
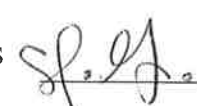



DATE SUBMITTED 11/13/19
 SUBMITTED BY COMMUNITY SERVICES
 DATE ACTION REQUIRED 11/20/19

COUNCIL ACTION (X)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS () *38*

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: RENTAL OF SYNTHETIC ICE SKATING RINK FROM EMERALD EVENTS	
1. AUTHORIZATION FOR RENTAL OF SYNTHETIC ICE SKATING RINK FROM EMERALD EVENTS FOR IMPERIAL MARKET DAYS ON DECEMBER 14, 2019 FROM 5 PM TO 9 PM;	
DEPARTMENT INVOLVED: COMMUNITY SERVICES	
BACKGROUND/SUMMARY: The City of Imperial will be hosting its Imperial Market Days event within city limits on Saturday, December 14, 2019 from 5 PM to 9 PM. As an attraction feature for December, staff was directed to secure the rental of an ice skating rink for this event. The ice skating rink will be located in front of the NAPA parking lot during the Imperial Market Days and Parade of Lights event, as a free recreational activity to the community. Emerald Events is the company that will be providing a 32x72 synthetic ice skating rink for the December Imperial Market Days Event. Emerald Events has identified the cost to be \$13,150 for the set-up, tear down, and preparation of the of the ice skating rink. The cost also includes 120 pairs of assorted ice skates, fencing, and all necessary equipment. Emerald Events has provided a Certificate of Insurance, naming the City of Imperial as additionally insured, and will provide a waiver for each participant to sign before entering the ice skating rink. For more information, or to review the invoice from Emerald Events, please see the attached documents.	
FISCAL IMPACT: Special Events Budget- \$13,150	FINANCE INITIALS 
STAFF RECOMMENDATION: It is the department's recommendation to approve the rental of a synthetic ice skating rink from Emerald Events for the Imperial Market Days event on December 14, 2019 from 5 PM to 9PM for the identified cost.	DEPT. INITIALS 
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS 
MOTION: SECONDED: APPROVED () REJECTED () AYES: DISAPPROVED () DEFERRED () NAYES: ABSENT: REFERRED TO:	

The Bubble Rollers & Emerald Events
980 N Main St
Orange, CA 92867
info@emeraldevents.com
www.emeraldevents.com

Emerald  Events
Thrilling Entertainment For Any Occasion

INVOICE

BILL TO

City Of Imperial
200 W 9th Street
Imperial, CA 92251

INVOICE # 2014

DATE 11/08/2019

TERMS PrePay

P.O. NUMBER

Priscilla

SALES REP

JB

ACTIVITY

QTY

RATE

AMOUNT

Ice Rink

1

12,700.00

12,700.00

Synthetic Ice Rink Rental for event at City of Imperial on Saturday, December 14th, 2019 from 5.00pm to 9.00pm. Includes (a 32' X 72' Synthetic ice Rink, set up and Tear down and preparation, 120 pairs of assorted ice skates and all necessary equipment) and staff to setup and run the attraction. The area **MUST** be a smooth, level surface with no obstructions, uneven spots, dirt, debris or water. If the area needs to be cleaned there will be an extra charge. Cannot be set up on Grass, plush carpet or similar surface.

Delivery

1

450.00

450.00

Delivery and Mileage

Fencing

1

0.00

Fencing

Thank you for your business

BALANCE DUE

\$13,150.00

Creators of The Original Bubble Rollers!™

Emerald Events

Thrilling Entertainment for Any Occasion

Be ready for your Synthetic Ice Skating event by Emerald Events and The Bubble Rollers.

- 1) If you have not already done so, please sign and return the event agreement with your deposit.
- 2) We need about 40ft X 40ft (or 10ft more than the size of your booked Rink) of very level, even unobstructed non-abrasive surface area with easy drive up access. If you have any obstacles or debris in the area, please remove prior to our arrival. The rink is very heavy and we cannot bring up steps or hills. We need to be able to drive right to setup location with our trailer. We cannot operate on grass, dirt, uneven concrete/tarmac, plush carpet or any surface that has bumps, debris or imperfections. The rink needs to lay on completely flat surface only.
- 3) You will need to print out our waiver and have a waiver signed for each person participating.
- 4) Polite and friendly team member(s) will arrive at the agreed time. We will arrive approx. 60-240mins before the event to setup (depending on Rink size) and will be around for approx. 60-120mins after the event to teardown. We will need lights and electric power for the full duration.
- 5) Please have the area in which we are to operate clean and free of all objects/debris/ waste etc. If the area is not clean on arrival, there will be an extra charge incurred and we may not be able to operate.
- 6) There are absolutely no street shoes, sharp objects, food or drinks allowed inside the rink area.
- 7) No one under the influence of Drugs or Alcohol or who is suffering from any medical condition that could cause a danger to themselves or others should participate. Participants should only participate if they are healthy enough to do so. All participants and on-lookers must follow all instructions and listen to the crew member's instructions. Anybody acting in an unsafe or disruptive manner will not be allowed to participate.
- 8) We request access to 1 X standard 110v power outlets and a hose bib for water if possible.
- 9) Safety is our primary objective and your co-operation in ensuring the safety of all guests is appreciated.
- 10) We do not always supply fencing but it is required. If you did not book fencing through us, you will need to supply fencing unless agreed previously.
- 11) Ice Skating can be dangerous and patrons participate at their own risk. We are not responsible for any injuries, loss, damage or mishaps that occur while on the rink or while in the changing area or surrounding areas. Helmets are not supplied.
- 12) Take lots of pictures and videos.
- 13) Tips are graciously accepted by the team members who work very hard to make it a fun event.
- 14) Enjoy your Ice Skating event brought to you by Emerald Events, Task Force Laser Tag and The Bubble Rollers. 😊



Creators of The Original Bubble Rollers™

Emerald Events

Thrilling Entertainment for Any Occasion

Party and Event Rental Agreement:

I _____ hereby agree to hire Emerald Isle Entertainment Inc DBA Emerald Events, The BubbleRollers™ and Task Force Laser Tag (herein after referred to as Company) to provide services at my party or event.

I am aware that participating in Bubble Rolling™, Laser Tag, Bubble Bumping, Paddle Rolling, Ice Skating, Bungee Jumping, Air soft, Inflatable attractions, foam parties or any other supplied activities or attractions may involve risks, dangers and hazards including but not limited to tripping or falling, fainting, vomiting, nausea, dizziness, illness or other serious symptoms and injuries that sudden, violent or high speed jolts, flipping, falling or running may cause. The activity may result in injuries or aggravation of previous injuries including but not limited to, back and neck injuries, whiplash, sprains, dislocations, abrasions or fractures. Your participants must be in good health to participate in these attractions. Company team member will decide if a participant is suitable to ride/participate and their decision is final but it is patrons and hosts responsibility to bring concerns or previous injuries to their attention.

No Pregnant women or anybody wearing a cast or other medical devise are permitted to ride or if they have had any medical procedure during the past 12 months that will affect their ability to participate. Company and its employees are not responsible for any injuries or death as a result of your participants using, viewing or entering the rides or attractions or for lost or stolen articles and are not responsible for any items damaged or that get wet. I/We have received the Party Planning guide and acknowledge the setup procedure and all associated risks involved in the activity. I hereby accept these terms and release Company, their employees and agents from all liability incl. liability while on my property or while at my event including setup and clear up.

I also agree that I have confirmed the booking as below and must notify Emerald Isle Entertainment Inc. at least 72 hours in advance of any change or cancellation. I agree to pay a deposit of \$225 minimum (or as agreed) which is non-refundable if I cancel my event within 72 hours of the start time.

Signed: _____ Date: _____

Name: _____ Party Recipient: _____

Address of Event: _____

Date and time of event: _____

Any notable information needed: _____





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/11/2019

PRODUCER
Amusement And Event Planners Insurance Specialists
25422 Trabuco Rd Suite 105-406
Lake Forest CA 92630
Phone (866) 390-3372

INSURED
Emerald Isle Entertainment Inc. DBA: Bubble Rollers
Emerald Events Taskforce Laser Tag
980 N Main St
Orange, CA 92867

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A	Lloyd's-Beazley Group Syndicate #2623	AA-1128623
INSURER B		
INSURER C		
INSURER D		
INSURER E		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A X	GENERAL LIABILITY <input checked="" type="checkbox"/> OPERATIONS AND MAINTENANCE LIABILITY <input checked="" type="checkbox"/> PRODUCTS AND COMPLETION 3 year reporting period <input checked="" type="checkbox"/> GENERAL AGGREGATE LIMITS <input checked="" type="checkbox"/> SUBJECT	ZISMB0488 01	03/02/2019	03/02/2020	FUTURE OCCURRENCE DAMAGE TO RENTED PREMISES (60 days/acc) \$ 1,000,000.00 MEDICAL EXPENSE \$ 300,000.00 PERSONAL & AUTOMOBILE \$ Excluded GENERAL AGGREGATE \$ 1,000,000.00 PRODUCTS - COMPLETION \$ 2,000,000.00 PRODUCTS - CONSTRUCTION \$ 2,000,000.00
	AUTOMOBILE LIABILITY PERSONAL AUTO COMMERCIAL AUTO TRUCKS TRAILERS				COMMERCIAL TRUCK \$ COMMERCIAL TRAILER \$ PERSONAL AUTO \$ TRUCKS \$ TRAILERS \$ PASSENGER DAMAGE \$
	GARAGE LIABILITY COMMERCIAL				AUTO ONLY - EA ACCIDENT \$ OTHER TRAILER \$ AUTO ONLY \$
	EXCESS/UMBRELLA LIABILITY OCCUR NON-OCCUR RETENTION				EACH OCCURRENCE \$ AGGREGATE \$ RETENTION \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY EMPLOYEE OR PARTNER/EXECUTIVE OWNER MEMBER EXCLUDED 1 year reporting period SPECIAL PROVISIONS below				NO STATE-TONY LIMITS OTHER EACH ACCIDENT \$ EACH EMPLOYEE \$ EACH STATE-TONY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

The Certificate Holder is added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.

Event Date: December 14, 2019

Covered Activity: Amusement Rentals

CERTIFICATE HOLDER	CANCELLATION
City of Imperial 200W 9th Street Imperial, CA 92251	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE: Mike Lowry