


DATE SUBMITTED 11/22/19  
 SUBMITTED BY Community Services  
Department - Haller  
 DATE ACTION REQUIRED 12/04/2019

COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS 

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION:  
 APPROVE REVISED HOURS OF OPERATION FOR THE CITY OF IMPERIAL  
 PUBLIC LIBRARY

DEPARTMENT INVOLVED: COMMUNITY SERVICES DEPARTMENT

BACKGROUND/SUMMARY:


The City of Imperial Public Library hours of operation are Monday through Thursday from 10:00 a.m. until 7:00 p.m., Friday from 10:00 a.m. until 5:00 p.m. and Saturday from 10:00 a.m. until 2:00 p.m. The Community Services office hours are from 8:00 am until 5:00 pm Monday through Friday. The Community Services office was moved into the Library on October 31<sup>st</sup> of 2019. In order to continue the same office hours, the library doors are open for public access. Between the hours of 8:00 am until 10:00 am Monday through Friday, the library is accessible to the public. During the month of November the library was opened at 8:00am in order to provide public access to the Community Services office and during this time library services were provided. The hours between 8:00 am and 10:00 am received a positive response from our library patrons. The Department of Community Services requests the changing of library hours to the following:

- Monday through Thursday – 8:00 a.m. until 7:00 p.m.
- Friday – 8:00 a.m. until 5:00 p.m.
- Saturday – 10:00 a.m. until 2:00 p.m.

FISCAL IMPACT:  
 There is no significant impact.

FINANCE  
 INITIALS 

STAFF RECOMMENDATION:  
 It is staff's recommendation that the City Council approve the recommended hours of operation for the Imperial Public Library and Community Services Office.

DEPT. INITIALS 

MANAGER'S RECOMMENDATION:

CITY  
 MANAGER'S  
 INITIALS 

MOTION:

SECONDED: APPROVED ( ) REJECTED ( )  
 AYES: DISAPPROVED ( ) DEFERRED ( )  
 NAYES:  
 ABSENT: REFERRED TO: