

DATE SUBMITTED 12/13/19  
 SUBMITTED BY City Clerk  
 DATE ACTION REQUIRED 12/18/19

**Agenda Item No** R-8  
 CITY COUNCIL ACTION (X)  
 PUBLIC HEARING REQUIRED ( )  
 RESOLUTION ( )  
 ORDINANCE 1<sup>ST</sup> READING ( )  
 ORDINANCE 2<sup>ND</sup> READING ( )  
 CITY CLERK'S INITIALS ( )

**IMPERIAL CITY COUNCIL  
 AGENDA ITEM**

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| <b>SUBJECT: DISCUSSION/ACTION: RE-ORGANIZATION OF CITY COUNCIL FOR CALENDAR YEAR 2020.</b>   |   |
| <ol style="list-style-type: none"> <li>1. CITY CLERK TO OPEN NOMINATIONS FOR MAYOR.</li> <li>2. NEWLY SELECTED MAYOR ASSUMES CHAIR AND OPENS NOMINATIONS FOR MAYOR PRO-TEMPORE.</li> </ol>   |   |
| DEPARTMENT INVOLVED: City Council and City Clerk   |   |
| <p>BACKGROUND/SUMMARY: Per Government Code Section 36802 the Mayor shall preside at the meetings of the Council. If he is absent or unable to act, the Mayor Pre-tempore shall serve until the Mayor returns or is able to act. The Mayor Pre-tem has all of the powers and duties of the Mayor.</p> <p>The Mayor represents the City at ceremonial and civic events. The Mayor executes documents and agreements on behalf of the City Council, makes recommendations for appointments to City boards and commissions and may represent the City on various county and regional boards, committees and commissions.</p> <p>To assist in the procedure of nominating and selecting a Mayor and Mayor Pre-tempore, the following protocol is recommended:</p> <ol style="list-style-type: none"> <li>1. The City Clerk to open nominations for Mayor by asking for nomination by motion. (Nominations cannot be accepted from members of the public). And a second to confirm the nomination.</li> <li>2. If there is a second, the matter will be taken to a vote. If there is no second, the Clerk will ask for another nomination by motion and a second.</li> <li>3. A vote will be taken to appoint the Mayor.</li> <li>4. The newly selected Mayor assumes chair and opens nominations for Mayor Pro-tem.</li> </ol> <p>The Mayor and Mayor Pre-tem will serve for a one (1) year term. The office of Mayor and Mayor Pro-tem receives the same monthly stipend as other members of the City Council.</p> |   |
| FISCAL IMPACT None.  |   |
| STAFF RECOMMENDATION: Council act accordingly to select a Mayor and Mayor Pro-tempore.   |   |
| MANAGER'S RECOMMENDATION:  | MANAGER'S INITIAL _____   |
| MOTION:  |   |
| SECONDED:<br>AYES:<br>NAYES:<br>ABSENT:  | APPROVED ( )      REJECTED ( )<br>DISAPPROVED ( )      DEFERRED ( )<br><br>REFERRED TO: |