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Staff Report

Agenda Item No. C-1

To: City of Imperial Planning Commission

From: Yvonne Cordero, Planner

Date: July 18, 2024

Item: Mobile Food Truck Ordinance

Environmental: Categorically Exempt per Section 15268 for Ministerial Projects

Recommendation: Recommend City Council Approval of Mobile Food Truck Ordinance

Background

According to the United States Census Bureau, California was one of the top three states in food truck sales reporting \$276.1 million in 2017- an increase of 79% between 2012 and 2017. This remarkable growth highlights the booming popularity and economic impact of the food truck industry within the state.

Although there has been much interest from the public, the City currently does not have regulations for mobile food facilities. The City's Zoning Code states that land uses that are not specifically listed as permitted or prohibited, unless determined to be a use similar in development characteristics, are not permitted. Because of the amount of individuals who have demonstrated interest in operating mobile food truck businesses, the City has drafted a Mobile Food Facilities Ordinance (Exhibit A) that is intended to regulate mobile food businesses and protect the health and welfare of the public. The drafted ordinance aims to provide a clear and structured framework for the operation of mobile food facilities. It outlines specific guidelines and requirements to ensure that these businesses can operate safely and efficiently while minimizing potential risks to public health and safety. By establishing this ordinance, the City seeks to balance the enthusiasm for mobile food trucks with the need to maintain orderly and safe public spaces. In essence, the new Mobile Food Facilities Ordinance is a response to both the rising trend in food truck popularity and the need for coherent and enforceable regulations. It aims to facilitate the growth of the mobile food industry in a manner that benefits both entrepreneurs and the community at large.

Prior to drafting the Mobile Food Facilities Ordinance, the City held two Mobile Food Facilities Workshops on February 5, 2024 and May 22, 2024 to provide the public an opportunity to comment on the proposed ordinance. During these meetings, participants provided several key suggestions. Participants expressed the desire for minimal fees to make it financially feasible for

small business owners to enter the market. They also emphasized the importance of allowing mobile food facilities to remain stationary for extended periods, which would help vendors build a consistent customer base. Additionally, attendees requested a list of approved sites (Exhibit B) and approved vendors (Exhibit C) to facilitate and expedite the permitting process. There was also a call for the ordinance to allow vending in designated areas such as parks and athletic fields, and to streamline the process by issuing a single permit that would cover multiple locations.

Taking these discussions into consideration, City staff incorporated several elements from the public's feedback into the ordinance. To ensure the ordinance was practical and beneficial for vendors, City staff also consulted with the Imperial County Public Health Department. This collaboration provided valuable insights into the health regulations and application requirements, and helped establish a streamlined and collaborative process for expediting mobile food facilities' applications.

The resulting ordinance is vendor-friendly and aims to simplify the application process. It introduces a Temporary Use Permit (Exhibit D) that has been designed to be affordable, eliminating any burdensome deposits that were previously required. This change makes it easier for vendors to obtain permits without significant upfront costs, thereby encouraging more entrepreneurs to start their mobile food businesses. Overall, the new ordinance reflects the community's input and aims to balance regulatory requirements with the needs and capabilities of mobile food vendors, ensuring a positive impact on both the local economy and public welfare.

Discussion

Mobile food facilities are defined as vehicles used in conjunction with a commissary or other permanent food facility upon which food is sold or distributed at retail. The Mobile Food Facility Ordinance (Exhibit A) includes two mobile food facility categories described in the chart below:

CATEGORY	ZONES ALLOWED	ALLOWED TO VEND ON PUBLIC RIGHT OF WAY	TIME LIMIT
Processing (i.e. Food Trucks)	Commercial and Industrial Zones	No	4 hours
Non-Processing (Ice cream trucks, paleteros)	Non- private property citywide	Yes	1 hour
Non-Processing (Ice cream trucks, paleteros)	Joshua Park, Anthony Redondo Park, Eager Park and CA Irvin Park	Yes	4 hours

Mobile Food Facility – Processing- A processing mobile food facility is any vehicle where foods are processed by cooking, frying and grilling. Processing mobile food facilities are the typical food truck and require a commissary. A commissary consists of an establishment with a licensed kitchen (as licensed by the Public Health Department) where food is prepared, stored, equipment is cleaned and stored, and waste is disposed of. Narrow streets, limited off-street parking, and open drains in the City present safety hazards for food trucks and the public as a whole. Open drains refer to drainage systems that are not covered or enclosed, including open ditches or trenches, stormwater drains, and gutters and channels. These open drains can lead to various issues, including health and sanitation concerns due to the potential collection of debris, waste, and hazardous materials,

which can cause contamination and sanitation issues. They also pose physical hazards as tripping hazards for pedestrians and can be dangerous for vehicles, especially large ones like food trucks. Additionally, open drains can become blocked with debris, leading to waterlogging and pollution, and in the event of a fire, they can complicate firefighting efforts and might exacerbate the spread of fire if flammable materials have accumulated. Furthermore, allowing mobile food processing facilities to operate on private property without stringent regulations can lead to several challenges. These challenges include ensuring that the property is suitable and safe for food truck operations, maintaining adequate sanitation standards, and preventing potential nuisances to neighboring properties. Unregulated operation on private property can also result in conflicts with existing land uses and zoning regulations, creating complications for both property owners and the city. To address these concerns, the ordinance does not allow mobile food vendors processing food to vend from the street or any city right-of-way. Instead, the ordinance requires that these types of facilities operate with a temporary use permit, which must be issued and renewed annually. Through the temporary use permit, staff would ensure that processing mobile food facilities comply with the established regulations and are monitored for adherence to safety and health standards. The Zoning Map detailing the approved zones for Mobile Food Facilities Vending is attached as *Exhibit B*. The vending site shall be paved and have sufficient parking to accommodate the food truck and existing uses at the property, if any. Additionally, site furniture would be limited to portable tables and chairs. If the facility will be conducting business in one location for a period longer than one hour, a restroom must be provided within 200-feet of the site.

Mobile Food Facility – Non-Processing- Mobile food facilities that are considered “non processing” involve pre-packaged foods (i.e. chips, ice cream, and candy). Examples of these types of food vendors include ice cream trucks, and paleta carts. Ice cream trucks and paleta carts are not allowed to vend from private property and are only allowed to vend from the right of way for no more than one (1) hour.

Restrictions for all Mobile Food Categories

Restrictions have been incorporated into the ordinance to ensure aesthetic concerns are addressed. Signage will be restricted and limited, as the only signage to be allowed is required to be exhibited on or in the mobile food facility. Wind feathers, banners and other signage is prohibited. Vehicle signage identifying directional information is also prohibited if the vehicle with the display is not used for business activities. Sound amplifying equipment is required to comply with the noise limits established in the City Code and the selling of alcohol is also prohibited. Food vendors are also not allowed to verbally solicit pedestrians or persons in vehicles.

Vending in four of the City’s public parks (Joshua Park, Eager Park, Anthony Redondo Park and CA Irvin Park) will be allowed with authorization from the Parks and Recreation Division. It is anticipated that many vendors will want to sell from City parks, thus, a clause has been incorporated that the City reserves the right to rotate vendors on a monthly basis. This rotational system ensures that multiple vendors have the chance to operate in these prime locations, providing variety to park visitors. Allowing food vendors on the sidewalks adjacent to public parks enhances the overall experience for park visitors by providing convenient access to a variety of food options. This can make park visits more enjoyable for families, individuals, and groups who spend time at these recreational areas. Food trucks on the sidewalks near parks can serve as a focal point for

community gatherings and events, fostering a sense of community and encouraging social interaction among residents. This can also lead to increased use of park facilities and greater community participation in park programs and activities. By allowing vending in specific parks, the City can ensure that food vendors operate in a controlled and organized manner. This helps maintain cleanliness, order, and safety within the parks, while also providing a structured environment for vendors to conduct their business.

Environmental Determination

Staff has reviewed the environmental compliance and determined that there is no possibility that the proposed ordinance may have a significant adverse effect on the environment. Therefore, the project was deemed exempt subject to Section 15268 of the CEQA Guidelines which pertains to ministerial projects.

Public Notification

The public hearing scheduled for July 24, 2024, was duly noticed in the Holtville Tribune and Calexico Chronicle, newspapers of general circulation, on July 11, 2024.

Recommendation

Staff recommends that the Planning Commission recommend approval of the Mobile Food Facilities Ordinance to the City Council by approving Resolution PC2024-06 (Exhibit E).

Attachments

- Exhibit A – Mobile Food Facilities Ordinance
- Exhibit B – Map of approved Zones for Mobile Food Facilities Vending
- Exhibit C – List of Mobile Food Facilities approved by Imperial County Public Health
- Exhibit D – Revised Planning Application incorporating a Temporary Use Permit for Mobile Food Facilities
- Exhibit E – DRAFT Resolution PC2024-06

Prepared by: Yvonne Cordero, Planner

Respectfully submitted,



Othon Mora
Community Development Director

ARTICLE IV. MOBILE FOOD FACILITIES

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9-26 Findings.

The City Council adopts this article based upon the following findings:

- (a) In accordance with section 12-1 of the City Code, businesses operating within the city require a city-issued business license.
- (b) Uses not specifically listed as permitted or prohibited shall be deemed to be prohibited unless determined to be a use similar in development characteristics. Mobile food vendors are currently unlisted and therefore, prohibited.
- (c) The state has enacted sections 114294-114327 of the Health and Safety Code with detailed rules and regulations pertaining to the operation of mobile food facilities. This ordinance hereby adopts all definitions and regulations stipulated in sections 114294-114327 of the Health and Safety Code, or as modified by reference. Moreover, the Division of Environmental Health of the Imperial County Public Health Department or designee will enforce sections 114294-114327 of the Health and Safety Code, as modified.
- (d) To protect the public health, safety, and welfare, it is the desire of the City Council to modify the City Code to recognize and regulate mobile food facilities consistent with the Health and Safety Code by listing said facilities in the City Code.
- (e) This article is found to be categorically exempt from environmental review pursuant to CEQA guidelines section 15061(b)(3) in that the council finds and determines that there is nothing in this article or its implementation that could foreseeably have any significant effect on the environment.

9-27 Purpose and intent.

It is the purpose and intent of this article to regulate the licensing requirements, hours of business, and location of operations for mobile food vendors in order to promote the health, safety, and general welfare of residents and businesses within the city. Mobile Food Facilities shall be authorized to operate on private property with a city-issued temporary permit for a mobile food facility issued by the City of Imperial Community Development

Department. Mobile Food Facilities parked on public property shall maintain a City of Imperial business license and shall abide by all vehicle code parking regulations.

9-28 Definitions.

For the purpose of this article, the definitions set forth in California Health and Safety Code sections 114294-114327, unless otherwise set forth herein.

9-29 Public health department permit requirement.

All mobile food facilities shall receive a permit and all authorizations required by the Imperial County Public Health Department. The City shall have the discretion to not accept an application for a temporary permit for a mobile food facility until the Imperial County Public Health Department has issued all permits to the applicant.

9-30 Business license requirement.

All mobile food facilities shall be required to apply for and obtain a business license pursuant to Chapter 12 of the City Code. A business license shall be required for the mobile food business facility, and a business license certificate shall be displayed within plain view at each facility.

9-31 Temporary permit for a mobile food facility requirement.

No person shall operate or cause the operation of a mobile food facility on private property in the city without a temporary permit for a mobile food facility issued pursuant to this chapter and any other license or permit required under any other chapter of this Code.

9-32 Application process.

Any person desiring to obtain a temporary permit for a mobile food facility on private property that involves processing of food shall obtain a temporary permit for a mobile food facility application from the Community Development Department. Permit issuance fees required under this chapter shall be in addition to any license, permit or fee required under any chapter of this Code.

9-33 Health and safety investigation and inspection.

At any time, the city shall have the ability to inspect and re-inspect the applicants or approved mobile food facility(ies) if it is determined that such inspection or re-inspections are necessary to ensure the health and welfare of the public.

9-34 Vendor's temporary permit for mobile food facility issuance.

The Community Development Director or designee(s), within thirty (30) days, shall grant the vendor's temporary permit for mobile food facility if the Community Development Director or designee finds that all of the following requirements have been met:

- (1) The required fees have been paid;
- (2) The application conforms to all the provisions of this chapter and other chapters of the Code;
- (3) The applicant has not knowingly made a material misrepresentation of fact in the application; and
- (4) The applicant has fully cooperated in the investigation of the application.

9-35 Vendor's permit denial and renewal.

- (a) If the Community Development Director or designee finds that the requirements set forth in section 24.11.120 (N) have not been met, the Community Development Director or designee shall deny the application for a temporary permit for a mobile food facility. In the event, the application is denied by the Community Development Director or designee, written notice of such denial shall be given to the applicant specifying the basis for such denial and served through U.S. Mail to the address listed in the application. Notice of denial shall be deemed to have been served, if, in fact, it is personally served to the applicant or five (5) days after such notice is deposited in the United States mail with prepaid postage and addressed to the applicant as forth in the application.
- (b) Any applicant whose application for a temporary permit for a mobile food facility has been denied by the Community Development Director or designee may submit an appeal in writing to the City Clerk within fifteen (15) days of such denial. Appeals will be heard by the City Council.
- (c) The city reserves the right to terminate the temporary permit for a mobile food facility if the permittee is in violation of any federal, state or local laws.

9-36 Revocation.

- (a) Any temporary permit for mobile food facility may be suspended or revoked by the Community Development Director or designee for any of the following reasons:
 - (1) Falsehood of any information supplied by the permittee upon which issuance of the permit was based;
 - (2) Failure of the permittee to notify the Community Development Director or designee within two (2) weeks of any change occurring subsequent to the issuance of the permit in the information supplied by the permittee upon which issuance of the permittee was based;
 - (3) Failure of the permittee, or of any employees or subcontractors of the permittee, to comply with the City Code; or
 - (4) Violation by the permittee, or any employee, subcontractor or independent contractor of the permittee, of any state law or municipal ordinance while in the course of conducting vending operations from mobile food facilities that process foods (e.g., cooking, frying, grilling, etc.)
- (b) No such suspension or revocation shall become effective until the permit holder has been notified and acknowledged in writing of the right of such permit holder to appeal the suspension or revocation. Notification of the permit holder shall be made either by personal delivery or by certified or registered mail, return receipt requested, address to the permit holder at such permit holder's residence address as set forth on the temporary permit for a mobile food facility application. If an appeal is filed, the suspension or revocation shall be stayed and shall become effective only upon decision of the City Council. The suspension or revocation shall become effective after the timely appeal period has expired. The appeal shall be in writing and filed with the City Clerk within fifteen (15) days of effective date of suspension or revocation.
- (c) No person whose permit is revoked shall be eligible to apply for a new permit for a period of one (1) year following such revocation.

9-37 Mobile food facility regulations.

- (a) Each mobile food facility shall have a current public health department health inspection permit, and valid Imperial business license posted in a conspicuous location visible to the public.

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- (b) Regulations for mobile food facilities, processing food on private properties:
- (1) *Eligible zones.* Mobile food facilities that process foods, which involve cooking, frying, and grilling shall operate solely on private property for a duration not to exceed four (4) hours and with written authorization of the property owner(s) within the following zoning designations: C-1 (Commercial Neighborhood), C-2 (Commercial General), VC (Village Commercial), I-1 (General Industrial), I-2 (Rail Served Industrial).
 - (2) *Site furniture.* Tables and chairs shall be allowed within the mobile food facility's designated space as defined in the site plan. Tables and chairs shall not be permanently affixed and shall be moveable. Portable restrooms, fences, or other site furniture (permanent or otherwise) shall be prohibited.
 - (3) *Parking and parking lot requirements.* The site where a mobile food facility is parked shall consist of a paved surface with adequate lighting and parking and be maintained in a safe and clean manner at all times.
 - (4) *Exterior storage and refuse.* Exterior storage, equipment or materials associated with the mobile food facility is prohibited, unless expressly allowed in this article. All refuse shall be removed from the vending site and properly disposed of within thirty (30) minutes of the close of vending for the day at the site. A minimum of two (2) thirty-two (32) gallon litter receptacles and one (1) thirty-two gallon organic waste receptacle within fifteen (15) feet of the vehicle shall be provided. The receptacles will serve both employees and customers. All refuse shall be transported back to the commissary for proper disposal.
 - (5) *Signage.* Signs placed in or on the mobile food facility are permitted. Banners, windfeathers, vehicle signs or other free-standing signage is prohibited. Vehicle signs used for the purpose of identifying an on-site business, directional information to an on-site business are prohibited if the vehicle on which the sign is displayed is not used for business activities and the primary purpose of such vehicle is the display of signs.
 - (6) *Accessibility.* The mobile food facility shall maintain vehicular and pedestrian circulation and access consistent with the Americans with Disabilities Act and all local and state regulations.
 - (7) *Restroom requirements.* Mobile food facilities that are parked and are conducting business in one (1) location for a period longer than one (1) hour must be situated within two hundred (200) feet travel distance of a legally approved restroom. Portable restrooms shall be prohibited for the use of employees or customers.
 - (8) *Special events.* Mobile food facilities operating as part of a special event permitted by the city shall comply with the requirements of the approved permit for that specific event.
- (c) Regulations for non-processing mobile food facilities, on non-private property:
- (1) *Eligible zones.* Non-processing mobile food facilities are those that sell pre-packaged foods. These types of mobile food facilities typically include ice cream trucks, and paleta carts. Ice cream trucks and paleta carts are not allowed to vend from private property and are not allowed to be stationary for more than one (1) hour.
 - (2) *Vending from the right-of-way.* Non-processing mobile food facilities where foods are commercially prepackaged are allowed to park and operate on the public right-of-way for no more than one (1) hour except when the following apply:
 - a. When the posted speed limit on the public street is greater than thirty-five (35) miles per hour;
 - b. When the mobile food facility is parked in violation of any other provision of this Code, or the California Vehicle Code;

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- c. When the prospective customer is located in that portion of the street or alley which is open to vehicular traffic.
- (3) *Site furniture.* No site furniture shall be allowed.
 - (4) *Noise.* Sound from ice cream trucks shall comply with the noise regulations of the residential zone.
 - (5) *Special events.* Non-processing mobile food facilities operating as part of a special event permitted by the city shall comply with the requirements of the approved permit for that event.
 - (6) *Vending in public parks or facilities.* Non-processing mobile food facilities desiring to vend from public parks or facilities are required to obtain a permit from the Parks and Recreation Division. The city reserves the right to rotate vendors on a monthly basis.
 - a. Non-processing mobile food facilities are permitted to operate on sidewalks directly adjacent to Eager Park, Anthony Redondo Park, CA Irvin Park and Joshua Park.
 - b. Non-processing mobile food facilities permitted to operate on sidewalks directly adjacent to the above-listed parks may sell goods for a duration not exceeding four (4) hours and must not extend beyond 10:00 PM.

9-38 Prohibited conduct for mobile food facilities.

- (a) No food shall be displayed or sold from any place other than the permitted mobile food facility at any time. No additional tables shall be allowed for sales, storage, preparation or distribution in the area adjacent to the mobile food facility except when operating at an approved community event or with prior approval from the department of public health.
- (b) No person shall operate, or cause to be operated, any mobile food facility with sound amplifying equipment; unless it complies with the noise limits established in City of Imperial's General Plan Noise Element.
- (c) No lighting, except localized lighting that is used on or in the mobile food facility for the purpose of inside food preparation and menu illumination.
- (d) No signs other than those exhibited on or in the mobile food facility.
- (e) No selling or serving of alcohol.
- (f) No verbal solicitation of business from pedestrians or persons in vehicles, and no sale to persons in vehicles.
- (g) No obstruction or interference with the free flow of pedestrian or vehicular traffic, including but not limited to access to or from any parking lot, business, public building, or dwelling unit.
- (h) The mobile food vendor shall not discharge any liquid (e.g., grease, oil, water) onto or into city streets, storm drains, catch basins, or sewer facilities.
- (i) No restriction of visibility area sight distance at any driveway or intersection.
- (j) No mobile food facility operating on private property that processes foods shall be stationary for a period longer than twelve (12) hours. The mobile food facility shall be removed from the business location(s) daily and shall be stored at the commissary's location or other location approved by the city.

9-39 Temporary uses and special events.

Mobile food vending as part of a special event shall be subject to the special event permitting requirements of the Parks and Recreation Division.

9-40 Public nuisance declaration.

Any violation of this article is hereby declared to be unlawful and a public health nuisance and may be abated by the city, irrespective of any other remedy provided in this chapter.

9-41 Criminal penalties.

- (a) Any person violating any provision of this article shall be guilty of an infraction or misdemeanor as hereinafter specified. Such individual shall be deemed guilty of a separate offense per day during which any violation of this article is committed or allowed to exist.
- (b) Any individual convicted of a violation of this article shall be:
 - (1) Guilty of an infraction and punished by a fine of not less than fifty dollars (\$50.00), but not exceeding one hundred dollars (\$100.00) for the first offense.
 - (2) Guilty of an infraction and punished by a fine of not less than one hundred dollars (\$100.00), but not exceeding two hundred dollars (\$200.00) for the second offense.
 - (3) The third and subsequent offenses shall constitute misdemeanor and shall be punishable by a fine of not less than five hundred dollars (\$500.00), but not exceed one thousand dollars (\$1,000.00), imprisonment of up to six (6) months in the county jail, or both.
 - (4) Notwithstanding subsections a) and b) above, the first or second offense may be charged and prosecuted as misdemeanor.
- (c) Payment of any penalty herein shall not relieve any individuals from the responsibility of correcting the violations as found by the enforcement officer.
- (d) Any person found not in compliance with state law and/or this article is subject to citation, permit suspension/revocation, lien, or other legal action as deemed necessary by the city or public health department.

9-42 Severability.

The provisions of this article are hereby declared to be severable. If any provision, clause, word, sentence or paragraph of this article, or the application thereof, to any person, establishment or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this article.

INTRODUCED at a regular meeting of the City Council of the City of Imperial, California, held on the ____ day of August, 2024.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Imperial, California, held on the ____ day of August, 2024.

CITY OF IMPERIAL

By _____
Robert Amparano, Mayor

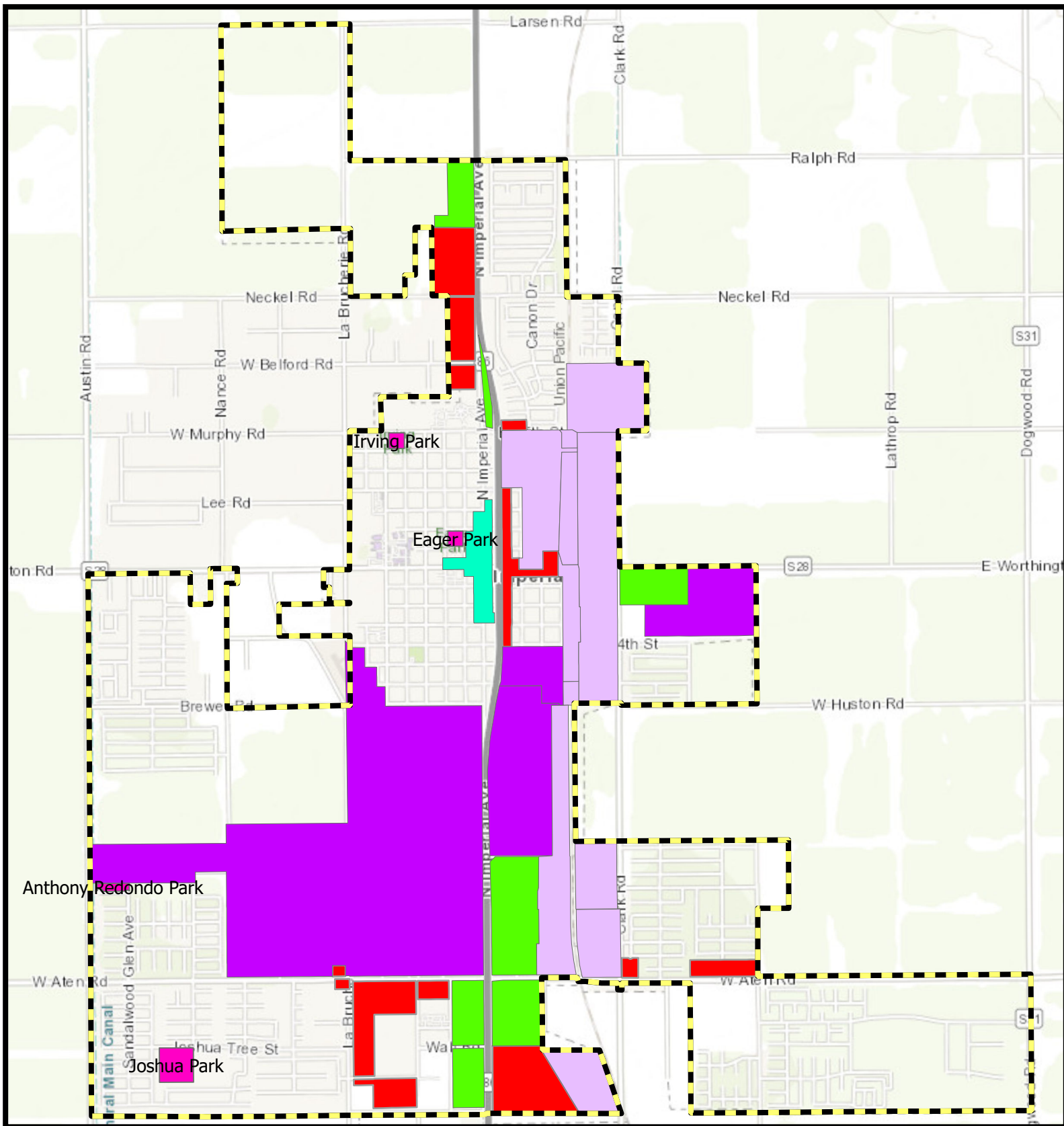
ATTEST:

By _____
Kristina Shields, City Clerk

APPROVED AS TO FORM:

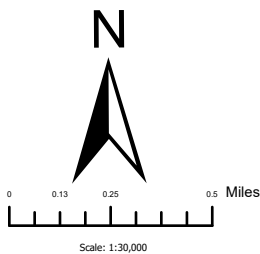
By _____
Katherine Turner, City Attorney

Mobile Food Facilities Ordinance Approved Areas



Legend

- City Limit
- City Limit
- Parks | MFFO
- Parks | MFFO
- Zones | MFFO
- C-1 : Commercial Neighborhood
- C-2 : Commercial General
- I-1 : General Industrial
- I-2 : Rail Served Industrial
- VC : Commercial Village



Facility ID	Record ID	Facility Name and Site Address	City	Program/Element	Program Identifier	Permit Status	From Date	To Date	Entered Date	Phone
FA0010408	PR0028706	Chato's Food Truck 24 W Pheasant St	Heber	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 1983 Blue Chevy, CA Lic# 16415N3	03 - PENDING			6/13/2024	7606044851
FA0010395	PR0028660	Tacos de Guisado "Los Chakis" 572 Bowker Rd	Calexico	1518 - Compact Mobile Food Operation- Non-Processing	Non Processing- CMFO	01 - ACTIVE	6/20/2024	12/31/2024	6/4/2024	7604831857
FA0010363	PR0028561	Californitacos 251 Foxtrail Dr	El Centro	1615 - Mobile Food Facility - Processing Permit	Full Prep. - Red Trailer Lic.# 4VM9713	03 - PENDING			4/29/2024	6195814665
FA0010053	PR0027993	Crazy Taco's 626 W Hamilton Ave Apt A	El Centro	1518 - Compact Mobile Food Operation- Non-Processing	Non Processing- CMFO Unit 2	01 - ACTIVE	2/2/2024	12/31/2024	1/19/2024	4422312899
FA0004572	PR0027973	Brother's Produce 660 Lincoln Ave	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. -2013 Brown GMC Sierra Truck, CA Lic# 33740H2	01 - ACTIVE	1/18/2024	12/31/2024	1/17/2024	7606750727
FA0010151	PR0027557	Chitos Fruit & Hot Dog 1492 Orchard Ave Apt 17	Coachella	1615 - Mobile Food Facility - Processing Permit	Full Prep.- 2018 APach, CA Lic# 4RT8232	01 - ACTIVE	1/16/2024	12/31/2024	10/30/2023	7606994451
FA0010130	PR0027423	Glamis Speed Shop 650 Terrace Dr	San Dimas	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - 40 Ft. Container #978392	01 - ACTIVE	1/9/2024	12/31/2024	10/19/2023	9515384571
FA0010122	PR0027387	Rich's Beef 1047 Calle Luna	Brawley	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Gray 2005 Week Trailer, CA Lic# 1NV4701	01 - ACTIVE	2/9/2024	12/31/2024	10/17/2023	6233834720
FA0009925	PR0027237	Antonios Baja Catch 22 56 W Rocking Horse Dr	Heber	1615 - Mobile Food Facility - Processing Permit	Full Prep.- Vehicle Lic# 4VP3611	01 - ACTIVE	1/1/2024	12/31/2024	10/9/2023	7605629742
FA0010053	PR0027116	Crazy Taco's 626 W Hamilton Ave Apt A	El Centro	1518 - Compact Mobile Food Operation- Non-Processing	Non Processing- CMFO	01 - ACTIVE	1/18/2024	12/31/2024	9/13/2023	4422312899
FA0010047	PR0027094	The Taco Pit 1090 S Dogwood Rd	El Centro	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 2023, Black Trailer CA Lic #4VP2494	01 - ACTIVE	1/29/2024	12/31/2024	9/11/2023	7602343666
FA0009999	PR0026989	Mexico Taco 2050 County Club Dr	Holtville	1615 - Mobile Food Facility - Processing Permit	Full Prep. - White Trailer, CA Lic#4VG6745	01 - ACTIVE	1/3/2024	12/31/2024	8/17/2023	7603345087
FA0010001	PR0026993	Taco King 2050 County Club Dr	Holtville	1615 - Mobile Food Facility - Processing Permit	Full Prep. - Blue Trailer, CA Lic#4VG6737	01 - ACTIVE	1/3/2024	12/31/2024	8/17/2023	7603345087
FA0002998	PR0026936	California Fruit Delites 646 S 1st St	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - Navy Blue 2005 Chevy Van, CA Lic# 46808D3	01 - ACTIVE	1/1/2024	12/31/2024	7/12/2023	7604567844
FA0002998	PR0026937	California Fruit Delites 646 S 1st St	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - White 2000 Ford E-150 Van, CA Lic# 28972A2	01 - ACTIVE	1/1/2024	12/31/2024	7/12/2023	7604567844
FA0008475	PR0026915	Dune an Sea Mobile Espresso 1000 Pater St	Brawley	1519 - Compact Mobile Food Operation- Limited Prep.	Limited Prep. - CMFO Inside Back to Eden Juice	01 - ACTIVE	1/30/2024	12/31/2024	7/5/2023	7602252422
FA0006162	PR0026802	Hot Dogs El Unico 416 Chisolm Tr	Imperial	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- Hot Dog Cart	01 - ACTIVE	1/9/2024	12/31/2024	5/10/2023	7605565422
FA0009894	PR0026779	Jesus King Produce 1855 W Main St Apt 110	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2013 Dodge Minivan, CA Lic# 9CDU985	01 - ACTIVE	1/22/2024	12/31/2024	5/2/2023	7608865548
FA0006000	PR0026564	Tony's Produce 304 Dealwood Rd	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Flat bed trailer with rails Lic. # 4MP5767	01 - ACTIVE	1/1/2024	12/31/2024	3/20/2023	7604575889
FA0002164	PR0026214	Calexico Produce 112 E Main St	Heber	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Chevy 2010 VN, CA Lic# 57359E1 - Whole Produce Only	01 - ACTIVE	1/31/2024	12/31/2024	1/25/2023	7604555359
FA0009748	PR0026191	Mi Casita Food Truck 337 W D St	Brawley	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 2019 White Trailer, CA Lic#4RV3763	01 - ACTIVE	1/16/2024	12/31/2024	1/19/2023	7602623257
FA0004572	PR0026177	Brother's Produce 660 Lincoln Ave	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. -2001 Chev, CA Lic# 8MCG626	01 - ACTIVE	1/18/2024	12/31/2024	10/10/2023	7606750727
FA0004237	PR0025831	Monet's Ice Cream 205 E Orange Ave	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Limited Prep.- 2011 White Ford Commercial Van, Lic# 81662D3	01 - ACTIVE	1/1/2024	12/31/2024	11/7/2022	9095437315
FA0009639	PR0025806	B & N Taco's Catering 1150 Danenberg Dr	El Centro	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 28 ft. trailer, AZ Lic# 89A87K	01 - ACTIVE	3/3/2024	12/31/2024	11/4/2022	7604660599
FA0009282	PR0025511	K and K's Chilis and Root Beer 1360 N Imperial	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - Hot Dog Cart/ CA Lic. #4U28429	01 - ACTIVE	1/1/2024	12/31/2024	10/7/2022	7609974629
FA0009536	PR0025364	Pan Comido LLC 219 W Barioni Blvd	Imperial	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2022 Ford VN Commercial CA Lic.# 86165K3	01 - ACTIVE	1/1/2024	12/31/2024	9/12/2022	7604558410
FA0009536	PR0025365	Pan Comido LLC 219 W Barioni Blvd	Imperial	1604 - Commissary - Annual Health Permit	Commissary for Pan Comido LLC mobile unit	01 - ACTIVE	1/1/2024	12/31/2024	9/12/2022	7604558410
FA0000506	PR0025265	Jr's Ice Cream 173 E Orange Ave	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep- 2007 Chevy Van 2500, CA Lic# 8L36456	01 - ACTIVE	1/1/2024	12/31/2024	8/22/2022	7605545056
FA0009438	PR0025171	Mighty Blends 371 E Ross Rd Sp. 717	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - 1987 Green, Chevy, CA Lic# UO23140	01 - ACTIVE	1/1/2024	12/31/2024	6/23/2022	7605560177
FA0009427	PR0025146	What The Fudge Paletas 668 Cactus St	Imperial	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Push Cart	01 - ACTIVE	3/6/2024	12/31/2024	6/14/2022	4422369155
FA0002998	PR0024630	California Fruit Delites 646 S 1st St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Red/White 2003 GMC 3500 Van, CA Lic# 7C99105	01 - ACTIVE	1/1/2024	12/31/2024	2/15/2022	7604578424
FA0009173	PR0024281	Baja Shaved Ice 2313 Ashton Ct	Imperial	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep- 2002 Trailer, CA Lic#4KG1284	01 - ACTIVE	1/5/2024	12/31/2024	11/8/2021	7602226954
FA0009153	PR0024168	Glamis Food LLC 15680 Village Dr	Victorville	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White & orange, 1991 Ford/ Vehicle Lic# 74761K3	01 - ACTIVE	1/1/2024	12/31/2024	10/25/2021	7602419504
FA0009105	PR0024037	Paradise Embroidery & Screenprinting, LLC 650 W Terrace Dr	San Dimas	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - Multicolored trailer, Lic.# 4TT5169	01 - ACTIVE	1/21/2024	12/31/2024	9/23/2021	9515384571
FA0008749	PR0023983	Flash Dogz 390 Eli St	Brawley	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- El Centro, Hot dog cart, Lic. Plate# 4UF6617	01 - ACTIVE	1/29/2024	12/31/2024	9/8/2021	7605545847
FA0008926	PR0023715	Amy's Snack Shack 137 S Sorenson Ave	Calipatria	1615 - Mobile Food Facility - Processing Permit	Full Prep. - Red Trailer "Amy Snack Shack" logo, AZ Lic# 08A68a	01 - ACTIVE	1/29/2024	12/31/2024	2/26/2021	7605876521
FA0008848	PR0023553	Dang Brother 4667 Mission Gorge Pl	San Diego	1613 - Mobile Food Facility Process Fee Exempt	Full Prep. - Blue 2002 Ford, CA Lic#58499G2	04 - FEE EXEMPT	12/31/2024	12/31/2024	10/23/2020	6197090331
FA0008749	PR0023394	Flash Dogz 390 Eli St	Brawley	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- Brawley, Hot dog cart, Lic# 4LR1102	01 - ACTIVE	1/29/2024	12/31/2024	3/9/2020	7605545847
FA0000506	PR0022478	Jr's Ice Cream 173 E Orange Ave	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2001 Chevy Van 3500 CA Lic#6N93364	01 - ACTIVE	1/1/2024	12/31/2024	10/17/2019	7605545056
FA0008475	PR0022138	Dune an Sea Mobile Espresso 1000 Pater St	Brawley	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- 1994 Dodge Van, License# 7Y63019	01 - ACTIVE	1/30/2024	12/31/2024	9/6/2019	7602225422
FA0008475	PR0022139	Dune an Sea Mobile Espresso 1000 Pater St	Brawley	1604 - Commissary - Annual Health Permit	Commissary is Back to Eden Juice	01 - ACTIVE	1/30/2024	12/31/2024	9/6/2019	7602225422
FA0003936	PR0021960	Yellowman Catering 2623 N Mountainview Rd	Mesa	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - White, 24' X 8' Trailer, AZ Lic# 70761F	01 - ACTIVE	1/9/2024	12/31/2024	5/22/2019	4807039563
FA0008394	PR0021956	Imperial County Historical Society (ICHS) 373 E Aten Rd	Imperial	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 12X60 Commercial Trailer	01 - ACTIVE	1/1/2024	12/31/2024	5/21/2019	7603523211
FA0002998	PR0021665	California Fruit Delites 646 S 1st St	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.-2010 Chev Com Van Lic# 50609F2	01 - ACTIVE	1/1/2024	12/31/2024	3/13/2019	7604578424
FA0004237	PR0021666	Monet's Ice Cream 205 E Orange Ave	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- 2003 White Ford Commercial Van, Lic# 7W44168	01 - ACTIVE	1/1/2024	12/31/2024	3/13/2019	9095437315
FA0000506	PR0021668	Jr's Ice Cream 173 E Orange Ave	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- 1986 White Chev Van Step Side P30, Lic# 8E59137	01 - ACTIVE	1/1/2024	12/31/2024	3/13/2019	7605545056
FA0006959	PR0021262	Pablo's Produce 4 W Worthington Rd	Imperial	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2018 White Dodge Ram 25000, Lic# 56025M2	01 - ACTIVE	1/1/2024	12/31/2024	12/31/2018	7606041726
FA0002998	PR0021206	California Fruit Delites 646 S 1st St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2007 White GMC Van, CA Lic#23419P2	01 - ACTIVE	1/1/2024	12/31/2024	12/18/2018	7604578424
FA0002290	PR0021067	Jacob's Ice Cream 9694 E 38th Pl	Yuma	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Blue 1993 Chevy, Lic#CK04388	01 - ACTIVE	1/5/2024	12/31/2024	11/13/2018	9283666129
FA0008172	PR0020986	B.T. Express 8143 Medill Ave	El Cajon	1613 - Mobile Food Facility Process Fee Exempt	Full Prep.- Silver 2002 Honda Van, Lic#AH21989	04 - FEE EXEMPT	1/1/2024	12/31/2024	11/13/2018	6195450657
FA0002998	PR0020960	California Fruit Delites 646 S 1st St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White Chevrolet Van, Lic# 95491H1	01 - ACTIVE	1/1/2024	12/31/2024	11/9/2018	7604578424
FA0004143	PR0020569	Daddy's Famous Foods 3531 Buckboard Way	Lake Havasu City	1615 - Mobile Food Facility - Processing Permit	Full Prep.- 28ft. enclosed trailer, multicolor wrap, AZ/Lic# 51844E	01 - ACTIVE	1/9/2024	12/31/2024	10/5/2018	9495334331
FA0005166	PR0020441	Louie Comic Ice Cream 491 S 4th St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2000 White Ford, CA Lic#75367J2	01 - ACTIVE	1/24/2024	12/31/2024	9/4/2018	7603520439
FA0004237	PR0019307	Monet's Ice Cream 205 E Orange Ave	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2005 Yellow Chev Van, CA Lic# 7N74289	01 - ACTIVE	1/1/2024	12/31/2024	12/19/2017	9095437315
FA0004747	PR0018727	Fire and Ice Sales 21 W Noffsinger Rd	Niland	1615 - Mobile Food Facility - Processing Permit	Full Prep.- Red 2002 Pace AF Trailer, CA Lic# 1MG7192	01 - ACTIVE	1/1/2024	12/31/2024	10/23/2017	7606700214
FA0007610	PR0018491	Glacier Shaved Ice 1532 W Orange Ave	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep. - Wht Trailer, CA Lic#4N39427, Shaved Ice & Prepackaged	01 - ACTIVE	1/8/2024	12/31/2024	9/28/2017	7607913261
FA0004237	PR0016837	Monet's Ice Cream 205 E Orange Ave	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2006 White Ford Van CA/Lic.# 33781H2	01 - ACTIVE	1/1/2024	12/31/2024	10/21/2016	9095437315
FA0004747	PR0015782	Fire and Ice Sales 21 W Noffsinger Rd	Niland	1687 - Mobile Food Facility - Support Unit	Non Prep. - Blue Utility Trailer- Lic.# 4ES3642	01 - ACTIVE	1/1/2024	12/31/2024	2/9/2016	7606700214
FA0000506	PR0015496	Jr's Ice Cream 173 E Orange Ave	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 2003 Chev Van, CA Lic# 90305W1	01 - ACTIVE	1/1/2024	12/31/2024	12/29/2015	7605545056
FA0004747	PR0015250	Fire and Ice Sales 21 W Noffsinger Rd	Niland	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White Commercial P-30, Lic# 8D89835	01 - ACTIVE	1/1/2024	12/31/2024	11/18/2015	7606700214
FA0004747	PR0015015	Fire and Ice Sales 21 W Noffsinger Rd	Niland	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Blue Chevy Ice Cream Truck #2/ Lic# 6X83513	01 - ACTIVE	1/1/2024	12/31/2024	10/23/2015	7606700214
FA0006755	PR0014980	The Pit Stop 23 E Main St	Heber	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 20 ft. White Trailer/ CA Lic#4N21662	01 - ACTIVE	1/5/2024	12/31/2024	10/20/2015	7604551790
FA0006470	PR0013925	Sponge-Bob Ice Cream 201 E Sherman St	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 1993 White GMC Truck, CA Lic# 7H10138	01 - ACTIVE	1/19/2024	12/31/2024	12/22/2014	7606754633

FA0002290	PR0013715	Jacob's Ice Cream 9694 E 38th Pl	Yuma	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 1984 Chevy, Blue P20, AZ LIC# AVX5612	01 - ACTIVE	1/5/2024	12/31/2024	11/18/2014	9283666129	
FA0002070	PR0013435	Chiefs Kitchen 298 W 5th St	Westmorland	1615 - Mobile Food Facility - Processing Permit	Full Prep. - White Supreme Trailer, CA Lic# 1LX7447	01 - ACTIVE	1/1/2024	12/31/2024	10/20/2014	7607911241	
FA0006000	PR0012282	Tony's Produce 304 Dealwood Rd	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - Ford Truck, CA LIC#50603B1/ Trailer LIC# 4LR3193	01 - ACTIVE	1/1/2024	12/31/2024	1/2/2014	7604575589	
FA0005270	PR0012277	Spears Hawaiian Shaved Ice 1007 Joshua Ave	Brawley	1615 - Mobile Food Facility - Processing Permit	Full Prep.- Orange Trailer, CA Lic# 4KV4624	01 - ACTIVE	1/31/2024	12/31/2024	12/27/2013	7603445125	
FA0002070	PR0012259	Chiefs Kitchen 298 W 5th St	Westmorland	1687 - Mobile Food Facility - Support Unit	Non Prep. - White Ice Trailer, CA LIC # 4MX4832	01 - ACTIVE	1/1/2024	12/31/2024	12/17/2013	7607911241	
FA0004747	PR0012063	Fire and Ice Sales 21 W Noffsinger Rd	Niland	1687 - Mobile Food Facility - Support Unit	Non Prep. - Commercial Freezer, Reddi-Ice Trailer, CA Lic# 4GJ8691	01 - ACTIVE	1/1/2024	12/31/2024	11/25/2013	7606700214	
FA0005806	PR0011435	Franky's Hot Dogs 223 W Main St	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- Hot Dog Cart	01 - ACTIVE	1/1/2024	12/31/2024	7/18/2013	7602340690	
FA0005270	PR0010524	Spears Hawaiian Shaved Ice 1007 Joshua Ave	Brawley	1615 - Mobile Food Facility - Processing Permit	Full Prep.- 2001 Carson Trailer, CA Lic# 4BZ1187	01 - ACTIVE	1/31/2024	12/31/2024	12/27/2012	7603445125	
FA0005270	PR0010525	Spears Hawaiian Shaved Ice 1007 Joshua Ave	Brawley	1615 - Mobile Food Facility - Processing Permit	Full Prep.- 2007 Aztec Trailer, CA Lic# 4HG3162	01 - ACTIVE	1/31/2024	12/31/2024	12/27/2012	7603445125	
FA0002998	PR0010274	California Fruit Delites 646 S 1st St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White/red 2002 Chev Ex.Van 2500, CA Lic#7114752	01 - ACTIVE	1/1/2024	12/31/2024	11/6/2012	7604578424	
FA0002070	PR0009863	Chiefs Kitchen 298 W 5th St	Westmorland	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White Trailer, CA Lic# 4HG3775 CA	01 - ACTIVE	1/1/2024	12/31/2024	9/5/2012	7607911241	
FA0005405	PR0009875	Pebbles Ice Cream 201 E Sherman St	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White Ford Econoline, CA Lic# 8P43381	01 - ACTIVE	1/19/2024	12/31/2024	9/5/2012	7606754633	
FA0004701	PR0009854	Jimenez Ice Cream Little Car 516 Seventh St	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 1971 Chev Truck, CA LIC# 5N50945	01 - ACTIVE	1/4/2024	12/31/2024	8/27/2012	7605954605	
FA0005166	PR0009842	Louie Comic Ice Cream 491 S 4th St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 1997 Chevrolet, P-30 White Step Van CA Lic# 8U95469	01 - ACTIVE	1/24/2024	12/31/2024	8/15/2012	7603520439	
FA0005166	PR0009353	Louie Comic Ice Cream 491 S 4th St	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White 1999 Dodge Van, CA Lic# # 68528B1	01 - ACTIVE	1/24/2024	12/31/2024	2/24/2012	7603520439	
FA0004701	PR0007661	Jimenez Ice Cream Little Car 516 Seventh St	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 1971 Amgen, CA Lic# # 2D88866	01 - ACTIVE	1/4/2024	12/31/2024	1/6/2011	7605954605	
FA0004701	PR0007662	Jimenez Ice Cream Little Car 516 Seventh St	Calexico	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - 1969 International, CA Lic# 1F63466	01 - ACTIVE	1/4/2024	12/31/2024	1/6/2011	7605954605	
FA0003936	PR0005462	Yellowman Catering 2623 N Mountainview Rd	Mesa	1615 - Mobile Food Facility - Processing Permit	Full Prep.- White 24' X 8' TRAILER, AZ Lic# S.10453	01 - ACTIVE	1/9/2024	12/31/2024	6/7/2009	4807039563	
FA0003760	PR0005106	Gonzalez Ice Cream 105 Heil Ct	El Centro	1614 - Mobile Food Facility - Non Processing Permit	Non Prep. - White 1971 Truck, CA Lic# 6J73962	01 - ACTIVE	1/17/2024	12/31/2024	2/26/2009	7604820281	
FA0001185	PR0001781	Rally's Hamburgers 1820 N Imperial Ave	El Centro	1615 - Mobile Food Facility - Processing Permit	Full Prep. - 1989 White Chevy Van, CA Lic# BUFORD 6	01 - ACTIVE	1/19/2024	12/31/2024	12/12/2008	6192953119	
FA0001924	PR0002730	Gourmet Hawaiian Shaved Ice 650 Buena Vista Dr	El Centro	1686 - Mobile Food Facility - Limited Food Prep	Limited Prep.- Trailer 16' x 6', CA Lic# 4HR5356	01 - ACTIVE	1/31/2024	12/31/2024	12/12/2008	7603534826	
FA0002070	PR0002900	Chiefs Kitchen 298 W 5th St	Westmorland	1615 - Mobile Food Facility - Processing Permit	Full Prep.- 1968 Ford Van, CA Lic# 7DMP888	01 - ACTIVE	1/1/2024	12/31/2024	12/12/2008	7607911241	



Planning Application

Community Development Department

400 South Imperial Avenue, Suite 101

Imperial, CA 92251

Phone (760) 355-1152 | Fax (760) 355-4718

Permit Number _____

Applicant/Owner Information

Applicant: _____

Contact Person: _____

Mailing Address: _____

Email: _____

Phone: _____

Owner Name(s): _____

Mailing Address: _____

Email: _____

Phone: _____

Permit Information

Administrative Review

- Lot Line Adjustment
- Parcel Map Waiver
- Downtown Architectural Permit
- Off-Site Improvements
- Temporary Use Permit
- Temporary Use Permit for Mobile Food Facility
- Other _____

Commission/Council Review

- Zoning & Code Text Amendment
- Zone Change / Pre-Zone
- General Plan Amendment
- Planned Unit Development
- Specific Plan / Specific Plan Amendment
- Variance
- Conditional Use Permit
- Land Use Classification
- Tentative Map
- Annexation
- Other _____

Project Information

Project Location (address): _____

Existing Zoning: _____

Proposed Zoning: _____

Assessor's Parcel Number(s): _____

Parcel/Lot Size: _____

Building Sq Ft: _____

Detailed Project Description (attach additional sheets if necessary): _____

Filing Fees

Every application, request for permit, or request for a planning review or service procedure to the Community Development Department shall include a fee and deposit as prescribed herein. The department shall not accept or receive any such request without the proper fee, and no fee shall be waived by the department.

Use/Cost of Consultants

The Community Development Department, at the discretion of the Community Development Director, may use or employ outside independent consultants to assist in processing applications, conduct special studies or provide expertise not available within the department.

The cost for such consultants shall be a charge against the project and is in addition to the City's fees. As consultant fees are paid, the applicant may be required to maintain the deposit at a level determined by the Community Development Director. Failure to maintain the required deposit shall result in a cessation in the processing of the subject application. The City shall return that portion of the deposit, if any, remaining at project completion. In accordance with City policy to ensure cost recovery, staff time spent on these projects will be tracked, and developers will be billed based on actual labor, material, equipment, and the indirect cost rate. The deposit amount will be maintained in a City Trust Fund account and used to pay for staff and consultant services on a time and materials basis. If the consultant's services amount exceeds the deposit, the applicant will be billed for the difference. The deposit must be maintained in the full amount as directed by the Community Development Director.

Applicant is responsible for any fees associated with the City of Imperial City Clerk's office and any department required for processing said application from the County of Imperial.

Fire Department Fees are paid and processed separately from the Community Development Department.

Indemnification Agreement

Applicant and Owner agree, as part of and in connection with each and any of the application(s), to defend, indemnify, and hold harmless the City of Imperial ("City") and its officers, contractors, consultants, attorneys, employees and agents from any and all claim(s), action(s), or proceeding(s) (collectively referred to as "proceeding") brought against City or its officers, contractors, consultants, attorneys, employees, or agents to challenge, attack, set aside, void, or annul:

- a. Any approvals issued in connection with any of the above described application(s) by City; and/or
- b. Any action taken to provide related environmental clearance under the California Environmental Quality Act of 1970, as amended ("CEQA") by City's advisory agencies, boards or commissions; appeals boards or commissions; Planning Commission, or City Council. Applicant's indemnification is intended to include, but not be limited to, damages, fees and/or costs awarded against or incurred by City, if any, and costs of suit, claim or litigation, including without limitation attorneys' fees and other costs, liabilities and expenses incurred in connection with such proceeding whether incurred by Applicant, City, and/or parties initiating or involved in such proceeding.

Applicant's defense and indemnification of City set forth herein shall remain in full force and effect throughout all stages of litigation including any and all appeals of any lower court judgments rendered in the proceeding.

After review and consideration of all of the foregoing terms and conditions, Applicant, by its signature below, hereby agrees to be bound by and to fully and timely comply with all of the foregoing terms and conditions.

Executed at _____ California on _____, 202 _____

Applicant

By: Signature: _____
Printed Name _____
Title: _____

Property Owner (If different from Applicant)

By: Signature: _____
Printed Name _____
Title: _____

Signatures

The undersigned hereby declare and certify that they are all the owners of the property described in this application and that the information stated above and on forms, plans and other materials submitted herewith in support of the application is true and correct to the best of our knowledge.

Applicant

By: Signature: _____
Printed Name _____
Title: _____

Property Owner (If different from Applicant)

By: Signature: _____
Printed Name _____
Title: _____

Materials to be Submitted with Application											
	Application Forms	Proof of Ownership (Deed or Tax Bill)	Title Report (current within 90 days)	Tentative Map ❶	Technical Studies❷	Vicinity Map	Site Plan ❸	Elevation Plan	Color Renderings / Color Schedule	Other ❹	Fees/Deposit
Annexation	✓	✓	✓	✓	✓	✓	✓			✓	✓
Conditional Use Permit	✓	✓			✓	✓	✓	✓		✓	✓
Downtown Architectural Permit	✓	✓				✓	✓	✓	✓		✓
General Plan Amendment	✓	✓			✓	✓	✓			✓	✓
Land Use Classification	✓	✓				✓	✓				✓
Lot Line Adjustment	✓	✓	✓			✓	✓				✓
Parcel Map Waiver	✓	✓	✓			✓	✓				✓
Planned Unit Development	✓	✓			✓	✓	✓	✓	✓	✓	✓
Sidewalk Permit	✓	✓				✓	✓	✓			✓
Sign Permit	✓	✓				✓	✓	✓			✓
Specific Plan / Specific Plan Amendment	✓	✓			✓	✓	✓			✓	✓
Temporary Use Permit	✓	✓					✓				✓
Temporary Use Permit-Mobile Food Facility	✓	✓					✓			✓	✓
Tentative Map	✓	✓	✓	✓	✓	✓	✓			✓	✓
Variance	✓	✓			✓	✓	✓			✓	✓
Zone Change / Pre-Zone	✓	✓			✓	✓	✓			✓	✓
Zoning & Code Text Amendment	✓	✓			✓	✓	✓			✓	✓
Other	✓	✓								✓	✓

The City of Imperial Community Development Department is digitizing all permitting processes and requests all submittals be emailed to:

communitydevelopment@imperial.ca.gov

- ❶ Electronic submittal or one (1) hard copy for in-office submittal that will be scanned and returned.
- ❷ Technical Studies may include, but are not limited to Air Quality Assessment, Biological Resources Study, Cultural Resources Study, Noise Study, and Traffic Impact Analysis. Other Technical Studies may be required based on project description and characteristics.
- ❸ Electronic submittal or one (1) hard copy for in-office submittal of the Site Plan that will be scanned and returned.
- ❹ As determined by the Planning Department depending on the project description and characteristics.

RESOLUTION PC2024-06

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF IMPERIAL
RECOMMENDING CITY COUNCIL APPROVAL OF THE
MOBILE FOOD FACILITIES ORDINANCE AND AMENDMENT OF SECTION
24.11.120 OF THE IMPERIAL ZONING ORDINANCE**

WHEREAS, the petition for the Mobile Food Facilities Ordinance was initiated by the City of Imperial; and

WHEREAS, a public hearing was held to establish the Mobile Food Facilities Ordinance as a permitted use in certain Commercial and Industrial zones; and

WHEREAS, the proposed ordinance conforms with the City's General Plan and other development policies; and

WHEREAS, the proposed ordinance is deemed necessary and appropriate at this time and is not likely to be detrimental to property or residents affected by such action; and

WHEREAS, a duly notified public hearing notice was published on July 11, 2024, in the Holtville Tribune, a newspaper of general circulation; and

WHEREAS, a public hearing was held by the Planning Commission on July 24, 2024, to hear testimony for and against the Mobile Food Facilities Ordinance; and

WHEREAS, the Planning Commission considered all testimony, arguments, and written comments submitted, and analyzed the information provided by staff regarding the Mobile Food Facilities Ordinance; and

WHEREAS, the proposed Mobile Food Facilities Ordinance is found to be exempt from the California Environmental Quality Act (CEQA) under Section 15268 for Ministerial Projects.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Imperial recommends approval of the Mobile Food Facilities Ordinance and amendment of Section 24.11.120 of the Imperial Zoning Ordinance as follows:

1. The foregoing recitations are true and correct; and
2. The Mobile Food Facilities Ordinance has been reviewed in accordance with the requirements set forth by the City of Imperial; and
3. Section 24.11.120 of Chapter 24 is hereby amended to read as follows:

24.11.120 (N) Mobile Food Facilities.

4. The Mobile Food Facilities Ordinance is found to be exempt from CEQA under Section 15268 for Ministerial Projects; and
5. Based on the evidence presented at the public hearing, the Planning Commission hereby **RECOMMENDS APPROVAL TO THE CITY COUNCIL** of the Mobile Food Facilities Ordinance, amendment of Section 24.11.120 of the Imperial Zoning Ordinance and its findings on July 24, 2024.
6. The City Attorney is authorized to make minor typographical changes to this Resolution that do not change the substance of this Resolution.

PASSED, ADOPTED, AND APPROVED by the Planning Commission of the City of Imperial this 24th day of July, 2024.

Planning Commission Chairperson

ATTEST:

City Clerk