
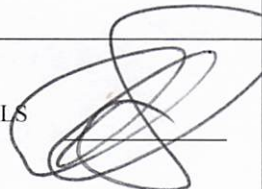




DATE SUBMITTED 11/20/2023
 SUBMITTED BY Parks & Recreation
 DATE ACTION REQUIRED 12/06/2023

COUNCIL ACTION ()
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

**IMPERIAL CITY COUNCIL
 AGENDA ITEM**

SUBJECT: DISCUSSION/ACTION: SUNRUNNERS CAR CLUB 38TH ANNUAL CARNE ASADA RUN CAR SHOW	
1. AUTHORIZATION FOR SUNRUNNERS CAR CLUB TO HOST ITS 38 TH ANNUAL CARNE ASADA RUN CAR SHOW ON MARCH 16, 2024 AT EAGER PARK FROM 10 AM-3 PM; 2. APPROVAL OF PARTIAL STREET CLOSURES AT THE INTERSECTIONS OF "G" STREET AND 10 TH STREET, "H" STREET AND 10 TH STREET, "G" STREET AND 9 TH STREET, "H" STREET AND 9 TH STREET;	
DEPARTMENT INVOLVED: <u>Parks and Recreation</u>	
BACKGROUND/SUMMARY: Sunrunners Car Club has requested permission to host its 38 th Annual Carne Asada Run Car Show at Papa A. Eager Park on Saturday, March 16, 2024 from 10 AM-3 PM. In addition, Sunrunners Car Club is requesting the approval of partial street closures at the intersections of "G" Street and 10 th Street, "H" Street and 10 th Street, "G" Street and 9 th Street, and "H" Street and 9 th Street, for safety precautions. The requested closure time for the street intersections is from 6 AM to 5 PM. City of Imperial will provide barricades and cones for Sunrunners Car Club to conduct street closure. Sunrunners Car Club has provided a Certificate of Insurance, naming the City of Imperial as additionally insured, and has also provided an Emergency Operational Plan for the event. For more information, or to review the 38 th Annual Carne Asada Run Car map of the event layout, please see the attached documents.	
FISCAL IMPACT: None	FINANCE INITIALS 
STAFF RECOMMENDATION: It is the department's recommendation to approve Sunrunners Car Club to host its 38 th Annual Carne Asada Run Car at Papa A. Eager Park on Saturday, March 16, 2024 from 10 AM to 3 PM and authorize the partial street closures at the intersections of "G" Street and 10 th Street, "H" Street and 10 th Street, "G" Street and 9 th Street, and "H" Street and 9 th Street for safety precautions.	DEPT. INITIALS 
MANAGER'S RECOMMENDATION: 	CITY MANAGER'S INITIALS 
MOTION:	
SECONDED: _____ AYES: _____ NAYES: _____ ABSENT: _____	APPROVED () REJECTED () DISAPPROVED () DEFERRED () REFERRED TO: _____



City of Imperial

SPECIAL EVENT APPLICATION

\$ _____ Application Fee

PROPOSED SITE PLAN MUST BE INCLUDED WITH APPLICATION

Event Location: <u>Eager Park</u>		
Event Name: <u>38th Annual Carne Asada Run</u>	Date(s) of Event (Days/Dates): <u>March 16th, 2024</u>	
Set-Up Time: <u>6:00 AM to 10:00 AM</u>	Program Time: <u>10:00 AM to 3:00 PM</u>	Clean-Up Time: <u>3:00 PM to 5:00 PM</u>

Group/Organization: <u>Sunrunners Car Club of Imperial Valley</u>	
Contact Person: <u>Michael Taylor</u>	Alternate Contact Person: <u>Bob Bunch</u>
Address: <u>1770 King Rd</u>	Address: <u>609 S. 3rd St</u>
City & Zip Code: <u>Holtville CA 92250</u>	City & Zip Code: <u>Brawley CA 92227</u>
Phone: <u>760 356-0627</u> Cell Phone:	Phone: <u>760 344-6644</u> Cell Phone: <u>760 535-4419</u>
Email Address: <u>mikeT5289@gmail.com</u>	Email address: <u>Bunch96@SBCglobal.net</u>

Anticipated Total Event Attendance: 500

Event Description (Please describe purpose of event and activities): Car show

What Assistance is requested from the City? Street Closures, Park access, Electricity access, Restrooms serviced, Plate for curb access

Is this event open to the public?	<input checked="" type="radio"/> No	If yes, please describe accessible toilets & hand wash stations: <u>on site facilities</u>
Will admission fees be charged?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, please provide fee amount: _____
Will food/beverages be sold?	<input checked="" type="radio"/> No	If yes, will a temporary food facility permit be obtained? <input checked="" type="radio"/> Yes <input type="radio"/> No <u>by vendors</u>
Will alcohol be served?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, will an ABC permit be obtained? Yes <input type="radio"/> No <input checked="" type="radio"/>
Will other items be sold?	<input checked="" type="radio"/> No	If yes, how many vendors? <u>TBD</u> (Please attach vendor list)
Will security be provided?	<input type="radio"/> Yes <input checked="" type="radio"/> No	Will there be sound amplifications? <input checked="" type="radio"/> Yes <input type="radio"/> No
Describe the parking/traffic plan: <u>See event Plan</u>		

EVENT AGREEMENT

I/We hereby certify that we shall be personally responsible, on behalf of our group/organization, for any damage or abuse of buildings, grounds, fields, equipment, or other facilities through the use of said premises by our group/organization. I/We agree to indemnify, hold harmless, defend and reimburse the City, its officers, employees, volunteers and agents from any liability, damage, penalty, expense or loss of any nature, including but not limited to, liability for injury to or death of persons, or damage to property arising out of or in connection with the event or approximately caused by the negligent or intentional act or omission of the applicant, or any person who is under the applicant's control. I/We agree to abide by and enforce the rules and regulations of the City of Imperial.

Signature of Applicant: Michael Taylor Date: 10-26-2023

FOR OFFICE USE ONLY		
Date Received/Initials:	Applicant Contacted:	SPECIAL EVENTS COMMITTEE
DOCUMENT CHECKLIST Site Map <input type="checkbox"/> Rec'd _____ <input type="checkbox"/> N/A Insurance <input type="checkbox"/> Rec'd _____ <input type="checkbox"/> N/A Property Approval <input type="checkbox"/> Rec'd _____ <input type="checkbox"/> N/A Fees Due <input type="checkbox"/> Rec'd _____ Receipt # _____	ADDITIONAL REQUIREMENTS Business License <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd Vendor List <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd Health Permit <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd ABC License <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd Security <input type="checkbox"/> N/A <input type="checkbox"/> Rec'd	Emailed to Committee: COMMITTEE REVIEW DATE: Police Fire Public Works Community Development Administrative Services Event Approved
Notes:		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HARDING INSURANCE AGENCY, INC. PO BOX 131360 Carlsbad, CA 92013-1360 License #: 0F09658	CONTACT NAME: Josh Causing
	PHONE (A/C, No, Ext): (760)603-1100 FAX (A/C, No): (760)603-1102
	E-MAIL ADDRESS: joshc@hardinginsuranceonline.com
	INSURER(S) AFFORDING COVERAGE
INSURER A: United States Liability Insurance Co.	NAIC # 25895
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: 00006488-978063 REVISION NUMBER: 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	NBP1563718A	04/20/2023	04/20/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	NBP1563718A	04/20/2023	04/20/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ 0	Y	XL1626501A	04/20/2023	04/20/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sunrunners Car Club of Imperial Valley
Event: Car Show
Event Date: 03/16/2024
Event Location: 9th and G Street, Imperial, CA. 92251, United States

City of Imperial is listed as additional insured on the General
(continued on ACORD 101 Additional Remarks Schedule)

CERTIFICATE HOLDER City of Imperial 420 S. Imperial Ave. Imperial, CA 92251	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>J. C. C.</i> (JCC)
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ADDITIONAL REMARKS SCHEDULE

AGENCY HARDING INSURANCE AGENCY, INC.		NAMED INSURED SAN DIEGO ASSOCIATION OF CAR CLUBS	
POLICY NUMBER NBP1563718A			
CARRIER United States Liability Insurance Co.	NAIC CODE 25895	EFFECTIVE DATE: 04/20/2023	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

(continued from Description of Operations)
 Liability insurance. Excess to follow form. Sunrunners Car Club of Imperial Valley is insured as a chapter of San Diego Association of Car Clubs.

**UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA**

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

BLANKET ADDITIONAL INSURED ENDORSEMENT

Section II – LIABILITY, C., Who Is An Insured is amended to include as an insured any person, entity or organization that is:

1. A franchisor under a franchise agreement with the Named Insured as franchisee relating to “your work”; or
2. A licensor under a license agreement with the Named Insured as licensee relating to “your work”; or
3. A co-owner with the Named Insured in premises used for “your work”; or
4. A majority owner with a controlling interest in the Named Insured but only with respect to liability arising out of such owner’s (i) financial or operational control of the Named Insured; or (ii) ownership, maintenance or use of premises leased or occupied by the Named Insured for purposes of “your work”; or
5. A mortgagee, assignee or receiver of the Named Insured relating to “your work”; or
6. A lessor, or an agent of a lessor, under a lease agreement with the Named Insured as lessee relating to “your work”; or
7. A grantor of a permit to the Named Insured as permittee relating to “your work”.
However, if the grantor of a permit is a federal, state or local government or political subdivision, there is coverage under this endorsement only for liability arising from:
 - a. The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures; or
 - b. The construction, erection or removal of elevators; or
 - c. The ownership, maintenance or use of any elevators covered by this insurance; or
8. A lessor of equipment leased to the Named Insured relating to “your work”; or
9. A contributor, benefactor, or supporter who provides financial assistance to the Named Insured in connection with “your work”.

but only to the extent the Named Insured is required to add such person, entity or organization as an additional insured to this policy under a written contract, written permit or written agreement relating to “your work”.

Such person, entity or organization is an insured only with respect to liability for “bodily injury”, “property damage” or “personal and advertising injury” that is caused, in whole or in part by your acts or omissions or the acts or omissions of those acting on your behalf in connection with “your work” while such written contract, written permit or written

agreement is in effect.

EXCLUSIONS

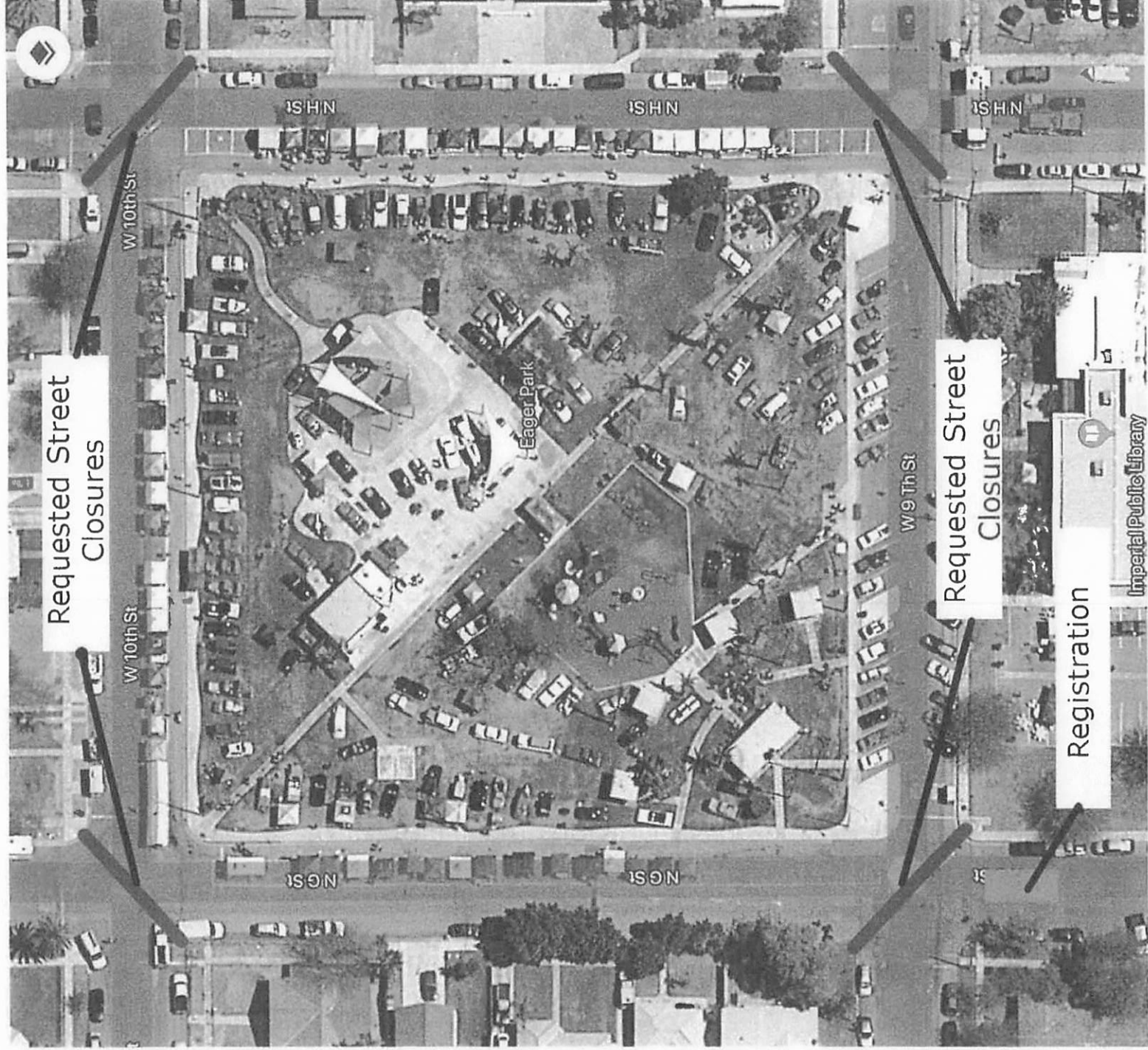
There is no coverage under this endorsement for loss or expense, including but not limited to the cost of defense for “bodily injury”, “property damage” or “personal and advertising injury”:

1. That occurs after all of “your work”, including materials, parts or equipment furnished in connection with “your work” and performed under a written contract, written permit or written agreement has ended; or
When that portion of “your work” out of which the “bodily injury”, “property damage” or “personal and advertising injury” arises and performed under a written contract, written permit or written agreement has been put to its intended use by any person(s) or organization(s);
whichever occurs first.
2. Arising directly or indirectly from construction or demolition operations of any kind performed by you.
3. Caused or alleged to be caused by the sole negligence of an additional insured under this endorsement.
4. Arising out of “your work” performed for a federal, state or local government or political subdivision under a written permit; or
5. Included within the “products-completed operations hazard”.

CONDITIONS

Coverage provided by this endorsement will be excess over any insurance available to any additional insured under this endorsement unless a written contract, written permit or written agreement specifically requires that coverage under this endorsement is primary.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.



Sunrunners Car Club 38th Annual Carne Asada Run
Event Map

Event Date: 3/16/2024

Location: Eager Park, Imperial CA

Emergency Operational Plan
for the
Sunrunners Car Club of Imperial Valley
38th Annual Carne Asada Run Car Show
Event Date: 3/16/2024

Event Point of Contact

The point of contact for this event shall be:

Michael Taylor
Cell Phone: 760-356-0627

The alternate point of contact for this event shall be:

Bob Bunch
Cell Phone: 760-535-4419

Emergency Communication Plan

In the event of an emergency, the event point of contact (or alternate) shall call 9-1-1 by using his cell phone to notify emergency personnel of the emergency. The event point of contact can be located at the club raffle table located at the south west gazebo of the park or by calling his cell phone. The on-site music disk jockey can also page the event point of contact using the public address system at his disposal.

Emergency Evacuation Plan

In the event of an emergency requiring evacuation of the area, the public will be directed to exit the park to the south and gather across 9th street in front of the Imperial Public Library. The on-site music disk jockey will use the public address system to announce the evacuation and route as needed.



Shelter Location

Emergency Evacuation Route
and shelter location

On-site Police and Fire/Emergency Services

It is not anticipated that on-site Police or Fire/Emergency services will be needed for this event.