDED:	APPROVED ()	REJECTED ()	
AYES:	DISAPPROVED ()	DEFERRED ()	
NAYES:			
ABSENT:	REFERRED TO:		



City of Imperial

SPECIAL EVENT APPLICATION

\$ _____ Application Fee

PROPOSED SITE PLAN MUST BE INCLUDED WITH APPLICATION

Event Location: <u>EAGER PARK</u>		
Event Name: <u>40th ANNUAL CARNE ASADA ²⁰²⁵</u>		Date(s) of Event (Days/Dates): <u>MARCH 21, 2026</u>
Set-Up Time: <u>6 AM to 8 AM</u>	Program Time: <u>8 AM to 3 PM</u>	Clean-Up Time: <u>3 PM to 4 PM</u>

Group/Organization: <u>SUNRUNNERS CAR CLUB OF IMPERIAL VALLEY</u>			
Contact Person: <u>Michael Taylor</u>		Alternate Contact Person: <u>CHERYL TAYLOR</u>	
Address: [REDACTED]		Address: [REDACTED]	
City & Zip Code: <u>HOLTVILLE CA 92250</u>		City & Zip Code: <u>HOLTVILLE CA 92250</u>	
Phone: [REDACTED]	Cell Phone: [REDACTED]	Phone: [REDACTED]	Cell Phone: [REDACTED]
Email Address: <u>MIKE T 5289@GMAIL.COM</u>		Email address: <u>CTAYLOR1284@HOTMAIL.COM</u>	

Anticipated Total Event Attendance: 700

Event Description (Please describe purpose of event and activities): CAR SHOW

What Assistance is requested from the City? - STREET CLOSURES, REST ROOM SERVICE -

Is this event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, please describe accessible toilets & hand wash stations:	<u>4 portables will be provided</u>
Will admission fees be charged?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, please provide fee amount: _____	<u>2 wash stations provided</u>
Will food/beverages be sold?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, will a temporary food facility permit be obtained?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Will alcohol be served?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, will an ABC permit be obtained?	<input type="radio"/> Yes <input type="radio"/> No
Will other items be sold?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, how many vendors? <u>5</u>	(Please attach vendor list) <u>TBD</u>
Will security be provided?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Will there be sound amplifications?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Describe the parking/traffic plan: _____				

EVENT AGREEMENT

I/We hereby certify that we shall be personally responsible, on behalf of our group/organization, for any damage or abuse of buildings, grounds, fields, equipment, or other facilities through the use of said premises by our group/organization. I/We agree to indemnify, hold harmless, defend and reimburse the City, its officers, employees, volunteers and agents from any liability, damage, penalty, expense or loss of any nature, including but not limited to, liability for injury to or death of persons, or damage to property arising out of or in connection with the event or approximately caused by the negligent or intentional act or omission of the applicant, or any person who is under the applicant's control. I/We agree to abide by and enforce the rules and regulations of the City of Imperial.

Signature of Applicant: Michael P. Taylor Date: 10-21-2025

FOR OFFICE USE ONLY		
Date Received/Initials:	Applicant Contacted:	SPECIAL EVENTS COMMITTEE
DOCUMENT CHECKLIST Site Map <input type="checkbox"/> Rec'd _____ N/A Insurance <input type="checkbox"/> Rec'd _____ N/A Property Approval <input type="checkbox"/> Rec'd _____ N/A Fees Due <input type="checkbox"/> Rec'd _____ Receipt # _____	ADDITIONAL REQUIREMENTS Business License <input type="checkbox"/> N/A Rec'd _____ Vendor List <input type="checkbox"/> N/A Rec'd _____ Health Permit <input type="checkbox"/> N/A Rec'd _____ ABC License <input type="checkbox"/> N/A Rec'd _____ Security <input type="checkbox"/> N/A Rec'd _____	Emailed to Committee: COMMITTEE REVIEW DATE: Police Fire Public Works Community Development Administrative Services Event Approved
Notes: _____		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HARDING INSURANCE AGENCY, INC. PO BOX 131360 Carlsbad, CA 92013-1360 License #: 0F09658	CONTACT NAME: Carmelita Mata	FAX (A/C. No.): (760)603-1102
	PHONE (A/C. No. Ext): (760)603-1100	E-MAIL ADDRESS: csr@hardinginsuranceonline.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: United States Liability Insurance Co.		25895
INSURED SAN DIEGO ASSOCIATION OF CAR CLUBS PO BOX 601384 San Diego, CA 92160	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 00006488-0** **REVISION NUMBER: 38**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	NBP1563718C	04/20/2025	04/20/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	NBP1563718C	04/20/2025	04/20/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED RETENTION \$ 0	Y	XL1626501C	04/20/2025	04/20/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Sunrunners Car Club of Imperial Valley
Event: Car Show
Event Date: March 21, 2026
Event Location: Eager Park, 10th and G Street, Imperial, CA 92251, United States
(continued on ACORD 101 Additional Remarks Schedule)

CERTIFICATE HOLDER City of Imperial 420 S. Imperial Ave Imperial, CA 92251	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (CMM)

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

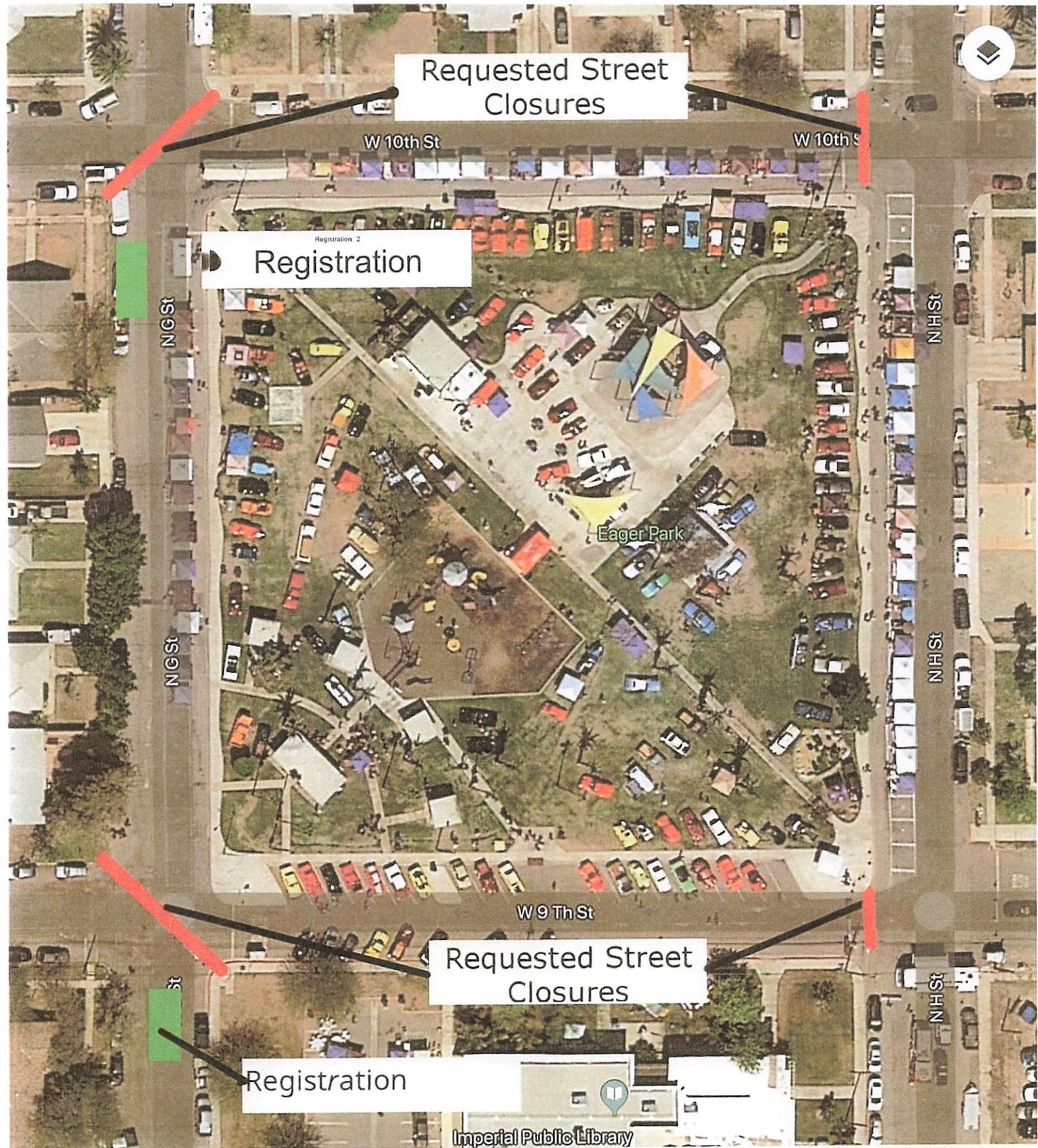
Page 2 of _____

AGENCY HARDING INSURANCE AGENCY, INC.		NAMED INSURED SAN DIEGO ASSOCIATION OF CAR CLUBS	
POLICY NUMBER NBP1563718C			
CARRIER United States Liability Insurance Co.	NAIC CODE 25895	EFFECTIVE DATE: 04/20/2025	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance**

(continued from Description of Operations)
City of Imperial
, its Agents, Employees, and Officers
are listed as additional insured as it pertains to the general liability and auto liability per written contract.
30 Day Notice of Cancellation Applies



Sunrunners Car Club 40th Annual Carne Asada Run
Event Map
Event Date: 3/21/2026
Location: Eager Park, Imperial CA



Map data ©2025 500 ft

Sunrunners Carne Asada Run 2026

Traffic Plan

Exit Highway at 15th Street, Turn LEFT on G Street to Eager Park



Traffic Route



Direction Signage for day of Event