

DATE SUBMITTED 11/13/19  
 SUBMITTED BY COMMUNITY SERVICES  
 DATE ACTION REQUIRED 11/20/19

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS JS

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: SUNRUNNERS CAR CLUB 36 <sup>TH</sup> ANNUAL CARNE ASADA RUN CAR SHOW	
1. AUTHORIZATION OF SUNRUNNERS CAR CLUB TO HOST ITS 36 <sup>TH</sup> ANNUAL CARNE ASADA RUN CAR SHOW ON MARCH 21, 2020 AT EAGER PARK FROM 10 AM-3 PM; 2. APPROVAL OF PARTIAL STREET CLOSURES AT THE INTERSECTIONS OF "G" STREET AND 10 <sup>TH</sup> STREET, "H" STREET AND 10 <sup>TH</sup> STREET, "G" STREET AND 9 <sup>TH</sup> STREET, "H" STREET AND 9 <sup>TH</sup> STREET;	
DEPARTMENT INVOLVED: COMMUNITY SERVICES, PUBLIC SERVICES	
BACKGROUND/SUMMARY: Sunrunners Car Club has requested permission to host its 36 <sup>th</sup> Annual Carne Asada Run Car Show at Papa A. Eager Park on Saturday, March 21, 2020 from 10 AM-3 PM.  In addition, Sunrunners Car Club is requesting the approval of partial street closures at the intersections of "G" Street and 10 <sup>th</sup> Street, "H" Street and 10 <sup>th</sup> Street, "G" Street and 9 <sup>th</sup> Street, and "H" Street and 9 <sup>th</sup> Street, for safety precautions. The requested closure time for the street intersections is from 6 AM to 5 PM. City of Imperial will provide barricades and staff to conduct street closure. City will track cost and Sunrunners Car Club has agreed to pay the cost associated with the street closure.  Sunrunners Car Club has provided a Certificate of Insurance, naming the City of Imperial as additionally insured, and has also provided an Emergency Operational Plan for the event. For more information, or to review the 36 <sup>th</sup> Annual Carne Asada Run Car map of the event layout, please see the attached documents.	
FISCAL IMPACT: Cost will be tracked for the set-up and take down of barricades, which will be billed to Sunrunners Car Club.	FINANCE INITIALS _____
STAFF RECOMMENDATION: The 36 <sup>th</sup> Annual Carne Asada Run Car was presented to the Special Event Committee and all departments involved were in agreement. It is the department's recommendation to approve Sunrunners Car Club to host its 36 <sup>th</sup> Annual Carne Asada Run Car at Papa A. Eager Park on Saturday, March 21, 2020 from 10 AM to 3 PM and authorize the partial street closures at the intersections of "G" Street and 10 <sup>th</sup> Street, "H" Street and 10 <sup>th</sup> Street, "G" Street and 9 <sup>th</sup> Street, and "H" Street and 9 <sup>th</sup> Street for safety precautions.	DEPT. INITIALS <u>JS</u>
MANAGER'S RECOMMENDATION:	CITY MANAGER'S INITIALS <u>JS</u>
MOTION:  SECONDED: APPROVED ( ) REJECTED ( ) AYES: DISAPPROVED ( ) DEFERRED ( ) NAYES: ABSENT: REFERRED TO:	



# Planning Permit Application Form

City of Imperial  
Community Development  
Department

420 South Imperial Avenue  
Imperial, CA 92251

Phone (760)355-1152 | Fax (760)355-4718

Permit Numbers \_\_\_\_\_

## Applicant/Owner Information

Applicant: SUNRUNNERS CAR CLUB  
Contact Person: MICHAEL TAYLOR  
Mailing Address: PO BOX 2508  
EL CENTRO CA 92244  
Phone: 760-356-2173  
Fax: \_\_\_\_\_

Business Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

## Permit Information

### Administrative Review

- Lot Line Adjustment
- Parcel Map Waiver
- Downtown Architectural Permit
- Off-Site Improvements
- Other 36<sup>th</sup> ANNUAL CARNE ASADA RUN CAR SHOW

### Also Required:

- Map of Event
- Insurance Liability Certificate

### Commission/Council Review

- Zoning & Code Text Amendment
- Zone Change / Pre-Zone
- General Plan Amendment
- Planned Unit Development
- Specific Plan / Specific Plan Amendment
- Variance
- Conditional Use Permit
- Land Use Classification
- Tentative Map
- Annexation
- Other \_\_\_\_\_

## Project Information

Event Location (address):  
EAGEN PARK  
10<sup>th</sup> + G IMPERIAL CA, 92257  
Date of Event: 3/21/2020  
Time of Event: 6<sup>00</sup>AM TO 5<sup>00</sup>PM

Assessor's Parcel Number(s): \_\_\_\_\_  
Parcel/Lot Size: \_\_\_\_\_  
Building Sq Ft: \_\_\_\_\_

### Detailed Project Description (attach additional sheets if necessary):

HOLD 36<sup>th</sup> ANNUAL CARNE ASADA RUN CAR SHOW AT EAGEN PARK FROM 10AM TO 3PM. REQUEST RESERVATION OF PARK FROM 6AM TO 5PM FOR SET UP + CLEAN UP. REQUEST STREET CLOSURES AS INDICATED ON ATTACHED MAP, WILL ALSO HAVE VENDORS.

## Indemnification Agreement

Applicant and Owner agree, as part of and in connection with each and any of the application(s), to defend, indemnify, and hold harmless the City of Imperial ("City") and its officers, contractors, consultants, attorneys, employees and agents from any and all claim(s), action(s), or proceeding(s) (collectively referred to as "proceeding") brought against City or its officers, contractors, consultants, attorneys, employees, or agents to challenge, attack, set aside, void, or annul:

- a. Any approvals issued in connection with any of the above described application(s) by City; and/or
- b. Any action taken to provide related environmental clearance under the California Environmental Quality Act of 1970, as amended ("CEQA") by City's advisory agencies, boards or commissions; appeals boards or commissions; Planning Commission, or City Council. Applicant's indemnification is intended to include, but not be limited to, damages, fees and/or costs awarded against or incurred by City, if any, and costs of suit, claim or litigation, including without limitation attorneys' fees and other costs, liabilities and expenses incurred in connection with such proceeding whether incurred by Applicant, City, and/or parties initiating or involved in such proceeding.

Applicant's defense and indemnification of City set forth herein shall remain in full force and effect throughout all stages of litigation including any and all appeals of any lower court judgments rendered in the proceeding.

After review and consideration of all of the foregoing terms and conditions, Applicant, by its signature below, hereby agrees to be bound by and to fully and timely comply with all of the foregoing terms and conditions.

Executed at \_\_\_\_\_ California on \_\_\_\_\_, 200 \_\_\_\_\_

### Applicant

### Business Manger (If different from Applicant)

By: Signature: *Michael J. Taylor*  
Printed Name: MICHAEL TAYLOR  
Title: CLUB EVENTS PLANNER

By: Signature: \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title: \_\_\_\_\_

## Signatures

The undersigned hereby declare and certify that they are all the owners of the property described in this application and that the information stated above and on forms, plans and other materials submitted herewith in support of the application is true and correct to the best of our knowledge.

### Applicant

### Business Manager (If different from Applicant)

By: Signature: *Michael J. Taylor*  
Printed Name: MICHAEL TAYLOR  
Title: CLUB EVENTS PLANNER

By: Signature: \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title: \_\_\_\_\_

### Materials to be Submitted with Application

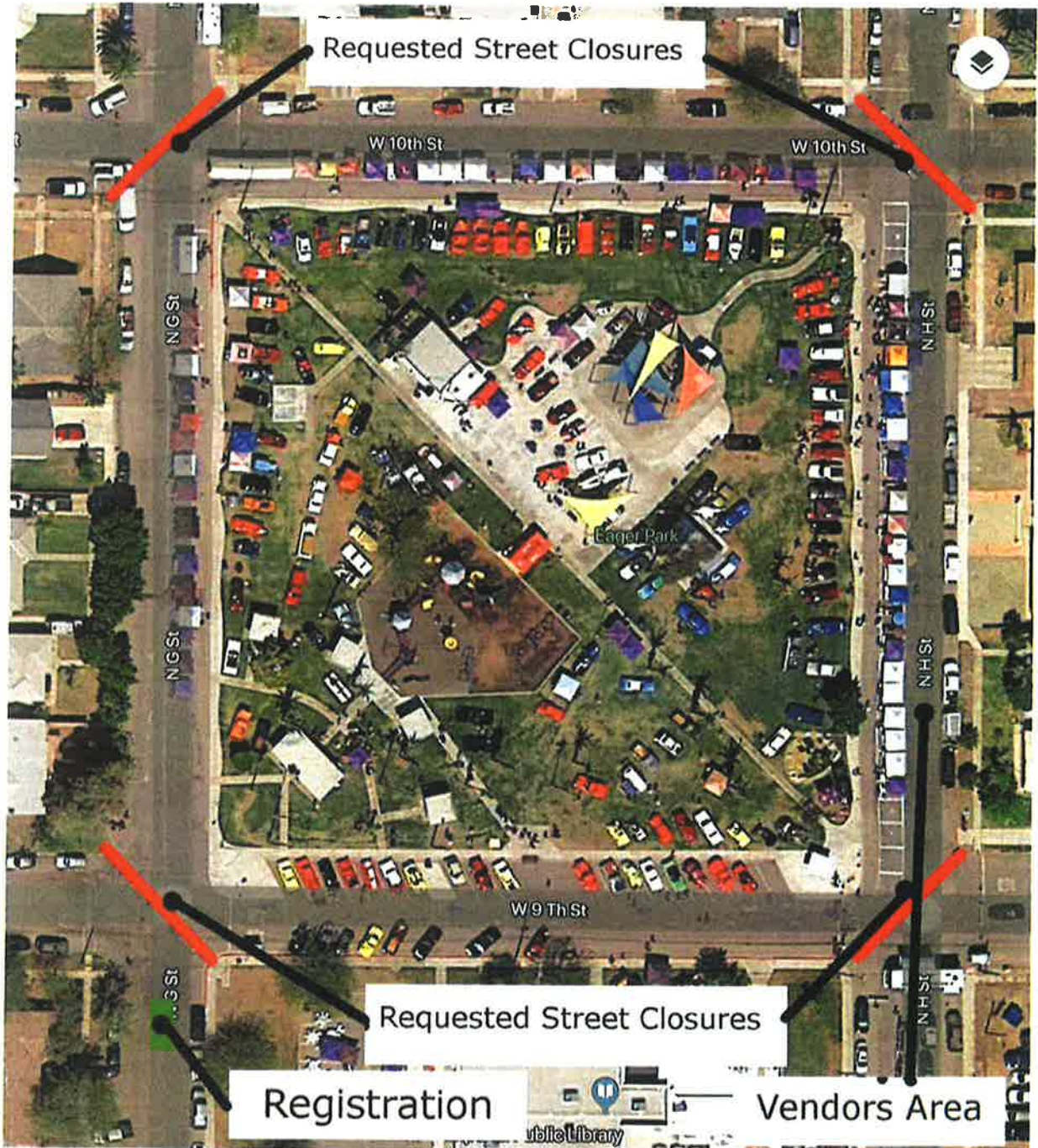
	Application Forms	Proof of Ownership (Deed or Tax Bill)	Title Report (current within 90 days)	Tentative Map ❶	Technical Studies ❷	Vicinity Map	Site Plan ❸	Elevation Plan	Color Renderings / Color Schedule	Other ❹	Fees/Deposit
Annexation	✓	✓	✓	✓	✓	✓	✓			✓	✓
Conditional Use Permit	✓	✓			✓	✓	✓	✓		✓	✓
Downtown Architectural Permit	✓	✓				✓	✓	✓	✓		✓
General Plan Amendment	✓	✓			✓	✓	✓			✓	✓
Land Use Classification	✓	✓				✓	✓				✓
Lot Line Adjustment	✓	✓	✓			✓	✓				✓
Parcel Map Waiver	✓	✓	✓			✓	✓				✓
Planned Unit Development	✓	✓			✓	✓	✓	✓	✓	✓	✓
Sidewalk Permit	✓	✓				✓	✓	✓			✓
Sign Permit	✓	✓				✓	✓	✓			✓
Specific Plan / Specific Plan Amendment	✓	✓			✓	✓	✓			✓	✓
Tentative Map	✓	✓	✓	✓	✓	✓	✓			✓	✓
Varlance	✓	✓			✓	✓	✓			✓	✓
Zone Change / Pre-Zone	✓	✓			✓	✓	✓			✓	✓
Zoning & Code Text Amendment	✓	✓			✓	✓	✓			✓	✓
Other	✓	✓								✓	✓

❶ 26 copies , folded to 8½ x 11".

❷ Technical Studies may include, but not limited to Air Quality Assessment, Biological Resources Study, Cultural Resources Study, Noise Study, and Traffic Impact Analysis. Other Technical Studies may be required based on project description and characteristics.

❸ 7 copies of Site Plan folded to 8½ x 11".

❹ As determined by the Planning Department depending on project description and characteristics.



Sunrunners Car Club 36th Annual Carne Asada Run Car Show  
Event Map  
Event Date: 3/21/2020  
Location: Eager Park, Imperial CA



**City of Imperial**  
 Department of Parks & Recreation  
 420 S. Imperial Ave., Imperial 760-355-3316  
 PARK AMENITIES RESERVATION APPLICATION

Parks  
 Make  
 Life  
 Better!

**APPLICANT INFORMATION:**

Last Name: TAYLOR First Name: MICHAEL  
 Address: 1770 KING RD City/Zip Code: HOLTVILLE 92250  
 Home Phone: 760 356 2173 Cell Phone: 760 356 0627 Work Phone: -  
 Organization Name (if applicable): SUNRISERS CAR CLUB  
 Organization Address: PO BOX 2508 EL CENTRO CA 92250

**RESERVATION INFORMATION:**

Activity Date(s): MARCH 21, 2020 <sup>6 AM TO 6 PM</sup>  10:00 am - 1:00 pm  1:30 pm - 4:30 pm  5:00 pm - 8:00 pm  
*Set up and clean up times must be included in reservation. (Not to exceed 3 hours)*  
*Spring - Summer Reservation Hours*

**TYPE OF ACTIVITY:**

- Athletic Practice       Athletic Game       Birthday Party       Company Picnic  
 Reunion       Tournament       Amplified Music       Other CAR SHOW

Estimated total attendance (including adults and children): 500 Age Range of Children: \_\_\_\_\_

**REQUESTED PARK LOCATION:**

- Eager Park (10<sup>th</sup> & G)       Evans Park (5<sup>th</sup> & M)       Joshua Tree Park (Joshua & Morning Glory)  
 Irving Park (14<sup>th</sup> Street)       Freddie White Park (4<sup>th</sup> & F)       Sunset Park (Sunset & Rodeo)  
 Paseo Del Sol Park (San Felipe Dr. & Cabo San Lucas)       \*Victoria Park (Sampson & Cedro Ave.)  
 \*Sky Ranch Park (Sandalwood Glen Ave. & Boley Field Dr.)       \*Savanna Ranch Park (Saguaro & Jade Tree)

\* No Public Restrooms on Site

**REQUESTED PARK AMENITIES:**

- Athletic Field       Gazebo       Lights       Eager Gazebo by Playground       Eager Gazebo by Splash Pad

**Acceptance of Responsibility, Release, and Liability**

I (We) assume full responsibility for any damages to the City of Imperial equipment and/or property that occur as a result of the requested use. Furthermore, I (We) understand that the City of Imperial, its staff, and members of the Parks and Recreation Committee, will not be held liable for any injury or damage which may occur to me, my guest, and/or members of the above -named organization and our property during our requested use of the facility. All applicants must provide a Certificate of Insurance, naming the City of Imperial, its agents, servants and employees as additional insured, evidencing the following:

Individuals: Personal liability/home owners insurance with per occurrence and aggregate limits of not less than \$300,000.00.  
 Groups: Commercial general liability insurance with per occurrence and aggregate limits of not less than \$1,000,000.00

Note: The Parks are now under video surveillance.

Michael J. Taylor  
 Signature of Applicant

10/16/19  
 Date

**(034) USAGE-NON-REFUNDABLE**

- GAZEBO \$ \_\_\_\_\_  
 CLUB FEES \$ \_\_\_\_\_  
 POWER \$ \_\_\_\_\_  
 WATER \$ \_\_\_\_\_

**(06) DEPOSIT**

- CLEANING \$ \_\_\_\_\_  
 KEY \$ \_\_\_\_\_

**APPROVED BY:**

- DIRECTOR \_\_\_\_\_  
 COORDINATOR \_\_\_\_\_  
 PROOF OF RESIDENCY \_\_\_\_\_

**RECEIPT:**

- CASH \$ \_\_\_\_\_  
 CHECK # \_\_\_\_\_  
 CREDIT/DEBIT \$ \_\_\_\_\_  
 CHECK DEPOSIT # \_\_\_\_\_

**COMMENTS:**

RECEIPT: \_\_\_\_\_

For assistance regarding issues on the day of your reservation, please contact the City of Imperial Police Department Direct Line at 355-1158. Emergencies call 911.

## Emergency Operational Plan

- Identify a representative for the event as a point of contact in case of an emergency.
- Communications plan in the event of an emergency. Can be as simple as how and who is going to dial 9-1-1.
- Identify and designate a specific Emergency Operations Center. (E.g. A building away from the event where attendees can have shelter)
- Will the presence of Police and Fire/Emergency personnel be required for the entirety of this event?

**Emergency Operational Plan**  
**for the**  
**Sunrunners Car Club of Imperial Valley**  
**36<sup>th</sup> Annual Carne Asada Run Car Show**  
**Event Date: 3/21/2020**

**Event Point of Contact**

The point of contact for this event shall be:

**Oscar Pemberton, Club President**  
**Cell Phone: 760-427-6116**

The alternate point of contact for this event shall be:

**Michael Taylor**  
**Cell Phone: 760-356-0627**

**Emergency Communication Plan**

In the event of an emergency, the event point of contact (or alternate) shall call 9-1-1 by using his cell phone to notify emergency personnel of the emergency. The event point of contact can be located at the club raffle table located at the south west gazebo of the park or by calling his cell phone. The on-site music disk jockey can also page the event point of contact using the public address system at his disposal.

**Emergency Evacuation Plan**

In the event of an emergency requiring evacuation of the area, the public will be directed to exit the park to the south and gather across 9<sup>th</sup> street in front of the Imperial Public Library. The on-site music disk jockey will use the public address system to announce the evacuation and route as needed.



Shelter Location

**On-site Police and Fire/Emergency Services**

It is not anticipated that on-site Police or Fire/Emergency services will be needed for this event.





SANDIEG-27

JFAUST

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
10/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JC Taylor Insurance – Retail 320 South 69th Street Upper Darby, PA 19082	CONTACT NAME: Tom Meakim
	PHONE (A/C, No, Ext): (800) 345-8290 FAX (A/C, No):
INSURED San Diego Association of Car Clubs c/o Nick Condos P.O. Box 601384 San Diego, CA 92160	INSURER(S) AFFORDING COVERAGE
	INSURER A: Sentinel Insurance Company, Ltd NAIC # 11000
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		39SBAAAC5739	5/1/2019	5/1/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X		39SBAAAC5739	5/1/2019	5/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
COI is issued with respect to the Sunrunners Car Club of Imperial Valley for the Car Show to take place March 21, 2020 at Eager Park, 10th & G St, Imperial, CA 92251. City of Imperial, CA is named as additional insured as required.

CERTIFICATE HOLDER City of Imperial 420 S Imperial Ave Imperial, CA 92251	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Thomas J Meakim</i>
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